

CITY OF CEDARBURG
PLAN COMMISSION

PLN20200601-1
UNAPPROVED MINUTES

June 1, 2020

A regular meeting of the Plan Commission of the City of Cedarburg was held on Monday, June 1, 2020 at Cedarburg City Hall, W63N645 Washington Avenue, second floor, Council Chambers, with some attendees joining via the [zoom](#) app. The meeting was called to order at 7:03 p.m. by Mayor Michael J. O'Keefe.

Roll Call: Present - Mayor Michael J. O'Keefe, Council Member Patricia Thome, Vice Chairperson Mark Burgoyne, Kip Kinzel, Sig Strautmanis, Adam Voltz, Heather Cain

Also Present - City Planner Jon Censky, Cedarburg Light and Water General Manager Dale Lythjohan, Administrative Secretary Victoria Guthrie

STATEMENT OF PUBLIC NOTICE

Administrative Secretary Guthrie confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

A motion was made by Council Member Thome, seconded by Commissioner Voltz, to approve the minutes of April 20, 2020 and May 11, 2020; also approved were the April 6, 2020 minutes with the correction of action item number 3, page PLN20200406-2 to remove the word "unsafe". The motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Mayor O'Keefe offered the opportunity for the public to speak on any issue unrelated to the agenda items. He advised that the Plan Commissioners would not be able to respond to any comments since they were not noticed on the agenda. No comments from the audience were offered.

PUBLIC HEARING TO CONSIDER CONDITIONAL USE APPROVAL TO BUY/SELL FIREARMS AS A HOME OCCUPATION FROM HIS RESIDENCE LOCATED AT W52N629 HIGHLAND DRIVE – DEMAINE MILBACH

Mayor O'Keefe declared the public hearing open at 7:08 p.m.

Planner Censky established that this is the second time in as many months that the City has received an application from a resident for a Conditional Use Permit (CUP) to use a Federal Firearms License (FFL) to buy and sell firearms from a residence. Petitioner Milbach is an Ozaukee County Sheriff Detective Lieutenant who is in the process of applying for an FFL to legally acquire, transport and occasionally sell firearms from his residence and in support of his coaching duties with the high school trap team, as well as his own personal use.

Since this use involves business activity from his home, it is classified as a home occupation. While **Section 13-1-24, Home Occupations**, contains two lists of uses: permitted home occupations and prohibited ones, neither list includes the acquisition, transportation, and sale of firearms. **Section 13-1-24(d), Unspecified Home Occupations**, states that *any proposed home occupation that is neither permitted nor specifically prohibited shall be considered a conditional use and be granted or denied at the discretion of the Plan Commission*. Accordingly, Petitioner Milbach is requesting conditional use approval to operate from his home under the terms of an FFL.

As reported previously, Wisconsin law requires an FFL to enable an individual or company to engage in a business pertaining to the manufacturing or importation of firearms and ammunition, or the interstate or intrastate sale of firearms. According to the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), to acquire an FFL one must:

- Be 21 years of age.
- Have a business venue for selling firearms.
- Have no history of criminal actions, mental illness, and/or dishonorable military discharge.

According to information found on the website, upon receipt of an application for an FFL, the Federal Firearms License Center will verify the information and then run a background check on the applicant. Following the background check, an Industrial Operations Investigator (IOI) will contact the applicant to conduct an interview to verify the information provided and to ensure the applicant is knowledgeable on federal, state, and local laws and requirements of the business. The IOI will also inspect the premises to make sure that the business meets ATF security regulations and that there is a lock on the entrance to the premises and a lock on the storage location of the firearms.

Staff notes that State law protects this type of use under **s. 66.0409 (2), Wis. State Stats**, states that *except as provided in subs. (3) and (4), no political subdivision may enact or enforce an ordinance or adopt a resolution that regulates the sale, purchase, purchase delay, transfer, ownership, use, keeping, possession, bearing, transportation, licensing, permitting, registration, or taxation of any knife or any firearm or part of a firearm, including ammunition and reloading components, unless the ordinance or resolution is the same as or similar to, and no more stringent than, a state statute*.

Planner Censky reminded Commissioners that approval was given to the same request by Richard Leach on April 20, 2020 and was subject to corresponding conditions contained in the draft CUP for Petitioner Milbach. State Law requires that any requirement or condition of approval must be related to the City's ordinance, and to the extent practicable, must be measurable and may include the permit duration, transfer, or renewal. Planner Censky recommends approval subject to the conditions contained therein.

