

CEDARBURG POLICE DEPARTMENT



2011 ANNUAL REPORT

CEDARBURG POLICE DEPARTMENT ACCREDITATION



Subsequent to a voluntary and intensive inspection process and a hearing before the WI Law Enforcement Accreditation Group's Governing Board, the Cedarburg Police Department was unanimously granted official accreditation in May 2010. CPD became one of twenty law enforcement agencies in Wisconsin (approx. 600 total agencies) to achieve accreditation. According to the WILEAG Board, this highly recognized accreditation was granted based on CPD demonstrating its commitment to law enforcement excellence by complying with standards deemed essential to the protection of life, safety, and citizens' rights; and exemplifying the best professional practices in the conduct of its responsibilities. Accreditation is valid for a period of three years.

CEDARBURG POLICE DEPARTMENT

MISSION STATEMENT

Our mission is to maintain peace and order by providing the highest quality police services in response to community needs by:

- Apprehending Criminals
- Developing Partnerships
- Respecting Individuals

DEPARTMENT VALUES

Members of the Cedarburg Police Department are committed to professionalism through:

- SERVICE – by providing quality responsive service and protection to all people in an efficient and effective manner, tempered with courtesy, compassion, and understanding.
- INTEGRITY – by upholding the public trust through honest, consistent, and forthright interaction with all people in order to foster an atmosphere of mutual trust and cooperation.
- RESPECT – by treating all persons with dignity and respect by promoting equality and fairness, in upholding their Constitutional rights without regard to race, religion, sexual orientation, or ability.

GOALS AND OBJECTIVES

A. To identify criminal offenders and criminal activity and, where appropriate, to apprehend offenders and participate in subsequent court proceedings.

This consists of identifying those thought to be guilty of having committed a criminal offense and subsequently proceeding against them. The investigation process typically involves the gathering of information from victims and witnesses, the collection and analysis of physical evidence, and the relating of the results of these and other inquiries to one or more individuals identified as likely to have committed the offense.

B. To reduce the opportunities for the commission of some crimes through preventive patrol and other measures.

The Department is responsible for interacting with the community to generate mutual understanding so that there may be public support for crime prevention. Community involvement is essential to facilitate a free flow of information between the public and the Department to assist in the identification of problem areas and to inform the public of crime statistics and trends.

C. To aid individuals who are in danger of physical harm.

This aid extends beyond incidents in which the threatened harm is the result of a criminal attack, but also against hazards, accidents, or even discomforts of life.

D. To protect Constitutional guarantees.

An officer may enforce any Federal, State, or local statute which is valid on its face without fear of abrogating the Constitutional rights of the person violating that statute. An officer who lawfully acts within the scope of his/her authority does not deprive persons of their civil liberties.

E. To facilitate the movement of people and vehicles.

The police have assumed a major share of the responsibility for achieving and maintaining the high degree of order that is necessary to make the free movement of people and vehicles possible.

F. To assist those who cannot care for themselves.

Policing consists of providing care and assistance to those who cannot care for themselves because of their age, their state of health, the physically disabled, the mentally ill and retarded, and those suffering from alcohol and drug addiction.

G. To resolve conflict.

The police contribute to the order of the community by resolving inter-group conflict with the objective of resolving clashes before they involve physical confrontation.

H. To identify problems that are potentially serious law enforcement or governmental problems.

The police identify problems that plague the community and channel complaints to the proper governmental agency. Police sort out situations that require attention and identify policies and practices of other governmental agencies which are in need of correction.

I. To create and maintain a feeling of security in the community.

Police help to create an atmosphere that makes it possible for people, exercising reasonable care and precaution, to carry on their ordinary, daily activities with the expectation that they will not be endangered, interfered with, or subject to criminal attack.

J. To promote and preserve order.

The handling of a civil disturbance is viewed as extraordinary, but is among the most firmly established responsibilities of the police.

K. To provide other services on an emergency basis.

Saving lives and aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the Department. To satisfy these requests, the Department responds to calls for service and renders such aid or advice as is necessitated or indicated by the situation.



Police Department

W75 N444 Wauwatosa Road • Cedarburg, Wisconsin 53012-2204
(262) 375-7620 • Fax (262) 375-7624 • cpd@ci.cedarburg.wi.us

February 17, 2012

TO: Mayor Gregory P. Myers and Members of the Common Council;
President Robert Carroll and Members of the Police and Fire Commission;
and the Citizens of the City of Cedarburg

It is an honor and privilege to present the 2011 Annual Report of the Cedarburg Police Department for your review.

As the result of the ever-increasing economic challenges, our Department actively continued exploring ways in which to share costs with other law enforcement agencies in Ozaukee County. In 2011, we combined our records, computer-aided dispatch, and squad car mobile software applications with the other Ozaukee County law enforcement agencies. This action resulted in significant savings, not only for our community, but the other jurisdictions that were involved; and greatly enhanced our ability to share law enforcement information between County agencies.

Last year we also devoted many hours of research to the possibility of combining dispatch operations with the Village of Grafton. It was the decision of the review committee, comprised of individuals from each community, that a combined dispatch center was not in the best interest of our communities at this time. However, our Department remains committed to looking for ways in which we can save taxpayer money while continuing to improve services through combined resources.

This past year our Dispatch Center was recognized by the National Center of Missing and Exploited Children and named a 9-1-1 Call Center Partner. To achieve the NCMEC standards, CPD dispatchers completed 256 hours of enhanced specialized training and have in place policies and procedures to acknowledge our Department's commitment to making the safety of our children a priority. The Cedarburg Dispatch Center is the first Emergency Telecommunications Center in the State of Wisconsin to reach this level of preparedness.

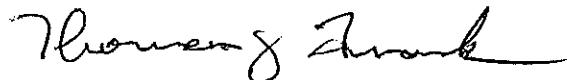
In November, while CPD K-9 Officer Brian Emmrich was assisting the Ozaukee County Sheriff's Department with a traffic stop, Officer Emmrich's canine partner Jake alerted on the suspect vehicle. With Jake's assistance, officers discovered 998 Ecstasy pills, a loaded handgun, and cash.

Also last year, our Department arrested three individuals who were responsible for an arson that destroyed a residence located on Spring Street in our City. Two of these individuals were subsequently convicted and are serving lengthy prison sentences, while the third is awaiting trial. This multi-jurisdictional investigative effort was led by CPD Detective Sergeant Jeffrey Vahsholtz.

At this point, I would like to recognize the men and women of the Cedarburg Police Department and express my appreciation to them for their commitment in providing exceptional law enforcement service for this community. Their sacrifices and dedication are noteworthy, as is their passion for becoming the best they can be through community connection, policy development, and training.

Respectfully submitted,

CEDARBURG POLICE DEPARTMENT



Thomas J. Frank
Chief of Police

TJF:jsd

TABLE OF CONTENTS

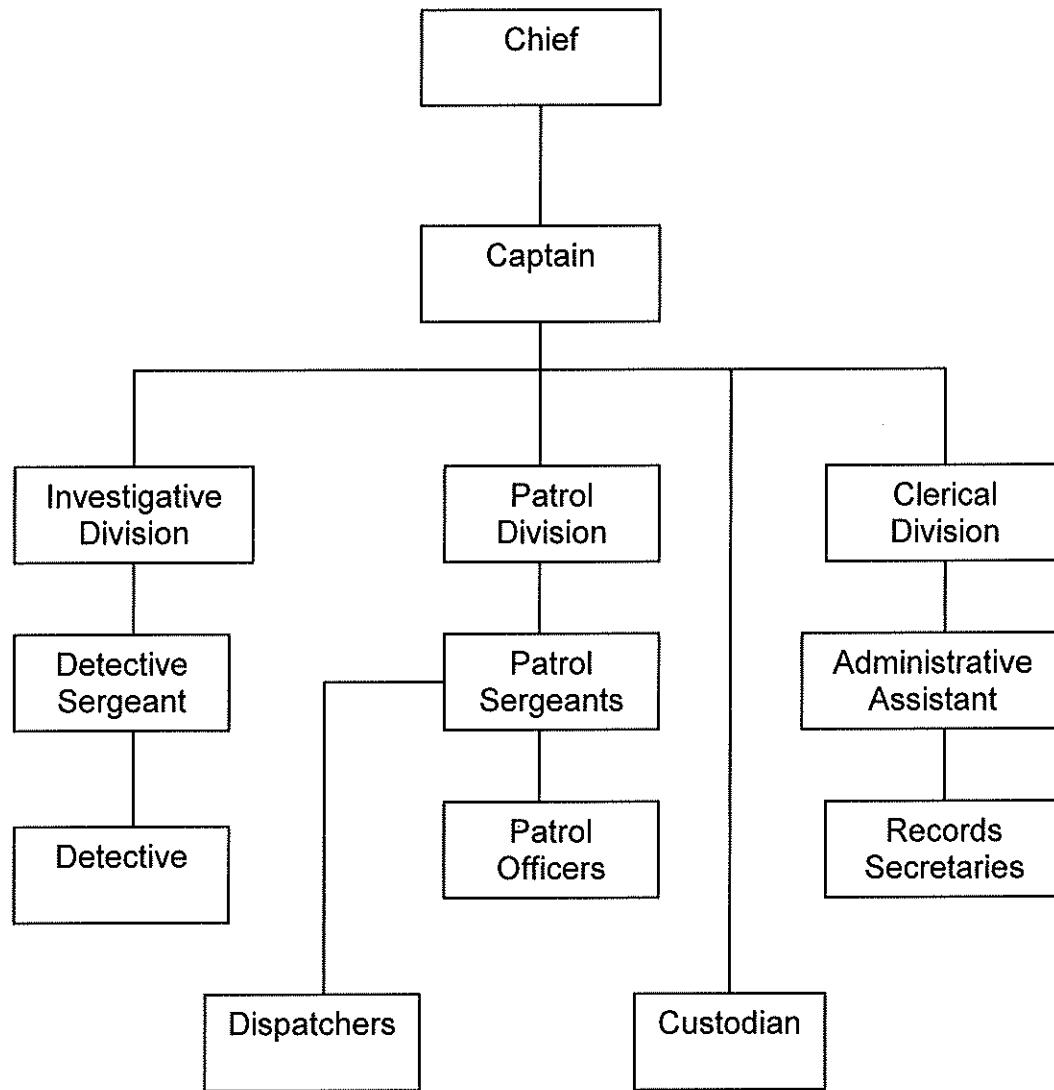
	<i>Page</i>
ACCREDITATION	1
MISSION STATEMENT	2
GOALS AND OBJECTIVES	3
LETTER FROM POLICE CHIEF	5
TABLE OF CONTENTS	7
CHAIN OF COMMAND	9
PERSONNEL ROSTER AND YEARS OF SERVICE	10
POLICE AND FIRE COMMISSION	12
LIFESAVING AWARD	13
AUXILIARY POLICE UNIT	14
CHAPLAINS	15
SCHOOL CROSSING GUARDS	16
DEPARTMENT ACTIVITY SUMMARY	17
INCIDENTS AND ARRESTS	20
PATROL AND TOTAL OFFICER ACTIVITY (GRAPHS)	21
TRAFFIC AND PARKING ENFORCEMENT	22
ACCIDENT REPORT	23
DISPATCH ACTIVITY AND ALARM – 911 CALLS (GRAPHS)	24
OVERTIME STATISTICS	25
SQUAD CAR STATISTICS	26

TABLE OF CONTENTS

	<i>Page</i>
COURT CASE TALLY / Adult Cases	27
COURT CASE TALLY / Juvenile Cases	28
PRE-TRIAL CASES	29
DEPARTMENT OF MOTOR VEHICLE AGENT	30
LOCAL ACTIVITIES AND EVENTS AND HUNTER SAFETY	31
OFFICER TRAINING SUMMARY	32
DISPATCHER AND SECRETARY TRAINING SUMMARY	57
AUXILIARY POLICE UNIT TRAINING SUMMARY	62
ADDITIONAL TRAINING INFORMATION	69
2011 BUDGET	70

CEDARBURG POLICE DEPARTMENT

CHAIN OF COMMAND



CEDARBURG POLICE DEPARTMENT

2011 PERSONNEL

SWORN PERSONNEL

ADMINISTRATIVE:	Chief Thomas J. Frank Captain Glenn G. Lindberg
DETECTIVE DIVISION:	Detective/Sgt. Jeffrey J. Vahsholtz Detective Scott H. Yanke
PATROL DIVISION:	Sergeant John R. Stroik Sergeant Richard J. Leach Sergeant Richard G. Wenzler Sergeant Patrick J. Spaeth Patrol Officer Timothy A. Buege Patrol Officer Scott A. Miller Patrol Officer Joseph B. Kell Patrol Officer Joseph V. Biliskov Patrol Officer Brian J. Emmrich Patrol Officer Michael D. McNerney Patrol Officer Rolland G. Kegley Patrol Officer David L. Dudash Patrol Officer Ryan T. Fitting Patrol Officer Eric A. Linsmeyer Patrol Officer Thomas E. Schellinger Canine - Jake

