

# Community Involvement Activities Throughout the Superfund Remedial Process

*Community Involvement Tools are bolded and in italics.*

Required Activities								
	Discovery	PA/SI	Listing Process	RI/FS	ROD	RD/RA	O&M	NPL Deletion
		<u>Preliminary Assessment/Site Inspection (PA/SI)</u> <ul style="list-style-type: none"><li>Meet with local officials &amp; opinion leaders</li><li><b>Fact sheet</b></li><li><b>Risk communication</b></li><li>Designate a Community Involvement Coordinator</li></ul>	<ul style="list-style-type: none"><li>Create website or <b>social media</b> page</li><li>Offer <b>public meeting</b> and webinar on Superfund process</li><li>Press release</li></ul>	<u>Remedial Investigation/Feasibility Study (RI/FS)</u> <ul style="list-style-type: none"><li>Conduct <b>community interviews</b></li><li>Prepare <b>Community Involvement Plan (CIP)</b></li><li>Establish <b>information repository (IR)</b> and administrative record</li><li>- <b>Public notice</b></li><li><b>TAG</b> notification</li></ul> <u>RI/FS Completion &amp; Proposed Plan</u> <ul style="list-style-type: none"><li><b>Public notice</b></li><li><b>Public meeting</b></li><li><b>Public comments</b></li><li>Responsiveness summary</li></ul>	<u>Pre-Record of Decision (ROD) Significant Changes</u> <ul style="list-style-type: none"><li><b>Public notice</b></li><li><b>Public comment</b></li><li><b>Public meeting</b></li><li>Responsiveness summary</li></ul> <u>ROD Issuance</u> <ul style="list-style-type: none"><li><b>Public notice</b></li><li><b>Public comment</b></li><li>Review <b>CIP</b> &amp; revise if necessary</li></ul> <u>Post-ROD Significant Changes/ROD Amendment</u> <ul style="list-style-type: none"><li>Issuance of an explanation of significant differences</li><li><b>Public notice</b></li><li><b>Public comment</b></li><li><b>Public meeting</b></li><li>Responsiveness summary</li></ul>	<u>Remedial Design/Remedial Action (RD/RA)</u> <ul style="list-style-type: none"><li><b>Fact sheet</b> on RD</li><li><b>Public meeting</b> at RD completion prior to RA, if appropriate</li></ul> <u>Consent Decree</u> <ul style="list-style-type: none"><li><b>Federal Register</b> notice</li><li><b>Public comment</b></li><li>Responsiveness summary</li></ul>	<u>Operations and Maintenance (O&amp;M)</u> <ul style="list-style-type: none"><li><b>Five-year review</b></li><li><b>Five-year review</b> results summary available in <b>IR</b></li></ul>	<u>NPL Deletion</u> <ul style="list-style-type: none"><li><b>Federal Register</b> notice announcing intent to delete</li><li><b>Public notice</b></li><li><b>Public comment period</b></li><li>Responsiveness summary</li><li>Add deletion docket to <b>IR</b></li></ul>
Recommended Activities								
	Discovery	PA/SI	Listing Process	RI/FS	ROD	RD/RA	O&M	NPL Deletion
				<ul style="list-style-type: none"><li>Presentations to community</li><li>Informational <b>public meetings</b> before RI begins</li><li>Regular community visits</li><li><b>Community advisory groups</b></li><li><b>Media</b> visits</li><li><b>Public availability/poster sessions</b></li><li>Speak to schools and civic groups</li><li>Offer workshop on Superfund process</li><li>Regular briefings for local officials</li><li><b>Technical assistance needs assessment</b></li><li>Offer community visioning for site reuse</li><li>Contact the Conflict Prevention and Resolution Center (CPRC) for alternative dispute resolution (ADR) services</li></ul>	<ul style="list-style-type: none"><li>Presentations to community</li><li>Offer site tour or virtual site tour</li><li><b>Public meetings</b> or conference calls to explain ROD</li><li>Workshops or webinars on cleanup technology</li><li><b>Fact sheet</b> to explain process</li></ul>	<ul style="list-style-type: none"><li>Public briefing prior to RA</li><li>Presentations to community</li><li>Post on website or <b>social media</b> page</li><li>Contact CPRC for ADR services</li><li><b>Focus groups</b></li></ul>	<ul style="list-style-type: none"><li>Review <b>CIP</b></li><li>Issue press release</li><li>Post on website or <b>social media</b> page</li><li><b>Communication strategy</b></li><li><b>Public meeting</b></li><li><b>Public availability/poster session</b></li></ul>	<ul style="list-style-type: none"><li>Ceremony or special event to commemorate completion and recognize community members</li></ul>

Community involvement and planning for a site's reuse and redevelopment are integral to the entire process