PARKS, RECREATION & FORESTRY BOARD PARK20180606-1 June 6, 2018 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, June 6, 2018. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:30 p.m.

- Roll Call: Present James Schara, Council Member Rick Verhaalen, Glenn Herold, Terry Wagner, Paul Rushing
 - Excused Scott King, Dave Polacek
 - Also Present Director of Parks and Recreation Mikko Hilvo Superintendent of Parks & Forestry Kevin Westphal Recreation Superintendent Maggie Anderson

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

ELECTION OF CHAIRPERSON AND VICE-CHAIRPPERSON; AND ACTION THEREON

Motion made by Glenn Herold, seconded by Terry Wagner, to nominate and approve James Schara as Chairperson. Motion carried without a negative vote with Scott King and Dave Polacek excused.

Motion made by Council Member Verhaalen, seconded by Paul Rushing, to nominate and approve Glenn Herold as Vice-Chairperson. Motion carried without a negative vote with Scott King and Dave Polacek excused.

APPROVAL OF MINUTES

Motion made by Council Member Verhaalen, seconded by Glenn Herold, to approve the minutes of the February 7, 2018 meeting. Motion carried without a negative vote with Scott King and Dave Polacek excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

<u>Update on Replacement of Willowbrooke Park Playground Equipment; and Action Thereon</u> Director Hilvo explained the process to replace the Willowbrooke Park playground equipment.

Paul Rushing asked if Cedarburg has done this before and Director Hilvo stated that we have done community builds in the past, but not to this large of scale.

PARKS, RECREATION AND FORESTRY BOARD June 8, 2018

PARK20180606-2 UNAPPROVED

A motion is not necessary for this topic since we will not be spending any money on this project.

Consider Meeting Date for July; and Action Thereon

Director Hilvo recommended the next meeting be held on July 11th. The Board agreed.

Review and Certify Code of Ethics; and Action Thereon

Chairperson James Schara certified that the Board Members read, reviewed and understand the Code of Ethics. There were no questions and no further discussion was necessary.

REPORTS

Director Hilvo reported on current parks and forestry project updates.

Superintendent Anderson reported on current recreation projects.

Superintendent Westphal reported on additional parks and forestry project updates.

ADJOURNMENT

Motion made by Council Member Verhaalen, seconded by Paul Rushing, to adjourn the meeting at 7:23 p.m. Motion carried without a negative vote with Scott King and Dave Polacek excused.

Danny Friess Recreation Supervisor