NON SWORN PERSONNEL

DISPATCHERS:	James D. Hafemeister Keith A. Liebherr William A. Esselmann Kara J. Racine Heather A. Wellman Amy E. Kell
CLERICAL:	Jacquelyn S. Dekker, Admin. Assistant Pamela A. Holloway, Secretary II Amy L. Fischer, Records Clerk
MAINTENANCE (P/T):	Jay A. Buntrock

CEDARBURG POLICE DEPARTMENT

2011 PERSONNEL

<u>POSITION</u>	<u>NAME</u>	<u>YEARS OF SERVICE</u>
Chief of Police	Thomas J. Frank	33 yrs. 7 mos. ¹
Captain of Police	Glenn G. Lindberg	34 yrs. 2 mos. ¹
Detective/Sergeant	Jeffrey J. Vahsholtz	29 yrs. 7 mos.
Detective	Scott H. Yanke	24 yrs.
Sergeant	John R. Stroik	30 yrs. 2 mos.
Sergeant	Richard J. Leach	25 yrs.
Sergeant	Richard G. Wenzler	27 yrs. 9 mos.
Sergeant	Patrick J. Spaeth	21 yrs. 2 mos.
Patrol Officer	Timothy A. Buege	23 yrs. 4 mos.
Patrol Officer	Scott A. Miller	20 yrs. 2 mos.
Patrol Officer	Joseph B. Kell	18 yrs. 8 mos.
Patrol Officer	Joseph V. Biliskov	16 yrs. 2 mos.
Patrol Officer	Brian J. Emmrich	14 yrs. 8 mos.
Patrol Officer	Michael D. McNerney	11 yrs. 10 mos.
Patrol Officer	Rolland G. Kegley	9 yrs. 10 mos.
Patrol Officer	David L. Dudash	7 yrs. 3 mos.
Patrol Officer	Eric A. Linsmeyer	7 yrs. 1 mo.
Patrol Officer	Ryan T. Fitting	6 yrs. 10 mos.
Patrol Officer	Thomas E. Schellinger	5 yrs. 4 mos.
Canine	Jake	3 yrs.
Dispatcher	James D. Hafemeister	25 yrs. 1 mo.
Dispatcher	Keith L. Liebherr	22 yrs. ¹
Dispatcher	William A. Esselmann	14 yrs.
Dispatcher	Kara J. Racine	13 yrs. 1 mo.
Dispatcher	Heather A. Wellman	11 yrs. 7 mos.
Dispatcher	Amy E. Kell	5 yrs. 5 mos.
Administrative Assistant	Jacquelyn S. Dekker	26 yrs. 4 mos. ¹
Secretary II	Pamela A. Holloway	1 yr. 8 mos.
Records Clerk	Amy L. Fischer	14 yrs. 1 mo.
Custodian (P/T)	Jay A. Buntock	2 yrs.

¹ Includes years served in all positions with Cedarburg Police Dept. and City of Cedarburg organization

CEDARBURG POLICE AND FIRE COMMISSION

Members	Years of Service
Robert A. Carroll, President	1999 - 2011
John R. Hammen, Vice President	1999 - 2011
Michael O'Keefe, Secretary	2010 - 2011
James M. Salp, Commissioner	2001 - 2011
Steve Weber, Commissioner	2010 - 2011

COMMISSIONERS



From left to right: Steve Weber, Commissioner; Mike O'Keefe, Secretary; Jim Salp, Commissioner; Robert Carroll, President; John Hammen, Vice-President

2011 CPD LIFESAVING AWARD



Captain Glenn Lindberg, Patrol Officer Joseph Kell, and Chief Thomas Frank

The CPD "Lifesaving Award" is presented to any member of the Department whose actions significantly contribute to the saving or prolonging of the life of another by actions which are beyond the scope of duties normally performed as a member of the Department.

Patrol Officer Joseph "Joe" Kell was the recipient of the Department's 2011 "Lifesaving Award". On February 9, 2011, Officer Kell was dispatched to a call at Lasata Crossings regarding an individual who was choking. Upon arrival, Officer Kell attempted the Heimlich maneuver several times without success. Laying the patient down on the floor, he then started successful chest compressions. Without his rapid intervention, the outcome would have been tragic.

CEDARBURG AUXILIARY POLICE OFFICERS

ROSTER

Kevin Runkel	Director
Franklin Even	Deputy Director
Scott Smith	Captain
Mark May	Captain
Cory Thiele	Lieutenant
James Ramthun	Lieutenant
Gary Klupper	Sergeant
Robert Ramthun	Sergeant

James Albrinck	Officer	Cliff Kollross	Officer
Thomas Becker	Officer	Bradley Meyer	Officer
Gabe Chido	Officer	John Rose	Officer
Robert Doern	Officer	Matthew Rose	Officer
Laura Gierach	Officer	James Ruppel	Officer
Alexandra Gillis	Officer	Daniel Stroil	Officer
Aaron Gresch	Officer	Charles Thiele	Officer
Matthew Haas	Officer		

Sgt. John Stroik	Police Liaison Officer
Ray Vollrath	Fire Department Liaison Officer

Paul Jacobs	Honorary Member
Scott Runkel	Honorary Member
Ed Saler	Honorary Member
Kristen Kachelmeier	Honorary Member

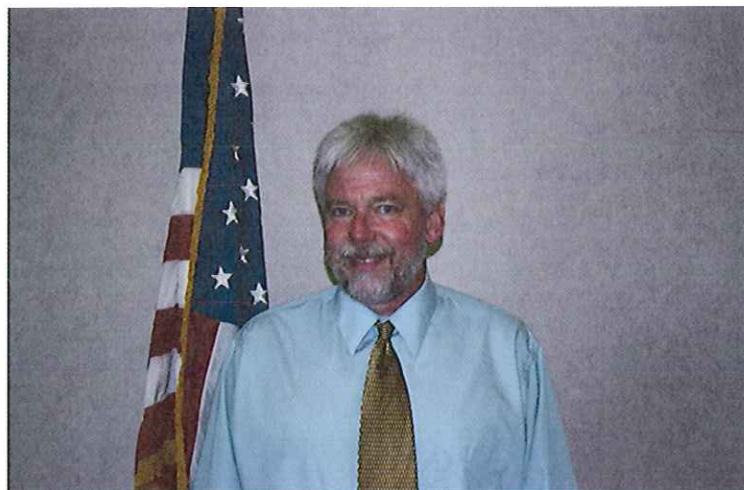
CPD CHAPLAIN SERVICE

In 2002, Pastor Randy Raasch of 1st Immanuel Lutheran Church and Pastor Ed Rafferty of Cedar Creek Community Church were appointed to serve as Chaplains for the Cedarburg Police Department.

These individuals provide aid to CPD officers and the citizens of Cedarburg through a field service ministry. They provide spiritual guidance, pastoral counseling, comfort in times of crisis, and such physical help as they are equipped to give on an emergency basis. These services are provided upon request from members of the Cedarburg Police Department. The Chaplains also provide spiritual guidance and pastoral counseling to all CPD personnel, sworn and civilian, and their families in times of need. Police Chaplains are not intended, nor do they wish, to replace an individual's own minister.



Pastor Randy Raasch



Pastor Ed Rafferty

SCHOOL CROSSING GUARDS

(Listed by Seniority)

James A. Lee	08-25-1993
Lester H. Thompson	01-12-1998
Gerald N. Radke	10-21-1999
Frank E. Even	01-19-1999
Robert F. Schedler	04-05-2000
Kevin L. Montross	08-24-2000
Gerald J. Krieger	08-21-2001
Gerald R. Jackson	08-19-2003
Richard L. Haynes	08-21-2003 (<i>retired 2011</i>)
Dale A. Wegner	09-05-2003
Mary M. Loper	11-01-2006
Genevieve P. Boehlke	01-01-2007
Victor E. Vey	08-27-2007
Rosalie J. Hayes	08-28-2007
Francis R. Bourbonais	03-08-2010 (<i>retired 2011</i>)
Joyce M. Beebout	03-29-2010 (<i>retired 2011</i>)
Brian J. Kjell	08-02-2011



CEDARBURG POLICE DEPARTMENT

YEAR END 2011 DEPARTMENT ACTIVITY SUMMARY PAGE 1

CATEGORY	WARNINGS	ARRESTS	INCIDENTS	CATEGORY	AMOUNT
				CALLS FOR SERVICE	10937
ALCOHOL OFFENSE-ADULT	0	43	23	INCIDENTS W/O FIRE & RESCUE	702
ALCOHOL OFFENSE-JUVENILE	0	27	5	PERSON/MOTORIST ASSISTED	2869
ARREST ON WARRANTS	0	21	0	SUSPICIOUS CARS/PERSONS	341
ASSAULT - PHYSICAL/SEX/ETC.	0	2	7	AUTO ACCIDENTS INVESTIGATED	164
ASSIST OTHER DEPARTMENT	0	0	41	DOORS CHECKED	100230
ARSON	0	0	0	DOORS/WINDOWS FOUND OPEN	130
BATTERY/D.V.I.	0	7	7	DOGS/CATS OFFENSES	132
BICYCLE/SKATEBOARD	151	0	0		0
BURGLARY	0	2	7	FUNERAL TRAFFIC	15
CCW	0	0	0	ASSIST OTHER DEPARTMENTS	185
CHILD ABUSE/NEGLECT	0	0	2	COURT APPEARANCES	58
CRIMINAL DAMAGE TO PROPERTY	0	13	54	VACATION CHECKS	1884
CURFEW	8	0	7	VEHICLE LOCKOUTS	161
DISORDERLY CONDUCT	37	44	56		
DOG/CAT OFFENSES	48	3	15	TELEPHONE CALLS	14280
DOMESTIC DISTURBANCE	0	0	15	PERSONS AT STATION	8013
FRAUD/FORGERY/BAD CHECK	0	38	52	PUBLIC RECORDS REQUESTS	518
HARASSMENT	4	2	20	RESCUE SQUAD CALLS	741
HOMICIDE/SUICIDE/NATURAL	0	1	9	FIRE CALLS	191
JUNKED/ABANDONED VEHICLE	1	0	0		
LITTERING/LOITERING	0	4	3	FIRE ALARMS	46
MENTAL COMMITMENT	0	0	28	BURGLAR ALARMS	94
MISC. OTHER OFFENSES	0	10	83	FALSE ALARMS	140
NARCOTIC/DRUG OFFENSES	0	23	16	911 CALLS	951
NOISE OFFENSES	35	1	0	FALSE 911 CALLS	276
OBEDIENCE/OBST. OFFICER	3	5	4	CHILD SAFETY SEAT INSPECTIONS	60
OTHER CITY ORD. VIOLATIONS	63	8	7	K-9 DEPLOYMENTS	48
PARK VIOLATIONS	27	0	0		
PERMIT/SIGN VIOLATIONS	3	0	0		
ROBBERY	0	0	0	TRAFFIC FINES	\$47,416.44
RUNAWAY/MISSING PERSON	0	1	7	PARKING CITATIONS	\$21,062.50
SMOKING VIOLATIONS	0	7	9	ACCIDENT/COMPLAINT REPORTS	\$1,149.27
SNOW/SIDEWALK VIOLATIONS	12	0	1	BICYCLE LICENSES	\$205.00
THEFT INCL. SHOPLIFTING	0	26	119	VEHICLE LOCKOUT SERV FEE	\$657.28
THEFT OF VEHICLE	0	0	16	FALSE ALARM FINES	\$725.00
TRESPASSING	34	3	5	TEMPORARY PLATES	\$200.00
TRUANCY	0	9	11	FINGERPRINTING	\$290.00
HIT AND RUN	0	14	35		
SPEED	741	209	2		
FAILURE TO OBEY SIGN	4	1	0		
STOP SIGN/SIGNAL	52	16	3	STOLEN PROPERTY REPORTED	\$69,168.00
O.A.W.I.	0	25	18	STOLEN PROPERTY NOT RECOVERED	\$64,031.00
O.A.A.S	0	52	9	AMOUNT RECOVERED	\$14,303.00
NO VALID DRIVERS LICENSE	0	10	3	STOLEN VEHICLES	1
15 DAY CITATIONS	451	0	0	STOLEN VEHICLES RECOVERED	1
ILLEGAL PARKING	86	402	0	WORTHLESS CHECKS REPORTED	37
WINTER PARKING	175	802	0	WORTHLESS CHECK AMOUNTS	\$5,631.91
OTHER TRAFFIC	879	311	3	WORTHLESS CHECKS RECOVERED	\$2,136.64
TOTALS	2814	2142	702		

CEDARBURG POLICE DEPARTMENT

YEAR END 2011

DEPARTMENT ACTIVITY SUMMARY

PAGE 1a

OFFENSE CATEGORY	CITY ORD. ARRESTS	MISDEMEANORS	FELONIES
BATTERY/DOMESTIC VIOLENCE INCIDENT	1	4	2
BURGLARY	0	0	2
CARRYING CONCEALED WEAPON	0	0	0
CRIMINAL DAMAGE TO PROPERTY	12	0	0
DISORDERLY CONDUCT	24	21	0
FRAUD/FORGERY/BAD CHECK	37	1	1
HARASSMENT	2	0	0
NARCOTIC/DRUG OFFENSES**	10	12	1
OBEDIENCE/OBSTRUCTING OFFICER	3	3	1
THEFT (INCLUDES SHOPLIFTING)	11	13	1
THEFT OF MOTOR VEHICLE	0	0	0
TOTALS	100	54	8

