PARKS, RECREATION & FORESTRY BOARD PARK20220202-1 February 2, 2022 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, February 2, 2022, at 6:30 p.m. The meeting was held online utilizing the Zoom app.

The meeting was called to order by Chairperson Glenn Herold at 6:30 pm.

Roll Call: Present - Glenn Herold, James Schara, Council Member Rick Verhaalen,

Terry Wagner, Paul Rushing, Dave Polacek, Brian Clement

Also Present - Director of Parks and Recreation Danny Friess

City Forester Kevin Westphal

Recreation Superintendent Maggie Anderson Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Dave Polacek, seconded by Council Member Verhaalen, to approve the minutes of the November 3, 2021 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Discuss the Tree City USA Report; and Action Thereon

City Forester Westphal explained how he puts together an annual report for Tree City USA and asked if anyone had any questions on the report.

Glenn Herold inquired about donated trees and the Legacy Tree program. City Forester Westphal explained that we get donations from local groups and the Legacy Tree program is for those who would like to donate a tree in honor of a loved one. He also explained that he is on the Cedarburg Green Board, and they promote for the Forestry Department, but do not handle the Legacy Tree program. Director Friess explained that the monetary donations for the trees go into a fund specific for Forestry.

Council Member Verhaalen inquired about tree planting. City Forester Westphal explained that he hopes to be caught up with tree plantings by the end of 2022 with the work being split between the City crew and contracted plantings.

Review Updated Street Tree Planting Policy PR-2; and Action Thereon

City Forester Westphal explained the updated Street Tree Planting Policy PR-2 and asked if anyone had any questions about the policy.

Chairperson Herold suggested a correction to the policy at section K. e. regarding the plant zone. City Forester Westphal will review the policy.

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No action was taken, and the policy will be readdressed at the March 2, 2022 Park, Recreation and Forestry Board meeting.

REPORTS

Director Friess reported on the Summer Activity Guide, downtown Christmas decorations, ice rink, summer hiring, and fundraising for All Children's Playground.

Superintendent Anderson reported on youth basketball, spring soccer leagues, t-ball, flag football, Polar Express, Santa Dash, Be Active Challenge, pool pass renewals and the Kid's Kickoff to Summer event.

City Forester Westphal reported on tree pruning, grapple truck, removing ash trees along the interurban trail, chain saw training, spring planting, preconstruction pruning at All Children's Playground, and WAA conference.

ADJOURNMENT

Motion made by James Schara, seconded by Council Member Verhaalen, to adjourn the meeting at 7:32 p.m. Motion carried without a negative vote.

Chandler Steffen Recreation Coordinator