

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
March 10, 2022**

**PW/SEW20220310-1  
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, March 10, 2022. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, second floor Council Chambers. The meeting was called to order at 7:00 p.m. by Commissioner Oakes.

Roll Call: Present – Ryan Hammetter, Bill Oakes, Council Member Kristin Burkart, Gary Graham, Andrew Hester, Charles Schumacher

Excused- Bob Dries, Sandy Beck, Mayor Michael O’Keefe

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Lead Operator Craig Obry, Public Works Superintendent Joel Bublitz

**STATEMENT OF PUBLIC NOTICE**

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

Motion made by Commissioner Graham, seconded by Commissioner Hammetter, to approve the minutes of January 13, 2022. The motion carried unanimously with Commissioner Dries, Mayor O’Keefe and Commissioner Beck excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No comments or suggestions were offered at this time.

**DISCUSS SPEEDING COMPLAINTS ON HIGHLAND DRIVE; AND ACTION THEREON**

Director Wieser stated a resident has complained of speeding on Highland Drive near Edgewater Drive and has inquired about the possibility of adding a speed table.

A speed study was conducted on Highland Drive and Edgewater Drive in February of 2021, which found the average speed to be 28.1 mph and the 85<sup>th</sup> percentile speed to be 32 mph. These numbers show pretty good compliance.

Due to the speed study findings, staff does not believe a speed table or any further traffic

calming device is warranted on Highland Drive. Also, the City just installed its first speed table late in 2021 and staff believes the City should wait on installing more speed tables until their effectiveness can be evaluated and see if any maintenance issues arise. Lastly, Highland Drive is a collector street with some light manufacturing businesses located on it, staff questions whether this would be a good candidate for speed table regardless of speed.

City of Cedarburg resident Steve Ruggieri of W52N621 Highland Drive spoke on behalf of having a speed table or any sort of speed deterrent on Highland Drive.

City of Cedarburg resident Cooper Dyke of N61 W5279 Edgewater Drive also stated that it seems there is more traffic because the road is wider. He inquired about making three way stops on Sunnyside Lane at Highland Drive and Edgewater Drive at Highland Drive. Commissioners stated that traffic studies show that added stop signs increase speed.

Commissioner Hammetter asked if orange flags could be added to the speed limit signs and Commissioner Oakes asked if we could have the Police Department make more of a presence.

Motion made by Commissioner Graham, seconded by Commissioner Hammetter, to revisit this topic of speed enforcement after the street and utility project is completed this year on Highland Road. The motion carried unanimously with Commissioner Dries, Mayor O'Keefe and Commissioner Beck excused.

**CONSIDER BIDS RECEIVED FOR THE 2022 SIDEWALK REPLACEMENT PROGRAM: AND ACTION THEREON**

Director Wieser stated that two bids were received for the 2022 Sidewalk Replacement Program with the low bid of \$51,470 being submitted by BMCI Construction Inc. The low bid from BMCI is within budget.

Motion made by Commissioner Graham, seconded by Commissioner Hester, to ask the Common Council to approve and sign the bid with BMCI Construction Inc for the 2022 Sidewalk Replacement Program. The motion carried unanimously with Commissioner Dries, Mayor O'Keefe and Commissioner Beck excused.

**CONSIDER BIDS RECEIVED FOR THE 2022 STREET AND UTILITY PROJECT; AND ACTION THEREON**

Director Wieser stated that the 2022 Street and Utility Project is scheduled to take place on Highland Drive from Columbia Road to Spring Street, Jefferson Avenue from Bridge Road to termini, Thornapple Lane from Keup Road to City limits and the trail to connect sidewalk on the east side of Sheboygan Road just south of the Glen at Cedar Creek Development. Five bids were received and Dorner, Inc submitted the lowest bid at \$2,430,228. We have done work with them in the past.

Motion made by Commissioner Oakes, seconded by Commissioner Schumacher, to ask the Common Council to approve and sign the bid with Dorner Construction for the 2022 Street and Utility Project. The motion carried unanimously with Commissioner Dries, Mayor O'Keefe and Commissioner Beck excused.

