

CEDARBURG LIGHT & WATER COMMISSION

September 20, 2021

The regular monthly meeting of the Cedarburg Light & Water Commission was held on Monday, September 20, 2021.

The meeting began at 5:45 pm with a tour of the new booster station at W66 N1256 Forward Way, Cedarburg.

The group then toured the new water tower at approximately 6:20 pm, at W75 N896 Wauwatosa Road, Cedarburg

Call to order at 6:50 pm by President Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Tim Larson, David Pagel, Paul Radtke, City Council Member Patricia Thome

Excused – Andy Moss

Also Present – General Manager Dale Lythjohan, Administrative Manager Mari Lauer, Financial Manager Lynda Lalley, Staff Accountant Keri Shumway, and Associate Accountant Jessica Cotter

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on August 16, 2021 were read and approved on a motion by Patricia Thome, seconded by Paul Radtke. Motion carried.

VOUCHER SUMMARY FOR AUGUST

Accounts Payable	\$ 796,623.03
ACH & Wire Transfers	1,122,360.42
Payroll	<u>79,653.77</u>
Total Vouchers	\$ 1,998,637.22

BANK BALANCE FOR AUGUST

8/1/21 Balance Available	\$ 148,164.80
+ Deposits	1,949,372.97
- Checks and Other Debits	<u>1,815,323.34</u>
8/31/21 Available Balance	\$ 282,214.43

REVENUE ITEMS FOR AUGUST

kWh Sold – 10,202,890	\$ 1,355,682.94
Water Sold 37,434,132 Gallons	<u>168,750.03</u>

\$ 1,524,432.97

Water Pumped 49,026,740 Gallons
Power Purchased – 11,508,504 kWh

NEW BUSINESS

CONSIDER RESOLUTION 2021-01, COMMENDING LYNDA LALLEY ON 20 YEARS OF SERVICE TO CL&W; AND ACTION THEREON

Resolution 2021-01 was read aloud. A motion to approve Resolution 2021-01, recognizing Lynda Lalley for 20 years of service was made by Joe Dorr, seconded by Tim Larson. Motion Carried

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

The new impact fee ordinance was approved by the Cedarburg City Council after a presentation and public hearing.

CL&W staff continues to discuss a potential lead service replacement program that could possibly utilize some federal recovery funds.

Electric Updates:

- 2021 Electric Service Outages to date: 7
 - 2020 Year-end total: 12
 - 2019 Year end total: 20
 - 2018 Year end total: 11
 - 2017 Year end total: 21
- Materials and equipment continue to be a challenge to receive. Lead times are being extended multiple times, and costs are escalating.

Water Updates:

- The exterior paint and city logo are complete on the new water tower. Electricians are finishing electrical work. Wondra Construction is finishing some site work and then will be grading for the driveway and storage area.
- The new booster station continues to progress. The schedule has been slightly delayed due to mechanical issues with a pump and the compressor system. The goal for start-up is September 22.
- The Fairway Village and Business Park developments are now part of the High Level Pressure Zone. Crews recently made the final connection to Washington Ave to bring these two developments online. The next step will be to bring the new water tower online to create 500,000 gallons of water

storage that will provide greatly enhanced fire protection and pressure stability within the entire HLPZ area.

- August Water Pumpage:
 - 2021 = 49,026,740
 - 2020 = 49,860,780
 - 2019 = 49,026,740

Office Updates:

- The electric rate application was submitted to the PSC on September 17, 2021.
- The new accounting software allows for paperless paychecks. Beginning with the first payroll in September, employees were able to access paychecks online. All 2021 remittance slips can be viewed through the miPayOnline portal.
- Jennifer Stecker has joined the office team in preparation for an upcoming FMLA absence. Jennifer will be here occasionally for training until November 1st when she will take over the front desk duties until the FMLA leave is completed.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Joe Dorr, seconded by Patricia Thome, to approve the bills for payment. Motion carried.

ADJOURN TO CLOSED SESSION

On a motion by Paul Radtke, seconded by Patricia Thome, the Commission adjourned to closed session at 7:15 pm, pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, specifically regarding (1) Well #4 possible litigation.

RECONVENE TO OPEN SESSION

On a motion by Patricia Thome, seconded by Joe Dorr, the Commission reconvened to open session at 8:01 pm.

ADJOURN

A motion was made by Paul Radtke, seconded by Tim Larson, to adjourn at 8:02 p.m. Motion carried.