****BREAKDOWN OF DRUG OFFENSES INCLUDED IN ARRESTS LISTED ABOVE**

TYPE OF DRUG	17 Yrs of Age & Under	18 Yrs. Of Age & Over	TOTALS
THC	7	9	16
COCAINE	0	0	0
LSD	0	0	0
HEROIN	0	0	0
AMPHETAMINES	0	0	0
PRESCRIPTION	1	3	4
OTHER	1	2	3
POSSESSION OF DRUG PARAPHERNALIA	3	7	10

Cedarburg Police Department Activity Summary													
YEAR END 2011													
PAGE 4													
													Total of Page 1
													9
													1
													1
													203
													300
													139
													148
													4
													61
													154
													206
													459
													239
													281
													609
													285
													362
													255
													638
													509
Totals	209	741	1207	262	25	52	10	342	502	228	204	460	451
													168
													4861

Cedarburg Police Department Activity Summary

YEAR END 2011

PAGE 4a

	Total of page 1 and 2										Total of page 2
											51
Officers											60
Capt. Lindberg	0	0	1	0	0	61	1	116	10	14	273
Sgt. Stroik	0	0	0	0	59	4	88	13	20	1	328
Sgt. Leach	4	0	1	0	37	11	45	7	32	0	276
Sgt. Wenzler	0	0	0	0	21	40	67	10	45	1	240
Sgt. Spaeth	1	0	1	0	9	12	28	3	26	2	51
Det.Sgt. Vahsholtz	1	2	0	0	11	0	55	2	3	1	96
Det. Yanke	14	1	0	0	59	0	10	2	3	11	4
P.O. Buege	2	0	1	0	61	1	116	10	14	2	273
P.O. Miller	2	0	0	0	26	1	79	16	20	1	303
P.O. Kell	7	2	3	0	59	20	67	20	26	2	31
P.O. Biliskov	4	1	1	0	79	4	93	20	19	1	355
P.O. Emmrich	5	0	4	0	80	12	74	7	31	3	30
P.O. McNerney	4	1	2	0	39	11	68	15	33	1	20
P.O. Kegley	1	1	1	0	43	46	80	24	37	1	17
P.O. Dudash	4	1	1	0	22	6	63	4	46	5	15
P.O. Fitting	6	1	1	1	35	29	47	11	26	0	7
P.O. Linsmeyer	4	1	10	0	37	27	81	12	66	8	26
P.O. Schellinger	4	1	4	0	23	17	51	1	46	5	17
Totals	63	12	31		702	241	1114	181	494	57	257
											3750
											190
											7093
											11954

CEDARBURG POLICE DEPARTMENT

MONTH OF YEAR END 2011

INCIDENTS AND ARRESTS

PAGE 3

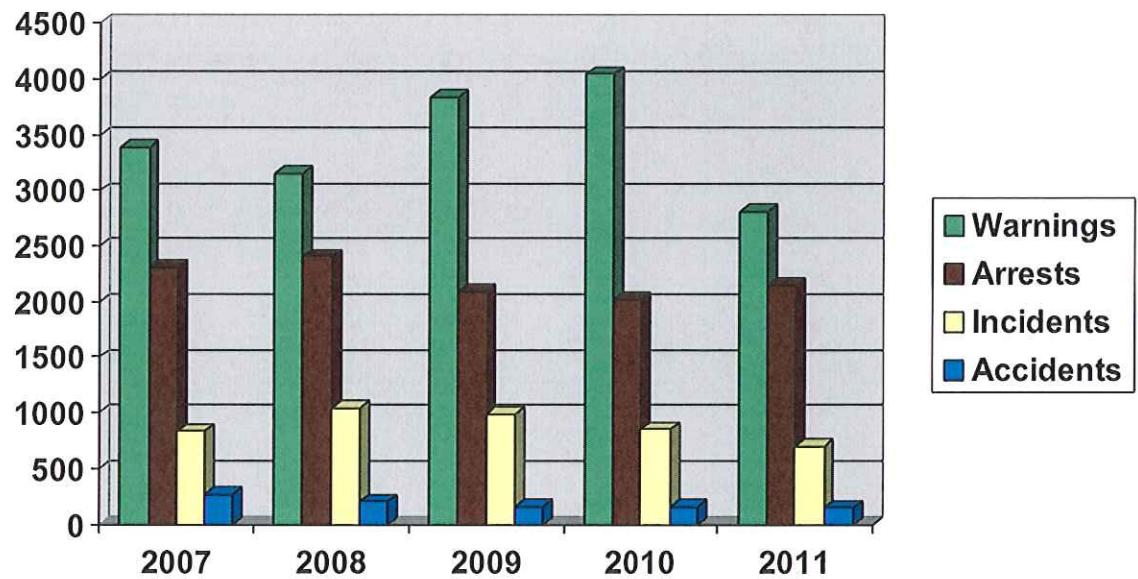
OFFICER	Incidents	Arrests	Charges	Arrests by Shift	
Capt. Lindberg	2	1	0		
Sgt. Stroik	59	8	7	First Shift	109
Sgt. Leach	37	11	2		
Sgt. Wenzler	21	2	0	Second Shift	129
Sgt. Spaeth	9	9	2		
				Third Shift	63
Det. Sgt. Vahsholtz	11	2	0		
Det. Yanke	59	59	7	Total	301
P.O. Buege	61	19	7	Incident Status	
P.O. Miller	26	2	1	Open	148
P.O. Kell	59	18	16	Closed	426
P.O. Biliskov	79	29	15	Inactive	122
P.O. Emmrich	80	18	6	Unfounded	6
P.O. McNerney	39	10	5	Total	702
P.O. Kegley	43	13	2		
P.O. Dudash	22	20	13		
P.O. Fitting	35	43	9		
P.O. Linsmeyer	37	25	25		
P.O. Schellinger	23	12	5		
Total	702	301	122		

INCIDENTS MADE ACCORDING TO TIME

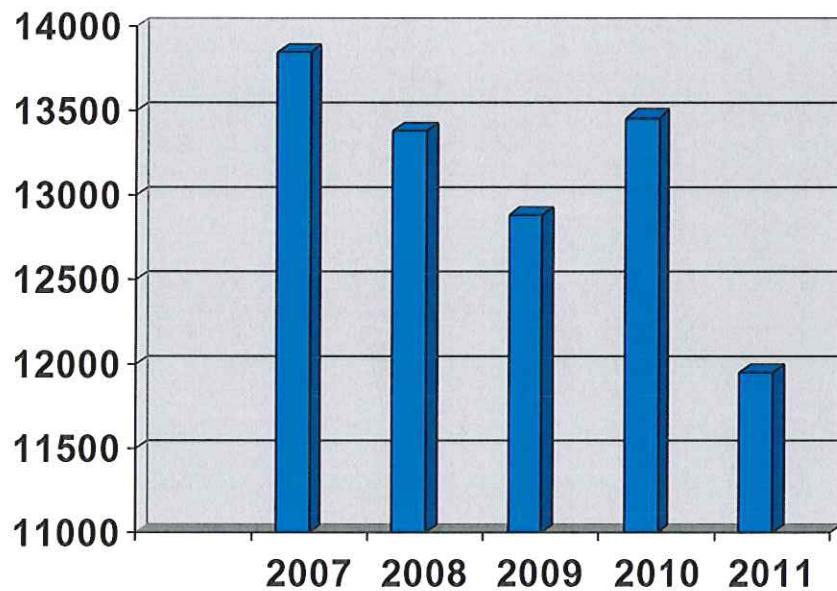
TIME	NUMBER	TIME	NUMBER
7:00	28	19:00	27
8:00	39	20:00	27
9:00	40	21:00	27
10:00	46	22:00	28
11:00	59	23:00	18
12:00	55	0:00	21
13:00	40	1:00	9
14:00	45	2:00	20
15:00	45	3:00	9
16:00	42	4:00	5
17:00	26	5:00	6
18:00	32	6:00	8

Incidents by Shift	
First Shift	352
Second Shift	254
Third Shift	96

PATROL ACTIVITY



TOTAL OFFICER ACTIVITY



TRAFFIC AND PARKING ENFORCEMENT

The table below shows a comparison of traffic and parking enforcement in the City of Cedarburg during 2011. A total of 311 citations (1+% increase from 2010) for traffic violations were issued. Warnings and correction notices (15-day citations) issued in 2011 totaled 1,330.

1,204 parking citations were issued along with 261 parking warnings in 2011. This represented an increase of 42% and a 19% decrease from 2010, respectively.

TRAFFIC AND PARKING ENFORCEMENT 2008 – 2011

<u>Enforcement Type</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Traffic Citations	282	256	305	311
Traffic Warnings & Corrections (15-day)	2,551	1,791	1,905	1,330
Parking Citations (regular) " " (winter)	484 618	299 569	339 508	402 802
Parking Warnings (regular) " " (winter)	53 81	26 324	51 272	86 175
TOTALS	3,081	3,265	3,279	3,106

