

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
April 12, 2018**

**PW/SEW20180412-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, April 12, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:02 p.m. by Mayor Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Bob Dries, Bill Oakes, Sandra Beck,
Charles Schumacher

Absent - Council Member Mike O'Keefe

Excused - Judy Guse, Gary Graham

Also Present - Director of Engineering & Public Works Tom Wiza,
Wastewater Superintendent Eric Hackert, Secretary Kim
Esselmann and Residents Marvin Kannenberg, Danny
Crawford, Jody Washatko, Allan Washatko

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Schumacher, to approve the minutes of February 8, 2018 as presented. The motion carried unanimously, with Commissioner Guse and Commissioner Graham excused and Council Member Mike O'Keefe absent.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

**CONSIDER REVISING THE CURRENT STREET PARKING LIMITS ON THE SOUTH
SIDE OF JACKSON STREET JUST WEST OF WASHINGTON AVE; AND ACTION
THEREON**

Director Wiza reported that resident Danny Crawford recently purchased the commercial building at the southwest corner of Jackson Street and Washington Avenue. He is requesting that additional street parking be allowed on the south side of Jackson Street in front of the building.

Currently, there are two No-Parking signs posted on the south side of Jackson Street and parking is prohibited on the north side of Jackson Street. Staff did not find an existing ordinance establishing the southerly parking prohibition.

The present No-Parking signs prohibit parking within 110 feet of Washington Avenue. Director Wiza recommends removing the most westerly sign and replacing the most easterly sign with No-Parking here to corner. This is about 50 feet from the Washington Avenue intersection. This would open up about 60 feet of additional parking.

Mr. Kannenberg raised concerns about cars overhanging the parking spot and partially blocking the residential driveway to the east. Advice was given to call the police when this occurs.

Motion made by Commissioner Dries, seconded by Commissioner Oakes to remove the most westerly No-Parking sign and maintain the No-Parking Here to Corner sign 50 feet from the Washington Avenue intersection. The motion carried unanimously with Commissioner Guse and Commissioner Graham excused and Council Member Mike O'Keefe absent.

CONSIDER REQUEST FROM THE HOMEOWNER AT W51 N664 HIGHLAND DRIVE FOR THE CITY TO MAINTAIN THE STONE RETAINING WALL ALONG THE PROPERTY FRONTAGE JUST SOUTH OF THE HIGHLAND DRIVE/CEDAR CREEK BRIDGE; AND ACTION THEREON

Director Wiza explained that Mr. Washatko owns the property and there is a substantial dry-stack limestone retaining wall running along the south half of the frontage on Highland Drive. On several occasions, in the past, Mr. Washatko has asked the Public Works Department to perform maintenance on the wall. We have responded to his request telling him this is his wall to maintain as it is about 2 feet behind the City sidewalk.

Director Wiza stated it would be about \$40,000-50,000 to rebuild the wall and this is not in the budget for this year. Jody and Allan Washatko explained that this wall was built probably back in 1939 when the bridge was built and the road was shifted. They also showed several pictures showing the location of the metal property markers and a rendering drawing of how the change of Highland Road moved. He is not opposed to allowing vegetation to be removed to maintain the wall

Motion made by Commissioner Schumacher, seconded by Commissioner Beck to do three things. 1) get a survey to see if the City own the property, 2) if the City does own the property, get a condition report of the wall and 3) that this be reported to this Commission before moving forward. The motion carried unanimously with Commissioner Guse and Commissioner Graham excused and Council Member Mike O'Keefe absent.

REVIEW BIDS RECEIVED FOR THE 2018 STREET AND UTILITY PROJECT AND THE ANNUAL SIDEWALK REPLACEMENT PROGRAM

Director Wiza explained that due to lack of quorum and the cancellation of the March Public Works and Sewerage Commission meeting, bids for the annual sidewalk program and 2018 street and utility project were taken directly to the Common Council

Forward Contractors was awarded the sidewalk contract as they were the lowest bid at \$41,450 for the sidewalk replacement. As for the street and utility project, the lowest bidder was Vinton Construction Company at \$1,337,502 and we have worked with this company last year.

REPORTS

Update on Public Works Operations

Director Wiza reported the tree trimming is finishing up and crack sealing, pothole patching will start as soon as the weather cooperates.

The April brush pick up is complete

Update on Sewerage Plant Operations and Discussion of Monthly Reports for the Month of February and March 2018

Superintendent Hackert reported that the plant is doing well and is experiencing very low flow. Effluent report is good

Superintendent Hackert reported that due to lack of quorum and the cancellation of the March meeting, the roofing project at the Water Recycling Center for three roofs went directly to the Common Council for approval. The low bid was ARC Commercial Contracting of Wisconsin with a bid of \$81,700.

Question was raised by the committee about the Highland Lift Station project and how that is coming along. Director Wiza explained that the acquisition of the property is taking longer than expected.

A motion was made by Commissioner Oakes, seconded by Commissioner Beck, to thank Mayor Kip Kinzel for his many years of service to the citizens of Cedarburg and to the Public Works and Sewer Commission. The motion carried unanimously with Commissioner Guse and Commissioner Graham excused and Council Member Mike O'Keefe absent

Identify Future Agenda Items

None

ADJOURNMENT

A motion was made by Mayor Kinzel, seconded by Commissioner Schumacher, to adjourn the meeting at 7:53p.m. The motion carried unanimously with Commissioner Guse and Commissioner Graham excused and Council Member Mike O'Keefe absent

Kim Esselmann
Building Inspection/Public Works Secretary