PARKS, RECREATION & FORESTRY BOARD PARK20190109-1 January 9, 2019 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, January 9, 2019. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:30 p.m.

Roll Call:	Present -	James Schara, Council Member Rick Verhaalen, Terry Wagner, Paul Rushing, Dave Polacek, Glenn Herold
	Excused -	Scott King
	Also Present -	Director of Parks and Recreation Mikko Hilvo Recreation Supervisor Danny Friess Superintendent of Parks & Forestry Kevin Westphal Recreation Superintendent Maggie Anderson

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Glenn Herold, seconded by Terry Wagner, to approve the minutes of the October 3, 2018 meeting. Motion carried without a negative vote with Scott King excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

Discuss Winter Maintenance of Creek Walk Segments; and Action Thereon

Director Hilvo explained that Advent Church and Rebellion Brewing were granted permission to take care of the sections of the Creek Walk that are behind their businesses during the winter months, but after a recent snowstorm, these sections were not maintained properly. He asked the Board if they should continue to allow these businesses to take care of these sections or if City staff should maintain these sections.

Council Member Rick Verhaalen asked if Director Hilvo has spoken with the City Attorney yet in regards to liability issues. He would prefer that the City staff not have to add this to their workload; and if there are no liability issues, have the businesses continue to maintain these areas similar to homeowners having to shovel their own sidewalks. Director Hilvo said he has not had time to inquire yet since this topic was just brought to his attention, but he will talk to the City Attorney soon.

Paul Rushing inquired as to whether signage will need to be posted at all points along the Creek Walk. Director Hilvo said there have never been any issues at any other areas along the Creek Walk, therefore, additional signage is not necessary.

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The Board agreed that if the City Attorney does not find any potential liability in these businesses maintaining their sections of the Creek Walk, then they should be able to continue to maintain them during the winter months.

REPORTS

Director Hilvo reported on the ice rink removal, Adlai Horn Park, Willowbrooke Park playground, park shelter roof replacements, the grapple truck, citizen tree planting requests, Friends of Parks and Recreation group, new City of Cedarburg website, collaborating with local organizations, Russ Dimick Park plans, Behling Field concession operations, and the School District football field.

Superintendent Westphal gave updates on downtown tree grate maintenance, tree pruning, a potential tree removal community event, and the 2018 Tree City USA report.

Superintendent Anderson gave updates on the youth soccer, flag football, pool staffing, youth basketball, new kickoff to summer event, pickleball tournament, Polar Express event, Santa Dash event, adult tap dance, Community Pool, supervised playground program, no school day events, poms and glow basketball.

ADJOURNMENT

Motion made by Dave Polacek, seconded by Glenn Herold, to adjourn the meeting at 7:44 p.m. Motion carried without a negative vote with Scott King excused.

Danny Friess Recreation Supervisor