

**POLICE AND FIRE COMMISSION**  
**September 14, 2017**

**PFC20170914-1**  
**UNAPPROVED**

A regular meeting of the Police and Fire Commission, City of Cedarburg, Wisconsin, was held on Thursday, September 14, 2017 at the Cedarburg Police Department, W75 N444 Wauwatosa Road, Cedarburg, Wisconsin, in the Community Room.

The meeting was called to order by President Robert Carroll at 7:01 p.m.

Roll Call: Present - Robert Carroll, Steve Weber, Jim Salp, and Linda Krieg

Excused - Joel Dhein

Also Present – Police Chief Thomas J. Frank and Fire Chief Jeff Vahsholtz

**STATEMENT OF PUBLIC NOTICE**

Robert Carroll acknowledged the agenda for this meeting which was posted and distributed in compliance with Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion was made by Jim Salp, seconded by Steve Weber, to amend the minutes from the July 13, 2017 meeting. Under the section listed as “Update on Fire Department Projects” the following sentence was amended to read, Chief Vahsholtz reported he was going through the hiring process for Fire Chief and working on the budget. Motion made by Steve Weber, seconded by Linda Krieg, to approve the amended July 13, 2017 minutes. Motion carried without negative vote with Joel Dhein excused.

**UNFINISHED BUSINESS**

**Discuss Process for Hiring a Patrol Officer; and Action Thereon**

Chief Frank reported 14 candidates passed the physical fitness test and will be coming for interviews on October 3 & 4, 2017. The process will remain the same for these interviews.

**NEW BUSINESS**

**Consider New Members Kimberly M. Manor-Fitzer and Tylor M. Hanus for Active EMS; and Action Thereon**

Motion made by Jim Salp, seconded by Steve Weber, to approve Kimberly M. Manor-Fitzer and Tylor M. Hanus as Active EMS members. Motion carried without negative vote with Joel Dhein excused.

**REPORT OF POLICE CHIEF AND FIRE CHIEF**

**Update on Police Department Projects**

Chief Frank reported he sent one officer to drug recognition expert training. Also, the Department will be testing dispatchers next week. He received 68 applicants and 47 will be

taking the test. Additionally, the Police and Fire Departments will be attending Active Shooter training hosted by the FBI at Firemen's Park.

**Update on Fire Department Projects**

Chief Vahsholtz reported there will be Safety Days at Firemen's Park in October. Additionally, the two specialty utility vehicles recently put into use will be used at the Wine and Harvest Festival this coming week. The new Fire Inspector will be doing safety checks during that Festival.

**Confirm Next Meeting (November 9, 2017) and Agenda Items; and Action Thereon**

Chief Frank confirmed the next meeting will be held November 9, 2017.

**ADJOURNMENT**

Motion made by Steve Weber, seconded by Jim Salp, to adjourn the meeting at 7:31 p.m.  
Motion carried without negative vote with Joel Dhein excused.

Linda Krieg  
Secretary

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