

**POLICE AND FIRE COMMISSION**  
**November 14, 2019**

**PFC20191114-1**  
**UNAPPROVED**

A regular meeting of the Police and Fire Commission, City of Cedarburg, Wisconsin, was held on Thursday, November 14, 2019 at the Cedarburg Police Department, W75 N444 Wauwatosa Road, Cedarburg, Wisconsin, in the Community Room.

The meeting was called to order by President Robert Carroll at 7:01 p.m.

Roll Call: Present - Robert Carroll, Joel Dhein, Jim Salp, Steve Weber, Linda Krieg

Also Present – Police Chief Thomas J. Frank, and Fire Chief Jeff Vahsholtz

**STATEMENT OF PUBLIC NOTICE**

Robert Carroll acknowledged the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Steve Weber, seconded by Joel Dhein, to approve the September 12, 2019 minutes. Motion carried without negative vote.

**NEW BUSINESS**

**Consider Michael Kranz for Active Fire/EMS; and Action Thereon**

Motion made by Steve Weber, seconded by Jim Salp, to accept Michael Kranz for Active Fire/EMS. Motion carried without negative vote.

**Consider Donald Curran for Passive Membership; and Action Thereon**

Motion made by Jim Salp, seconded by Steve Weber, to accept Donald Curran for Passive Membership. Motion carried without negative vote.

**Discuss Process for Hiring a Patrol Officer; and Action Thereon**

The Commission discussed the current process for hiring a patrol officer and reconfirmed the current process.

**Review and Consider Approval of the Promotional Process for Captain, Lieutenant, Patrol Sergeant and Detective for Recommendation; and Action Thereon**

By memoranda dated May 17, 2019, Chief Frank outlined the process for promotion to Patrol Sergeant. The process will be the same for promotion to Captain, Lieutenant, and Detective.

The Commission reviewed the process and a motion was made by Jim Salp, seconded by Steve Weber, to accept the process as outlined in the May 17, 2019 memo. Motion carried without a negative vote.

**REPORT OF POLICE CHIEF AND FIRE CHIEF**

**Update on Police Department Projects**

Chief Frank reported that K-9 Ranger participated in a 2 ½ weeklong patrol apprehension program.

Chief Frank attended a technology conference in Milwaukee and won a drone with a high definition camera. The Chief will train some officers on how to use the drone for law enforcement purposes.

**Update on Fire Department Projects**

Fire Chief Vahsholtz reported the Department will take delivery of a new fire truck in December. Additionally, the Common Council put a full time EMT in the budget for 2020 to start in July 2020.

In September the Deputy Chief stepped down and three department members put in for the position. The Department conducted panel interviews. Once a selection is made the Department will make the selectee the Acting Deputy Chief to be confirmed at the next Police & Fire Commission meeting in January 2020.

Motion made by Steve Weber, seconded by Jim Salp to approve the Acting Deputy Chief position until the next Police & Fire Commission meeting. Motion carried without negative vote.

**Confirm Next Meeting (January 9, 2020) and Agenda Items; and Action Thereon**

Chief Frank confirmed the next meeting will be held on January 9, 2020.

**ADJOURNMENT**

Motion made by Jim Salp, seconded by Steve Weber, to adjourn the meeting at 7:32 p.m. Motion carried without negative vote.

Linda Krieg  
Secretary

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