

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
February 8, 2018**

**PW/SEW20180208-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, February 8, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, Second Floor, Council Chambers. The meeting was called to order at 7:01 p.m. by Mayor Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Gary Graham, Judy Guse, Council Member Mike O'Keefe, Bob Dries

Excused - Bill Oakes, Sandra Beck, Charles Schumacher

Also Present - Director of Engineering & Public Works Tom Wiza, Wastewater Superintendent Eric Hackert, Secretary Kim Esselmann and Resident Susan Lundsten

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Guse, seconded by Commissioner Graham, to approve the minutes of January 11, 2018 as presented. The motion carried unanimously, with Commissioner Oakes, Commissioner Beck and Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

CONSIDER ALLOWING A DRAIN PIPE THROUGH THE STREET CURB FOR THE PROPERTY AT N62 W5916 COLUMBIA ROAD; AND ACTION

Director Wiza reported that resident Susan Lundsten's home at N62 W5916 Columbia Road dates back to the late 1800's. The structure is essentially at the same elevation as the roadway, and the yard sits lower than adjacent properties. Flooding has been an issue if we receive rain and the ground is frozen. Staff was asked to evaluate possible solutions, but there is no storm sewer in Columbia Road at this location and the nearest storm drain is over 200 feet away.

Therefore, the best solution is to allow the homeowner to install a small 3" diameter PVC drain pipe under the sidewalk and have it drain through the curb face. This practice is generally not allowed per policy PW-5 "Sump Pump and Downspout

Discharge Policy” but the Public Works and Sewerage Commission may approve requests on a case-by-case basis if there are no good alternatives.

After taking some elevations, we believe installing 10 feet of 3” PVC pipe under the sidewalk and daylighting through the curb face may be the best option available.

Director Wiza proposed that the property owner be responsible for the cost of removing and replacing the sidewalk slab and the pipe material, but that Public Works Department cut the curb head and place the pipe in conjunction with the annual sidewalk contract. There will be no core drilling and she would have to replace the sidewalk slab.

Motion made by Commissioner Guse, seconded by Council Member O’Keefe, to allow resident Lundsten to put in 10 feet of 3” PVC pipe under the sidewalk if she pays for the sidewalk slab replacement. The motion carried unanimously, with Commissioner Oakes, Commissioner Beck and Commissioner Schumacher excused.

CONSIDER ENGINEERING DESIGN PROPOSALS RECEIVED FOR REPLACEMENT OF THE HIGHLAND LIFT STATION; AND ACTION THEREON

Staff requested proposals for design of the new highland lift station. Request for proposals were sent to three engineering consultants. These included Ruekert and Mielke, Symbiont and Cedar Corporation. The proposals were due February 1st and copies were be e-mailed to Commissioners prior to this meeting and also handed out at the beginning of the meeting. Staff also met with all consultants to make sure they all had a good understanding of the project.

Symbiont did submit the lowest bid at \$65,205 and we have been working with this company recently. CWRC Superintendent Hackert and Symbiont are working on the permit. All the bidders do have similar qualifications.

We still have not acquired the site; the City Attorney is working with the Attorney from BMO Harris. He has forwarded the City’s offer to purchase the lift station site to BMO Harris Bank, but nothing is finalized.

Motion made by Commissioner Guse, seconded by Commissioner Graham to recommend the Common Council award the Highland Road Lift Station contract to Symbiont. The motion carried unanimously, with Commissioner Oakes, Commissioner Beck and Commissioner Schumacher excused.

REPORTS

Update on Public Works Operations

Director Wiza reported the Monopole is up and completed. There are 7 platforms and 5 of them are planned for specific vendors.

Snow removal and snow cleanup is continuing.

Tree trimming is ongoing and we have currently taken 10 downtown garbage cans for sand blasting and repainting.

Update on Sewerage Plant Operations and Discussion of Monthly Reports for the Month of January 2018

Superintendent Hackert reported that the plant is doing well and is experiencing very low flow. Effluent report is good

On January 21, 2018 we received a report of a basement back up on Meadow Lane. Crews went out and jetted the line and removed the blockage. On that Monday, crews went back and cleaned it out using the root cutters and this time it was scoped, using the camera. There is root blockage at the lateral. On January 30, 2018 the homeowner picked up a claim form but has not filed it yet. Line maintenance has been maintained. In 2016 the pipe was treated with root killer foam.

On January 28, 2018 CWRC Superintendent Hackert and his wife were at the Anvil Restaurant and they noticed raw sewerage bubbling up from the private manhole in the Cedar Creek Settlement. The CWRC crew was called out to help the Cedar Creek Settlement plumber pump about 10 feet of sewerage. The CWRC did bill Jim Pape \$800.00 for crew time and truck use. We warned them about a year ago, after an incident during Strawberry Festival 2017 to have this replaced. At that time, we sent them a letter.

No action needs to be taken as this is a private system but Superintendent Hackert wanted the Commissioners to know about this. Suggestion by the Commissioners to send another letter to Mr. Pape about this situation.

Identify Future Agenda Items

Director Wiza stated the new owners of the building/property at W61 N397 Washington Ave (building on the corner of Washington and Jackson) contacted him and would like to have the no parking signs on the south side of Jackson Street removed. Director Wiza tried to find the ordinance but could not locate. Will have to investigate further on why there is no parking there and if Cedarburg Police has a problem with them being removed.

Council Member Mike O'Keefe raised the question about the heaving of Evergreen Blvd pavement just north of Western Road. Director Wiza explained that the road is laid upon shallow bedrock. When the water drains from the high school and the church, it drains into this bedrock and then the water freezes causing the asphalt to heave. What

he suspects is a ground water drainage issue. Not going to be an easy fix nor is this a patchable issue either. Public Works crews will install an underdrain in the portion of the pavement this summer to see if it reduces the frost heave.

ADJOURNMENT

A motion was made by Commissioner Guse, seconded by Mayor Kinzel, to adjourn the meeting at 7:45 p.m. The motion carried unanimously, with Commissioner Oakes, Commissioner Beck and Commissioner Schumacher excused.

Kim Esselmann
Building Inspection/Public Works Secretary