

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
May 10, 2018**

**PW/SEW20180510-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, May 10, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present - Mayor Michael O'Keefe, Gary Graham, Judy Guse, Bill Oakes, Sandra Beck, Charles Schumacher, Ryan Hammetter, Council Member Dan von Bargaen

Excused - Bob Dries

Also Present - Director of Engineering & Public Works Tom Wiza, Cedarburg Water Recycling Center Superintendent Eric Hackert, Secretary Kim Esselmann and Cedarburg Water Recycling Center Operator Dennis Grulkowski

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Beck, seconded by Commissioner Schumacher, to approve the minutes of April 12, 2018 as corrected stating Dennis Grulkowski was present. The motion carried unanimously, with Commissioner Dries excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

ELECTION OF VICE CHAIRPERSON; AND ACTION THEREON

Motion made by Commissioner Guse, seconded by Commissioner Beck to elect Commissioner Oakes as the Vice Chairperson. The motion carried unanimously, with Commissioner Dries excused.

REVIEW AND CERTIFY CODE OF ETHICS; AND ACTION THEREON

Motion made by Commissioner Beck, seconded by Commissioner Graham to certify that all Commissioners present have read and acknowledge the City of Cedarburg Code of Ethics. The motion carried unanimously, with Commissioner Dries excused.

COMPLIANCE AND MAINTENANCE ANNUAL REPORT; AND ACTION THEREON

Superintendent Hackert reported on the 2017 Compliance Maintenance Annual Report. Motion made by Commissioner Oakes and seconded by Commissioner Guse to accept the report as presented and to recommend the Common Council approve a resolution accepting the CMAR report. The motion carried unanimously, with Commissioner Dries excused.

REPORTS

Update on Public Works Operations

Director Wiza reported that fliers are being distributed through direct contact, e-mail and Facebook asking residents not to put leaves in the curb area. This is only a fall activity.

Director Wiza received a quote in the amount of \$2,800 from M Square for a survey for the Highland Road retaining wall. Since this topic was not on the agenda, no action could be taken. This topic will be placed on the June agenda.

Questions were raised about the sediment removal process of Cedar Creek at Adali Horn Park – sediment removal operations are complete, sediment bags have been removed and the sediment cleaning equipment dismantled. They are now checking the gravel bed, restoration of the park will then begin

Question was raised on the closing of Pioneer Road at the railroad tracks. The road will be closed for five days to repair the tracks but this was started by the railroad and not the city.

Question was raised on the dams and the dam repairs. Dam repairs will take place this fall. We are still waiting on the results of the grants that we applied for.

Update on Sewerage Plant Operations and Discussion of Monthly Reports for the Month of April 2018

Superintendent Hackert reported that the plant is doing well.

Effluent report for April is good.

Superintendent Hackert reported that on May 23rd, he and Director Wiza have a meeting with the DNR, Attorney Harrington and Symbiont.

Highland Road lift station was discussed and explained to the new Commissioners

Identify Future Agenda Items

Highland Road retaining wall

ADJOURNMENT

Commissioner Guse gave Secretary Esselmann kudos for obtaining the cardboard dumpsters at the yard waste area. Commissioner Guse states that these are a big hit in the waste area.

A motion was made by Commissioner Guse, seconded by Commissioner Schumacher, to adjourn the meeting at 7:50 p.m. The motion carried unanimously, with Commissioner Dries excused.

Kim Esselmann
Building Inspection/Public Works Secretary