

**POLICE AND FIRE COMMISSION**  
**January 14, 2021**

**PFC20210114-1**  
**UNAPPROVED**

A regular meeting of the Police and Fire Commission, City of Cedarburg, Wisconsin, was held on Thursday, January 14, 2021, at 7:00 p.m., at the Cedarburg Police Department, W75 N444 Wauwatosa Road, Cedarburg, Wisconsin, in the Community Room.

The meeting was called to order by President Robert Carroll at 7:05 p.m.

Roll Call:	Present-	Robert Carroll, Joel Dhein, Jim Salp, Stacy Tolomeo
	Excused -	Terry Zimmerman
	Also Present-	Police Chief Thomas J. Frank, Fire Chief Jeff Vahsholtz, Police Captain McNerney

**STATEMENT OF PUBLIC NOTICE**

Robert Carroll acknowledged the agenda for this meeting was posted and distributed in compliance with Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion was made by Jim Salp, seconded by Joel Dhein, to approve the September 10, 2020 minutes. Motion carried without a negative vote with Terry Zimmerman excused.

**NEW BUSINESS**

**Consider Application for Membership in the Cedarburg Fire Department for New Member Nicole Albrecht for Active EMS; and Action Thereon**

Motion made by Stacy Tolomeo, seconded by Jim Salp, to approve membership in the Cedarburg Fire Department for new member Nicole Albrecht for Active EMS. Motion carried without a negative vote with Terry Zimmerman excused.

**Consider Application for Membership in the Cedarburg Fire Department for New Member Josh Zalesky for Active Fire; and Action Thereon**

Motion made by Jim Salp, seconded by Joel Dhein, to approve membership in the Cedarburg Fire Department for new member Josh Zalesky for Active EMS. Motion carried without a negative vote with Terry Zimmerman excused.

**Discuss Process for Hiring a Patrol Officer; and Action Thereon**

Chief Frank relayed a discussion he had with the City's Labor Attorney Ron Stadler regarding our hiring process. Based on Attorney Stadler's recommendation, the hiring process for an entry level police officer is changed slightly to written tests, fitness test, oral interviews with the Police & Fire Commission and Department Administration, background investigation, psychological and polygraph testing, medical, and drug testing.

Motion made by Jim Salp, seconded by Stacy Tolomeo, to approve Attorney Stadler's hiring process recommendation. Motion carried without a negative vote with Terry Zimmerman excused.

**REPORT OF POLICE CHIEF AND FIRE CHIEF**

**Update of Police Department Projects**

Chief Frank advised that the newly hired officer is in the Academy and doing very well.

**Update of Fire Department Projects**

Chief Vahsholtz advised that the Fire Department has been very busy taking calls. The Department is working with a consultant from the Wisconsin Public Policy Forum on a study to review all the Fire Departments in the County and the service and cost of each department, to assist in making a decision on consolidation.

**Confirm Next Meeting (January 14, 2021) and Agenda Items; Action Thereon**

Chief Frank confirmed the next meeting will be held on January 14, 2021.

**ADJOURNMENT-CLOSED SESSION**

Motion was made by Jim Salp, seconded by Joel Dhein, to adjourn to closed session at 7:30 p.m. pursuant to Wis. Stat. 19.85(1)(c) to consider employment of any public employee over which the governmental body has jurisdiction of exercises responsibility, specifically, discuss entry level police officer candidates and possible hiring actions. Approval of September 10, 2020 closed session minutes. Motion carried without a negative vote with Terry Zimmerman excused.

**RECONVENE OPEN SESSION**

Motion was made by Jim Salp, seconded by Joel Dhein, to reconvene to open session at 8:14 p.m. Motion carried without a negative vote with Terry Zimmerman excused.

**ADJOURNMENT**

Motion was made by Jim Salp, seconded by Stacey Tolomeo, to adjourn the meeting at 8:15 p.m. Motion carried without a negative vote with Terry Zimmerman excused.

Thomas J. Frank  
Police Chief

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