

December 7, 2022

UNAPPROVED

Roll Call: Present - Glenn Herold, Brian Clement, Becky Hughes, Terry Wagner,
Council Member Rick Verhaalen, James Schara, Paul Rushing

Also Present - Director of Parks and Recreation Danny Friess
Recreation Superintendent Maggie Anderson
City Forester Kevin Westphal
Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Paul Rushing, seconded by Council Member Rick Verhaalen, to approve the minutes of the October 5, 2022 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Discuss Future Meeting Frequency; and Action Thereon

Director Friess explained that the Park, Recreation, and Forestry Board usually cancel around four board meetings per year. He looked into other community's meeting frequency and it's common for other boards to meet either quarterly or bimonthly. He proposed that our board begins meeting bimonthly (every other month) starting in 2023.

Chairperson Herold said he would still like to have the ability to meet if something comes up between meetings. Director Friess explained that the Board can still schedule meetings for off months if we have seven days' notice before the meeting date. Council Member Verhaalen inquired if meeting frequency was established in an ordinance and if it would then have to go to the Common Council for approval. Director Friess stated that meeting frequency is up to the Board to decide.

Motion made by Council Member Verhaalen, seconded by Terry Wagner, to approve the change of meeting frequency for the Park, Recreation, and Forestry Board to bimonthly (every other month) starting in 2023, with the first meeting of the year to be held on February 8, 2023. Motion carried without a negative vote.

REPORTS

Director Friess reported on the wind screens and nets at Adlai Horn Park, new Parks Maintenance employee, tree pruning, Rotary's All Children's Playground updated. Due to the WPRC conference

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the first week of February, the next Park, Recreation, and Forestry Board meeting will be February 8, 2023.

Superintendent Anderson reported on the Polar Express event, the Santa Dash Away 5K Fun Run/Walk, youth basketball, Mighty Mites soccer, Winter Sports Spectacular, Toddler Play Time, pool preparations, and Cedarburg Friend's of Parks and Recreation upcoming events and projects.

City Forester Westphal reported on tree planting, tree pruning, storm calls, Legacy Tree plantings, service requests, and Cedarburg Green's plans for a tree planting program.

ADJOURNMENT

Motion made by James Schara, seconded by Paul Rushing, to adjourn the meeting at 6:46 p.m.
Motion carried without a negative vote.

Chandler Steffen
Recreation Coordinat