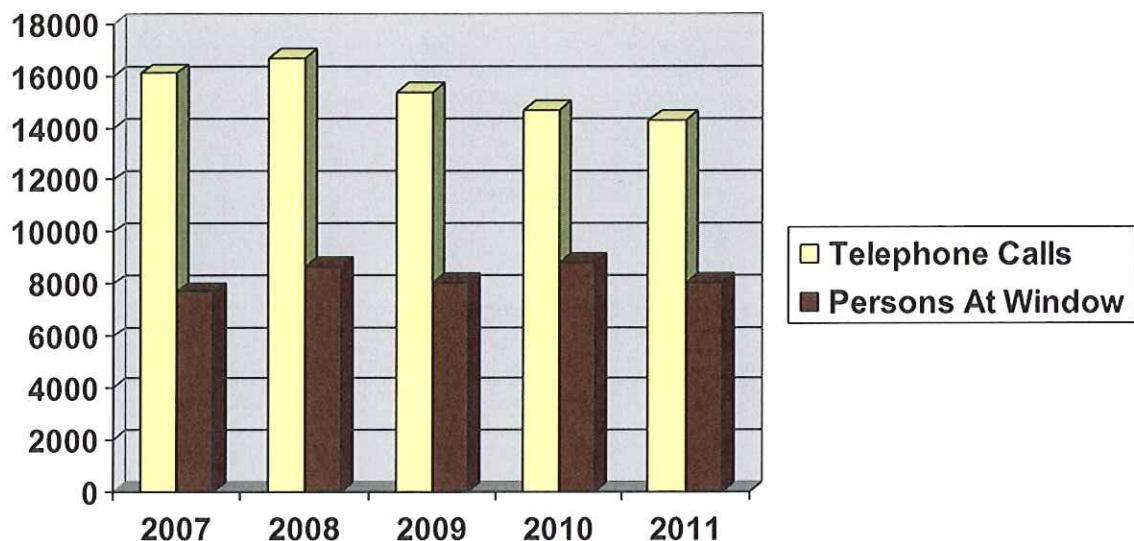
CEDARBURG POLICE DEPARTMENT

YEAR END 2011

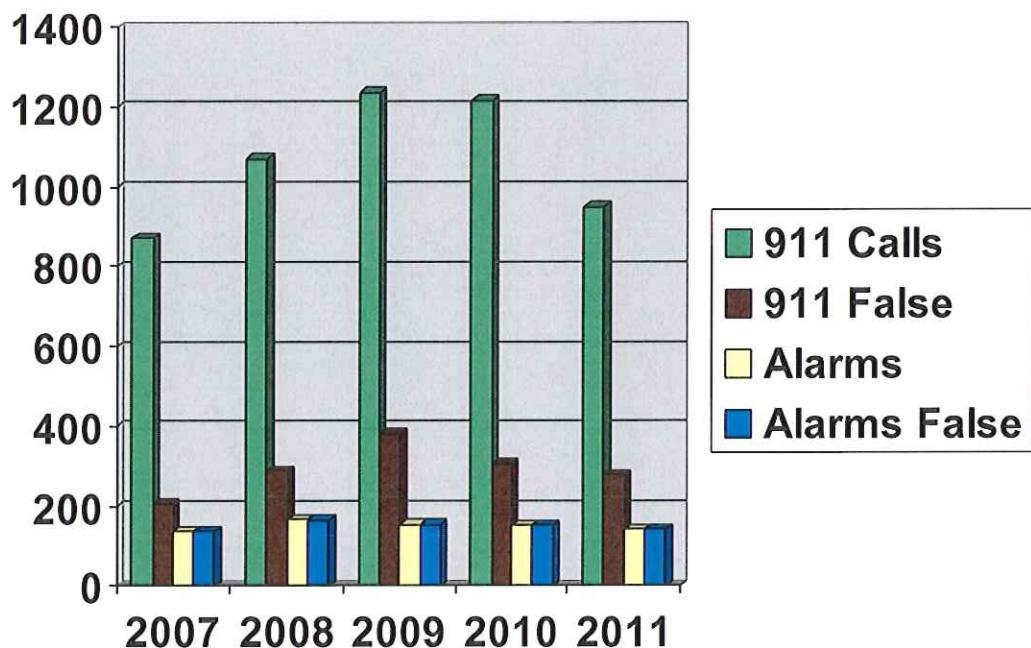
ACCIDENT STUDY

INJURY ACCIDENTS DATA		CAUSE OF ACCIDENT	
Injury Accidents with Alcohol	3	Inattentive	42
Total Injury Accidents	31	Unsafe Backing	21
Total Persons Injured	34	Failure to Yield	31
Total Persons Killed	2	Improper Passing	1
SAFETY DEVICES		Operating While Intoxicated	
Seat Belt	1	Failure to Control Vehicle	18
Seat Belt and Harness	229	Reckless Driving	0
Child Safety Restraint	17	Too Fast for Conditions	7
TYPE OF VEHICLE		Inexperience	
Automobile	212	Highway Factor	0
Truck	22	Vehicle Factor	5
Motorcycle	2	Other	12
Moped	1	Total	
Bicycle	1	147	
Other	5	ENFORCEMENT	
POSITION IN VEHICLE		Citations Issued	82
Driver	211	ACCIDENT DATA	
Front Center	0	Private Property	29
Front Right	33	Unsolved Hit and Run	14
Back Left	14	Not Reportable	6
Back Center	4	Total Vehicles Involved	257
Back Right	9	Motorcycles Involved	3
Pedestrian	4	Bicycles Involved	1
Other	20	DAYS OF THE WEEK	
		Sunday	11
ACCIDENTS BY SHIFT		Monday	24
First Shift	67	Tuesday	20
Second Shift	63	Wednesday	19
Third Shift	16	Thursday	29
Unknown	1	Friday	29
		Saturday	14
ACCIDENTS BY TIME OF DAY			
TIME	NUMBER	TIME	NUMBER
7:00	3	19:00	5
8:00	7	20:00	5
9:00	6	21:00	2
10:00	12	22:00	3
11:00	8	23:00	2
12:00	5	0:00	4
13:00	16	1:00	2
14:00	10	2:00	4
15:00	17	3:00	0
16:00	17	4:00	0
17:00	7	5:00	0
18:00	7	6:00	4
		Unknown	1

DISPATCH ACTIVITY



ALARMS/911 CALLS



CEDARBURG POLICE DEPARTMENT
OVERTIME STATISTICS - 2011

MONTH		OFFICER OVERTIME HOURS	DISPATCH OVERTIME HOURS	TOTALS
JANUARY	Overtime Paid	8.75	0	8.75
	Overtime Comp	52.75	0	52.75
FEBRUARY	Overtime Paid	232.50	0	232.50
	Overtime Comp	211.00	0	211.00
MARCH	Overtime Paid	93.50	0	93.50
	Overtime Comp	119.00	8.00	127.00
APRIL	Overtime Paid	58.50	0	58.50
	Overtime Comp	66.25	16.00	82.25
MAY	Overtime Paid	24.00	0	24.00
	Overtime Comp	55.75	24.50	80.25
JUNE	Overtime Paid	42.00	3.00	45.00
	Overtime Comp	63.25	13.00	76.25
JULY	Overtime Paid	83.75	0	83.75
	Overtime Comp	55.25	27.00	82.25
AUGUST	Overtime Paid	45.50	0	45.50
	Overtime Comp	135.75	29.50	165.25
SEPTEMBER	Overtime Paid	28.50	6.00	34.50
	Overtime Comp	71.50	11.00	82.50
OCTOBER	Overtime Paid	20.50	0	20.50
	Overtime Comp	127.75	6.00	133.75
NOVEMBER	Overtime Paid	34.25	0	34.25
	Overtime Comp	59.50	24.50	84.00
DECEMBER	Overtime Paid	28.75	0	28.75
	Overtime Comp	117.00	17.00	134.00
TOTALS	Overtime Paid	700.50	9	709.50
	Overtime Comp	1134.75	176.50	1311.25

SQUAD VEHICLE FLEET 2011 Statistics

Squad #	Miles Driven in 2011	Fuel (gallons) Used in 2011	Year-End Odometer	2011 Maintenance
1	8,939	794.2	9,707	\$5.29
2	16,828	1341.0	131,210	\$3,470.56
3	11,356	471.1	85,267	\$1,030.45
4	24,839	2539.4	84,940	\$3,749.38
5	21,803	2086.6	21,982	\$1,311.66
6	17,902	1787.3	18,036	\$530.98
7	4,740	322.8	19,403	\$358.04
8	22,880	1860.5	96,761	\$4,106.56
9	5,219	355.4	79,572	\$2,215.38
10	14,212	1157.9	40,874	\$452.19
Total	148,718	12716.2	-----	\$17,230.49

Old Squad 1	Vehicle traded to dealer - June '11	97,639	\$0
Old Squad 5	Vehicle traded to dealer – June '11	122,767	\$1,312.12
Old Squad 6	Vehicle traded to dealer – June '11	120,778	\$0



MUNICIPAL COURT

Mid-Moraine Court Citations (Adults)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
January	39	62	71	72
February	61	55	66	62
March	75	60	55	58
April	63	52	59	60
May	85	85	56	46
June	90	113	64	67
July	103	99	63	89
August	80	104	98	63
September	156	111	115	92
October	78	99	98	49
November	110	71	95	74
December	85	80	87	57
TOTAL	1,025	991	927	789

MUNICIPAL COURT

Mid-Moraine Court Citations (Juveniles)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
January	7	11	8	8
February	1	10	3	4
March	6	7	4	7
April	7	12	5	4
May	18	24	11	4
June	22	6	10	6
July	9	6	15	18
August	5	1	5	1
September	5	3	0	0
October	6	14	4	6
November	17	4	6	1
December	10	16	8	5
TOTAL	113	114	79	64

MUNICIPAL COURT

PRE-TRIAL CASES

	Number of Cases			
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
JANUARY	40	52	36	22
FEBRUARY	13	21	38	21
MARCH	18	21	39	24
APRIL	41	31	20	38
MAY	48	32	29	22
JUNE	24	42	34	18
JULY	35	42	27	0
AUGUST	40	27	32	54
SEPTEMBER	32	50	42	25
OCTOBER	59	36	46	0
NOVEMBER	30	42	28	47
DECEMBER	49	35	26	30
TOTAL	429	431	397	301

CPD SERVES AS DMV AGENT

Since being appointed mid-year 2008, the Cedarburg Police Department has served as an agent of the WI Department of Motor Vehicles. Individuals no longer need to travel to DMV offices out of the city or rely on postal service for vehicle registration services. CPD is able to process most motor vehicle title and registration/renewal transactions available at regular DVM locations. Services provided include title registrations and renewals; replacement titles; the issuance of license plates; and registration transfers. Additional administrative fees apply.

During 2011, the department processed the following transactions:

	<u>Renewals</u>	<u>Duplicate Titles</u>		<u>New Registrations</u>	
January	27	\$ 162	0	\$ 0	26 \$ 312
February	18	108	1	12	24 288
March	37	222	0	0	38 456
April	21	126	0	0	40 480
May	28	168	0	0	41 492
June	35	210	0	0	57 684
July	41	246	0	0	45 540
August	40	240	0	0	53 636
September	24	144	0	0	53 636
October	30	180	1	12	43 516
November	25	150	0	0	28 336
December	23	138	1	12	34 408
TOTALS	349	\$2,094	3	\$ 36	482 \$5,784

Total transactions processed during 2011 totaled 834 compared to 785 in 2010. 2011 revenue totalled \$7,914, compared to \$7,022 in 2010.

2011 MUTUAL AID ASSISTANCE

AGENCY ASSISTED BY CPD	2008	2009	2010	2011
Ozaukee County Sheriff	61	75	64	40
Grafton Police Department	54	54	44	24
Mequon Police Department	53	34	12	6
Other Agencies	23	50	50	10
TOTAL	143	213	170	80

LOCAL ACTIVITIES AND EVENTS

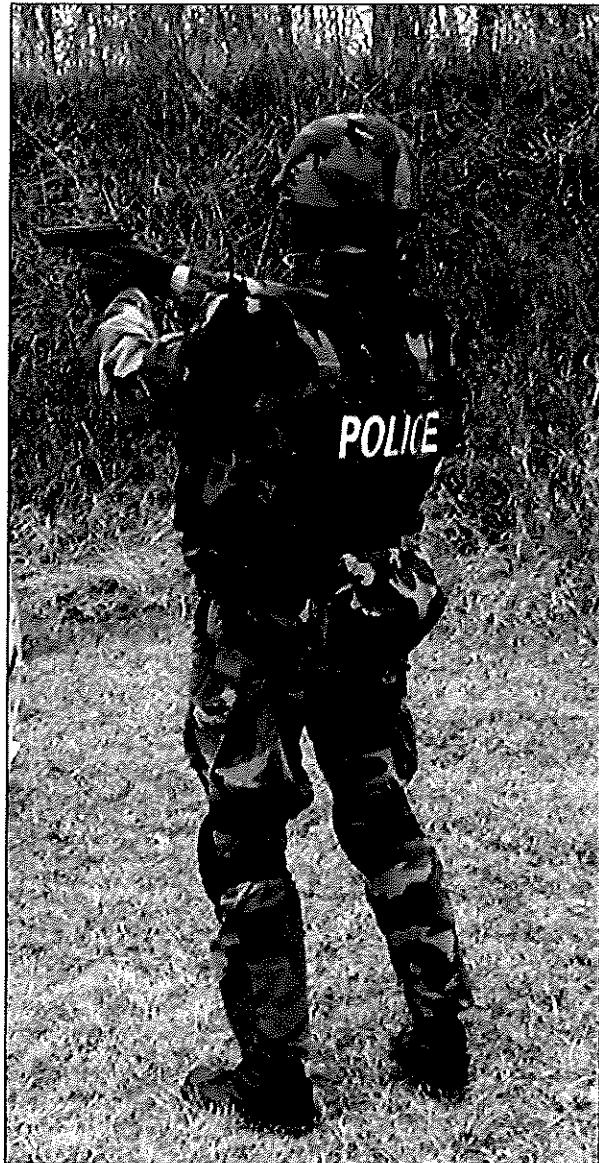
The chart below indicates the number of billable hours worked by Cedarburg police officers during the past four years for the organizations or activities listed below. Sponsoring organizations are responsible for paying for the time officers spend working at these activities. Billable hours worked in 2011 totaled approximately 831 hours. Included in this total are 341 hours CPD officers worked providing additional security at the State Capitol in Madison during protests. These hours are reflected in the "Other*" column.

ORGANIZATION	2008	2009	2010	2011
Cedarburg High School	207	180	70	23
Cedarburg Fire Department Maxwell Street Days	35	29	32	36
Festivals	243	236	240	244
Ozaukee County Fair	134	132	166	166
Other*	80	176	21	362
TOTAL HOURS	699	753	529	831

For the past four years, in addition to working their normal duty schedules, Cedarburg officers have worked a total of 2,812 hours at special events.