Petitioner Milbach was unable to join the meeting due to technical difficulties. Mayor O'Keefe read from the summary provided by the Petitioner that he is retired from the United States Air Force with 28 years of service (14 as active duty and 14 as reserve)

with his specialty being Security Forces. He was hired as a Deputy with the Ozaukee County Sheriff's Office and currently works there as the Detective Lieutenant, supervising criminal investigations for Ozaukee County. He also spent 20 years assigned to the Counties Special Response Team (SWAT). Given his extensive background he is familiar with the safe handling and storage of firearms, as well as state and federal laws surrounding the ownership, possession, transfer, and sale of firearms.

Commissioner Cain mentioned wording on condition number nine of the CUP, which reads "any substantiated material problems", and wondered if that same wording was used on the Leach CUP. Planner Censky indicated that it was, and the wording was drafted awhile ago with the intention of making sure that complaints that are filed against a business are not baseless and can be proved legitimate.

Steve Ruggieri, owner of W52N621 Highland Drive, which is the southwest lot adjacent to the Petitioner, stated that they have been neighbors for about ten years, and he cannot think of anyone that he would trust more than Petitioner Milbach to do something like this. He is solidly behind his request for a CUP and stands behind the Petitioner 100%.

Cooper Dyke, owner of N61W5279 Edgewater Drive, stated that Petitioner Milbach is a member of the trap shooting club in Saukville and Waukesha. Mr. Dyke wanted to voice his support of the CUP. He added that in light of the Petitioner's qualifications and military background he cannot think of a better person to have this license.

Commissioner Strautmanis mentioned an email from Tom Bryde, owner of N50W5704 Portland Road, that was sent to City Administrator Mikko Hilvo and shared with the Commission prior to this meeting. He stated that although he understands the concerns that were brought up by this resident, he believes this particular CUP request is unique in the intent of use. Commissioner Strautmanis feels comfortable that the Petitioner has satisfied any issues that may be of concern and does not believe this would present a danger to the neighborhood.

Mayor O'Keefe agreed and added that the information gathered from the Petitioner gives no indication that he has the intention of running a gun store out of his home.

Mr. Ruggieri wondered what power the CUP has; Planner Censky responded that the CUP can be approved only after a public hearing is held, public comments are made, and review is completed by the Plan Commission. Once approval is given, the CUP document is signed and recorded at the Ozaukee County Register of Deeds office. He pointed out that conditions are in place in order for the CUP holder to remain in compliance, and any substantiated claims or complaints may result in bringing the CUP back in front of the Plan Commission for review and reconsideration.

ACTION TO CLOSE PUBLIC HEARING

Council Member Thome moved to close the public hearing at 7:23 p.m. The motion was seconded by Commissioner Kinzel and carried without a negative vote.

Action:

A motion was made by Commissioner Cain to approve the Conditional Use Permit as proposed. This motion was seconded by Commissioner Kinzel and carried without a negative vote.

REQUEST OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE LIME CANTINA RESTAURANT LOCATED AT W62N550 WASHINGTON AVENUE – MICHELE TIETZ AND BRAD DEVORKIN

Petitioner Devorkin is in the process of converting the former Stonewall Pub into a Mexican restaurant named the Lime Cantina. As part of this conversion, they are proposing to section off an area in the rear yard for outdoor dining and drinking. The Petitioner plans to install a concrete pad that extends from the east side of the building out to about 60 feet, where they will be placing thirteen tables with chairs. The Petitioner will restrict access to this area to patrons only, by having them enter through a door from inside the restaurant that leads to the outdoor enclosure.

The area will be confined on the north side by a combination of trellis panels and alpine bark trees, and will extend east from the outdoor bar area for 60 feet. It will then angle to the south, where it will join with a border of emerald arborvitaes. The plans also show pedestrian access via a barn-beam arbor located between the parcel's lot and the Cultural Center parking lot. Petitioner Devorkin confirmed that he has spoken to but has not yet received approval for developing this access point from Stephanie Hayes, the Executive Director of the Cedarburg Cultural Center.

During their regular meeting on May 14, 2020, the Landmarks Commission reviewed these plans and unanimously voted to recommend approval for the Outdoor Alcohol Beverage License with the condition that the extension of the north side trellis system will join the tree line on the south side to fully enclose the seating area.

