

CEDARBURG LIGHT & WATER COMMISSION

October 21, 2019

The regular monthly meeting of the Light & Water Commission was held on Monday, October 21, 2019 at 6:00 p.m. at the Cedarburg Light & Water Utility Building, N30W5926 Lincoln Blvd, Cedarburg, WI 53012.

Call to order by President Blaine Hilgendorf

Roll Call: Present – Jim Coutts, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, and City Council Member Patricia Thome

Excused – Joseph Dorr

Also Present – General Manager Dale Lythjohan, Administrative Manager Mari Lauer, Valy Goepfrich WPPI Energy

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on September 16, 2019 were read and approved on a motion by David Pagel, seconded by Patricia Thome. Motion carried.

VOUCHER SUMMARY FOR SEP

Accounts Payable	\$ 541,097.50
ACH & Wire Transfers	932,749.51
Payroll	<u>74,627.43</u>
Total Vouchers	\$1,548,474.44

BANK BALANCE FOR SEP

9/1/19 Balance Available	\$ 97,007.19
+ Deposits	1,866,534.75
- Checks and Other Debits	<u>1,680,672.54</u>
9,30/19 Available Balance	\$ 282,869.40

REVENUE ITEMS FOR SEP

Light & Power Sold – 8,968,722 kWh	\$1,029,571.37
Street Lighting Revenue 53,061.11 kWh	22,317.12
Water Sold 31,610,866 Gallons	136,600.80
Water Pumped 38,096,880 Gallons; Power Used 86,914 kWh	<u>9,064.15</u>
	\$1,197,553.44

NEW BUSINESS

ANNUAL COMMISSION ORGANIZATIONAL MEETING; AND ACTION THEREON

On motion of David Pagel, seconded by Patricia Thome, Blaine Hilgendorf was elected President for the year beginning October 21, 2019 and ending October 19, 2020. Motion carried.

On motion of Jim Coutts, seconded by Patricia Thome, Andy Moss was elected Vice President for the year beginning October 21, 2019 and ending October 19, 2020. Motion carried.

On motion of Patricia Thome, seconded by Tim Larson, Jim Coutts was elected Secretary for the year beginning October 21, 2019 and ending October 19, 2020. Motion carried.

On motion of Jim Coutts, seconded by Patricia Thome, Baker Tilly Virchow Krause, LLP was appointed as the auditor for the year October 21, 2019 and ending October 19, 2020. Motion carried.

On motion of Andy Moss, seconded by Tim Larson, BMO-Harris Bank, Commerce State Bank, Port Washington State Bank, Chase Bank, Cornerstone Community Bank, Wells Fargo, Bank First, American Depository Management Company, and State of Wisconsin Investment Pool were named depositories for the ensuing year. Motion carried.

On motion of David Pagel, seconded by Tim Larson, Dale Lythjohan was appointed Manager of Public Utilities for the year October 21, 2019 and ending October 19, 2020. Motion carried.

On motion of Jim Coutts, seconded by David Pagel, Andy Moss was appointed as Alternate Representative to the Board of Wisconsin Public Power Incorporated. Motion carried. The General Manager is automatically designated as the Primary Representative.

On motion of Patricia Thome, seconded by David Pagel, the News Graphic was approved as the official newspaper for the Cedarburg Light & Water Commission for the ensuing year. Motion carried.

PRESENTATION FROM VALY GOEPFRICH, SENIOR VICE PRESIDENT, POWER SUPPLY, WPPI ENERGY

Valy Goepfrich, Senior Vice President, Power Supply, WPPI Energy provided a detailed presentation of the current state of WPPI Energy. The presentation included power supply resources, as well as how Cedarburg utilizes the array of services offered through our membership in WPPI Energy. Members of the commission asked a variety of questions and there was a general information exchange/discussion.

PRELIMINARY DISCUSSION OF THE 2020-2022 BUSINESS PLAN

The general manager started the discussion by reviewing the various elements included in the current 2017-2019 Business Plan. He then shifted to review the “Assumptions” that have been generated to assist in the development of the 2020-2022 Business Plan. The manager and commission had discussions on various assumptions, and the manager will consider these discussions when working with the management team in the development of the “Initiatives” for the 2020-2022 Business Plan. The proposed plan will be presented at the November meeting

CITY COUNCIL UPDATE, GENERAL MANAGER, AND DEPARTMENT REPORTS

The following are highlights of the Manager & Department Reports that were provided in writing to the commissioners in advance of the meeting. Any specific discussions are noted.

The peak demand reduction study continues as GDS & Associates has completed the analysis to size a possible battery. GDS has begun the economic analysis and will provide a full report in November.

Administrative Manager Mari Lauer has been working to develop an appliance/electronics recycling plan for 2020 and beyond. The recycling marketplace has been changing rapidly with fewer providers, and a decreased interest in events such as ours.

Electric service outage totals:

- 2019 Year to date: 15
- 2018 Year end total: 11
- 2017 Year end total: 21
- 2016 Year end total: 18
- 2015 Year end total: 13

The water AMI meter installations are going well. The water crew has been working nights and weekends to reach the goal of completion by year-end.

Truck #8 is in the process of being built, and should be delivered by December. Once the new truck arrives, the existing truck will be put up for sale on the Wisconsin Surplus municipal auction.

September water pumpage:

- 2019 = 38,096,880
- 2018 = 35,676,830
- 2017 = 40,512,380

The transition to Open Point (work order management and mapping software) continues to go well. New instructions and processes are being developed. The software is very intuitive to use on both the mapping and work order management side. The prior service with Terra Spatial Technologies was terminated on September 30, 2019.

A new incentive is available for residential customers. CL&W is offering half off the cost (\$150 towards the total \$300 cost) of a home energy assessment. If customers decide to move forward with an insulation or air sealing project, CL&W will match the Focus on Energy incentive of up to \$600. This program will be offered through March 1, 2020.

Applications continue to be received for the Smart thermostat bill credits. Focus on Energy is also offering a \$50 incentive when customers purchase a smart thermostat. \$3,172 has been applied as a credit to customer bills through this program.

APPROVAL OF BILLS

The bills, as listed on the attached Check Register, were audited and a motion was made by Patricia Thome, seconded by David Pagel, to approve the bills for payment. Motion carried.

ADJOURN

A motion was made by David Pagel, seconded by Tim Larson, to adjourn at 7:50 pm Motion carried.