

**LIBRARY BOARD  
February 22, 2023**

**LIB20230222-1  
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, February 22, 2023 at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community Room.

The meeting was called to order by President DeWayna Cherrington at 6:32 pm

Roll Call: Present – Council Member: Robert Simpson, Meghan O’Driscoll, Joycelyn Russo, Michael Maher, DeWayna Cherrington, Kassandra Bartelme

Excused - Lorraine LeSage

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Michael Maher, seconded by Joycelyn Russo, to approve the minutes from the January 25, 2023 meeting. Motion carried without a negative vote with Lorraine LeSage excused.

**APPROVAL OF BILLS AND FINANCIAL STATEMENTS**

Director Pierschalla explained some line items to the Board.

Motion made by Mike Maher, seconded by Joycelyn Russo, to approve the bills and financial statements. Motion carried without a negative vote with Lorraine LeSage excused.

**REPORTS**

**Director Report**

Director Eastwood reported on current staffing. There are quite a few new hires: Sarah Kelly has filled the role of Adult Services Librarian and she is working on her MLIS from UW-Milwaukee. Jeff Messerman, also in Adult Services, is taking an upcoming continuing education class on Reference Service in Public Libraries. Nancy Krajecki retires on Feb. 17, and Kasey St. Clair will be filling the role of Head of Youth Services. Zoey Bannenberg is picking up the vacant 15 hours a week as Youth Services Assistant, Zoey is a student at UW-Milwaukee and has worked in the Circulation Department through high school. The Library is still in need of a part-time Circulation Aide for 12-15 hours a week and a Page/Shelver for 6 hours a week.

Cedarburg Friends of the Library will have a book sale the week of February 13-19, 2023.

**Assistant Director Report:**

New Technology News: There is a new projector remote adapter for the Community Room along with new Chromebooks and loaner laptop.

Items to be fixed: Lighting issues, fireplace issues, custodial services, boilers/HVAC system, and restrooms/auto flushes.

**School Report** – None

**UNFINISHED BUSINESS**

**Review Collection Development and Management Policy; and Action Thereon**

The Board reviewed the Collection Development and Management policy and chose precise wording going forth.

Motion made by Joycelyn Russo, seconded by Kassandra Bartelme, to accept the Collection Development and Management Policy. Motion carried without a negative vote with Lorraine LeSage excused.

**Review Material Reconsideration Policy; and Action Thereon**

Motion made by Michael Maher, seconded by Council Member Simpson, to accept the Material Reconsideration Policy. Motion carried without a negative vote with Lorraine LeSage excused.

**NEW BUSINESS**

**Review 2022 Annual Report; and Action Thereon**

The Board reviewed the 2022 Annual Report, as presented by Director Eastwood.

**ADJOURNMENT**

Motion made by Mike Maher, seconded by Meghan O'Driscoll, to adjourn the meeting at 8:10 p.m. Motion carried without a negative vote with Lorraine LeSage excused.

Meghan O'Driscoll  
Secretary