

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
October 13, 2022**

**PW/SEW20221013-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, October 13, 2022. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O’Keefe.

Roll Call: Present – Bill Oakes, Bob Dries, Sandy Beck, Mayor Michael O’Keefe, Andrew Hester, Council Member Rick Verhaalen

Excused- Charles Schumacher, Gary Graham

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Kim Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Hester, to approve the minutes of July 14, 2022. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER REQUEST TO PROHIBIT PARKING ON THE SOUTH SIDE OF ALPINE DRIVE JUST WEST OF KEUP ROAD DURING SCHOOL DROP OFF AND PICK UP HOURS; AND ACTION THEREON

Director Wieser explained that a resident, Mr. Jordan Williams, who lives on Alpine Drive, would like to see “No Parking 8 AM to 9 AM, 3 PM – 4 PM on School Days” signage added on the south side of Alpine Drive for approximately 200 feet from Keup Road. Cars tend to park on both sides of Alpine Drive during school drop-off and pick-up and this causes kids that live on Alpine Drive or kids getting to or from their parents parked car to

walk in the travel lane to get to/from school. The problem is only exacerbated in the winter months when snow is piled up on both sides of the road. These signs are already placed on both sides of Thornapple Drive.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to prohibit parking on the south side of Alpine Drive approximately 200 feet west of Keup Road. No Parking would be allowed from 8 AM - 9 AM and 3 PM – 4 PM on School Days. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER REQUEST FROM THE POLICE DAPARTMENT TO EXTEND THE 2-HOUR PARKING RESTRICTION DURING SCHOOL HOURS TO THE FULL EXTENT OF CLEVELAND STREET WEST OF LOCUST AVENUE: AND ACTION THEREON

Director Wieser stated the current Code prohibits parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street west of Harrison Street for 60 feet to the end of the roadway. This section of code was not updated after Cleveland Street was extended. The Police Department believes it is the City's intent for this parking restriction to extend the full length of Cleveland Street and would like to amend the Code to prohibit parking for more than two consecutive hours on school days between 7:00 am and 3:00 pm on both sides of Cleveland Street to its terminus west of Locust Avenue.

Discussion was held with Council Member Rick Verhaalen stating he did talk to some of the residents. in the neighborhood, and they are against this.

Motion made by Council Member Rick Verhaalen, seconded by Commissioner Hester to table the agenda item. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER REQUEST TO PROHIBIT PARKING ON THE NORTH AND SOUTH SIDE OF BRIDGE ROAD FOR 40 FEET EAST OF THE EAST RIGHT-OF-WAY LINE OF ST. JOHN AVENUE; AND ACTION THEREON

Director Wieser explained that after a fatal accident occurred at the intersection of Bridge Road and St. John Avenue and after that, residents in the area voiced their concerns of parked cars blocking the sight lines of northbound and southbound traffic at this location. To see down Bridge Road (East) drivers on St. John Avenue are forced to creep into the crosswalk. Staff is proposing to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way line of St. John Avenue. This would help the sight lines for drivers and diminish the need to creep into the crosswalk.

Discussion was held about the site lines including bushes on the private property on the Southeast corner of St. John Avenue and Bridge Road. This incident was also on the Friday before Strawberry Festival.

Motion made by Commissioner Oakes, seconded by Commissioner Dries to extend the no parking on the north and south side of Bridge Road from 15 feet to 40 feet east of the east right-of-way line of St. John Avenue. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

CONSIDER THE TRAFFIC CONTROL SIGNAGE FOR PHASE 2 OF FAIRWAY VILLAGE SUBDIVISION ON WASHINGTON AVENUE; AND ACTION THEREON

Director Wieser stated that the second phase of the Fairway Village Subdivision has been paved and we need to erect the street name and traffic control signage.

A stop sign is proposed on Fairway Lane at Washington Avenue. All other internal intersections are proposed to be controlled with yield signs as these are T-intersections.

The Developer will be billed for the cost of all required street name and traffic control signage.

Motion made by Mayor O'Keefe, seconded by Council Member Rick Verhaalen to add a stop sign on Fairway Lane and Washington Avenue. Place a yield sign on Augusta Lane at Fairway Lane and on Fairway Lane and Oakmont Lane. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

REVIEW THE ADAPTIVE MANAGEMENT PLAN/AGRICULTURAL SUPPORT PROGRAM

Superintendent Grulkowski explained that the city chose to pursue adaptive management for the Wisconsin Pollutant Discharge Elimination System (WPDES) permit compliance for phosphorus removal. Symbiont along with City staff have been in contact with Cedar Creek Farmers Group offering incentives to pursue best management practices. This plan outlines the practices and fees paid for each practice.

Superintendent Grulkowski stated that there are three farms that are interested and want to join in this project.

This item is for informational purpose, as it was approved by the Common Council at their August 29 meeting.

REVIEW PROPOSED 2023 ENGINEERING, PUBLIC WORKS, CEMETERY AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION THEREON

Director Wieser reviewed the proposed 2023 Engineering budget along with the seven-year street project. Superintendent Bublitz reviewed the 2023 Public Works budget along with proposed truck/vehicle/equipment replacements. Secretary Esselmann reviewed the cemetery year to date. Superintendent Grulkowski reviewed Water Recycling Center operating budget.

It was explained by Director Wieser that these proposed budgets were already presented to the Common Council.

Motion made by Commissioner Dries, seconded by Commissioner Oakes to accept the budgets and recommend to the Common Council to accept as presented. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

REPORTS

Update on Public Works Operations

Superintendent Bublitz explained the operation of the Public Works is going well. They just completed brush pick up and now will be picking up leaves.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Superintendent Grulkowski stated there is going to be a hefty increase in sewer rates. Light and Water increased their billing cost along with the price of diesel fuel and their surcharges for hauling the sludge.

Effluent and Influent report for July, August and September was presented.

Identify Future Agenda Items

The Commission would like to discuss summer sewer rates and extending
Extend the 2-hours parking restriction on Cleveland Street at the next meeting.

ADJOURNMENT

Motion made by Commissioner Hester, seconded by Commissioner Oakes, to adjourn the meeting at 8:25 p.m. The motion carried unanimously with Commissioner Graham and Commissioner Schumacher excused.

Kim Esselmann
Building Inspection/Public Works Secretary