

CEDARBURG LIGHT & WATER COMMISSION

January 18, 2021

The regular monthly meeting of the Light & Water Commission was held on Monday, January 18, 2021 at 6:00 p.m. utilizing the Zoom App.

Call to order by President Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, Paul Radtke, City Council Member Patricia Thome

Also Present – General Manager Dale Lythjohan, Administrative Manager Mari Lauer, Financial Manager Lynda Lalley, Water Utility Superintendent Tim Martin

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on December 21, 2020 were read and approved on a motion by Pat Thome, seconded by Joe Dorr. Commissioner Radtke abstained. Motion carried.

VOUCHER SUMMARY FOR DEC

Accounts Payable	\$1,159,987.83
ACH & Wire Transfers	678,270.36
Payroll	<u>105,341.11</u>
Total Vouchers	\$1,943,599.30

BANK BALANCE FOR DEC

12/1/20 Balance Available	\$ 382,636.92
+ Deposits	2,111,304.69
- Checks and Other Debits	<u>2,254,005.05</u>
12/31/20 Available Balance	\$ 239,936.56

REVENUE ITEMS FOR DEC

kWh Sold – 9,376,636	\$ 942,277.58
Water Sold 27,827,227 Gallons	<u>126,920.43</u>
	\$1,069,198.01

Water Pumped 35,410,590 Gallons

Power Purchased – 9,442,632 kWh

NEW BUSINESS

WELCOME TO COMMISSIONER PAUL RADTKE

The Commission welcomed the newest member, Commissioner Paul Radtke. Paul has lived in Cedarburg most of his life. He was on the City Common Council for 11 years and was a member of the Cedarburg Community Scholarship Fund. He is currently on the Rotary Board and the Cedarburg Festivals Board. Welcome Paul!

ELECTION OF COMMISSION SECRETARY; AND ACTION THEREON

The election of the commission secretary is to replace previous Commissioner Coutts.

On motion of Joe Dorr, seconded by Patricia Thome, David Pagel was elected Secretary. Motion carried.

APPOINTMENT TO THE PERSONNEL COMMITTEE

The CL&W Personnel Committee is an official committee that meets several times a year to discuss personnel issues including succession planning.

Members include Commissioners Joe Dorr and Andy Moss. With the recent loss of Jim Coutts, Commissioner Tim Larson expressed interest in filling the vacancy. The commission agreed to appoint Tim Larson to the Personnel Committee.

PRESENTATION BY WPPI ENERGY, CEO MIKE PETERS

Mike Peters, CEO of WPPI Energy provided an update on activities at WPPI. He also highlighted WPPI's energy portfolio with both owned and contracted resources to serve the membership. Mike discussed recent declining cost trends, and anticipated relatively flat costs into the near future. Mike finished by discussing the variety of services offered to members, and then took a series of questions from various commissioners.

PRESENTATION OF THE ANNUAL WATER UTILITY UPDATE

Water Superintendent Tim Martin provided the yearly water department presentation. Tim's online presentation was intended to review key activities from the last year or so, the present, and the outlook for the water department. The full presentation is available electronically.

Tim discussed the High Level Pressure Zone water tower construction progress. Construction is progressing on schedule. The bypass water main was installed, foundation and walls were poured, riser pipes were installed, tower floor was poured, steel delivery is scheduled soon, and the tank build will be starting shortly.

A new booster station will be built in the new business park off Hwy 60. Construction will begin in March 2021 and is planned to be complete in July. The booster station will provide water pressure and fire flow. Water utility construction for the business park will begin in February 2021.

Other areas of discussion included: cross connection control program and water main and service breaks.

CITY COUNCIL UPDATE, GENERAL MANAGER, AND DEPARTMENT REPORTS

The following are highlights of the Manager & Department Reports provided in writing to the commissioners in advance of the meeting. Any specific discussions are noted.

2021 Electric Service Outages to date: 0

- 2020 Year-end total: 12
- 2019 Year end total: 20
- 2018 Year end total: 11
- 2017 Year end total: 21

December Water Pumpage:

- 2020 = 35,410,590
- 2019 = 37,145,450
- 2018 = 33,814,200

The new water rates will go into effect January 1, 2021. The new rate schedule was included with the most recent bills, and was added to the utility website.

The accounting software demonstrations continue. The demos are concentrating on more specific questions regarding payroll features, reporting capabilities and project accounting/analysis. The new vendor will hopefully be selected in the next few weeks.

The winter moratorium restricts disconnection of utility services. Customers are being reminded that there are resources available for qualified residential households to help with energy costs during the heating season. In addition, deferred payment arrangements are being offered to help customers get caught up on their balances.

The Smart Thermostat incentive will continue in 2021. Residential and General Service customers can receive up to a \$75 bill credit for purchasing and installing a new smart thermostat, in addition to the \$50 rebate offered by Focus on Energy.

APPROVAL OF BILLS

The bills, as listed on the attached Check Register, were audited and a motion was made by Joe Dorr, seconded by Tim Larson, to approve the bills for payment. Motion carried.

ADJOURN

A motion was made by Joe Dorr, seconded by Tim Larson, to adjourn at 8:05 p.m. Motion carried.