PARKS, RECREATION & FORESTRY BOARD PARK20200304-1 March 4, 2020 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, March 4, 2020. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson James Schara at 6:31 pm.

Roll Call: Present - James Schara, Council Member Rick Verhaalen, Terry Wagner,

Paul Rushing, Dave Polacek, Brian Clement

Excused - Glenn Herold

Also Present - Director of Parks and Recreation Danny Friess

City Forester Kevin Westphal

Recreation Superintendent Maggie Anderson Recreation Coordinator Chandler Steffen Senior Center Director Aubrey Suppiger

STATEMENT OF PUBLIC NOTICE

Chairperson Schara acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Terry Wagner, seconded by Dave Polacek, to approve the minutes of the March 4, 2020 meeting with a correction to the fifth paragraph on the first page, comments were made by Vice Chairperson Glenn Herold and not Council Member Rick Verhaalen. Motion carried without a negative vote with Glenn Herold excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

UNFINISHED BUSINESS

Consider Application from Faith Lutheran Church for a Natural Lawn; and Action Thereon

City Forester Westphal explained that there were 56 letters sent out to the neighboring properties of Faith Lutheran Church and needed 26 rejections letters returned to us within 15 days of the time they were sent out. The City of Cedarburg received 2 rejection letters, meaning the church was granted permission to have a natural lawn. No action was needed by the Parks, Recreation and Forestry Board. If Faith Lutheran Church fails to maintain their property properly, the natural lawn can be revoked.

NEW BUSINESS

Consider Behling Field Scoreboard Signage; and Action Thereon

Director Friess explained that the Parks, Recreation and Forestry Department is getting a new scoreboard for Behling Field. He inquired from the Parks, Recreation and Forestry Board what they would like to be included on the signage. Brian Clement stated he wanted the same signage that is on the current board at Behling Field to remain the same. Council Member Rick Verhaalen stated he would like to switch the side that "Home" and "Guest" are on. Director Friess stated that he would investigate if this is a possibility. Paul Rushing inquired about looking into different style options of

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the scoreboard. Director Friess explained that the scoreboard that the Department's ordering only comes in one style.

Motion made by Brian Clement, seconded by Council Member Rick Verhaalen, to keep the current signage on the new scoreboard at Behling Field. Motion carried without a negative vote with Glenn Herold excused.

<u>Consider Request from Cedarburg Baseball to Install a Permanent Outfield Fence at Adlai Horn Park; and Action Thereon</u>

Director Friess explained that the Cedarburg Parks, Recreation and Forestry Department was approached by Cedarburg Baseball to install a permanent outfield fence at Adlai Horn Park. He introduced Darrin Englebert and Joel Bublitz with Cedarburg Baseball. Darrin Englebert explained that currently at Adlai Horn Park there is a temporary fence that has been in place since August 2019. The current fence gets knocked down by the wind and it is more difficult to cut the grass around because it must be taken down and put back up. He is requesting permission to put a permanent fence up. Previously there was a permanent fence there, but it was removed due to construction and never replaced. The new fence would be fully funded by Cedarburg Baseball. Underneath the fence there could be a gravel warning track. Joel Bublitz explains that they could either have a 4-foot fence or a 6-foot fence, but the fence quote is for a 6-foot fence the entire way around. It is safer to go to a 6-foot fence because some of the children in the leagues are 11-12 years old and a 4-foot fence is right at their hips. Darrin Englebert explained that is also safer for the pedestrians that are using the walkways around the perimeter to have a 6-foot fence.

Council Member Rick Verhaalen inquired if the fence would be black. Joel Bublitz confirmed it would be a black fence with a warning track underneath.

Paul Rushing inquired if there would be a protective cap made of piping along the fence. Joel Bublitz confirmed that there would be and explained that it does not need to be yellow. They can make the piping a different color, so it is less noticeable.

The issue of keeping open space in the park was brought up; however, Director Friess explained that there is open space on the other side of the pickleball courts and that a fence could be utilized for various other programs that require an enclosure.

Terry Wagner stated he would like it to be a 6-foot fence and would want the protective cap to be black or green.

Motion was made by Terry Wagner, seconded by Council Member Rick Verhaalen, to approve a 6-foot fence minimum with a 2 and a quarter center with a protective cap with an amendment by Paul Rushing to have a black protective cap on the fence. Motion carried as amended without a negative vote with Glenn Herold excused.

Review 2019 Forestry Report; and Action Thereon

City Forester Westphal explained how he puts together a report every year and asked if anyone has any questions on the report.

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Paul Rushing asked if Dutch Elm Disease is still present in trees. City Forester Westphal explained that if a healthy tree is next to an infected tree the disease will spread. If an Elm tree is secluded from diseased trees, it can survive.

Paul Rushing inquired if the City is replacing as many trees as are taken out. He stated that it is important to keep planting trees within the City. City Forester Westphal explained that the City is not replacing as many trees as are taken out. The street tree population is declining because the budget is \$0. He further explained that Cedarburg Green has been helping by having volunteer planting and are holding an event in April.

Brian Clement inquired what the volunteers will be doing. City Forester Westphal explained that they are bare-root trees in bags. The volunteers will take the trees out of the bags, plant the roots, cover, and put stakes in.

Paul Rushing inquired if there is any danger in having volunteers planting the trees incorrectly. City Forester Westphal explained that he shows the volunteers a video and does a hands-on demonstration to show them how to do it correctly. If volunteering goes well this coming April, then they will try to do it again in the fall.

Terry Wagner stated that the City of Cedarburg could look at starting a nursery. The nursery could help in the future. He stated that this could be a possible new business for next month's agenda.

REPORTS

Director Friess reported on epoxy floors at Willowbrooke, Zuenert and Centennial Parks, auto locks at Cedar Pointe Park, Community gym floors being done, summer activity guide, and the arborist position.

Superintendent Anderson reported on hiring for summer staff, youth basketball, summer activity guide, updated website, new programs being offered in the summer, pool pass renewals, in-person registration for swim lessons, tot time extended dates, babysitting class, Friends of Cedarburg Parks and Recreation Pub Crawl, and Easter Egg Hunt.

City Forester Westphal reported on grapple truck stump removals, pre-construction cycle pruning, young tree pruning, service pruning, conference in Green Bay, posting for arborist position, Cedarburg Green, stumper from Port Washington, and replacing trees.

Senior Center Director Suppiger reported on the April newsletter and the need for volunteer van drivers for seniors.

ADJOURNMENT

Motion made by Council Member Rick Verhaalen, seconded by Brian Clement, to adjourn the meeting at 7:15 p.m. Motion carried without a negative vote with Glenn Herold excused.