### PARKS, RECREATION & FORESTRY BOARD PARK20210505-1 May 5, 2021 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, May 5, 2021. The meeting was held online utilizing the Zoom app.

The meeting was called to order by Chairperson Glenn Herold at 6:30 pm.

Roll Call:	Present -	James Schara, Council Member Rick Verhaalen, Terry Wagner, Paul Rushing, Brian Clement, Glenn Herold, Dave Polacek
	Also Present -	Director of Parks and Recreation Danny Friess Recreation Coordinator Chandler Steffen

### STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

# APPROVAL OF MINUTES

Motion made by Council Member Verhaalen, seconded by Paul Rushing, to approve the minutes of the March 3, 2021 meeting with an amendment from James Schara to change the name in the second paragraph on the first page from Chairperson James Schara to Chairperson Glenn Herold. Motion carried without a negative vote.

## COMMENTS AND SUGGESTIONS FROM CITIZENS - None

### **NEW BUSINESS**

### <u>Consider Eagle Scout Project to Build a Kayak Launch at Adlai Horn Park; and Action</u> <u>Thereon</u>

Director Friess explained that the Parks, Recreation & Forestry Department was approached by an Eagle Scout, Max Roth, to discuss building a kayak launch at Adlai Horn Park and introduced him.

Max Roth explained that he has done research and discussed putting in a kayak launch at Adlai Horn Park with Director Friess and Superintendent Bublitz. He explained that he would like to put a concrete ramp on the shore at Adlai Horn Park leading into Cedar Creek. He explained that making the ramp out of concrete would allow for the ramp to be multipurpose and it would not need to be removed each year in the winter.

The Parks, Recreation & Forestry Board discussed the addition of a kayak launch to Adlai Horn Park. Council Member Verhaalen stated that a kayak launch was originally discussed when planning out Adlai Horn Park. Chairperson Herold expressed concern about lack of signage leading towards the dam. Director Friess explained that we have not had any issues in the past, but the City could look into putting signs up. Brian Clement inquired if the City has discussed this plan with the DNR and Director Friess stated that the City has.

Motion made by Dave Polacek, seconded by Paul Rushing, to approve building a kayak launch at Adlai Horn Park. Motion carried without a negative vote.

#### <u>Discuss Potential Parks and Recreation Opportunities at the Zarling Farm Property; and</u> <u>Action Thereon</u>

Director Friess explained the current tenants that are leasing the Zarling Farm Property have until November and then the City will acquire it. The property is 115 acres and located off of Pioneer Road. The City is looking to build the wastewater treatment plant on the land but would also like to utilize the space for parks and recreation. He explained that this is just an introduction to the conversation and The Parks, Recreation & Forestry Board would need to discuss potential green space options, facilities, rental spaces, and other parks and recreation uses.

The Parks, Recreation & Forestry Board discussed the layout of the land and potential ways to develop the land. Chairperson Herold mentioned the need for parking on the land once development is underway. Director Friess suggested nature paths near Cedar Creek since we are unable to build on that terrain due to it being wetlands.

Paul Rushing inquired about the timeline for developing the property. Director Friess explained that the current tenants that are leasing the property get to use the land through this farming season, which ends in November of this year.

Council Member Verhaalen stated that there is limited space for baseball within the City. Darrin Englebert, from Cedarburg Baseball, explained the need for baseball diamonds and how the community is lacking available space for kids older than 12 years old to play baseball.

The Parks, Recreation & Forestry Board agreed to bring ideas to the next meeting to discuss. No motion was needed.

### **REPORTS**

Director Friess reported on the youth spring soccer league, t-ball, softball, swimming lessons, pool updates, lifeguards, vendors for Kid's Kickoff to Summer, Easter Egg Hunt, flag football, pool banner sponsorships, softball umpire hiring, bare root tree planting, contracted planting, removals along the interurban trail, and Arbor Day.

### **ADJOURNMENT**

Motion made by Dave Polacek, seconded by James Schara, to adjourn the meeting at 7:11 p.m. Motion carried without a negative vote.

Chandler Steffen Recreation Coordinator