

CEDARBURG LIGHT & WATER COMMISSION

June 19, 2023

The regular monthly meeting of the Light & Water Commission was held on Monday, June 19, 2023 at 6:00 p.m. at the utility office.

Call to order by Andy Moss

Roll Call: Present – Joseph Dorr, Tim Larson, Andy Moss, and Paul Radtke
Excused – Blaine Hilgendorf, David Pagel, City Council Member Patricia Thome
Also Present – General Manager Ben Collins, Administrative Manager Mari Lauer, Electric Superintendent Karsten Huse

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on May 15, 2023 were read and approved on a motion by Joe Dorr, seconded by Tim Larson. Motion carried.

VOUCHER SUMMARY FOR MAY

Accounts Payable, ACH, & Wire Transfers	\$ 1,374,346.00
Payroll	<u>91,239.00</u>
Total Vouchers	\$ 1,465,585.00

BANK BALANCE FOR MAY

5/1/23 Balance Available	\$ 626,296.62
+ Deposits	1,434,521.83
- Checks and Other Debits	<u>1,127,971.60</u>
5/31/23 Available Balance	\$ 932,846.85

REVENUE ITEMS FOR MAY

kWh Sold 7,905,024	\$ 871,246.29
Water Sold 32,131,474 Gallons	<u>182,955.75</u>
	\$ 1,054,202.04

Water Pumped 40,615,290 Gallons
Power Purchased – 8,123,975 kWh

NEW BUSINESS

RECOGNITION OF 2023 CL&W & WPPI SCHOLARSHIP RECIPIENT

General Manager Collins introduced this year's scholarship recipient, Julie Gergens. Each year, Cedarburg Light & Water along with WPPI Energy, offers a \$1,000 college scholarship to a graduate of Cedarburg High School.

The scholarships are administered by the Cedarburg Community Scholarship Fund and the Cedarburg High School Scholarship Program. Julie will be attending UW-Milwaukee, pursuing a degree in Nursing.

REVIEW SECURITY CAMERA NETWORK VIDEO RECORDER REPLACEMENT; AND ACTION THEREON

Ben Collins discussed the current security system, and the potential need for upgrading in 2023. The current system that manages, displays, and records the security cameras is outdated and the licensing has expired. Three physical servers or Network Video Recorders (NVRs) are currently in use, all of which are aging and outdated.

Staff recommends that the CL&W budget be amended to include \$7,880 for the upgrade and replacement of the current NVR and Camera Management software.

A motion was made by Joe Dorr, seconded by Paul Radtke, to approve an amendment to the 2023 budget to include costs associated with the upgrade and replacement of the NVR and camera management software as presented by management. Motion carried.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

Ben Collins updated the commissioners on the Paymentus (electronic payment processor) convenience fee model. The convenience fee will go into effect June 30, 2023.

ADJOURN TO CLOSED SESSION

A motion was made by Paul Radtke, seconded by Tim Larson, to adjourn to closed session at 6:45 p.m., pursuant to State Statute 19.85 (1)(g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, specifically regarding (1) the liability claim for Sotiriades Residence. Motion carried.

RECONVENE TO OPEN SESSION

A motion was made by Paul Radtke, seconded by Tim Larson, to reconvene to open session at 7:17 p.m. Motion carried.

CONSIDER ACTION ON CLOSED SESSION ITEM; AND ACTION THEREON

A motion was made by Joe Dorr, seconded by Tim Larson, to authorize the General Manager to work with the City Attorney to develop a settlement and release agreement that includes a payment that fairly and reasonably reimburses the Sotiriades residence for costs incurred and a good faith offer for the repair and/or replacement of items identified by A Lyneis Electric, and/or the customer. Motion carried.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Paul Radtke, seconded by Tim Larson, to approve the bills for payment. Motion carried.

ADJOURNMENT

A motion was made by Joe Dorr, seconded by Tim Larson, to adjourn at 7:24 pm. Motion carried.