PARKS, RECREATION & FORESTRY BOARD PARK20231206-1 December 6, 2023 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, December 6, 2023. The meeting was held in-person at City Hall.

The meeting was called to order by Chairperson Glenn Herold at 6:30 pm.

Roll Call: Present - Glenn Herold, Brian Clement, Becky Hughes, Terry Wagner,

Council Member Kristin Burkart, Paul Rushing, James Schara

Also Present - City Administrator Mikko Hilvo

City Forester Kevin Westphal

Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by James Schara, seconded by Council Member Kristin Burkart, to approve the minutes of the October 4, 2023 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Discuss Location of Baehmann Park Playground; and Action Thereon

Administrator Hilvo explained the location of the Baehmann Park playground and emphasized that the City will be monitoring the water levels throughout the spring to ensure that the playground will work in this area. There is potential for the paths needing to be moved, a shelter in the park, bike racks, picnic tables, along with a buffer zone between the park and the surrounding houses with landscaping.

Council Member Kristin Burkart inquired about the land behind lot 25 and stated that that is where the playground was suspected of going. Administrator Hilvo explained that the ground behind lot 25 is better suited for the playground, and we will re-evaluate in the spring if the current location is unusable due to the wetlands.

The Board discussed parking for the playground, recreational immunity, naturalizing the open spaces in the park, and the size of the paths.

Motion made by Terry Wagner, seconded by Brian Clement, to approve and maintain the location of the playground as shown in the packet with a 5-foot path and adjust the position of the playground regarding the water line. Motion was carried without a negative vote.

Discuss Potential Purchase of Parkland on Hanover Avenue; and Action Thereon

Administrator Hilvo explained that a family came to the City with a plot of land for sale on Hanover Avenue. They would like to have this land preserved and added to the parks system. We would still need to negotiate a price. He also stated that a part of our strategic plan is to preserve open spaces where we can. This is a valuable property to have in downtown Cedarburg. The Board discussed the

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location and accessibility to the park from Washington Avenue.

Motion made by Brian Clement, seconded by Terry Wagner, to pursue the purchase of the parkland on Hanover Avenue. Motion carried without a negative vote.

REPORTS

City Forester Westphal reported on fall tree planting, tree removals, stump removal contractor, tree pruning, crown raising, and cycle pruning.

Recreation Coordinator Steffen reported on solar recreation, youth basketball leagues, toddler playtime, poms and dance classes, adult enrichment classes, women's volleyball, total body fitness classes, water fitness, lap swimming, Santa Dash Away 5k, and upcoming park rental reservations.

ADJOURNMENT

Motion made by Council Member Burkart, seconded by Paul Rushing, to adjourn the meeting at 7:27p.m. Motion carried without a negative vote.

Chandler Steffen Recreation Coordinator