

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
September 10, 2020**

**PW/SEW20200910-1  
UNAPPROVED**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday September 10, 2020. This meeting was held online utilizing the zoom app. The meeting was called to order at 7:00 p.m. by Vice Chairperson Oakes.

Roll Call: Present – Ryan Hammetter, Charles Schumacher, Council Member Kristin Burkart, Judy Guse, Sandra Beck, Bob Dries, Bill Oakes, Gary Graham

Excused - Mayor Michael O'Keefe

Also Present - Director of Engineering Tom Wiza, Secretary Kim Esselmann, Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski, Public Works Superintendent Joel Bublitz, Cedarburg Water Recycling Center Superintendent Eric Hackert, Assistant City Engineer Michael Weiser

**STATEMENT OF PUBLIC NOTICE**

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

Motion made by Commissioner Beck, seconded by Commissioner Schumacher, to approve the minutes of June 11, 2020. The motion carried unanimously with Mayor O'Keefe excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No comments or suggestions were offered at this time.

**ELECTION OF VICE CHAIRPERSON: AND ACTION THEREON**

Motion made by Commissioner Guse, seconded by Commissioner Dries, to reelect Commissioner Oakes as the Vice Chairperson. The motion carried unanimously with Mayor O'Keefe excused.

**CONSIDER REQUEST FROM N32 W7367 LINCOLN BOULEVARD FOR COST PARTICIPATION IN REPLACING A CONCRETE DRIVE APPROACH WHICH IS HEAVED BY A CITY STREET TREE; AND ACTION THEREON**

Director Wiza stated that resident Dennis Smith of N32 W7367 Lincoln Boulevard has a concrete drive approach which appears to be heaved several inches by roots from a City street tree which is located about two feet off the edge of the driveway. Staff would concede that the raised concrete is caused by the roots.

Mr. Smith is requesting that the City replace 1/3 of the approach and about 7.5 feet of heaved curb and gutter. He stated that someone has already tripped on the raised concrete.

Discussion was held and Assistant City Engineer Mike Weiser will meet with City Forester Kevin Westphal to hold discussions on removing the tree.

Motion made by Commissioner Guse, seconded by Commissioner Beck, to replace 1/3 of the drive approach as requested due to safety issues. The motion carried unanimously with Mayor O'Keefe excused.

**REVIEW PROPOSED 2021 ENGINEERING AND PUBLIC WORKS, CEMETERY AND WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION THEREON**

The operating and capital budgets of Public Works, Health and Sanitation, Engineering, Cemetery and Water Recycling Center were discussed.

Motion made by Commissioner Dries, second by Commissioner Guse, to recommend the Common Council accept the operating and capital budgets as presented. The motion carried unanimously with Mayor O'Keefe excused.

**REPORTS**

**Update on Public Works Operations**

Superintendent Bublitz updated the Commissioners that Public Works is currently doing a little bit of everything including helping with tree stumping, tree removal and street sweeping. Brush pick up is this week and the recycling center is really being used a lot.

Director Wiza updated the Commissioners about the business park and the grading contract.

Assistant Engineer Weiser updated the Commissioners about Washington Avenue milling and overlay. This will be from Jackson Street to Lincoln Boulevard about 900' of the south bound lane, and full width on the south end. Washington Avenue would be closed for 2 days per contract.

Assistant Engineer Weiser updated the Commissioners that the street and utility project is complete except for Park Circle.

**Update on Water Recycling Plant Operations and Discussion of Monthly Reports**

Cedarburg Water Recycling Center Lead Operator Dennis Grulkowski discussed operations at the plant. They are still cleaning catch basins.

**Identify Future Agenda Items**

**ADJOURNMENT**

Motion made by Commissioner Guse, seconded by Commissioner Beck, to adjourn the meeting at 7:20 p.m. The motion carried unanimously with Mayor O'Keefe excused.

Kim Esselmann  
Building Inspection/Public Works Secretary