

CEDARBURG LIGHT & WATER COMMISSION

October 16, 2023

The regular monthly meeting of the Light & Water Commission was held on Monday, October 16, 2023 at 6:00 p.m. at the utility office.

Call to order by Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Andy Moss (partial attendance), Paul Radtke, and City Council Member Patricia Thome
Excused – Tim Larson, David Pagel
Also Present – General Manager Ben Collins, Administrative Manager Mari Lauer

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on September 18, 2023 were read and approved on a motion by Patricia Thome, seconded by Joe Dorr. Motion carried.

VOUCHER SUMMARY FOR SEPTEMBER

| | |
|---|------------------|
| Accounts Payable, ACH, & Wire Transfers | \$ 1,852,000.00 |
| Payroll | <u>88,035.00</u> |
| Total Vouchers | \$ 1,940,335.00 |

BANK BALANCE FOR SEPTEMBER

| | |
|---------------------------|---------------------|
| 9/1/23 Balance Available | \$ 915,930.93 |
| + Deposits | 2,034,527.88 |
| - Checks and Other Debits | <u>2,492,952.67</u> |
| 9/30/23 Available Balance | \$ 457,506.14 |

REVENUE ITEMS FOR SEPTEMBER

| | |
|---------------------------------|-------------------|
| kWh Sold 8,763,869 | \$ 1,137,634.37 |
| Water Sold 31,913,731 Gallons | <u>181,800.13</u> |
| | \$ 1,319,434.50 |
| Water Pumped 37,213,940 Gallons | |
| Power Purchased – 9,014,737 kWh | |

NEW BUSINESS

ANNUAL ORGANIZATIONAL MEETING; AND ACTION THEREON

On motion of Joe Dorr, seconded by Paul Radtke, Blaine Hilgendorf was elected President for the year beginning October 16, 2023 and ending October 21, 2024. Motion carried.

On motion of Joe Dorr, seconded by Patricia Thome, Andy Moss was elected Vice President for the year beginning October 16, 2023 and ending October 21, 2024. Motion carried.

On motion of Joe Dorr, seconded by Paul Radtke, David Pagel was elected Secretary for the year beginning October 16, 2023 and ending October 21, 2024. Motion carried.

On motion of Joe Dorr, seconded by Patricia Thome, Baker Tilly Virchow Krause, LLP was appointed as the auditor for the year October 16, 2023 and ending October 21, 2024. Motion carried.

On motion of Patricia Thome, seconded by Paul Radtke, American Depository Management Company, Associated Bank, Bank First, BMO Bank North America, Chase Bank, Horicon Bank, North Shore Bank, Port Washington State Bank, State of Wisconsin Investment Pool, Summit Credit Union, US Bank, and Wells Fargo Bank were named depositories for the ensuing year. Motion carried.

On motion of Joe Dorr, seconded by Patricia Thome, Ben Collins was appointed Manager of Public Utilities for the year October 16, 2023 and ending October 21, 2024. Motion carried.

On motion of Joe Dorr, seconded by Patricia Thome, Andy Moss was appointed as Alternate Representative to the Board of Wisconsin Public Power Incorporated. The General Manager is automatically designate as the Primary Representative. Motion carried.

On motion of Joe Dorr, seconded by Patricia Thome, the News Graphic was approved as the official newspaper for the Cedarburg Light & Water Commission for the ensuing year. Motion carried.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

City Council Member Thome provided a council update on potential new development at Hwy I and Hwy 60.

Commission Dorr provided an update from the recent Personnel Committee meetings. The committee has been working on setting goals and performance review objectives for General Manager Ben Collins. The commission and management will be asked to complete the review and provide comments. The committee will be meeting the week of November 6 to review the results, and results will be provided to the full commission at the November meeting.

Ben Collins provided updates on quarterly financials and investments. Electric utility sales are down, water utility sales are up, and investments are doing well with higher interest rates on investments.

Payment methods for the month of September indicate that mail-in payments have decreased over the past 10 years, Auto payments have increased over the past 10 years, and other methods have remained consistent.

The winter moratorium goes into effect November 1, so collections staff is currently working with customers that have delinquent account balances. The tax roll is also approaching, where unpaid final bills will be turned over to the tax roll on November 15 if the bills are not paid.

ADJOURN TO CLOSED SESSION

A motion was made by Paul Radtke, seconded by Patricia Thome, to adjourn to closed session at 6:37 p.m. Pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, specifically regarding Well #4 possible litigation.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Patricia Thome, seconded by Joe Dorr, to approve the bills for payment. Motion carried.

ADJOURNMENT

A motion was made by Paul Radtke, seconded by Patricia Thome to adjourn at 6:59 pm. Motion carried.