Commissioner Voltz asked if there would be an egress area for safety reasons, to which Petitioner Devorkin confirmed, stating that this will be added between the bar area and the first planter.

Planner Censky mentioned that although the outdoor seating area will sacrifice parking stalls located behind the building, these stalls are unmarked, unpaved, and rarely used. Moreover, the Zoning Code does not require off-street parking for existing buildings in the B-3 Central Business District, meaning the site will maintain Parking Code compliance.

Gus Wirth, owner of W62N560-62 Washington Avenue, described his site as being contiguous to the northeast corner of the lot leased by the Petitioner. Due to the proximity, he has concerns that Lime Cantina patrons will use his private parking lot, which he has designated for exclusive use by customers and employees of his tenants. As the owner of the lot, he does not wish to take on the liability or maintenance expense to offer the space for other surrounding businesses. Since his current tenants include a beauty salon and attorney's office that have daytime business hours until around 9:00 p.m., he knows there will be overlap with normal restaurant hours. He does not want restaurant patrons

to use his parking space, especially while the businesses are in operation. Mr. Wirth mentioned that he is considering fencing in his lot to discourage non-customer parking but does not yet have a plan in place. When questioned whether or not he would consider installing a traffic gate to limit access to the parking lot, he replied that he has had experience with gates in the past and does not believe it would be good for the space.

At the request of Commissioner Strautmanis, Petitioner Devorkin agreed to put up signs in his restaurant stating that patrons are not to use Mr. Wirth's private parking lot.

Action:

A motion was made by Commissioner Kinzel to recommend approval of the outdoor alcohol beverage license for the Lime Cantina as proposed. This motion was seconded by Council Member Thome and carried without a negative vote.

REQUEST APPROVAL OF ARCHITECTURAL PLANS FOR NEW INFILL HOME TO BE CONSTRUCTED ON THE VACANT LOT LOCATED DIRECTLY EAST OF N47W6033 SPRING STREET – MICHAEL AND SALLY TOMSICEK/MOORE DESIGNS

Planner Censky reported that this is the only single-family lot created by HSI Development LLC that was included in the PUD zoning. This means that this particular lot is linked to the Arrabelle project in terms of design standards, grading and drainage issues, and construction timing. This site was also included in the Arrabelle Tax Incremental District to help capture its increased value for the District. In addition to addressing the general development terms, standards, and developer's responsibilities, the Development Agreement for the TID required that construction on a single-family home must be started and substantially completed within two-years of the lot being sold.

City records indicate that this lot was originally sold by HSI Arrabelle, LLC, in May of 2018. That owner then sold the lot to Petitioners Tomsicek in December of 2018. As the Petitioners were residing in Boston at the time of the purchase, they first needed to locate and secure the services of a local architect in order to have an acceptable design created. Having accomplished that task, the Petitioners have submitted a design that they hope is considered characteristic of Cedarburg.

This lot is in an area that is predominantly built up and therefore it is classified as an infill lot. **Section 13-1-122 of the Zoning Code** states that ***Architectural plans for infill lots shall be submitted to the Plan Commission for approval and in approving infill developments, the FAR standard for the zoning district in which the building is located shall not govern the building size, but rather, building size (and architectural design) will be established on a case-by-case basis, to reflect the existing character of the neighborhood.***

Since this site is legally tied to the Arrabelle project through the PUD zoning, it benefits from the stipulations and departures from the base district standards of the Arrabelle approval. Among those departures is one that allows for an increase in the height of buildings that is standard of the base Rs-1 District. Planner Censky observed that the

proposed home will be 36 feet at the highest point of the roof as measured from the mean elevation of the lot grade in the front yard.

The front (north) elevation is dominated by an upper and lower porch that extends across the better portion of that elevation. The home will be sided in cedar shingles with 5" exposure and the roof materials will be asphalt dimensional shingles. The garage is designed to match the home in terms of style and use of materials. Planner Censky has reviewed the plan and indicated that the house and garage plans are Code compliant.

Planner Censky pointed out that the existing home immediately west of the Petitioner's property was built circa 1850. As it was the home of one of the founders of Cedarburg, Fredrick Hilgen, it is a designated local landmark. The Petitioners would like to emphasize that a great deal of thought went into the design of their home to reflect the charm of the neighborhood and the design of the historic buildings in the area.

