

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
February 8, 2024**

**PWSC20240208-1  
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, February 8, 2024. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O’Keefe with the arrival of Council Member Robert Simpson at 7:04 p.m.

Roll Call: Present – Mayor Michael O’Keefe, Bill Oakes, Terry Wagner, Rick Verhaalen, Bob Dries, Council Member Robert Simpson

Excused - Andrew Hester, Charles Schumacher

Also Present - Director of Engineering Michael Wieser, Superintendent Dennis Grulkowski, Superintendent of Public Works Joel Bublitz, Administrative Assistant Theresa Hanaman, Police Chief Michael McNerney, interested citizens, P2 Property Management

**STATEMENT OF PUBLIC NOTICE**

Administrative Assistant Theresa Hanaman confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Oakes, seconded by Commissioner Verhaalen, to approve the minutes of December 14, 2023. The motion carried unanimously with Commissioner Hester and Commissioner Schumacher excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No comments or suggestions were offered at this time.

**DISCUSSION ON SCHOOL PARKING ON CLEVELAND STREET WEST OF HARRISON AVENUE; AND ACTION THEREON,**

Director Wieser reminded the Commission this issue was on the agenda in October and November of 2022. The code initially restricted parking for more than 2 hours on school days on both sides of Cleveland Street west of Harrison Avenue for 60 feet to the end of the roadway. This code was never updated when Cleveland Street was extended to its

current length. Staff believed it was the intent for this parking restriction to extend the full length of Cleveland Street and were seeking to extend the parking restriction. The discussion at the October 2022 meeting was that this may be a good location for the school parking with the pond on one side with the low volume roadway and the limited number of homes affected.

Director Wieser went on to explain that Cleveland Street widens from 31 feet wide to 33-36 feet wide approximately 110 feet west of Harrison Avenue. This Commission decided that school parking could be allowed on Cleveland Street where the roadway is wider. So, the 2-hour parking restriction on school days on Cleveland Street was extended from 60 feet to 110 feet west of Harrison Avenue. This allowed school parking from 110 feet west of Harrison Avenue to the end of Cleveland Street.

Director Wieser has received a handful of complaints from residents regarding the school parking on Cleveland Street.

Staff believes that allowing parking on this section of Cleveland Street has alleviated past issues caused by the school parking on Locust Avenue and at the Bridge Street and Harrison Avenue intersection. Removing this school parking on Cleveland would simply move the parking to other streets likely creating further issues.

Commissioner Oakes and resident Brenda Baranczyk discussed parking at Cedarburg High School. It was brought to the Commission's attention that there are 20 available parking spots, but they are reserved for snow in the winter months and students are on a wait list. Also, students would have to pay an annual parking fee of one hundred and fifty dollars.

Resident Jesse Baranczyk talked about three proposals that residents of Cleveland Street and Locust Avenue would like to see happen. Cleveland and Harrison are used as a drop off and pick up zone and it gets extremely congested during the morning and afternoon hours. There is a walkway to both the high school and middle school off Cleveland and Harrison is a turnaround area for cars.

Possible options discussed with the Public Works and Sewerage Commission are to make Cleveland St (west of Harrison) all No Parking during school zone. It is suggested that one side of Locust and Harrison should be open for parking and have parking brackets painted. A second option provided was to make part of Cleveland 2-hour parking, consistent to other roads around the school to spread out the issue to other areas in the city. Lastly, option three is to paint designated parking areas on Locust and Cleveland so mailboxes, fire hydrants, and driveways are not blocked, to allow parking only on one side of the road so emergency vehicles, recycling, garbage, and deliveries can get through which allows 2-way traffic, and to treat all of Locust, Harrison, and Cleveland equally.