PERSONNEL TRAINING

2011



CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
01/11/11	SRT	OZSO SRT Team	Spaeth	8H
		Brandemuehl	McNerney	8H
01/11/11	Employee Assistance Program	Aurora; City Hall;	Frank	1H
		Cedarburg, WI		
01/12/11	Vehicle Fleet Safety	City Policy Training; City Hall	Frank	1H
		Cedarburg, WI		
01/13/11	HIPAA & Bloodborne Pathogen Training	Kim Gordon - CFD;	Lindberg	1H
		CFD Station; Cedarburg, WI	Vahsholtz	1H
01/25/11	SRT	OZSO SRT Team	Spaeth	4H
		McNerney	McNerney	4H
01/26/11	Firearms Requalification- return to duty	Oz. Co. Sheriff's Range; Port	Emmrich	1H
	Handgun and Rifle qualifications	Washington, WI; Instructor:		
		McNerney		
01/28/11	Firearms Qualification- Mandatory (makeup)	Grafton PD Range; PO Kell;	Bilitskov	1H
	(Low Light Course)	Grafton, WI		
01/30/11-02/02/11	2011 Winter Chiefs Conference	WI Chiefs of Police Assn;	Frank	20H
	Traffic Data Collection Update; IACP Ndex Update;	Kalahari Conference Center;		
	Organizational Risk Management; State Radio	WI Dells, WI		
	Communications Update; DCI Available Resources;			
	Legal Update; Officer Involved Shootings; Conso-			
	lication Issues & Perspectives; Vendor Networking			

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
01/30-02/03/11	Rudy Drexler K-9 Training (recertification) Tracking	Rudy Drexler's School for Dogs Elkhart, IN	Emmrich Jake	40H 40H
	Detection of marijuana, heroin, cocaine, meth, OxyContin, and MDMA/Ecstasy			
02/07-09/11	Association of SWAT Personnel - WI Incident Debrief: Marinette Co. WI Murders; Incident Debrief: Marina Hts. CA Hostage Inc.; Incident Debrief: Sacramento CA 56-hr Hostage Inc; Incident Debrief: Fresno CA Manhunt for Murderer; Incident Debrief: Kansas City, MO SWAT Incidents	Assn. of SWAT Personnel- WI; Sheraton Conference Center, Brookfield, WI	Spaeth McNerny	24H 24H
02/07-09/11	Annual In-Service Training Sims / Ground Defense; Legal Update / OIS Vehicle Pursuit / MILO	Waukesha Tech. College; Pewaukee, WI	Leach Fitting	24H 24H
02/08/11	SRT	OZSO SRT Team	Spaeth Hermann	8H 8H
02/14-16/11	Annual In-Service Training Sims / Ground Defense; Legal Update / OIS Vehicle Pursuit / MILO	Waukesha Tech. College; Pewaukee, WI	Miller J Kell	24H 24H
02/18/11	Evidence Property Management	Milw. City Sheriff's Dept.	Yanke	8H
		Suburban LE Academy,		
		Franklin, WI		

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
02/22/11	SR	OZSO SRT Team	Spaeth McNerney	4H 4H
02/28-03/02/11	Annual In-Service Training Sims / Ground Defense; Legal Update / O/S Vehicle Pursuit / MILO	Waukesha Tech. College; Pewaukee, WI	Wenzler Biliskov	24H 24H
03/01/11	Employee Practices Law Training	CVMIC; Jean Cole; City Hall; Cedarburg, WI	Frank	2H
03/02-04/11	NADDI National Assoc of Drug Diversion Investigators; WNOA/WI Narcotics Officers Assoc.	WNOA and NADDI; Chula Vista Conference Cntr; WI Dells, WI	Leach	16H
	Investigating Overdose Deaths Diversion Investigations and Physician Disciplinary Cases	DEA DI Federico/SA Roy		4H
	The Winning Mind Drug Impaired Driving/Investigations/Prosecution	Andrew Demarest Brian Willis		3H 4H
	Investigative Techniques Insurance Companies Legislative Update	Stencil/Humana Health Care DOJ Dean Nickel		1H 1H
03/07-09/11	Annual In-Service Training	Waukesha Tech. College; Pewaukee, WI	Vahsholtz Kegley Dudash	24H 24H 24H
	Sims / Ground Defense; Legal Update / O/S Vehicle Pursuit / MILO			

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	 HOURS
03/07-09/11	WI Traffic Safety Officers Annual Conference	WTSOA; Chula Vista Conf. Center; WI Dells WI	Wenzler	16H
	Legal/OWI Update			
	Police Driving & Roadside Incidents			
	Traffic Stop Data Collection			
	Road Safety Audit Program			
03/08/11	SRT	OZSO SRT Team	Spaeth	8H
			Speth	8H
			McNerney	8H
03/14/11	Early Warning Systems	Legacy Webinar Series	Frank	45m
03/15-16/11	Coaching Employees #4	CVMIC; Brookfield, WI	Linsmeyer	16H
03/18/11	Succession Planning	CVMIC; Brookfield, WI	Frank	6H
	CVM/C Certificate of Management Class			
03/21-23/11	Annual In-Service Training	Waukesha Tech. College;	Buege	16H
	Sims / Ground Defense; (Buege did not attend this day)	Pewaukee, WI	Schellingar	24H
	Legal Update / OIS		McNerney	no ins for '11
	Vehicle Pursuit / MICO			
03/22/11	SRT	OZSO SRT Team	Spaeth	4H
			McNerney	4H
03/23/11	Pain Behind the Badge	Waukesha Technicl College; Pewaukee, WI	Kegley	8H
			Fitting	8H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
03/24/11	Advanced Severe Weather Spotter Training	National Weather Svc; Oz.	Wenzler	2H
		Cty. Justice Center; Port		
		Washington, WI		
03/24/11	Officer Involved Shooting Debrief	Instructors: M. Kuspa & B. Skurzewski; WCTC	Kell	8H
		Pewaukee, WI		
03/24/11	Retail Fraud Scams and Trends	WI Crime Prevention Practitioners	Lindberg	8H
	Prevention & Investigative Techniques	Assn.; US Atty's Office;	Vahsholtz	8H
		Target Comp; CPD; CFD; Glendale PD; Yanke		
		Twn of Menasha PD; Cedarburg Fire Dept; Cedarburg WI	Buege	8H
		Biliskov		8H
03/25/11 etc	TASER Instructor Recertification	NWTC (on-line portion; ILLEETA Conference (practical)	Leach	16H
03/28-30/11	Annual In-Service Training	Waukesha Tech. College;	Yanke	16H
	Sims / Ground Defense Yanke did not attend 1st day	Pewaukee, WI	Emmrich	24H
	Legal Update/O/S Attended Legal Update at Hartford PD	Didn't Attend 2nd day at WCTC		
	Vehicle Pursuit / MILO			
04/04-06/11	Annual In-Service Training	Waukesha Tech. College;	Spaeth	24H
	Sims / Ground Defense; Legal Update / O/S	Pewaukee, WI		
	Vehicle Pursuit / MILO			

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
04/05/11	Investigating Overdose Deaths & RX Fraud	Sp Agents Kathy Dederico & Yanke		5H
		Ellen Roy; Milw Co Sheriff's Miller		5H
		Training Academy; Franklin		
		WI		
4/7-8/11	ARIDE-Adv.Roadside Impaired Driving Training	Nick Place & Jason Koenig	Schellinger	16H
		Ripon Police Dept.		
		Ripon, WI		
04/11-16/11	Annual IL EETA Conference & Expo	International Law Enforcement	Leach	46H 30m
	The Final Option Update (Active Shooter)- Borsh	Educators & Trainers Assoc;		2H
	Active Threat Response:Mumbai- Alwes	Westin Chicago Northshore;		2H
	Traumas of LE Death - Thacker	Chicago, IL		2H
	Teaching Survival Discipline.....- Marcou			2H
	Excited Delirium Response Protocol - Paulus			2H
	Critical Combative Concepts - Humes			2H
	Maintaining Safety/Health in LE Firearms-Giordana			4H
	Mumbai to Main USA/Coming Threats - Chudwin			2H
	Educating Public on ABCs of Policing - Paige			2H
	Training Gun Fighters - Davis			2H
	Identifying Stress in LE - Ruffolo			2H
	Tough Job Managing LE Stress - Dr. Artwohl			4H
	Winning: Yesterday/Today/Tomorrow-Chudwin/Scarry			2H 30m
	Shoot the Bad Guys While Dodging Bullets-Shaykhet			2H
	Dry Fire Instructor Certification - Tepi Lan			2H
	Building a Better Gun Fighter - Fairbum			4H
	TASER Instructor Recertification - Staton			10H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
04/12/11	SRT	OZSO SRT Team	Spaeth	8H
		Eernisse	McNerney	8H
04/19/11	CPR, First Aid and AED Recertification see 08/08/11 for remaining officers CPR training	Instructors: Gordon & Hoerz Cedarburg Fire Dept.; Cedarburg, WI	Lindberg Vahsholtz	3H 3H
04/25-27/11	Annual In-Service Training Sims / Ground Defense; Legal Update / O/S Vehicle Pursuit / MiLO	Waukesha Tech. College; Pewaukee, WI	Stroik Linsmeyer	24H 24H
04/26/11	SRT	OZSO SRT Team	Spaeth	4H
			McNerney	4H
05/02-03-11	K9 Refresher Training	Rudy Drexler's; Elkhart, IN	Emmrich Jake	16H 16H
05/5 & 6/2011	ProPhoenix Refresher Training	Pro-Phoenix; Ozaukee Co. Sheriff's Dept.; Pt. Washington, WI	Fitting	8H
5/9-11/2011	ProPhoenix Refresher Training	Pro-Phoenix;	Fitting	24H
		Ozaukee Co. Sheriff's Dept.; Pt. Washington, WI		

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
05/11/11	TASER Instructor Recertification			
	On-line portion of recertification	On-line portion; CPD	Spaeth	16H
	Practical portion of recertification (see 6/2/11)		Kell	16H
05/14/11	In Harm's Way: Suicide Prevention in Public Safety Officers	Chas. Kubly Foundation; WI LEDR (LE Death Response	Kell	4H
	Training to address increasing number of officers who have committed suicide in WI & nationwide;	(Team) Mary VanHauten; Joe Collins-Two Rivers Chief,		
	How to identify officers experiencing mental health issues; Reaching out to victim's agency & family during grieving cycle	Fond du Lac Police Dept.; Fond du Lac WI		
05/18/11	Concealed Weapon Carry Instructor Course	Fox Valley Tech College;	Kell	8H
	Tactical Considerations re: Off-Duty Concealed Carry; Draw/Engage Methods; Appropos Equipment	Winnebago Sheriff's Dept; Oshkosh, WI	McNerney	8H
05/19/11	SRT	OZSO SRT Team;	Spaeth	8H
	Joint Training	Port Marina;	McNerney	8H
		Port Washington, WI		
05/19/11	Ethics	R Bayer & J Cole;	Frank	7H
	CVMIC Certificate of Management Class	CVMIC;		
		Wauwatosa, WI		
05/20/11	Investigating Employee Harassment	R Bayer & J Cole;	Frank	7H
	CVMIC Certificate of Management Class	CVMIC;		
		Wauwatosa, WI		

**CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011**

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	 HOURS
05/24/11	SRT	OZSO SRT Team	Spaeth McNerney	4H 4H
05/25/11	Accreditation Manager Training	CVMIC trainers; CVMIC; Wauwatosa, WI	Frank	8H
05/26/11	Project Safe Neighborhood Training	US Attorney's Office/Bureau of Tobacco, Firearms & Explosives; Milw. Police Training Academy; Milwaukee WI	Yanke Miller	8H 8H
05/27/11	Professional Communications Skills	PO Kegley; CPD Station; Cedarburg, WI	Stroik Wenzler Leach Spaeth Vahsholtz Yanke	4H 4H 4H 4H 4H 4H
			Buege Miller Kell Biliskov Emmrich McNerney	4H 4H 4H 4H 4H 4H
			Kegley Dudash	4H 4H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
5/27/2011 contd.	Professional Communications Skills			
			Fitting	
			Linsmeyer	
			Schellingger	
06/01/11	TASER Instructor Recertification	On-line portion: CPD		
	Practical portion of recertification	Practical portion; Mequon PD	Spaeth	10H
	On-line portion of recertification (see 5/11/11)	Kell		10H
06/04-07/11	National Patrol Rifle Conference & Competition	Center Mass, Inc. & Multi- Patrol Rifle Competition Participant: 5 courses;	McNerney	30H
	Terrorism & Threats to Schools (Chudwin); Tampa	Lakes Conservation Assn.; Detroit-Marriott, Troy, MI		
	Patrol Rifle Program (Croissant & Douds); AR Rifle (C			
	Christiansen); Solo Officer Response-Active			
	Shooter (Borsch); Debriefing Active Shooter Inci-			
	dent (Jenkins); O/S Shooting (Adler); Debriefing			
	O/S Incident/Deadly Force Encounters (Dehne,			
	Taig, Danaher, Scott); Georgia O/S Incident			
	(Edwards)			
06/07-09/11	Pro-Phoenix Training	PO Fitting; CPD Station;	Stroik	4H
		Cedarburg, WI	Leach	4H
			Wenzler	4H
			Spaeth	4H
			Vahsholtz	4H
			Yanke	4H
			Buege	4H
			Miller	4H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
06/07-09/11 cont'd.	Pro Phoenix Training		Kell Biliskov Emrich McNerney Kegley Dudash Fitting Linsmeyer Schellinger	4H 4H 4H 4H 4H 4H 4H 4H 4H
06/14/11	SRT	OZSO SRT Team	Spaeth	8H
			Kles	8H
06/23/11	Dignitary Protection; Election 2012 & Town Hall Mtg's	US Attorney's Office-East Dist Milw. Co. Sheriff's Office; Franklin, WI	Frank	2H
06/28/11	SRT	OZSO SRT Team	Spaeth	4H
06/29/11-07/01/11	Summit on Public Safety	Atty. General; DOJ; Chula Vista Conference Cntr, WI Dells, WI	Frank	8H
	Current Homeland Security Threats			
	Deadly Threats: Officer-Involved Shootings			
	Resiliency Training: Preparing for Trauma....			
	Contemporary Knights: Reducing LE Stress			
	DNA Today: Balancing Resources & Mtg. Expects.			