Planner Censky noted the plan indicates full compliance with the dimensional requirements of the Rs-3/PUD Zoning District; therefore, he recommends approval with the following conditions:

- Verify sanitary sewer invert to ensure gravity flow under floor.
- Applicant will need to tap into the existing 8" water service in Spring Street.
- Site should be graded to direct drainage to the north and possibly to the adjacent Arrabelle pond. Grading and drainage plans are to be reviewed and approved by the City Engineer.
- Securement of a building permit prior to construction commencement.
- Payment of the required impact fees upon issuance of building permit.

Architect David Moore from Moore Designs was in attendance to answer any questions regarding the design. Commissioner Strautmanis concluded that the design is fabulous and attractive. He questioned if the third story dormer was added for decorative purposes, to which Architect Moore confirmed. Commissioner Strautmanis expressed concern as to what would be visible behind the window, as sometimes the illusion of decorative dormers from street level is ruined by the view of a sloping roof. Architect Moore assured him that the trusses and framing will be painted white to give the visual impression of attic space.

Commissioner Voltz observed that the plans present a nicely designed larger home, constructed of high quality materials that will fit in with the area. He is 100% confident that this home will be a great addition to the City. Council Member Thome agreed, adding that she loves the design.

Gus Wirth, owner of N48W6000 Spring Street, located across the street from the parcel, concurred that the home has a gorgeous design and he strongly suggests approval, adding that this type of design is exactly what is wanted in the City.

Commissioner Strautmanis inquired about the siding being proposed for the home. Architect Moore replied that the Petitioners have not decided if they will be using 4" lap or shake. If they decide to use lap siding, it will be installed in a beveled fashion.

Action:

A motion was made by Commissioner Strautmanis to approve the architectural plans for the proposed infill home with the condition that the third story dormer is designed with an aesthetically pleasing street view, giving the impression of a finished attic. This motion was seconded by Council Member Thome and carried without a negative vote.

CONCEPT REVIEW FOR PLANS FOR 55-ACRE BAEHMANN PROPERTY LOCATED AT W74N1204 WASHINGTON AVENUE – NEUMANN DEVELOPMENT INC

Neumann Development, Inc. has an accepted offer on the 55-acre Baehmann parcel located adjacent to W74N1204 Washington Avenue, which is contingent on City approval of their proposed development plans. Because the plans for the property are inconsistent with the City's Comprehensive Smart Growth Plan, the applicant has drafted three alternative designs for review and is asking for feedback to inform their final plan submission.

The Baehmann property is currently zoned P-1 Park District (temporary) and the Comprehensive Land Use Plan classifies this site as a transition in use with the Commercial classification at the north end, High Density Residential in the middle and Medium Density Residential at the south end to match the density of the existing development adjacent thereof. Since each of the options presented propose full residential use of the site, the Comprehensive Land Use Plan and the Zoning will first need to be amended if this project goes through the approval process. All three options are designed as a Planned Unit Development (PUD) with a mix of single-family residential and two-family clusters where environmental areas are preserved. To achieve the lot sizes proposed, the applicant will be proposing the use of the PUD Overlay District to reduce lot sizes and widths.

A summary of each option follows:

Option #1

This option proposes a transition in residential density from 4.3 units/acre (10,000sf lot size) at the east and south end of the project, 5.6 units/acre (7,800sf lot sizes) at the northwest corner of the project, 7 units/acre (6,200sf lot sizes) in the center portion of the project, to eleven 2-unit townhomes along the Washington Avenue frontage. This option results in 124 units on 55.7 net acres for an overall density of 4.5 units/acre.

Option #2

This option also shows a similar transition in residential densities with estate lots at 11,000sf in size or 3.9 units/acre located in the east and southeast corners of the project, 4.8 units/acre in the center, 6.2 units/acre along the north side and twenty townhomes along the Washington Avenue frontage. This option results in 114 units on 55.8 net acres for an overall density of 4.9 units/acre.

Option #3

This option is slightly different than the other two as it suggests adding the eastern third of the site to the City business park, and it is the only option that includes the road connection to the business park that staff can support. This option has a similar transition in residential densities across the site with the larger estate lots located at the south end of the site transitioning into smaller lots and increased density at the north end. It also includes twenty townhomes along Washington Avenue.

