PARKS, RECREATION & FORESTRY BOARD PARK20200401-1 April 1, 2020 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, April 1, 2020. The meeting was held online utilizing the Zoom app.

The meeting was called to order by Chairperson James Schara at 6:34 pm.

Roll Call: Present - James Schara, Council Member Rick Verhaalen, Terry Wagner,

Paul Rushing, Brian Clement, Glenn Herold

Excused - Dave Polacek

Also Present - Director of Parks and Recreation Danny Friess

City Forester Kevin Westphal

Recreation Superintendent Maggie Anderson Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Terry Wagner, seconded by Council Member Varhaalen, to approve the minutes of the March 4, 2020 meeting. Motion carried without a negative vote with Dave Polacek excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

<u>Consider Donation of New Cedar Creek Park Stonework Sign from Rotary Club; and Action Thereon</u>

Director Friess explained that the City was approached by the Rotary Club to donate a sign at Cedar Creek Park. He explained that the sign would replace the current sign at the park. All the wood and materials used for the new sign would match the Bandshell at the park. There would be no cost to the City. He explained that this would save the City money because the City will not have to buy a new sign to replace the current sign, since the current sign does not have the new City logo.

Council Member Verhaalen inquired about the dimensions of the sign. Director Friess stated that he was not provided with the dimensions. City Administrator Hilvo confirmed that the Rotary Club only sent over the architectural design.

Paul Rushing inquired if the sign would be illuminated. City Administrator Hilvo stated that illumination was not discussed by the organization.

Council Member Verhaalen inquired about how the sign falls into City ordinance. City Administrator Hilvo stated that if the Park, Recreation and Forestry Board approves the sign that it would then be taken to the Plan Commission for approval as well. They then would be supplied with more details from the Rotary Club. He stated that The Board would just need to approve the concept of the sign.

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Motion was made by Glenn Harold, seconded by Council Member Verhaalen, to approve the donation of Cedar Creek Park stonework sign from the Rotary Club as presented in concept. Motion carried without a negative vote with Dave Polacek excused.

REPORTS

Director Friess reported on virtual programming, pushing back the start dates for youth soccer and stay home alone class, aerobics classes being put on hold, interviews for the Arborist position, hiring for summer staff, looking for applicants for the Urban Forestry Specialist position, the sign at Behling Field and epoxy flooring at Willowbrooke, Zuenert and Centennial Parks.

Superintendent Anderson reported on Virtual Recreation Center, offering fitness classes, projects and crafts, video routines for poms, WPRA Online Recreation Board, pen pal program, bracket challenges, scavenger hunts, "Chalk Your Walk" contest, online art contest, pushed back start dates for poms and dance, registration date for summer playground camp, pool staff, and prepping the pool.

City Forester Westphal reported on removal work in parks and along the Interurban Trail, street tree pruning, preconstruction pruning, stump removal at City Hall and downtown, work to restore trails, Tree City USA recognition, and municipal nursery.

ADJOURNMENT

Motion made by Paul Rushing, seconded by Glenn Harold, to adjourn the meeting at 7:10 p.m. Motion carried without a negative vote with Dave Polacek excused.

Chandler Steffen Recreation Coordinator