

## CEDARBURG LIGHT & WATER COMMISSION

September 18, 2017

The regular monthly meeting of the Cedarburg Light & Water Commission was held on Monday, September 18, 2017 at 7:00 p.m. at the Cedarburg Light & Water Utility Building, N30W5926 Lincoln Blvd, Cedarburg, WI 53012.

Call to order by President Blaine Hilgendorf

Roll Call: Present – Jim Coutts, Joseph Dorr, Blaine Hilgendorf, Andy Moss, and David Pagel, and City Council Member Patricia Thome  
Excused – Tim Larson  
Also Present – General Manager Dale Lythjohan and Administrative Manager Mari Lauer

### STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

### APPROVAL OF MINUTES

The minutes of the Regular Meeting held on August 21, 2017 were read and approved on a motion by Joe Dorr, seconded by David Pagel. Motion carried.

### VOUCHER SUMMARY FOR AUG

Accounts Payable	\$ 553,474.63
ACH & Wire Transfers	993,392.90
Payroll	<u>75,150.91</u>
Total Vouchers	\$1,622,018.44

### BANK BALANCE FOR AUG

8/1/17	Balance Available	\$ 447,425.53
	+ Deposits	1,532,517.77
	- Checks and Other Debits	<u>1,417,061.88</u>
8/31/17	Available Balance	\$ 562,881.42

### REVENUE ITEMS FOR AUG

Light & Power Sold – 9,357,792 kWh	\$1,230,343.19
Street Lighting Revenue 64,301 kWh	24,606.35
Water Sold – 32,912,600 Gallons	135,999.97
Water Pumped 42,909,640 Gallons; Power Used 102,991 kWh	<u>12,219.53</u>
	\$1,403,169.04

## NEW BUSINESS

### BUSINESS PLAN UPDATES

The 2017-2019 Business Plan was attached to the commission packet that was distributed to the commissioners prior to the meeting. As part of the implementation plan, it is important to periodically review the plan to report progress, as well as any possible changes in direction.

The management team met in August to review the status on initiatives for the 2017-2019 Business Plan.

Manager Lythjohan reviewed the initiatives. Major initiatives for the near-term are focused on AMI and technology:

- Electric AMI: goal is to finish by end of 2017 if meters are received.
- Water AMI: training was last week, and plan is to start changes in late 2017, goal is to finish mid-2019.
- AMI Opt-out was offered to customers.
- Technology – The focus in 2017 was on cyber security. Utility installed a new firewall and staff went through internet security training.

There were questions and discussions regarding some of the other initiatives; building upgrades, website development, retirement planning, electrical reliability enhancements, LED streetlight conversions, peak/demand reduction, HLPZ water tower site selection, well #4 cost recovery, HLPZ expansion timeline, and well #3 water tower decommissioning. These initiatives are listed throughout the 3-year period and are expected to be completed as described in the timing section.

### STATE AND FEDERAL LEGISLATIVE UPDATES

Commissioner Coutts reported on his recent participation in the 2017 APPA Policy Makers Council Meetings July 17-19 in Washington DC. He was joined by four other municipal representatives from Wisconsin..

The Policy Makers Council was able to meet with House Members and Senators to discuss current legislative issues involving public power relating to energy legislation, tax-exempt municipal bonds, cyber security, distributed generation and the EPA.

### CITY COUNCIL UPDATE, GENERAL MANAGER, AND DEPARTMENT REPORTS

*The following are highlights of the Manager & Department Reports that were provided in writing to the commissioners in advance of the meeting. Any specific discussions are noted.*

The PSC has formally approved the boundary agreement between WE Energies and CL&W.

The building renovation project continues to progress with the expectation that the majority of the project (other than HVAC) will be complete the week of Sept 18. Mold was

discovered in the attic, has been tested, and is not a health concern, but the plan is to have it removed before all the insulation is installed. The drive up window reopened on September 11<sup>th</sup>. We have authorized two change orders so far including replacement of the front door, and modification of the front counter. The project is still expected to be completed within the budget parameters.

WCA (health insurance provider) has notified the city of a likely 15% increase in health insurance premiums for 2018. The citywide health insurance committee is meeting with AFG the week of Sept 18<sup>th</sup> to discuss the designs of a two-plan option and other opportunities.

MEUW reached out to utility management in early September regarding crew availability for restoration efforts in Florida after Hurricane Irma. Cedarburg did not send a crew this time due to current construction timing and needs.

#### Electric Service Outages:

- 2017: 14
- 2016 Year end total: 18
- 2015 Year end total: 13
- 2014 Year end total: 13
- 2013 Year end total: 19

#### Total water pumpage for the month of August:

- 2017 = 42,909,640
- 2016 = 42,919,980
- 2015 = 40,644,150

Commitment to Community Programs: The plan is to utilize the Value of Public Power and CTC funds as well as celebrate 116 years of providing public power to Cedarburg! For residential customers, we will be hosting an open house during the entire month of October. When customers stop in, they can learn about public power, enjoy refreshments and while supplies last, pick up a “powerful” giveaway. We are asking customers to make a canned food donation to benefit Ozaukee County Family Sharing. We will also be using this opportunity to learn what marketing approaches work best.

For our small business partners, we are collaborating with Focus on Energy to provide security lighting opportunities. We are also working closely with a downtown business group, “Eyes on the Ave”, that is looking at putting up security cameras downtown – security lighting will enhance security in the area.

The utility will be hosting a continental breakfast meeting for our landlords. The focus of this meeting will be to introduce energy efficiency programs for rental properties and educate landlords on utility regulations.

CL&W will be working with schools to provide a number of opportunities. We will be celebrating Public Power Week by reading picture books to elementary students.

Additionally, we will be looking for opportunities to give away “mini grants” for teacher/student energy conservation training and materials.

In addition, L&W has offered to provide a grant to do an energy audit for the library and will continue to fund the CFL recycling program at Beyer’s True Value.

#### APPROVAL OF BILLS

The bills, as listed on the attached Check Register, were audited and a motion was made by Joe Dorr, seconded by David Pagel, to approve the bills for payment. Motion carried.

#### ADJOURNMENT

On a motion by David Pagel, seconded by Pat Thome the meeting adjourned at 8:17 p.m. Motion carried.