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
8/8/2011 cont'd	CPR, First Aid and AED Recertification		Fitting Linsmeyer Schellinger	3H 3H 3H
08/09/11	SRT	OZSO SRT Team	Spaeth Holzer McNerney	8H 8H 8H
08/11/11	WEAAG Assessors Training	WIPAK; Madison, WI	Frank	4H
08/14-17/11	2011 Annual WI Chiefs of Police Assn. Conference	WI Chiefs of Police Assn; Hotel Mead & Conf. Center; Wisconsin Rapids, WI	Frank	20H
08/16-18/11	WNOA Annual Conference	WNOA; Basic Drug Operations/Terminology//ADA (Hack- barth); Synthetic Cannabinoid/Ivory Wave/Bath Salts/Marijuana (Block); Guerilla Grows (Sasse); Visions of Courage (Smith); Legal Update (Periman)	Leach Hotel Sierra Conference Cntr. Miller Green Bay, WI	19H 19H 19H
	Instructor recertification for Nark II Drug ID	4H recent included in 19H	Leach	
08/22-09/02/11	F.I.T.P. Firearms Instructor Training Program (FILETC) Light Firearms Care and Maintenance Teaching Techniques Identifying & Resolving Shooting Problems/Errors Sharpshooter Certification	US Dept. of Homeland Security Artesia, NM	Leach	84H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
08/24 & 25/11	Active Shooter Training	Spaeth, Kell & McNerney; EVS Property;	Frank Lindberg	4H 4H
		Port Washington, WI	Stroik	4H
			Spaeth	4H
	Not in Attendance:		Miller	4H
	Leach, Wenzler, Yanke, Buege		Kell	4H
		Biliskov		4H
		Emmrich		4H
		McNerney		4H
		Kegley		4H
		Dudash		4H
		Fitting		4H
		Linsmeyer		4H
		Schellinger		4H
	Observed only--on sick leave	Vahsholtz		4H
08/23/11	SRT	OZSO SRT Team	Spaeth	4H
			McNerney	4H
09/07-09/11	Sniper Seminar	WCTC	McNerney	24H
09/13/11	Rural Domestic Preparedness Consortium	FEMA On-line training;	Leach	8H
		CPD Station; Cedarburg WI		
09/13/11	SRT	OZSO SRT Team	Spaeth	8H
	PT Test		McNerney	8H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
09/15/11	2011 Gen Tech Expo	General Communications;	Lindberg	4H
		Olympia Conf. Center, Oconomowoc, WI		
09/27/11	SRT	OZSO SRT Team	Spaeth McNerney	4H 4H
10/03-06/11	Sniper Training	Ft. McCoy	McNerney	24H
10/03/11	O.C. Recertification	see Auxiliary Off. Training log		
		Instructors: Kell & Kegley		
10/04/11	Concealed Carry Seminar	DOJ; Radisson Hotel; Madison, WI	Leach	4H
10/4-6/11	Fire Investigation	WI IAAI - International Assoc of Arson Investigators; DCI	Vahsholtz	20H
	Legal Aspects of Fire Investigation; Fire Behavior; Area of Origin; Fire Causes; Fire Death Invest.; Documenting the Scene; Evidence Collection			
10/11/11	SRT	OZSO SRT Team	Spaeth McNerney	8H 8H
10/13/11	Behavioral Anchored Interviewing CVMIC Certificate of Management Class	CVMIC; Wauwatosa, WI	Frank	7H

**CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011**

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
10/22-26/11	118th International Chiefs of Police Assn Conf; Opening Session Officer Down, Reducing Off. Injury, Results, Trends & Recommendations;	IACP; McCormick Place West; Chicago, IL	Frank	26H
	Implementing Early Warning System for Sm Agency; Building Off. Resilience by Engaging the Family; Essential Leadership Strats.-Doing More w/Less; Protecting Maturing Pop.-Alzheimer's & Use of Missing Senior Recovery Programs;			
	Enhancing Public Safety thru Off. Safety/Wellness; Guns, Gangs & Drugs-Smaller Agency Challenge; Intelligence Led Policing in Smaller Agency;			
	Organizational Accountability, Force Management; Chief, I've Been in a Shooting-What Happens Next; Preventing Traffic Related Line of Duty Deaths & Injuries;			
	General Assembly - FBI and US DOJ; Vendor Demonstrations & Displays			
10/21/11	Identity Theft Training	US Atty/Soc. Sec. Admin/ US Postal Svc/Milw Co DA;	Bilskov	8H
	Identity Theft 101; Legal Issues; Investigative Techniques & Resources; Case Analysis	Milw Co Sheriff's Academy; Franklin, WI		
10/25/11	SRT	OZSO SRT Team	Spaeth McNemey	4H 4H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
10/26/11	Firearms Qualifications (makeup date)	Oz Co. Outdoor Range;	Stroik	2H
	AR-15 Tactical Rifle; Savage .22 cal rifle; Glock Model 22 handgun	Instructors: Leach, Kell and McNerney	Wenzler	2H
		Saukville, WI	Biliskov	2H
10/26/11	WI 3rd Annual IET Traffic Safety Recognition Lunch	WI Dept. of Transportation;	Lindberg	2H
		Holiday Inn Conference Center		
		Stevens Pt. WI		
10/27/11	Annual Firearms Recertification for Retirees	Grafton PD Indoor Range;	Backes	2H
		Instructor: Leach	Esselmann	2H
		Grafton, WI	Herbst	2H
			Jacobs	2H
10/28/2011	Alco-Sensor FST Training	WI DOT; Chem Test Division; Lindberg		2H
		on-line training; CPD Station;		
		Cedarburg WI		
11/03/11	Discipline Termination Budget Repair Bill Update	CVMIC; Wauwatosa, WI	Frank	7H
	CVMIC Certificate of Management Class			
11/08/11	SRT	OZSO SRT Team	Spaeth	8H
	Joint Training	Negotiators	McNerney	8H
11/09/11	Awareness & Demo on LEDs, Bombs & Equipment	Milwaukee City Bomb Squad	Vahsholtz	2H
		Washington City Fire Investi- gators Assn; Washington		
		Cty Sheriff's Dept.		

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
11/17/11	Street Survival & Office Safety	US Atty. - Eastern District; DOJ;	Leach	8H
	FBI's Law Enforcement Officers Killed and Assaulted Seminar	Oak Creek Police Dept.; Oak Creek, WI	Kell McNemey	8H 8H
			Kegley	8H
11/22/11	SRT	OZSO SRT Team	Spaeth	4H
			McNemey	4H
11/30/11	Incident Response to Terrorist Bombings	FEMA/New Mexico Tech;	Lindberg	3H 30m
		Instructor: Scott Ziegler		
		Cedarburg Fire Station;		
		Cedarburg, WI		
12/01/11	Firearms Qualifications: Outdoor (mandatory)	Instructors: Leach, Spaeth,	Frank	2H
	Qualified w/duty weapons & patrol rifles	Kell and McNemey	Lindberg	2H
		Oz. Cty. Outdoor Range;	Stroik	2H
		Saukville, WI	Leach	2H
			Wenzler	2H
			Spaeth	2H
			Buege	2H
			Miller	2H
			Kell	2H
			Biliskov	2H
			Emmrich	2H
			McNemey	2H
			Kegley	2H
			Dudash	2H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
12/1/2011 cont'd.	Firearms Qualifications: Outdoor (mandatory)			
		Fitting	Linsmeyer	2H
		Linsmeyer	Schellinger	2H
12/01/11	DAAAT Training (mandatory)	Instructors: Spaeth & Kegley	Frank	1H
	Introduction & Instruction for new "Split Hoods"	Oz. Cty. Outdoor Range;	Lindberg	1H
	Review of DAAAT Techniques: Active Counter	Saukville, WI	Stroik	1H
	Measures, Baton Striking, Punches, Elbow Strikes,		Leach	1H
	Knee Strikes & Diffused Strikes		Wenzler	1H
	Review of Taser Use on Fleeing Subject		Spaeth	1H
	Best Practices re OC Deployment; Tactical 1-man	Buege	Buege	1H
	Ground Handcuffing	Miller	Miller	1H
		Kell	Kell	1H
		Biliskov	Biliskov	1H
		Emrich	Emrich	1H
		McNerney	McNerney	1H
		Kegley	Kegley	1H
		Dudash	Dudash	1H
		Fitting	Fitting	1H
		Linsmeyer	Linsmeyer	1H
		Schellinger	Schellinger	1H
12/06/11	Employee Performance Evaluations	CVMIC; Wauwatosa, WI	Frank	7H
	CVMIC Certificate of Management Class			
12/08/11	Team Building	CVMIC; Wauwatosa, WI	Frank	7H
	CVMIC Certificate of Management Class			

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICERS(S)	HOURS
12/14/11 makeup date	Firearms Qualifications Outdoor (mandatory)	Instructor: McNerney; Oz. Cty. Outdoor Range; Saukville, WI	Vahsholtz Yanke	2H 2H
12/14/11	SRT	OZSO SRT Team Czamecki	Spaeth McNerney	8H 8H
12/14/11	Emergency Response Tabletop Exercise	Oz. Co. Emergency Mgmt.; Cedarburg Fire Department; Cedarburg, WI	Wenzler	2H 30m
12/16/11	Annual Department Training Meeting	CPD Station; Cedarburg WI	Frank Lindberg Yanke Stroik Leach Wenzler Spaeth Buege Miller Kell Biliskov	2H 2H 2H 2H 2H 2H 2H 2H 2H 2H 2H
	Pro Phoenix Records System Refresher		Emmrich McNerney Kegley Dudash	2H 2H 2H 2H

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
12/16/2011 cont'd.	Annual Department Training Meeting	CPD Station; Cedarburg WI	Fitting Linsmeyer	2H 2H
12/19/11	Alco-Sensor FST Training	WI Dept. of Transportation; Chem. Test Division; Computer-Based Training;	Yanke	1H
12/27/11	SRT	OZSO SRT Team	Spaeth Czarnicki	4H 4H
12/28/11 makeup date	DAAT Training (mandatory)	Instructor: Spaeth; CPD Station; Cedarburg WI	Vahsholtz Yanke	1H 1H
Various	Professional Communication Skills	Instructor: PO Kegley; CPD Station; Cedarburg WI	All Officers	45m
01/30/12*** makeup for 2011	CPR First Aid and AED Recertification	Instructors: Gordon & Hoeiz CPD Station; Cedarburg WI	Kell	3H
Various 2011	LEGAL POINTS BULLETIN			
01/12/11	State v. Hampton - Miranda during Cust. Interrog.	Chief Frank	All Sworn Officers	10m
Various 2011	EAP "Insight"			
05/02/11	5 Steps to Finding Summer Childcare	EAP email from City Admin.	All Employees	10m
06/01/11	Building Self-Confidence	EAP email from City Admin.	All Employees	10m
07/05/11	How Assertive Are You?	EAP email from City Admin.	All Employees	10m

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
Various 2011 cont'd	EAP "Insight"			
10/03/11	Raising Awareness of Depression	EAP email from City Admin.	All Employees	10m
12/07/11	Managing Holiday Stress	EAP email from City Admin.	All Employees	10m
Various 2011	APS HEALTHCARE "Healthy Together"			
	Gaining Perspective & Learning New Skills	email	Admin. & Sgts.	10m
Various 2011	WPPI BENEFIT PLAN TRUST "Your Health"			
01/01/11	Cold Weather Care, etc.	Via email	All Employees	10m
07/01/11	Healthy Meals on a Budget, etc.	Via email	All Employees	10m
Various 2011	CD, DVD, VHS and Journal/Supplements			
11/10/11	No-Nose Bike Seats	Video/Chicago PD Bike Offs;	Fitting	10m
		Nat. Inst. Occupat. Safety &	Schellingger	10m
		Health (NIOSH)		
	Miscellaneous Handouts & Internet			
02/22/11	Concealed Carry - LawOfficer.com	email	All Sworn Officers	10m
02/23/11	Your Positive Attitude for Success....	Michael Weber, Pt.Wash-	All Employees	10m
		Saukville School Dist; City		
		Employee Mtg		
03/01/11	2010 Suspicious Activity Reporting	email/WI Atty General	All Employees	10m
03/21/11	WI Retirement System & 09-11 Budget Repair Bill	Dept. of Employee Trust Funds	All Employees	10m
03/23/11	Unknown Substance Protocol	WI Public Health /email	All Employees	10m
03/23/11	Drugs & Chemicals of Concern	email - DEA	All Employees	10m
03/24/11	Cleanup & Disposal Guidelines for CFLs	email from CFD	All Employees	10m
03/28/11	First Responders - Epilepsy	email from Epilepsy Found.	All Employees	10m
03/28/11	Frequently Asked Questions	email from Emp Trust Funds	All Employees	10m

CEDARBURG POLICE DEPARTMENT
OFFICER TRAINING - 2011

cont'd.	NAME OF TRAINING/TOPIC COVERED	LOCATION	OFFICER(S)	HOURS
	Miscellaneous Handouts & Internet			
04/01/11	Stress Busters	email from Aurora EAP	All Employees	10m
04/03/11	First Responders Awareness 2C-E "Europa"	email from Milw. DEA	All Sworn Officers	10m
04/03/11	Safety Precautions When Searching Chevy Volt	email from GM Services	All Sworn Officers	10m
04/20/11	Take Another Look: Police Response to Seizures...	email from Chief Frank	All Employees	10m
04/21/11	National Terrorism Advisory System (NTAS)	email from Chief Frank	All Employees	10m
07/20/11	Labor After Act 10 (Budget Bill) '11 Mun. Atty's Inst.	email from Chief Frank	Lindberg	10m
07/22/11	Concealed Carry Law Presents Challenges...	email from Davis Kuelthau	All Employees	10m
07/28/11	Code of Ethics FAQ Sheet	email from City Atty/League	All Employees	10m
10/11/11	3rd Qtr '11 Suspicious Activity Reporting	email from WI Atty Gen.	All Employees	10m
11/03/11	How to Handle Stress At Work	paycheck insert	All Employees	10m
11/03/11	Managing Your Time - A Guide to Live By	paycheck insert	All Employees	10m
12/13/11	Crime Solutions Website	email from Chief Frank	All Employees	10m

