

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
November 10, 2022**

**PW/SEW20221110-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, November 10, 2022. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O'Keefe.

Roll Call: Present – Bill Oakes, Bob Dries, Sandy Beck, Mayor Michael O'Keefe, Andrew Hester, Council Member Rick Verhaalen, Charles Schumacher, Gary Graham

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to approve the minutes of October 13, 2022. The motion carried unanimously.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER EXTENDING THE 2-HOUR PARKING RESTRICTION DURING SCHOOL HOURS ON CLEVELAND STREET FROM 60 FEET TO 110 FEET WEST OF HARRISON AVENUE; AND ACTION THEREON

Director Wieser explained that current Code prohibits parking for more than 2 consecutive hours on school days between 7:00 am to 3:00 pm on both sides of Cleveland Street west of Harrison Avenue for 60 feet to the end of the roadway. This section of the code was not updated after Cleveland Street was extended. Cleveland Street widens from 31 feet (face of curb to face of curb) to 36 feet wide (face of curb to face of curb) at 110 feet west of Harrison Avenue. Staff's opinion is that school parking could be allowed on Cleveland Street west of Harrison Avenue where the roadway is 36 feet wide.

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Beck to extend the 2-hour parking restriction during the school hours on Cleveland Street from 60 feet to 110 feet west of Harrison Avenue. The motion carried unanimously.

**REVIEW ENGINEERING PROPSAL FOR THE 2023 STREET AND UTILTIY PROJECT;
AND ACTION THEREON**

Director Wieser stated that five engineering proposals were received for the 2023 Street and Utility Project. Cedar Corporation came in with the lowest bid at \$29,460.

The 2023 project includes the reconstruction of Sommerset Avenue from Pioneer Road to Wirth Street. Wirth Street from Sommerset Avenue to McKinley Blvd. Garfield Street from McKinley Blvd to Fillmore Avenue, Woodland Road from Highwood Drive to Cedar Ridge Drive, Highwood Drive from Bywater Lane to Woodland Road and the alley between Evergreen Blvd and Franklin Avenue just south of Fair Street.

Sommerset Avenue, Wirth Street, Garfield Street, Woodland Road and Highwood Drive will receive new asphalt pavement and base from curb-to-curb. There will be spot replacement of defective concrete sidewalk and curb. The sanitary sewer will be replaced on Sommerset Avenue and Highwood Drive. The water main will be replaced on Sommerset Avenue and Wirth Street along with portions of Woodland Road and Highwood Drive. Storm sewer replacements will be done on Garfield Street and Woodland Road. The alley will also receive new asphalt pavement and base.

Motion made by Commissioner Oakes, seconded by Commissioner Graham, to recommend to the Common Council to accept the bid from Cedar Corporation for \$29,460 as presented. The motion carried unanimously.

**REVIEW THE PROPOSAL FROM VISU-SEWER FOR SEWER LINING ON STREETS
INCLUDED IN THE 2023 STREET AND UTILITY PROJECT; AND ACTION THEREON**

Water Recycling Center Superintendent Grulkowski stated the bid from Visu-Sewer came in at a total of \$69,070 which includes the lining of 1,301 feet of 8-inch sanitary sewer and eight sanitary sewer manholes. This work would take place on Woodland Road and Garfield Street. This would be separate from the Street and Utility Project.

Motion made by Commissioner Dries, seconded by Commissioner Schumacher, to recommend to the Common Council to accept the bid from Visu-Sewer for \$69,070 as presented. The motion carried unanimously.

REVIEW THE SUMMER SEWER MAXIMUM POLICY; AND ACTION THEREON

Commissioner Dries stated that during the summer months, May through November, one- and two-family residential customers will only pay sewer charges on the lesser of their actual water usage or their summer sewer maximum. The summer sewer maximum is whichever is greater 6,000 gallons or the average from the three highest winter months.

Discussion was held to possibly go six months to six months instead of 4 months and 8 months split. What if we bill for what is used instead. Per Superintendent Grulkowski most communities in the area do not split anymore.

According to Light and Water utility, 23 million gallons are not billed during the summer months.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to table this item and revisit it in May 2023. The motion carried unanimously.

REPORTS

Update on Public Works Operations

Superintendent Bublitz explained the operation of the Public Works Department is going well. They are picking up leaves and crack filling. Working on a drainage ditch. Santa house went up one week early for maintenance. Christmas lights went up and next the flags will come down and the wreaths will go up along with the winter basket decorations. They will be helping Forestry with fall tree planting also.

There will be an opening in the Public Works Department for a crew person.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Superintendent Grulkowski explained the Effluent and Influent report for October.

Identify Future Agenda Items

The Commission would like to discuss summer sewer rates in May 2023.

Mayor O'Keefe stated he is trying to fill the vacancy left open by Commissioner Hammett leaving.

ADJOURNMENT

Motion made by Commissioner Beck, seconded by Commissioner Hester, to adjourn the meeting at 7:45 p.m. The motion carried unanimously.

Kim Esselmann
Building Inspection/Public Works Secretary