## **PUBLIC COMMENT**

Pam and Andy White	W73N663 Locust Avenue
Brenda and Jesse Baranczyk	W72N662 Locust Avenue
Michelle and Greg Spehr	W72N692 Locust Avenue

**Action:** A motion was made by Commissioner Verhaalen, seconded by Commissioner Oakes, to recommend approval for 2-hour parking on the north side of Cleveland Street to Harrison Avenue to where Cleveland Street ends, the west side of Locust Avenue from Cleveland Street to Bridge Road, Public Works to paint brackets at the intersection of Cleveland and Locust, 15 feet from the curve, and no parking between N65 W7295 Cleveland Street and N65 W7275 Cleveland Street during school hours. Motion carried without a negative vote with Commissioner Hester and Commissioner Schumacher excused.

## **CONSIDER REQUEST FROM P2 PROPERTY MANAGEMENT TO AUTHORIZE THE CREATION OF A LOADING ZONE ON THE EAST SIDE OF HANOVER AVENUE FROM 407 FEET SOUTH OF THE SOUTH CURB LINE OF WESTERN ROAD EXTENDING SOUTH FOR 50 FEET; AND ACTION THEREON.**

Director Wieser explained P2 Development at Fox Run has requested that a loading zone be created at the front entrance of the apartment building on Hanover Avenue south of Western Road.

The Property Manager from P2 Management mentioned residents will not be allowed to park on side streets and Hanover Avenue.

**Action:** A motion was made by Commissioner Verhaalen, seconded by Mayor O'Keefe, to recommend approval of a loading zone on Hanover Avenue set at 407 feet from the south curb line extending west extending south 50 feet with no parking. Motion carried without a negative vote with Commissioner Hester and Commissioner Schumacher excused.

## **REPORTS**

### **UPDATE ON PUBLIC WORKS OPERATIONS**

Superintendent Bublitz mentioned the current projects such as tree trimming and helping forestry clean up trees and branches from the snowstorm. When questioned about brush pickup, Superintendent Bublitz informed Commission there are no plans for pickup and the Yard Waste facility is available to residents for brush drop off. Public Works is hoping to get a keypad for the gate to allow Waste Management access to pick up dumpsters.

**UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS**

Superintendent Grulkowski informed Commission the flows are up, and the WRC Plant is handling it well. The WRC facility is having issues with the ditch bearings and couplings. Superintendent Grulkowski stated staff has repaired and replaced couplings and bearings quite frequently. Sabel Mechanical was out to perform a laser alignment on the shafts but was unable to complete it due to misalignment of the motors. Superintendent Grulkowski said that it's a possibility the ditch may cost at least two million dollars to repair if the City wants to stay long term at the current WRC facility.

Donahue & Associates is still working on options such as soil boring, an archaeological study on the Pioneer property and other options to bring the WRC facility plan back to Council.

Superintendent Grulkowski noted the Adaptive Management Plan did well last year with five farms and one thousand acres, the farmers were extremely happy with the way things turned out. Moving forward in 2024, there will be ten farms and two thousand acres. Superintendent Grulkowski informed the Commission the Adaptive Management Plan is a five-year permit cycle and can be renewed in 2027.

Commissioner Dries questioned how many farms or acres would be needed for the entire community. Last year the WRC facility had 684 lbs. of phosphorus removed and a total goal of 5400 lbs. Other options for phosphorus removal are stream bank stabilization on the creek. Total phosphorus was reduced in the creek although not by much.

Superintendent Grulkowski mentioned other municipalities are at the 0.075 limit. Saukville installed a filter to meet their requirements, but Grafton has not. Superintendent Grulkowski is looking to maybe go Class "A" bio-solid which could be used by residents. Bio solids would go to Pioneer Road if this were the option the City chooses.

**IDENTIFY FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Motion made by Commissioner Oakes, seconded by Commissioner Verhaalen to adjourn the meeting at 7:56 p.m. The motion carried unanimously with Commissioner Hester and Commissioner Schumacher excused.

Theresa Hanaman  
Engineering and Planning Administrative Assistant