

**LIBRARY BOARD**  
**July 26, 2023**

**LIB20230823-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, August 23, 2023 at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community Room and via Zoom.

The meeting was called to order by President DeWayna Cherrington at 6:33 p.m.

Roll Call: Present – Meghan O’Driscoll, Michael Maher, DeWayna Cherrington, Joycelyn Russo, Council Member Melissa Bitter

Excused - Cassandra Bartelme

Also Present - Library Director Linda Eastwood, School Superintendent Jeridon Clark

**APPROVAL OF MINUTES**

Motion made by Michael Maher, seconded by Meghan O’Driscoll, to approve the June 28, 2023 Library Board minutes. Motion carried without a negative vote with Cassandra Bartelme excused.

**APPROVAL OF BILLS AND FINANCIAL STATEMENTS**

Motion made by Meghan O’Driscoll, seconded by Michael Maher, to approve the bills and financial statements. Motion carried without a negative vote with Cassandra Bartelme excused.

**REPORTS**

**Director’s Report**

The Library writing contest begins August 1, 2023 along with the Cedarburg Reads event featuring *Shotgun Love Songs* by Nickolas Bulter. There will be a presentation by the author on Oct 25, 2023.

The Board discussed the Library staff’s fun involvement in the Fourth of July parade.

Director Eastwood reported that 107 adults registered for the Summer Reading program.

Director Eastwood explained that most of the staff computers are nearly ten years old. City Administrator Hilvo suggested leasing computers rather than purchasing them.

**School Report**

Superintendent Clark explained that a new librarian for the District has been hired, Michelle Neglia.

**UNFINISHED BUSINESS**

**Review and Possible Action on 2024 Library Budget Draft**

Proposed Increases include: 1% merit increase for Director Eastwood, 2% merit increase for Assistant Director Sigismondi, 1% merit increase for Circulation Aides up to \$16/hour and a 3% City COLA for all positions. The Health Insurance premium is expected to increase approximately 8%.

Motion made by Michael Maher, seconded by Meghan O'Driscoll, to approve the draft budget as presented. Motion carried without a negative vote with Kassandra Bartelme excused.

**Review and Possible Action on Quote for Window Tinting**

Director Eastwood stated that the Library windows were cleaned last week but they were not well done and will be redone soon.

Motion made by DeWayna Cherrington, seconded by Meghan O'Driscoll to accept the quote for window tinting. Motion carried without a negative vote with Kassandra Bartelme excused.

**Review and Possible Action on Revised Fund Balance Policy**

No action was needed.

**NEW BUSINESS**

**Consider and Possible Action for Amnesty Months for Library Fines**

Motion made by DeWayna Cherrington, seconded by Meghan O'Driscoll to allow a one month amnesty in September and to table the discussion of further amnesty months. Motion carried without a negative vote with Kassandra Bartelme excused.

**ADJOURNMENT**

Motion made by Michael Maher, seconded by Meghan O'Driscoll to adjourn the meeting at 8:11 p.m. Motion carried without a negative vote with Kassandra Bartelme excused.

Meghan O'Driscoll  
Secretary

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