The Comprehensive Land Use Plan 2025 was developed based on public input wherein it addressed their immediate concerns. Accordingly, the plan attempts to match the existing land uses to the south and transitions with increased density and use intensity through the parcel to the industrial uses directly north thereof. Accordingly, Commissioners will need to determine whether the applicant's concepts will address the issues of having incompatible uses adjacent to each other.

City Staff notes that the road connection to the business park in options #1 and #2, is situated tight against the neighboring property to the north, and is unworkable as the radius is insufficient for semi-truck navigation. As reflected in all of the business park plans previously reviewed by the Common Council and this Commission, the preference of City Staff shows the roadway connection point centered on the Baehmann property where the two properties meet. From that connection point, the plan was to extend the roadway through the Baehmann property to Washington Avenue or curve northward to connect with Hilltop Drive in the Town of Cedarburg.

If Commissioners support the full residential use of the Baehmann property as proposed, option #3a includes the road pattern that was drafted by and is acceptable to Director of Engineering & Public Works Tom Wiza. This design shows a road pattern more commensurate to business parks with a connecting sidewalk. Moreover, the design provides separation of uses from residential to business and directs heavy truck traffic away from a residential neighborhood.

Planner Censky explained that sewer and water will not be available to the parcel for some time. The closest utility access point is Sheboygan Road, which will be used to service the Highway 60 business park. These utilities will then extend into this parcel.

Bryan Lindgren and Steve DeCleene from Neumann Developments were in attendance to answer questions and provide more information on the project. Developer Lindgren emphasized that they have flexibility with their designs; at this stage they are only looking for input from the Plan Commission to base their future designs. Developer DeCleene proposed that the City purchase the northeast 7-acres of the Baehmann parcel and incorporate it into the business park in order to establish the access road in this area.

In response, Cedarburg Light & Water General Manager Lythjohan opined that the TIF could be amended to extend the business park boundary; however, it would need to go to the Joint Review Board and be presented again to the Common Council.

Planner Censky advised that there will be some wetland mitigation needed to cross the existing wetlands with the road. Parcel Owner Kurt Baehmann was in attendance and

provided more information regarding the wetland in question. Mr. Baehmann advised that the property has historically been used as a farm field and the wetland in the north portion of the parcel is seasonal. He explained that the amount of water in the area has grown over the years due to increasing construction at Five Corners, and from this point the water flows southeast to the quarries. Developer DeCleene added that although the area is considered wetland, it is not deemed high-quality wetland.

Developer DeCleene defined the nomenclature used in their plans for the different sized lots ranging from smallest to largest as: villas, residences, estates. Commissioner Strautmanis questioned how the garages will be situated on the villa lots, since the widths are only 50', adding that he would not want to see a street that consists only of garage doors. Developer Lindgren assured him that the plans will include two-car garages that will be stepped back to prevent them from dominating the lots. He explained that they would also add this design requirement to the covenants to prevent that from happening during construction. Mayor O'Keefe observed that the City has several of the medium and larger lots, but not as many in the villa size, and believes that they will appeal to first time home buyers. He stated that the City seems to have very few vacant small lots available and he is afraid that will prove to be a trend. Commissioner Cain agreed that the villa size homes are needed and wanted to know if there will be sidewalks in the development and if the roads will be public or private. Planner Censky advised that while it is still early in the planning stage, they will most likely be public roads, and that the inclusion of sidewalks will be required.

Vice Chairperson Burgoyne questioned Mayor O'Keefe and Planner Censky if any thought was given to extending the Highway 60 business park to include this parcel, as opposed to zoning it for residential use. He pointed out that it took twenty years to get to this point and suggested seeking out a second opinion in regard to business development before going further down the road of residential use. Planner Censky acknowledged that there were some that felt that the lot should be used as business since it sits adjacent to the Town of Cedarburg business park located directly to the north. However, he believes that the addition of a berm on the north side of the lot would be an effective way to separate the two land uses.

Council Member Thome stated that although she can appreciate Vice Chairperson Burgoyne's forward thinking, she cannot envision the entire Baehmann parcel as business use. Commissioner Cain challenged that if the City wanted the parcel for business use, they would have done this already. Mayor O'Keefe agreed that although he has been delighted with the development of the recent business parks, he does not feel that this parcel needs to be developed as business.

