PARKS, RECREATION & FORESTRY BOARD PARK20171004-1 October 4, 2017 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, October 4, 2017. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:30 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Glenn Herold, Paul Rushing,

James Schara, Terry Wagner

Excused - Dave Polacek, Scott King

Also Present - Director of Parks and Recreation Mikko Hilvo

Superintendent of Parks & Forestry Kevin Westphal

Recreation Superintendent Margie Bultman

Recreation Supervisor Danny Friess

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Glenn Herold, seconded by Paul Rushing, to approve the minutes of the September 6, 2017 meeting. Motion carried without a negative vote with Dave Polacek and Scott King excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Discuss Cedarburg Sports Complex; and Action Thereon

Director Hilvo explained that he recently met with the Town of Cedarburg and they are looking for funding for two of their ball fields. Each field would cost \$60,000, for a total of \$120,000. He has spoken with the Cedarburg Select Baseball Club and the Cedarburg Crush Fastpitch Club and if the funding is approved, they will maintain the field facilities themselves. Director Hilvo stated that this would be an investment for future growth of programming and activities and would help with the parking issues that are currently happening at Adlai Horn Park and Willowbrook Park. He also mentioned that he discussed potential combined recreation programming with the Town of Cedarburg so that there would not be duplicate recreational sports in Cedarburg and they seemed to be open to it. They are also still offering \$10,000 per year to be included as residents for the Cedarburg Community Pool.

Terry Wagner said that it might make fiscal sense to pursue potential tournaments and gain revenue from the potential tournaments, since there are no tournaments currently in the Ozaukee County vicinity. Director Hilvo said that tournaments would be a possibility and that the revenue would be

shared. Council Member Rick Verhaalen questioned why we should be funding these fields if we do not offer a baseball or softball program that would be directly utilizing them.

After thorough discussion, the Board is in favor of further discussions with the Town of Cedarburg about the possibility of working together on the sports complex and programming.

Forestry Operations Presentation and Discussion; and Action Thereon

Superintendent Westphal read through his presentation of forestry operations and explained the need for more help. Director Hilvo mentioned that some aspects of vital forestry operations have already been cut out of the upcoming budget, including \$16,000 for stump grinding and tree removal.

During a thorough Board Member discussion, Paul Rushing asked if additional equipment will need to be purchased if new staff is hired. Superintendent Westphal said that they already have enough equipment and no new equipment would need to be bought for new staff. Council Member Verhaalen inquired about the amount of staff that would be needed to solely work on trees. Superintendent Westphal said that two full time staff members would be able to keep up with the proposed seven-year pruning cycle if they worked on trees and only trees throughout the year.

Motion made by Paul Rushing, seconded by Glenn Herold, to recommend to the Common Council hiring a full time certified arborist and that pre-construction pruning for Public Works projects be part of those projects by specification of the certified arborist that will be required to do the work of the pruning. Also, the Department of Public Works should continue brush pickup through the winter months, so as to not hinder the activities of the Department of Forestry's cycle pruning of trees schedule. Motion carried with James Schara, Paul Rushing and Glenn Herold in favor, Council Member Rick Verhaalen and Terry Wagner opposed and Dave Polacek and Scott King excused.

Update on Adlai Horn Park Restoration; and Action Thereon

Director Hilvo explained that Mercury Marine will be paying for all of the major aspects of the restoration, except for the \$20,000 that is needed to bring water into the area.

Discuss Adlai Horn Park Tennis Courts; and Action Thereon

Director Hilvo explained potential options for the tennis courts at Adlai Horn Park. He recommended that there be one tennis court and four pickleball courts be built instead of two tennis courts.

Motion made by Glenn Herold, seconded by Council Member Rick Verhaalen, to approve moving forward with the plans to build one tennis court and four pickleball courts at Adlai Horn Park. Motion carried without a negative vote with Dave Polacek and Scott King excused.

REPORTS

Director Hilvo reported on current parks and forestry projects including auto mowers, Cedar Point Conservancy, and Bird City USA, in addition to Eagle Scout and Lion's Club projects.

Superintendent Bultman reported on current recreation programs and projects including pool painting/power washing, color run, Polar Express, babysitting courses, youth soccer, flag football, women's volleyball, dance, poms, adult tap dance, water fitness, lap swimming and youth basketball.

PARKS, RECREATION AND FORESTRY BOARD October 4, 2017

PARK20171004-3 UNAPPROVED

Superintendent Westphal reported on current forestry projects including festival set-up/tear down, grass cutting, Behling Field preparation, athletic field maintenance and memorial benches.

ADJOURNMENT

Motion made by Council Member Rick Verhaalen, seconded by Glenn Herold, to adjourn the meeting at 9:04 p.m. Motion carried without a negative vote with Dave Polacek and Scott King excused.

Danny Friess Recreation Supervisor