PARKS, RECREATION & FORESTRY BOARD PARK20200205-1 February 5, 2020 UNAPPROVED

A regular meeting of the Parks, Recreation & Forestry Board, City of Cedarburg, Wisconsin, was held on Wednesday, February 5, 2020. The meeting was held at City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Vice Chairperson Glenn Herold at 6:32 p.m.

Roll Call:	Present -	Glenn Herold, Council Member Rick Verhaalen, Terry Wagner, Paul Rushing, Dave Polacek, Brian Clement
	Excused -	James Schara
	Also Present -	Director of Parks and Recreation Danny Friess City Forester Kevin Westphal Recreation Superintendent Maggie Anderson Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Vice Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Rick Verhaalen, seconded by Paul Rushing, to approve the minutes of the November 6, 2019 meeting. Motion carried without a negative vote with James Schara excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

Consider Application from Faith Lutheran Church for a Natural Lawn; and Action Thereon

City Forester Westphal explained that the City of Cedarburg has not had an application for a natural lawn in the past. He explained that the biggest concern is lawn length but granting a natural lawn permit to the church would mean they would not have to abide by lawn length requirements stated in the property maintenance ordinance. He explained that as a part of the application process the property is required to give a maintenance plan and pay a \$25 fee. All properties within a 300 ft. radius of the church were notified of this application. This included 56 neighboring properties.

Council Member Rick Verhaalen inquired what would happen if we did receive an excess of rejection letters back and how many days are remaining to receive those letters. City Forester Westphal stated that they have 15 days to receive 51% of the letters sent out as rejected, with 10 days remaining. He also explained that once it is on record that a property owner has natural lawn status, future neighboring property owners cannot dispute it.

Council Member Rick Verhaalen asked if the property that has submitted the application already laid the seed down. City Forester Westphal was unsure if they had. Council Member Rick Verhaalen confirmed that the seed was sewed in November of 2019.

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Paul Rushing asked if it was going to be a volunteer effort to maintain the natural lawn. City Forester Westphal stated he thinks church staff will maintain the lawn.

Council Member Rick Verhaalen inquired what The Board should do, since it is unknown if the neighboring properties of the applicant have sent in their rejection letters yet. Director Friess suggested tabling the topic until the next meeting.

The Board agreed to table the topic until the next Parks, Recreation and Forestry Board meeting scheduled for March 4, 2020.

REPORTS

Director Friess reported on the new Recreation Coordinator Chandler Steffen, partnering with Cedarburg Dawgs for flag football, completion of installing auto locks at Cedar Pointe Park, epoxy floors at Centennial and Willowbrooke Park restrooms, currently hiring staff for summer, new programs being added to the summer guide, adult golf classes, kayaking classes, toddler music classes, Summer Playground Camp registration, Jason Peterson had knee surgery and is going to be out for 6-8 weeks, and adult softball league openings.

Superintendent Anderson reported on youth basketball, increasing young children programming, Polar Express, Santa Dash, yoga, No School Days events, and STEM classes.

City Forester Westphal gave updates on pruning, grapple truck, openings for seasonal summer staff, stump removal, Ash tree injections, Cedarburg Green, Glenn Herold speaking at the library, working with schools to do a writing contest, volunteer tree planting, environmental services, Trees of Distinction Walk, tree planting with Common Council, grant received to plant more trees, Wisconsin Arborist Association meeting.

ADJOURNMENT

Motion made by Council Member Rick Vanhaalen, seconded by Dave Polacek, to adjourn the meeting at 7:08 p.m. Motion carried without a negative vote with James Schara excused.

Chandler Steffen Recreation Coordinator