### PARKS, RECREATION & FORESTRY BOARD PARK20190605-1 June 5, 2019 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, June 5, 2019. The meeting was held at Adlai Horn Park Shelter, N62 W5865 Columbia Road.

The meeting was called to order by Chairperson James Schara at 7:00 p.m.

| Roll Call: | Present -      | James Schara, Council Member Rick Verhaalen, Glenn Herold,<br>Brian Clement, Terry Wagner, Paul Rushing                                 |
|------------|----------------|---|
|            | Excused -      | Dave Polacek  |
|            | Also Present - | Director of Parks and Recreation Mikko Hilvo<br>Superintendent of Parks & Forestry Kevin Westphal<br>Recreation Supervisor Danny Friess |

## STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

## ELECTION OF CHAIRPERSON AND VICE-CHAIRPPERSON; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Glenn Herold, to nominate and approve James Schara as Chairperson. Motion carried without a negative vote with Dave Polacek excused.

Motion made by Paul Rushing, seconded by Terry Wagner, to nominate and approve Glenn Herold as Vice-Chairperson. Motion carried without a negative vote with Dave Polacek excused.

### **APPROVAL OF MINUTES**

Motion made by Council Member Verhaalen, seconded by Glenn Herold, to approve the minutes of the March 6, 2019 meeting. Motion carried without a negative vote with Dave Polacek excused.

### COMMENTS AND SUGGESTIONS FROM CITIZENS - None

### TOUR OF ADLAI HORN PARK

Director Hilvo gave the Board a tour of the new updated facilities in Adlai Horn Park. During the tour, Paul Rushing demanded that all new trees planted in the park be looked at to make sure they are healthy and growing properly. He wants the park staff to work with Mercury Marine to monitor the progress and ensure the health of the trees.

### NEW BUSINESS

### **Review and Certify Code of Ethics; and Action Thereon**

Chairperson James Schara certified that the Board Members read, reviewed and understand the Code of Ethics. There were no questions and no further discussion was necessary.

# PARKS, RECREATION AND FORESTRY BOARD June 5, 2019

## **REPORTS**

Director Hilvo reported on current parks and forestry project updates including the new Willowbrooke Park Playground and pond.

Superintendent Westphal reported on additional parks and forestry project updates including tree pruning, service requests and tree removals.

#### **ADJOURNMENT**

Motion made by Paul Rushing, seconded by Glenn Herold, to adjourn the meeting at 7:46 p.m. Motion carried without a negative vote with Dave Polacek excused.

Danny Friess Recreation Supervisor