PARKS, RECREATION & FORESTRY BOARD PARK20200902-1 September 2, 2020 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, September 2, 2020 at 6:30 p.m. The meeting was held online utilizing the Zoom app.

The meeting was called to order by Chairperson Glenn Herold at 6:30 p.m.

Roll Call: Present - Glenn Herold, Council Member Rick Verhaalen, James Schara,

Brian Clement, Dave Polacek, Terry Wagner, Paul Rushing

Also Present - Director of Parks, Recreation & Forestry Danny Friess

City Forester Kevin Westphal

Recreation Superintendent Maggie Anderson Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by James Schara, seconded by Council Member Verhaalen, to approve the minutes of the August 5, 2020 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

<u>Consider Event Proposal From the Ozaukee Non-Profit Center and Mel's Charities for a</u> Holiday Light Show at Zeunert Park in December; and Action Thereon

Director Friess introduced Robin Hammetter and Carissa Barnes and asked them to explain the details to the Ozaukee Non-Profit Center's proposal for the Holiday Light Show in Zeunert Park.

Carissa Barnes stated that they have removed the December 25th date from the proposed dates, as was discussed in the previous Park, Recreation & Forestry Board meeting. She explained that they are planning on having members of the community decorate the path on separate plots as shown on the plot layout in the proposal.

Robin Hammetter explained how they have discussed extending power throughout the park with the Light and Water Department, but this would be permanent. They decided that the best solution would be to have two generators. These generators operate quietly and would only be running during the event. She assured that the noise impact would be minimal.

Chairperson Herold inquired if the participants would turn their headlights off during the event. Carissa Barnes stated that they would have the participants turn their headlights off.

James Schnepf, N34 W5543 Hamilton Road, expressed concern about how his property is along the path in Zeunert Park and he is worried about potential vandalism. He inquired if there could be a privacy wall or fence that could assure no one came onto his property. He also would like to meet with Carissa and Robin before the event to discuss further. Carissa Barnes stated that they would be

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willing to meet with him before the event to go over logistics and to make sure all his concerns are addressed.

Terry Wagner inquired where the generators would be located. Robin Hammetter stated that the locations are not confirmed. They are planning on having the generators placed centrally between the plots with one placed at the first half of displays and the other one at the last half of displays.

Carissa Barnes explained that one of her committee members also is a neighbor of Zeunert Park and she does not foresee an issue with the noise from the generators. She explained that Robin and herself will go door-to-door to the neighbors and address any issues the neighbors may have.

James Schara inquired if any participants would be walking the path and how they are going to keep people from walking through the event. Carissa Barnes stated that no one would be walking through the event. They are going to have the cars line up in the parking lot of Zeunert Park and will have signage instructing the participants to stay in their cars.

Terry Wagner inquired if all neighbors were notified of this event. Director Friess confirmed that all surrounding neighbors were notified of the event and the Park, Recreation & Forestry Board meeting; neighbors could have attended if they had any concerns.

Motion made by Council Member Verhaalen, seconded by Terry Wagner, to approve the Ozaukee Non-Profit Center and Mel's Charities proposal to hold a Holiday Light Show on the dates listed in the proposal at Zeunert Park. Motion carried without a negative vote.

REPORTS

Director Friess reported on security cameras at Cedar Creek Park, clearing space at Adlai Horn Park, Community Gym resurfacing, and LED lights at the parks.

Superintendent Anderson gave updates on the Fall/Winter/Spring activity guide, registration start date, flag football, pool projects, youth soccer, Summer Playground Camp, Total Body Fitness, Yoga in the Park, women's volleyball, water fitness, and youth basketball.

City Forester Westphal reported on stump grinding, watering trees, dead tree survey, storm calls, and tree removal on Lincoln Boulevard.

ADJOURNMENT

Motion made by Paul Rushing, seconded by Dave Polacek, to adjourn the meeting at 6:53 p.m. Motion carried without a negative vote.

Chandler Steffen Recreation Coordinator