**CEDARBURG POLICE DEPARTMENT
DISPATCHER/CLERICAL TRAINING - 2011**

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
01/17/11	Emergency Medical Dispatch Recertification	On-line; Power Phone;	Kell	24H
		CPD Station; Cedarburg WI		
01/24/11	DNR ATV Registration Training	DNR	Fischer	
		CPD Station; Cedarburg, WI	Hafemeister	
			Liebherr	
03/01/11	Hiring Assessment Training	CVMC; Jean Cole;	Dekker	2H
		City Hall; Cedarburg, WI		
04/12/11	2011 Pipeline Emergency Response & Damage Train	WE Energies;	Esselmann	3H
	Advance Preparation; Planning Partners; Risk Considerations; Incident Responses; Incident Notification;	WI Pipeline;		
	Pipeline Security; Pipeline Recognition	Sheboygan, WI		
04/13-14/11	SIMCOM/Vital Connection 2011-Mobile Communications Exposition and Drill	WI Emergency Mgmt. & WI National Guard	Esselmann	16H
		Truax Field Air Force Base		
		Madison, WI		
04/19/11	CPR Recertification	Cedarburg Fire Dept.;	Racine	3H
		Cedarburg, WI		
05/5 & 6/2011	Pro-Phoenix Refresher Training	Pro-Phoenix;	Hafemeister	8H
		Ozaukee Co. Sheriff's Dept.;		
		Pt. Washington, WI		

**CEDARBURG POLICE DEPARTMENT
DISPATCHER/CLERICAL TRAINING - 2011**

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
5/9-11/2011	Pro-Phoenix Refresher Training	Pro-Phoenix; Ozaukee Co. Sheriff's Dept.; Pt. Washington, WI	Fischer Hafemeister	24H 24H
05/31/11	Pro-Phoenix Training	Pro-Phoenix; Ozaukee Co. Sheriff's Dept.; Pt. Washington, WI	Fischer	2H
06/07-09/11	Pro-Phoenix Training	PO Fitting; CPD Station; Cedarburg, WI	Hafemeister Liebherr Eesselmann Racine Wellman Kell	4H 4H 4H 4H 4H 4H
06/23-24/11	NENA 2011 Conference	Minneapolis Convention Ctr; Minneapolis, MN	Hafemeister	8H
	Train the Trainer			
	Call Center Best Practices in Handling Calls of Missing and Exploited Children			
07/13/11	Pro-Phoenix Training	OZSO; Port Washington, WI	Fischer Hafemeister	2H 2H
08/02/11	Emergency Medical Dispatch Recertification	Power Phone / on-line CPD Station; Cedarburg WI	Fischer	24H

CEDARBURG POLICE DEPARTMENT
DISPATCHER/CLERICAL TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
08/26-28/11	MABAS 1st Annual Command & Dispatch Conference	WI Emergency Management; The Waters Resort, Minocqua, WI	Esseimann	24H
9/21-23/11	CIB 2011 Conference	WI DOJ/CIB Radisson Conference Center Green Bay, WI	Hafemeister	24H
9/24/11	Emergency Medical Dispatch Recertification	Power Phone / on-line	Liebherr	24H
		CPD Station; Cedarburg WI		
11/14/11	S-00208.a State Disaster Management	FEMA; on-line course;	Liebherr	2H
		CPD Station;Cedarburg WI		
11/16/11	S-00703.a NIMS Resource Management	FEMA; on-line course;	Liebherr	2H
		CPD Station;Cedarburg WI		
11/16/11	S-00704 NIMS Communications & Info Management	FEMA; on-line course;	Liebherr	2H
		CPD Station;Cedarburg WI		
11/30/11	Incident Response to Terrorist Bombings	FEMA/New Mexico Tech; Instructor: Scott Ziegler Cedarburg Fire Station; Cedarburg, WI	Liebherr	3H 30m
12/14/11	Emergency Response Tabletop Exercise	Oz. Co. Emergency Mgmt; Cedarburg Fire Department; Cedarburg, WI	Liebherr	2H 30m

CEDARBURG POLICE DEPARTMENT
DISPATCHER/CLERICAL TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	 HOURS
12/16/11	Annual Department Training Meeting <i>Pro-Phoenix</i>	CPD Station; Cedarburg WI	Dekker Fischer Holloway Hafemeister Liebherr Esselmann Racine Wellman Kell	2H 2H 2H 2H 2H 2H 2H 2H 2H
			Instructor: Jacob Dettmering <i>WI TRAC System</i>	1H 1H 1H 1H 1H 1H 1H 1H
Various 2011	EAP "Insight"		Hafemeister Liebherr Esselmann Racine Wellman Kell	
05/02/11	5 Steps to Finding Summer Childcare	EAP email from City Admin.	All Employees	10m
06/01/11	Building Self-Confidence	EAP email from City Admin.	All Employees	10m
07/05/11	How Assertive Are You?	EAP email from City Admin.	All Employees	10m
10/03/11	Raising Awareness of Depression	EAP email from City Admin.	All Employees	10m
12/07/11	Managing Holiday Stress	EAP email from City Admin.	All Employees	10m
Various 2011	WPPI BENEFIT PLAN TRUST "Your Health"	Via email	All Employees	10m
01/01/11	Cold Weather Care, etc.			

**CEDARBURG POLICE DEPARTMENT
DISPATCHER/CLERICAL TRAINING - 2011**

07/01/11	<i>Healthy Meals on a Budget, etc.</i>	Via email	All Employees	10m
02/23/11	<i>Miscellaneous Handouts</i>			
03/21/11	<i>WI Retirement System & 09-11 Budget Repair Bill</i>	Dept. of Employee Trust Funds	All Employees	10m
03/23/11	<i>Unknown Substance Protocol</i>	WI Public Health /email	All Employees	10m
03/23/11	<i>Drugs & Chemicals of Concern</i>	email - DEA	All Employees	10m
03/24/11	<i>Cleanup & Disposal Guidelines for CFLs</i>	email via CFD	All Employees	10m
03/28/11	<i>First Responders - Epilepsy</i>	email from Epilepsy Found.	All Employees	10m
03/28/11	<i>Frequently Asked Questions</i>	email from Emp Trust Funds	All Employees	10m
04/01/11	<i>Stress Busters</i>	email from Aurora EAP	All Employees	10m
04/20/11	<i>Take Another Look: Police Response to Seizures...</i>	email from Chief Frank	All Employees	10m
04/21/11	<i>National Terrorism Advisory System (NTAS)</i>	email from Chief Frank	All Employees	10m
07/22/11	<i>Concealed Carry Law Presents Challenges...</i>	email from Davis Kueithau	All Employees	10m
07/28/11	<i>Code of Ethics FAQ Sheet</i>	email from City Atty/League	All Employees	10m
11/03/11	<i>How to Handle Stress At Work</i>	paycheck insert	All Employees	10m
11/03/11	<i>Managing Your Time - A Guide to Live By</i>	paycheck insert	All Employees	10m
12/13/11	<i>Crime solutions Website</i>	email from Chief Frank	All Employees	10m

**CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011**

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
11/6/2011	C.E.M. Basic Training; Intro. Call-ups & Call-outs	Aux. Unit Training Room; Cedarburg, WI	Becker Meyer Rose, J. Runkel	1H 30m 1H 30m 1H 30m 1H 30m
1/10/2011	NIMS I.C.S.: 100 & 700 & 800	Aux. Unit Training Room; Cedarburg, WI	Meyer	8H
1/10/2011	Booking & Search	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	4H
1/13/2011	C.E.M. Basic Training; Uniforms & Personal Gear	Aux. Unit Training Room; Cedarburg, WI	Becker Meyer Rose, J. Runkel	1H 1H 1H 1H
1/13/2011	Radio Procedures	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	4H
1/15/2011	NIMS I.C.S.: 100 & 700	Aux. Unit Training Room; Cedarburg, WI	Rose, M.	6H

CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
1/20/2011	C.E.M. Basic Training E.O.C., Garage & Vehicles	Aux. Unit Training Room; Cedarburg, WI	Becker Meyer Rose, J. Runkel	2H 30m 2H 30m 2H 30m 2H 30m
1/24/2011	C.E.M. Basic Training Radios	Aux. Unit Training Room; Cedarburg, WI	Becker Meyer Rose, J. Runkel	1H 30m 1H 30m 1H 30m 1H 30m
1/29-30/2011	Basic Search & Rescue Academy Certification	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	16H
2/10/2011	NIMS - I.C.S. 200	Aux. Unit Training Room; Cedarburg, WI	Klupper	3H 30m
2/13-14/2011	Law and Legal Update	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	16H
2/15/2011	C.E.M. Basic Training Weather Spotting	Aux. Unit Training Room; Cedarburg, WI	Becker Klupper Kollross Meyer Rose, J. Runkel	1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m

CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011

CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
3/23/2011	Advanced Weather Spotting	Aux. Unit Training Room; Cedarburg, WI	Even Gillis Klupper Meyer Rose, M. Runkel Ruppel	2H 30m 2H 30m 2H 30m 2H 30m 2H 30m 2H 30m 2H 30m
3/22-24/2011	Detective Tactics	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	12H
3/28-29/2011	Mechanical Restraints	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	16H
3/31/2011	Chemical Agents	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	4H
4/22/2011	Traffic "A"	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	4H
4/24/2011	Traffic "B"	Maricopa County Sheriff's Office; MCSO Posse Training Unit; Phoenix, AZ	Chido	4H

CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
5/2/2011	Traffic Control Training (classroom)	Aux. Unit Training Room; Cedarburg, WI	Becker Doern Even Gillis Gresch Haas Klupper Kollross May Meyer Ramthun, J. Rose, J. Rose, M. Runkel Ruppel Smith Stroik, D. Thiele, Corey	1H 30m 1H 30m
5/7/2011	NOAA Weather Service Tour	Aux. Unit Training Room; Cedarburg, WI	Even Klupper Kollross Meyer Ramthun, J. Rose, J. Runkel	4H 30m 4H 30m 4H 30m 4H 30m 4H 30m 4H 30m

CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
6/6/2011	Traffic Control Training (live and tabletop)	Aux. Unit Training Room; Cedarburg, WI	Becker Even Gillis Gresch Klupper May Meyer Ramthun, R. Rose, J. Rose, M.	1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m
6/20/2011	EVO/C Training	WCTC; Pewaukee, WI	Becker Chido Gresch Rose, J. Rose, M. Klupper Meyer	6H 6H 6H 6H 6H 6H 6H
10/3/2011	O.C. (Pepper Spray) Refresher Training; Taser; Vehicle Approach	Instructor: Kell & Kegley; CPD Station; Cedarburg WI	Runkel May Cory Thiele Ramthun, J. Even	1H 15M 1H 15M 1H 15M 1H 15M 1H 15M

**CEDARBURG POLICE DEPARTMENT
AUXILIARY POLICE TRAINING - 2011**

DATE	NAME OF TRAINING/TOPIC COVERED	LOCATION	EMPLOYEE(S)	HOURS
10/3/2011 cont'd.	O.C. (Pepper Spray) Refresher Training; Taser; Vehicle Approach		Chido Gresch Haas Becker Rose, J. Rose, M. Meyer Kohlross Klupper Vollrath Runkel Thiele, Cory	1H 15m 1H 15M
11/07/11	Instructor: Leach; CPD Station; Cedarburg WI		Becker Even Gresch Klupper Kohlross Meyer Ramthun, J. Ramthun, R. Rose, J. Rose, M.	1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m 1H 30m
			Runkel Ruppel Gierach	1H 30m 1H 30m 1H 30m

ADDITIONAL TRAINING – 2011

In addition to all training listed on the previous pages, Cedarburg Police Department personnel also received an additional 295 hours of training during 2011.

This training included 278 hours reviewing informational documents, legal updates, General Orders, policies and procedures, and refresher training. An additional 17 hours was recorded for time expended on quizzes related to training exercises.

As exemplified by the significant number of hours spent training each year, CPD Administrators believe strongly in the importance of providing the community with a force of highly trained personnel to maintain the safety and welfare of those who live, work, and visit our city.