Mr. Baehmann joined the conversation to add that his family prefers this lot to be developed as residential, and they are looking forward to working with Neumann Developments. He emphasized that his family has been working on plans for this property for fifteen years. They have spoken with various developers who have all agreed that Cedarburg is a great residential community. He pointed out that the addition of this parcel to the business park would double its size, meaning it may take many years to fill.

Several neighbors to the parcel attended the meeting and viewed the plans from Neumann. They then made the following statements regarding this project.

John Ochsenwald, owner of N108W6989 Berkshire Street, suggested that when portraying the business park it would be a good idea for the City to call it 'office space' in the description in order to get more people excited about it. He believes that the plans show a great utilization of space; however, he does have some concern with the 50' lots, as the lots on Berkshire are around 100'. He said he was glad to hear that the developers have some flexibility, and that the plans indicate that the wooded area to the south of the parcel remains intact.

Eddie Gilgenbach, owner of N108W7020 Berkshire Street, explained that when he and his wife purchased their home, they understood that the Baehmann parcel would eventually be developed. He said that he has lived in many different places including Chicago and Denver, and when presented with the option of living anywhere, he chose Cedarburg. He said that Denver has a lot of narrower lots and feels as though people are living on top of each other and he likes that Cedarburg is not like that. He voiced his approval in the way the plan is laid out and had some questions regarding his easement in the back of his lot and whether or not there would be runoff if trees in that area would be removed. Developer DeCleene assured him that they have an engineer on staff that performs analysis on runoff volumes and puts together a stormwater storage topographical survey of the project.

Luca Deflorentiis, owner of N108W7045 Berkshire Street, recognized that the Baehmanns have been running a family institution for a long time, and he appreciates the time and thought put into the future development of this land. He likes the idea of having more residential and estate lots. He is concerned about density, as he thinks Cedarburg wants more space. He would not like for the developers to go down the multi-family housing path.

Mark Benishek, owner of N108W6912 Berkshire Street, remarked that the size of the homes and yards is really what sold him on living in Cedarburg. He has concerns about any high density plans. He complained that he can hear construction work from the Town of Cedarburg business park now, but thinks that berms might help with that.

Dale Reichhart, owner of N108W7345 Balfour Street, stressed that he is worried about the density and increased traffic from the subdivision, especially during events such as Maxwell Street days. Any increase in traffic coming from the north on Washington Avenue is going to make it more dangerous at the Poplar Avenue intersection. There are many young drivers coming out of the subdivision and he was responsible for the addition of a caution sign in that area.

Mayor O'Keefe asked Planner Censky if an accessory lane would be added to Washington Street to accommodate vehicle turn off. Planner Censky advised that when the project goes through to Engineering, traffic patterns will be analyzed.

Overall consensus was in favor of zoning the Baehmann parcel for residential use.

**RECOMMENDATION OF APPROVAL ON OFFICIAL CITY MAP TO ESTABLISH
FUTURE ROAD PATTERN FOR THE 55-ACRE PARCEL LOCATED AT W74N1204
WASHINGTON AVENUE – CITY OF CEDARBURG**

An Official City Map is a legally adopted map by a legislative body through a resolution or ordinance, that conclusively shows the location and width of proposed streets, public areas, or drainage rights-of-way.

As Commissioners are aware, the Baehmann site provides the only means of a secondary access to the Highway 60 business park. Since this area is currently undeveloped with no future approved road pattern, it is critical at this time to establish the roadway connection point between the two parcels. The future roadway will extend either through the Baehmann site to Washington Avenue or will curve to the north and connect with Hilltop Drive in the Town of Cedarburg.

To accomplish this, Commissioners are being asked to recommend the adoption of the Official City Map provided in the meeting packet, showing the roadway extending from the business park curving through the Baehmann parcel to Hilltop Drive in the Town of Cedarburg.

Action

A motion was made by Commissioner Strautmanis to recommend the approval of the Official City Map establishing the road pattern to the Common Council. This motion was seconded by Council Member Thome and carried without a negative vote.

REVIEW AND CERTIFY CODE OF ETHICS; AND ACTION THEREON

The Plan Commission members acknowledged the Code of Ethics and agreed to abide by them.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were offered by Commissioners.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements

ADJOURNMENT

A motion was made by Commissioner Kinzel, seconded by Council Member Thome, to adjourn the meeting at 9:19 p.m. The motion carried without a negative vote.

Victoria Guthrie
Administrative Assistant