

## CEDARBURG LIGHT & WATER COMMISSION

March 18, 2019

The regular monthly meeting of the Light & Water Commission was held on Monday, March 18, 2019 at 6:00 p.m. at the Cedarburg Light & Water Utility Building, N30W5926 Lincoln Blvd, Cedarburg, WI 53012.

Call to order by President Blaine Hilgendorf

Roll Call: Present – Jim Coutts, Joseph Dorr, Blaine Hilgendorf, Andy Moss, David Pagel, and City Council Member Patricia Thome  
Excused – Tim Larson  
Also Present – General Manager Dale Lythjohan, Water Superintendent Tim Martin and Administrative Manager Mari Lauer

### STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

### APPROVAL OF MINUTES

The minutes of the Regular Meeting held on February 18, 2019 were read and approved on a motion by Pat Thome, seconded by Joe Dorr. Motion carried.

### VOUCHER SUMMARY FOR FEB

Accounts Payable	\$ 433,970.93
ACH & Wire Transfers	630,796.84
Payroll	<u>75,282.86</u>
Total Vouchers	\$1,140,050.63

### BANK BALANCE FOR FEB

2/1/19 Balance Available	\$ 218,259.37
+ Deposits	1,329,372.17
- Checks and Other Debits	<u>1,245,608.18</u>
2/28/19 Available Balance	\$ 302,039.38

### REVENUE ITEMS FOR FEB

Light & Power Sold – 8,486,694 kWh	\$ 823,865.61
Street Lighting Revenue 71,454 kWh	22,031.82
Water Sold – 25,898,394 Gallons	117,927.28
Water Pumped 31,866,500 Gallons; Power Used 91,260 kWh	<u>7,477.08</u>
	\$ 971,301.79

## NEW BUSINESS

### CONTINUE DISCUSSION ON WATER FLUORIDATION; AND ACTION THERON

At the January meeting, the commission was provided with information regarding water fluoridation.

Cedarburg resident Amber Psket was in attendance and again expressed concerns about the current fluoridation program in Cedarburg. Amber read a letter to the commission that was written by Cedarburg resident/business owner Robin Campbell.

Historical information from the City of Cedarburg was gathered along with additional information from the DNR and other state and federal agencies. In addition, the manager gathered information from other utilities. The manager provided documentation from various state and federal agencies which provides guidance on why fluoride continues to be recommended to aid in public health.

Staff has met on several occasions. It is staff's recommendation that CL&W continues to rely on these agencies and organizations for guidance on decision making on behalf of the community, and CL&W staff recommends continuing to follow the guidelines.

A motion was made by Joe Dorr, seconded by Andy Moss, to recommend to the City of Cedarburg City Council to continue with the current fluoridation procedures. Motion carried.

### WATER DEPARTMENT ANNUAL UPDATE

Water Superintendent Tim Martin attended to provide the State of the Water Department presentation. Tim's presentation was intended to review key activities from the last year or so, the present, and the future outlook for the water department. The presentation is also available electronically.

Tim discussed lead service laterals. Currently the utility-owned portion of laterals are replaced at the time of water main replacements. Tim also discussed current legislation, grants, lead testing samples, future replacement ideas, etc.

The lake water study was conducted in 2012 with Cedarburg, Grafton and Mequon. Lake water can be an option in the future. The capital and annual operation costs are extreme. Cedarburg's existing groundwater sources remain the most viable option and a groundwater adequacy study completed in 2014 indicated that the existing wells can reliably supply water for 40+ years based on current growth projections. The communities will continue to meet on an annual basis to keep communication open.

AMI water meter installations are 82% complete, and the goal is to complete this project by the end of 2019. At the time of water meter changes, the water crew also conducts a DNR mandated cross connection inspection.

Other areas of discussion included: Well 4 repair/rehab, historical water break information, 2019 engineering and design budgets, and future water sampling & regulations.

## CITY COUNCIL UPDATE, GENERAL MANAGER, AND DEPARTMENT REPORTS

*The following are highlights of the Manager & Department Reports that were provided in writing to the commissioners in advance of the meeting. Any specific discussions are noted.*

The APPA Legislative Rally was held in Washington, D.C. in March. Commissioners Coutts, Moss, Hilgendorf and City Council Representative Patricia Thome along with other Wisconsin community leaders and officials from across the country were in attendance.

Commissioners reported on the trip and meetings with Wisconsin's congressional delegation. Cedarburg officials were able to meet with representatives to discuss federal issues that impact the utility.

Topics of discussion included preserving tax-exempt financing and the use of municipal bonds as a critical tool for public power utilities to finance new and existing infrastructure.

The Heath Savings Account review continues, and staff has identified two WI based firms that can offer HSAs that offer efficient corporate payroll processing (at no cost) and offer accounts with low/no costs with both savings rate, and investable accounts for employees. We anticipate having a final decision, and a switchover in the next 30-45 days.

January 29 & 30 was a test of the MISO reliability due to multiple shutdowns of wind systems, a few baseload plant failures and several backup system failures. This was the first time in over 12 years where customers on interruptible rates/tariffs were called upon to interrupt, and the first due to cold. Regionally the system functioned as it needed to, which not only included the interruptible load, but also diesel generation, and significant system imports from other regions of the country.

Electric service outages totals:

- 2019 Year to date: 3
- 2018 Year end total: 11
- 2017 Year end total: 21
- 2016 Year end total: 18
- 2015 Year end total: 13

CL&W will be posting a line mechanic position in the next few weeks. One additional position was included in the 2019 preliminary budget. The utility is considering hiring two applicants in anticipation of upcoming retirements.

Total water pumpage for the month of February:

- 2019 = 31,866,500
- 2018 = 32,956,390
- 2017 = 29,639,490

The annual audit was completed by Baker Tilly on March 5<sup>th</sup>. There were no correcting entries, and the auditors will be at the April commission meeting to review the audit report. The PSC Report will be filed before April 1<sup>st</sup>.

Staff continues working on the Utility Billing Audit for the PSC. The PSC is looking at customer billings from each rate class to ensure that billing is done according to tariffs.

The water crew continues to convert water meters to AMI. Active AMI water meters are 3,453 – 82% complete. Active AMI electric meters are 100% (excluding 13 opt outs).

There are currently 955 active users on the new MyMeter online site. Customers using the online payment provider “Paymentus” continues to increase. The contract with online payment provider “PSN” will end on April 30, and staff is working with customers that are still using PSN to transition over to Paymentus.

Small and Midsize Business Survey: WPPI Energy is working with E Source, an energy industry marketing research firm to conduct small and midsize business customer surveys in member communities. Customers will receive an email from CL&W in April encouraging them to participate in the survey. The survey allows CL&W to assess business customers’ most important needs and see how successfully needs are being met based on the gap and priority benchmarking approach.

#### APPROVAL OF BILLS

The bills, as listed on the attached Check Register, were audited and a motion was made by Joe Dorr, seconded by Pat Thome, to approve the bills for payment. Motion carried.

#### ADJOURN

A motion was made by Joe Dorr, seconded by Jim Coutts, to adjourn at 7:46 pm. Motion carried.