2011 BUDGET



BUDGET – 2011

EXPENDITURES AND REVENUES

PATROL EXPENSES

OPERATIONAL BUDGET 2009-2011				
Patrol	2009	2010	2011	
	Actual	Actual	Budgeted	Estimated
Personnel	\$ 1,919,699	\$ 1,889,013	\$ 1,922,937	\$ 1,876,464
Operations	\$ 126,121	\$ 123,322	\$ 119,184	\$ 121,485
Total	\$ 2,045,820	\$ 2,012,335	\$ 2,042,121	\$ 1,997,949
+/- Budget				-\$44,172

ADMINISTRATION EXPENSES

OPERATIONAL BUDGET 2009-2011				
Police Admin.	2009	2010	2011	
	Actual	Actual	Budgeted	Estimated
Personnel	\$ 845,190	\$ 785,609	\$ 820,990	\$ 810,644
Operations	\$ 220,214	\$ 204,661	\$ 216,716	\$ 206,280
TOTAL	\$ 1,065,404	\$ 990,270	\$ 1,027,270	\$ 1,016,924
+/- Budget				-\$10,346

REVENUES

REVENUES 2009-2011			
DESCRIPTION	Actual 2009	Actual 2010	Estimated 2011
State/Federal Grants	\$ 9,421	\$ 12,563	\$ 9,328
Court Fines & Costs	\$ 66,247	\$ 53,021	\$ 66,000
Parking Violations	\$ 19,628	\$ 16,069	\$ 23,000
Alarms Permits & Fines	\$ 2,625	\$ 1,085	\$ 1,300
Crossing Guard Reimb.	\$ 46,491	\$ 44,828	\$ 46,787
Miscellaneous Fees	\$ 10,697	\$ 13,540	\$ 19,383
TOTAL	\$157,285	\$155,109	\$162,330

POLICE
Station and Administration
522100, 522110

DEPARTMENT: Police

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Station Building (Account 522100) supports the activities of a full-time custodian who is responsible for the daily cleaning, upkeep and minor repairs of police grounds, building, and equipment.

The Administration Division (Account 522110) of the Cedarburg Police Department is headed by the Chief of Police who is responsible for organizing, controlling, and directing the personnel and resources of the Department. In addition, the Chief, per State Statute and local ordinances, is responsible for matters of police operations, discipline, rules/regulations and policies/procedures for the Department. The Captain assists the Chief with administrative matters and is primarily responsible for scheduling, training, and equipment. Within the Administration Division there are other non-sworn support personnel, which include an administrative assistant, a secretary, a records clerk, and dispatchers.

The Police Department is staffed with six full-time dispatchers who provide 24-hour service, seven days a week. They are trained in emergency medical dispatching and in the state and national teletype systems for accessing State Department of Transportation records, checking for wanted persons, and processing record checks required for liquor license applicants, etc. They dispatch officers and other City emergency response personnel to calls: fire, rescue, ambulance, Emergency Management; and page Light & Water and Public Works personnel for after-hours calls.

The Administrative Assistant handles all the related administrative duties for the Chief and Captain, and maintains Department personnel records; provides oversight of non-sworn personnel; and prepares police-related statistical reports. The Secretary II and Records Clerk transcribe complaint, arrest, and accident reports dictated by the officers; complete written reports and transmit copies to the District Attorney, Municipal and Circuit Clerks of Court, and other social service agencies; are responsible for Department filing; and handle court and traffic records.

PRODUCTS & SERVICES:

- Recognize citizen cooperation through the issuance of commendations
- Make recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues
- Seek potential grants and funding
- Coordinate annual Safety Day event to enhance public relations and offer information regarding Cedarburg Police Department
- Provide 24-hour police communications dispatch center
- Provide secretarial support to officers and supervisory staff
- Provide general upkeep of the police station building, grounds, and equipment
- Oversee maintenance and repairs of police vehicles
- Provide 24-hour, open door service to the public
- Prepare bids annually for replacement of patrol vehicles

*Police Station and Administration
Staffing Levels (Full-Time Equivalent Employees – FTE)
(Part-Time Equivalent Employees – PT)*

Personnel Schedule Summary Position	2009	2010	2011
	FTE	FTE	FTE
Police Chief	1.00	1.00	1.00
Captain	1.00	1.00	1.00
Dispatchers	6.00	6.00	6.00
Administrative Assistant	1.00	1.00	1.00
Secretary II	1.00	1.00	.75 PT
Records Clerk	.75 PT	.75 PT	.75 PT
Custodian	1.00	.45	.40
TOTAL	11.75	11.20	10.90

DEPARTMENT SERVICES INDICATORS:	2008	2009	2010	2011 Projected
Number of telephone calls received by Dispatch	16,544	15,375	14,664	15,976
911 calls	889	1,238	1,216	1,114
False 911 calls	192	379	306	292
Individuals receiving assistance at Station	8,231	8,017	8,792	8,347
Citizens requests for Open Records	316	549	530	465
Mental Commitment Complaints	19	28	14	20
Violent crimes	9	6	1*	5
Property crimes	137	138	158*	144
Value of property stolen	\$70,056	\$57,576	\$67,591*	\$65,074
Recovery of property stolen	\$25,443	\$5,488	\$34,055*	\$21,662
Municipal warrants processed	90	101	211	134

*2010 counts are estimates pending receipt of final FBI report.

PERFORMANCE MEASURES:					
Service Area	Objective	Efficiency Measure	Target 2008/2009	Target 2009/2010	Target 2010/2011
Police Department	Safe Community	Violent Crime Rate	.79%	.53%	.61%
Police Department	Safe Community	Property Crime Rate	12%	12.1%	12.2%
Police Department	Safe Community	Youth Crime Rate	14.7%	12.7%	13.1%

2010 SIGNIFICANT ACCOMPLISHMENTS:

1. Achieved WI Law Enforcement Accreditation (WILEAG). (SP#6b)
2. Selected and trained Crime Prevention Officer.
3. Selected and trained Internet Crimes Against Children Officer.
4. Installed court records interface between Department and Mid Moraine Municipal Court.
5. Installed joint records system software between Ozaukee County and Ozaukee law enforcement agencies.

2011 OBJECTIVES TO BE ACCOMPLISHED:

1. Replace Squad vehicles #2, 5 and 6.
2. Replace remaining one-half of Department's portable radios.
3. Upgrade functionality of Department's website.
4. Upgrade dispatch console equipment.

LONG-TERM OBJECTIVES:

1. Upgrade indoor shooting range ventilation system.

ACCOUNT DETAIL:

522100 - Police Station

240 – Repair & Maintenance: River Run Computer Service, Jacklin HVAC system, Cummins Generator, APC UPS system, American Industrial, Fire Extinguisher Service, Simplex Systems, garage door repair, other maintenance.

522110 – Administrative Division

225 – Telephone/Communications: Telephone service, telephone equipment/pagers, teletype/applicant fees, radar certification, radar/radio install/repair.

240 – Repair and Maintenance Service: Dictaphone; radio service/GCI; copy machines, office equipment; postage meter; telephone and voice mail equipment; software support/Global Software; computer hardware; computer hardware support/River Run; Simplex/Tyco/sprinkler and alarms, support for squad vehicles and equipment; and station digital recorders.

310 – Office Supplies: Postage, TTY/computer paper, office supplies, petty cash, etc.

313 – Printing: Forms, legal notices, citation books, crime prevention/juvenile material, advertisements, citations, letterhead, envelopes, business cards.

BUDGET VARIANCES:

522100 – Police Station

111 – Salaries: Reduced to .40 FTE.

222 – Electric: Increase 5%.

226 – Water Service: Increase 7%.

522110 – Police Administration

122 – Office/Dispatchers: Increase due to step increase.

**POLICE
Patrol and Investigations
522120, 522130**

DEPARTMENT: Police

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Patrol Division (Account 522120) is comprised of four traffic sergeants and eleven patrol officers. These officers are the principal agents for carrying out the functions of the Cedarburg Police Department, which include protection of life and property; preservation of the peace and good order of the community; and furnishing any other appropriate services to enhance safety and the orderly operation of the City. One of the Department's patrol officers serves as the handler for the Division's K-9 Unit that was officially implemented in 2009. The canine is trained to search for narcotics and to locate and rescue missing persons.

The Investigation Division (Account 522130) is comprised of two officers. The Detective Sergeant is responsible for all adult criminal investigations and may be assisted by the Detective/Juvenile Officer or a day-shift patrol officer when needed. The Detective/Juvenile Officer is responsible for all juvenile investigations and all other relationships with the public and parochial schools, parents, and school children; and assists the Detective Sergeant as necessary.

PRODUCTS & SERVICES:

- Patrol areas of the City with squad vehicle, bicycle, and foot patrol and canine
- Apprehend violators of state and local laws/ordinances and take appropriate action as specified by the rules/regulations and policies/procedures of the City
- Render service and provide assistance to those who live, work, or visit the City of Cedarburg by responding to home and vehicle lock-outs; providing open door and window checks for businesses, and home checks while citizens are on vacation; providing directions, and motor vehicle and driver's license information to the public; assisting motorists and pedestrians; locating lost children; and investigating problems encountered by the public while in the City
- Handle initial investigations of crimes or criminal activity and complete the proper reports for follow-up by the Detective or Juvenile Officer
- Two officers are trained as Special Response Team (SRT) members to help supplement the county-wide SRT unit; two officers participate on the Anti-Drug Task Force; three officers are trained as firearms instructors; and one officer trained as defensive tactics instructor
- All officers undergo at least 24 hours of mandatory, annual training

- Officers investigate complaints; respond to fire/rescue calls, burglar/fire alarms and false 911 calls; issue warnings or citations for offenses; secure all City park restrooms year-round; investigate complaints related to burglary, theft, arson, vice, narcotics, sexual assaults/abuse, domestic violence, identity theft, juvenile enforcement, mental commitment, and other types of investigations as required
- Provide drug and alcohol resistance education classes in local public and parochial schools; provide public education for adults and juveniles related to crime prevention, drug/alcohol awareness, child abuse, identity theft, and graffiti problems
- Provide Bicycle Safety Camp and Safety Town to help educate and protect young children relating to pedestrian and bicycle safety

***Police Patrol and Investigations
Staffing Levels (Full-Time Equivalent Employees – FTE)***

Personnel Schedule Summary		2009	2010
2011	Position	FTE	FTE
	Patrol Sergeants	4.00	4.00
	Patrol Officers	12.00	12.00
	Detective/Juvenile Officer	1.00	1.00
	Detective/Sergeant	1.00	1.00
	TOTAL	18.00	18.00
			17.00

DEPARTMENT SERVICES INDICATORS:	2008	2009	2010	2011 Projected
Calls for service and incidents received	16,210	14,834	14,399	15,148
Assistance to motorists/pedestrians	3,399	2,174	3,186	2,920
Fire/rescue responses	850	947	1,033	943
Burglar/fire alarms	174	152	150	159
Homes checked while residents on vacation	1,817	1,931	1,733	1,827
Lockouts of vehicles	194	185	176	185
Issued warnings	3,247	3,843	4,044	3,711
Arrests	2,331	2,087	1,911	2,110
Safety Town attendees & volunteers	186	195	197	193
Safety Camp attendees & volunteers	134	105	149	129
Hand checked doors	107,645	107,515	103,283	106,148
Number of D.A.R.E. students	260	294	0	0
Hours on bicycle patrol	100	100	100	100
Citations issued, includes parking cites	2,349	2,181	1,752	2,093
Criminal complaints	259	189	242	230
Accidents investigated	161	129	151	147
K-9 Deployments	---	77	57	67

2010 SIGNIFICANT ACCOMPLISHMENTS:

1. Implemented Badger Tracs for issuance of electronic citations.
2. Patrol Officer received WI "Officer of Year" Award by American Legion.
3. Detective recognized for service by WI Internet Crimes Against Children Task Force for arrest of sexual predator.
4. Sergeant received "Lifetime Achievement" Award from WI Narcotics Officers' Association.
5. Patrol Officer received Certificate of Recognition from WI Child Passenger Safety Association relating to installation and inspection of child safety seats.
6. Implemented new county-wide records system.

2011 OBJECTIVES TO BE ACCOMPLISHED:

1. Coordinate with local public and parochial schools for development of new program to assist youth in learning to deal with current issues and problems.
2. Research and purchase replacement handguns and holsters.

ACCOUNT DETAIL:

522120 – Patrol Division

- 240 – Repair & Maintenance Service: Tires, fluids, towing, maintenance and repair (tires, fluids, towing, etc.).
330 – Employee Training, Travel: Membership fees; registration fees; tuition costs, lodging, meals, etc., L/E Contract Education and Fitness training.
346 – Clothing & Uniforms: Uniform allowance, crossing guards, department/patches; equip new officer; bike equipment; ballistic vest replacements; SRT supplies.
347 – Supplies & Expenses: Firearms/weapon supplies, fuses, batteries, etc.; Safety Day, Citizen Police Academy and Hunter Safety expenses.

522130 – Detective Division

- 210 – Professional Services: Jail fees (inmate meals and lodging); blood tests; applicant test fees; attorney fees; hospital/lab fees; officer medical tests (includes drugs, audiology, etc.).
310 – Safety Town/Camp supplies, cameras and related accessories, evidence collection materials.

BUDGET VARIANCES:

522120 – Police Patrol

- 111 – Salaries: Decrease due to 2010 retirement of officer, position not replaced.



THIS REPORT IS A PUBLICATION OF THE

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