

PARKS, RECREATION & FORESTRY BOARD PARK20230607-1
June 7, 2023 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, June 7, 2023. The meeting was held online utilizing the Zoom app.

The meeting was called to order by Vice-Chairperson Terry Wagner at 6:30 p.m.

Roll Call: Present - Brian Clement, Becky Hughes, Terry Wagner, Paul Rushing,
Council Member Kristin Burkart

Excused – Glenn Herold and James Schara

Also Present - Recreation Superintendent Maggie Anderson
City Forester Kevin Westphal
Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Vice-Chairperson Wagner acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, AND ACTION THEREON

Terry Wagner nominated Glenn Herold for Chairperson. There were no other nominees. Motion made by Terry Wagner, seconded by Paul Rushing, to elect Glenn Herold as Chairperson. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

Paul Rushing nominated Terry Wagner for Vice-Chairperson. There were no other nominees. Motion made by Paul Rushing, seconded by Council Member Burkart, to elect Terry Wagner as Vice-Chairperson. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

APPROVAL OF MINUTES

Motion made by Paul Rushing, seconded by Becky Hughes, to approve the minutes of the April 5, 2023 meeting. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Review and Consider Baehmann's Park Proposal; and Action Thereon

Superintendent Anderson introduced Kurt Baehmann and Megan Cunningham from Lee Recreation. She explained that the plans provided for the new park design is based on the \$250,000 budget. She also explained that Lee Recreation will do the entire installation and will require no work from City crew workers.

Paul Rushing inquired about the location of the park. Superintendent Anderson explained that it is towards the back end of the subdivision. Kurt Baehmann thanked everyone for their work on this park and stated that the design stood out from the others. He stated that the design kept the elements that he was looking for in the new park including golf and the natural look to the playground. Brian Clement inquired if the park will be open to everyone, and Superintendent Anderson verified that it is a public park and it will be open to everyone.

Motion made by Paul Rushing, seconded by Council Member Burkart, to approve the design for Baehmann's Park as presented in the proposal. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

Consider Topview Park Name Change to Retzlaff Park; and Action Thereon

Administrator Hilvo explained that he was approached about the name change of Topview Park to Retzlaff Park because the land was once Retzlaff Farm. Due to the historic nature of Cedarburg, he is in favor of the name change.

Vice-Chairperson Wagner inquired about signage at the park. Administrator Hilvo stated that there is currently no sign at the park, so there would be no cost for removal. He also stated that the family would fund any signage that goes up at the park with the new name.

Motion made by Brian Clement, seconded by Becky Hughes, to approve the name change of Topview Park to Retzlaff Park. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

Review and Certify Code of Ethics; and Action Thereon

Vice-Chairperson Wagner certified that everyone on the Board has read, reviewed, and certified the Code of Ethics. No further discussion was needed.

REPORTS

Superintendent Anderson reported on Rotary All Children's Playground, CKC signage and the Rotary's sign at Rotary All Children's Playground, pool preparations, pool opening, water fitness, lap swimming, sharks swim team, t-ball, flag football, spring and fall soccer leagues, Kid's Kickoff to Summer, Summer Playground Camp, and sand volleyball.

City Forester Westphal reported on new seasonal staff, tree plantings, Arbor Day celebrations, Cedarburg Green's tree sale, volunteer tree planting, stump contractor, watering trees, service request pruning, Emerald Ash borer treatments, and Dutch Elm disease treatments.

ADJOURNMENT

Motion made by Brian Clement, seconded by Paul Rushing, to adjourn the meeting at 6:53 p.m. Motion carried without a negative vote with Chairperson Herold and James Schara excused.

Chandler Steffen
Recreation Coordinator