PARKS, RECREATION & FORESTRY BOARD PARK20170906-1 September 6, 2017 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, September 6, 2017. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:30 p.m.

- Roll Call: Present Council Member Rick Verhaalen, Glenn Herold, Paul Rushing, Terry Wagner, Dave Polacek Excused - Scott King
 - Excused Scott King
 - Also Present Director of Parks and Recreation Mikko Hilvo Parks and Forestry Superintendent Kevin Westphal

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Verhaalen, seconded by Glenn Herold, to approve the minutes of the July 12, 2017 meeting. Motion carried without a negative vote with Scott King excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

UNFINISHED BUSINESS

NEW BUSINESS

<u>Consider Lion's Club Request to Fix Bridge from Cedar Creek Park to Adlai Horn Park; and</u> <u>Action Thereon</u>

Director Hilvo introduced Eric Siudak, Cedarburg Lions V.P., and gave a short overview of how the Club is planning to fix the bridge. Mr. Siudak presented the scope of the project to the Board.

- 1. Remove the existing wood (floor) decking and replace with treated (brown decking (same size 2x8).
- 2. Remove the existing wood top rail and cross railing and replace with treated (brown) top rail and cross railing pieces.
- 3. Disposal of waste and removed existing treated. City will provide a dumpster.
- 4. New screws and all new treated material including labor will be done at the Cedarburg Lions expense, as a local service project.
- 5. A licensed local contractor will be available to supervise the entire project.
- 6. The work will be done this fall.

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PARK20170906-2 UNAPPROVED

Motion made by Glenn Herold to accept the Lions Club proposal utilizing brown treated lumber. Motion seconded by Terry Wagner. Motion carried without a negative vote with Scott King excused.

REPORTS

Director Hilvo gave an update on the budget process and the elimination of street tree pruning from the originally proposed budget received by the Park Board Members at the last meeting. Superintendent Westphal gave a brief explanation on the current status of the street tree pruning. Paul Rushing requested that the Department provide a report to the Parks Board at the next meeting that summarizes their concern about tree maintenance and what the proposed action plan would be. Terry Wagner also asked that the Department make a five-year plan that would get us caught up with street tree pruning and maintenance.

Director Hilvo also reported that the new activity guide is out and the Department is offering several new programs. One new program is dog training.

The date of the next meeting is October 4, 2017

Superintendent Westphal gave an update on parks and forestry projects.

Terry Wagner stated that he had a conversation with Mr. Salvaggio from the Town of Cedarburg who has inquired if the City wanted to have two baseball fields at the new sport complex. He asked that staff be open to this idea when meeting with Town officials and to provide a report to the Park Board at the next meeting.

ADJOURNMENT

Motion made by Dave Polacek, seconded by Glenn Herold, to adjourn the meeting at 7:25 p.m. Motion carried without a negative vote with Scott King excused.

Mikko Hilvo Director of Parks, Recreation, & Forestry