# PARKS, RECREATION & FORESTRY BOARD PARK20170607-1 June 7, 2017 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, June 7, 2017. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:32 p.m.

Roll Call: Present - James Schara, Council Member Rick Verhaalen, Glenn Herold,

Dave Polacek

Excused - Scott King, Terry Wagner, Paul Rushing

Also Present - Director of Parks and Recreation Mikko Hilvo

Superintendent of Parks & Forestry Kevin Westphal

**Recreation Supervisor Danny Friess** 

#### STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

#### ELECTION OF CHAIRPERSON AND VICE-CHAIRPPERSON; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Dave Polacek, to nominate and approve James Schara as Chairperson. Motion carried without a negative vote with Scott King, Terry Wagner and Paul Rushing excused.

Motion made by Dave Polacek, seconded by Council Member Verhaalen, to nominate and approve Glenn Herold as Vice-Chairperson. Motion carried without a negative vote with Scott King, Terry Wagner and Paul Rushing excused.

#### **APPROVAL OF MINUTES**

Motion made by Council Member Verhaalen, seconded by Glenn Herold, to approve the minutes of the May 3, 2017 meeting. Motion carried without a negative vote with Scott King, Terry Wagner and Paul Rushing excused.

# **COMMENTS AND SUGGESTIONS FROM CITIZENS**

Stewart Schulz, N70 W7402 Bridge Rd., brought up his concerns with the lack of enforcement regarding issues with the public right of way.

#### **UNFINISHED BUSINESS**

# Review Park and Open Space Plan (CORP); and Action Thereon

Director Hilvo stated that there is nothing new to report on the plan.

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### **Discuss Behling Field Storage Shed; and Action Thereon**

Director Hilvo explained that he still has not received the necessary funding to go ahead with building the new shed. Council Member Verhaalen asked if there would be benefits to building a shed and Superintendent Westphal said that it would be helpful and beneficial. Council Member Verhaalen recommended to continue to look for funding for the project.

#### **NEW BUSINESS**

# Discuss Merry-Go-Round at Cedar Creek Park; and Action Thereon

Director Hilvo explained that there have been concerns raised about the safety of the merry-go-round located in Cedar Creek Park from some concerned parents and they are requesting that it be removed from the park. Director Hilvo read through the emails and letters that he has received on this topic and the vast majority were in favor of keeping the merry-go-round in place at the park. He also mentioned that it is in compliance with playground safety guidelines and there have been no issues in the past. The Board agreed that the merry-go-round should stay in the park and since nothing is being changed, no action is necessary.

## Discuss Winter Youth Basketball Program; and Action Thereon

Director Hilvo explained that since the change in School District usage fees, the cost to offer the program will have to rise drastically in the future. The School District charged the City of Cedarburg \$13,200 for the use of their basketball facilities last season. This is a large increase from previous years. In order for the program to breakeven, the registration cost would need to be increased to \$160 for the season. Director Hilvo mentioned that this is still a relatively low price for an activity that lasts over four months. Council Member Verhaalen recommended to continue to work with the School District to figure out a way to bring the facility usage/rental fees down.

## Update on Total Fees Paid to School District for Facility Use; and Action Thereon

Director Hilvo went through the handout showing the breakdown of the total amount of fees paid to the School District for facility use from the past season.

#### Review and Certify Code of Ethics; and Action Thereon

Chairperson James Schara certified that the Board Members read, reviewed and understand the Code of Ethics. There were no questions and no further discussion was necessary.

#### **REPORTS**

Director Hilvo reported on current parks and forestry project updates.

Superintendent Westphal reported on additional parks and forestry project updates.

#### **ADJOURNMENT**

Motion made by Dave Polacek, seconded by Glenn Herold, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote with Scott King, Terry Wagner and Paul Rushing excused.