

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
October 11, 2018**

**PW/SEW20181011-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, October 11, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present - Mayor Michael O'Keefe, Judy Guse, Sandra Beck, Ryan Hammetter, Bob Dries, Council Member Dan von Barga

Excused - Bill Oakes, Gary Graham, Charles Schumacher

Also Present - Director of Engineering & Public Works Tom Wiza, Cedarburg Water Recycling Center Superintendent Eric Hackert, Public Works Superintendent Joel Bublitz, Secretary Kim Esselmann and Cedarburg Water Recycling Center Operator Mike Kelley

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Guse, seconded by Commissioner Beck, to approve the minutes of June 14, 2018. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

**CONSIDER TRAFFIC CONTROL SIGNAGE FOR SANDHILL TRAILS SUBDIVISION;
AND ACTION**

Director Wiza explained that Public Works Department will be ordering street name signs for the Sandhill Trails subdivision off Keup Road. It makes sense to determine what traffic control signage should be installed at this time.

A stop sign is proposed on Sandhill Trails at Keup Road intersection. All other internal intersections are proposed to be controlled with yield signs as these are T-intersections.

The developer will be billed for all costs for required street name and traffic control signage.

Motion made by Commissioner Guse, seconded by Commissioner Beck, to approve the traffic control signage for Sandhill Trails Subdivision as presented. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

**CONSIDER TRAFFIC CONTROL SIGNAGE FOR PRAIRIE VIEW SUBDIVISION
PHASE 2; AND ACTION THEREON**

Director Wiza explained that like Sandhill Trails, we need to erect the traffic control signage for Prairie View Phase 2. This is a small phase, with just one intersection. A yield sign is proposed at the T-intersection on Prairie View Court at Prairie View Road. In addition, we are proposing signage around a large landscaping island to create a one-way traffic flow. This signage would include a one-way sign, a yield sign and a do-not-enter sign. The developer will be billed for all costs for required street name and traffic control signage.

Motion made by Commissioner Guse, seconded by Commissioner Hammetter, to approve the traffic control signage for Prairie View Phase 2 subdivision as presented. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

**CONSIDER SLUDGE HAULING CONTRACT PROPOSAL RECEIVED FROM
BADGER STATE WASTE, LLC; AND ACTION THEREON**

Cedarburg Water Recycling Center Superintendent Eric Hackert explained that CWRC has had a long term hauling contract in place with Veolia Environmental Services. The contract was last renewed May 15, 2012 for an additional 10 year term.

In recent years we have experienced significant performance issues and on May 5, 2018 Veolia was bought out by Clean Harbors of Norwell, Massachusetts.

It appears Clean Harbors has been subcontracting the sludge hauling with Badger State Waste, LLC. Clean Harbors contacted us and stated that they are losing money hauling our sludge and they are taking the position that the contract is invalid. We believe the contract is valid through 2022 but the service has been so poor that staff feels we would be better off if we part ways with Clean Harbors.

We would like to enter a contract with Badger State Waste to haul, store and dispose of the treatment plant sludge. They have a facility in Hartford along with their own fields. We do need clarification on the fuel surcharge and we would like to the city attorney to draft a letter to Clean Harbors.

Motion made by Commissioner Beck, seconded by Commissioner Dries to recommend the Common Council select Badger State Waste, LLC for sludge hauling after clarification of the fuel surcharge and to have the city attorney terminate the Clear Harbors contract. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

REVIEW PROPOSED 2019 OPERATION AND CAPITAL BUDGETS FOR ENGINEERING, PUBLIC WORKS, WATER RECYCLING CENTER AND CEMETERY

Budget discussion was held. Superintendent Hackert discussed his Water Recycling Center capital improvement plan along with his budget.

Secretary Esselmann discussed the cemetery capital improvements including the increase of up to 75 new plots and a soil containment area at Zur Ruhe. A compliment was paid to Secretary Esselmann by Commissioner Guse on her efforts to get these plots going.

Commissioner Guse question whether or not the cemetery rental house can be pushed off another year. She was referred to ask this question to Mike Baier, building inspector.

Columbarium was discussed and should be looked into for the future.

Motion made by Commissioner Beck, seconded by Commissioner Hammetter to recommend the Common Council approve an increase of purchase price from \$450 to \$600 per plot at both the Immanuel and Zur Ruhe cemeteries on January 1, 2019.

Superintendent Bublitz discussed the Public Works capital improvement and operating budget

Director Wiza discussed the capital improvement and operating budget for the Engineering department. This included the 2019 to 2025 street improvement and sidewalk projects.

Motion made by Commissioner Guse, seconded by Commissioner Beck, to approve the general operating budget as presented and to recommend to the common council. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

Motion made by Commissioner Beck, seconded by Mayor O'Keefe, to approve the capital budget as presented and to recommend to the common council. The motion carried with Commissioner Beck, Commissioner Dries, Mayor O'Keefe, Council Member Dan von Barga and Commissioner Hammetter voting aye and Commissioner Guse voting nay. Commissioner Oakes, Commissioner Graham, Commissioner Schumacher excused.

REPORTS

Update on Public Works Operations

Superintendent Bublitz updated the Commissioners on brush pick up and leaf collection.

Update on Sewerage Plant Operations and Discussion of Monthly Reports

Superintendent Hackert reported the effluent & influent report for June, July, August and September are good.

Mike Kelley discussed orthophosphates and what his lab is doing.

Identify Future Agenda Items

Mayor O'Keefe asked if the future meetings could be moved from the second Thursday to the second Wednesday due to his work conflicts. This will be from November to April. Secretary Esselmann was advised to send an e-mail to all Commissioners regarding this change. All Commissioners present agreed to this change.

ADJOURNMENT

A motion was made by Commissioner Guse, seconded by Commissioner Beck, to adjourn the meeting at 9:10 p.m. The motion carried unanimously with Commissioner Oakes, Commissioner Graham and Commissioner Schumacher excused.

Kim Esselmann
Building Inspection/Public Works Secretary