**DISCUSS THE RIGHT OF WAY LOCATION EXHIBIT WITH RESPECT TO THE STONE RETAINING WALL ALONG THE FRONTAGE OF W51N664 HIGHLAND DRIVE; AND ACTION THEREON**

Director Wieser stated that as part of the surveying for the 2022 Street & Utility Project, Kapur and Associates created a ROW Location Exhibit. The exhibit shows the stone retaining wall along the frontage of W51N664 Highland Drive is in the City right of way, except for approximately 20 feet to the south.

Director Wieser explained that the Department of Public Works rebuilt the portion of the wall that fell.

Motion made by Commissioner Hester, seconded by Commissioner Hammetter, to allow Department of Public Works to maintain the wall as needed and that it is up to the discretion of the Public Works Superintendent to report to this Committee when it is beyond repair. The motion carried unanimously with Commissioner Dries, Mayor O'Keefe and Commissioner Beck excused.

**REVIEW BIDS RECEIVED FOR THE CONNECTION OF FORWARD WAY TO HILLTOP DRIVE AS PAORT OF THE BUSINESS PARK.**

Director Wieser stated that as part of the amended Memorandum of Understanding with the Wisconsin DOT for the business park access onto State Highway 60, the City is required to connect Forward Way to Hilltop Drive in the Town of Cedarburg. The City will also pulverize and relay the asphalt on Hilltop Drive from the City limits to Sycamore Drive as part of this project. This was agreed upon in the Intergovernmental Agreement with the Town of Cedarburg. This project also includes pulverizing and relaying the asphalt on Hilltop Drive from Sycamore Drive to State Highway 60 and the City will be reimbursed from the Town of Cedarburg for this work.

A total of five bids were received for the Forward Way to Hilltop Drive roadway connection with the low bid of \$463,382 being submitted by All-Ways Contractors, Inc. The Common Council at their February 14, 2022, meeting awarded the contract to All-Ways based on their low bid price contingent upon an accepted Memorandum of Understanding with the Town of Cedarburg

No action needed.

**REVIEW PROPOSAL RECEIVED FROM GRAEF FOR A DAM INSPECTION OF WOOLEN MILL DAM**

Director Wieser stated the DNR informed the City of Cedarburg that a dam inspection is needed for the Woolen Mill Dam. Graef provided a proposal to complete the inspection for a lump sum fee of \$3,300.

Graef is currently working on finalizing the dam break failure analysis for the Woolen Mill dam which was required by the DNR in late 2020. The results of the failure analysis will dictate what extent an increase in capacity might be required and thus the extent of dam repairs and or modifications. Due to this slow process, the DNR will be granting the City of Cedarburg another extension of the dam grant.

The Common Council, at their February 14 meeting, approved the contract from Graef to complete inspection of the Woolen Mill Dam.

No action needed.

**REPORTS**

**Update on Public Works Operations**

Superintendent Bublitz stated it has been a calm winter. Same use of salt as past winters due to the ice storms. More tree work is getting done.

They offered the open position to one candidate. He will be fifty percent streets and fifty percent forestry.

All Children's playground equipment has been removed and the plan is to get the sweepers out to clean up the winter mess that is left behind when the snow melts

**Update on Water Recycling Plant Operations and Discussion of Monthly Reports**

Lead Operator Obry discussed operations at the plant and plant performance through the effluent and influent reports for the month of January and February.

The new UV system was delivered and the gates for the Garfield lift station were also delivered

Two crewperson candidates will be interviewed this week.

**Identify Future Agenda Items**

None were identified.

**ADJOURNMENT**

Motion made by Commissioner Schumacher, seconded by Commissioner Hester, to adjourn the meeting at 8:12 p.m. The motion carried unanimously with Commissioner Dries, Mayor O'Keefe and Commissioner Beck excused.

Kim Esselmann  
Building Inspection/Public Works Secretary