## PARKS, RECREATION & FORESTRY BOARD PARK20181003-1 October 3, 2018 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, October 3, 2018. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson James Schara at 6:30 p.m.

Roll Call: Present - James Schara, Council Member Rick Verhaalen, Terry Wagner,

Paul Rushing, Dave Polacek, Glenn Herold

Excused - Scott King

Also Present - Director of Parks and Recreation Mikko Hilvo

**Recreation Supervisor Danny Friess** 

Recreation Superintendent Maggie Anderson

## STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

#### **APPROVAL OF MINUTES**

Motion made by Council Member Rick Verhaalen, seconded by Terry Wagner, to approve the minutes of the August 1, 2018 meeting. Motion carried without a negative vote with Scott King excused.

#### **COMMENTS AND SUGGESTIONS FROM CITIZENS - None**

## **UNFINISHED BUSINESS**

## Update on the Willowbrooke Park Plaground; and Action Thereon

Director Hilvo stated that they are working with the neighborhood group on a design and community build for the new playground project. The neighborhood group is currently fundraising for the project. The design will include permanent, non-movable, picnic tables for safety reasons. Director Hilvo will continue to update the Board as the planning process continues.

Glenn Herold mentioned that it would be a good idea to place the picnic tables in a shaded area.

#### **NEW BUSINESS**

## Discuss Forestry Operations Seven Year Budget Plan; and Action Thereon

Director Hilvo explained that he has been preparing his budget presentation. He went through the seven year budget plan document and explained it to the Board. He is also recommending leasing some equipment, instead of buying it for budgetary and efficiency reasons. With the use of this equipment, it will only require two staff members to take down a tree, instead of the five people it currently takes.

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Council Member Rick Verhaalen inquired about who would do vehicle maintenance on the leased equipment and Director Hilvo said we would have to do our own vehicle maintenance. He also asked if the pay to plant a tree program has started and Director Hilvo said it has and that there are already a few tree requests ordered.

Paul Rushing suggested that the equipment be purchased instead of leased because it may benefit the City when they are done using it and ready to sell. He also suggested that due to demand in this industry, this could be the smart move to make.

Council Member Rick Verhaalen asked about the efficiency numbers for this piece of equipment and Director Hilvo said he would do research and get these numbers put together for him.

## **REPORTS**

Director Hilvo reported on the Adlai Horn Park project, City entrance sign, removing downtown flowers, winterizing parks and the Mayor's Enhancement Award for flower beds.

Superintendent Anderson gave updates on the Polar Express event, volleyball, flag football, youth soccer, pool reports, basketball, softball, and the pickleball tournament. She also mentioned that the Parks and Recreation Department will be working with Festivals, Library and Senior Center on more combined programming.

## **ADJOURNMENT**

Motion made by Glenn Herold, seconded by Dave Polacek, to adjourn the meeting at 7:11 p.m. Motion carried without a negative vote with Scott King excused.

Danny Friess Recreation Supervisor