

**LIBRARY BOARD
October 26, 2022**

**LIB20221026-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, October 26, 2022, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community Room.

The meeting was called to order by President DeWayna Cherrington at 6:36 p.m.

Roll Call: Present - DeWayna Cherrington, Joycelyn Russo, Michael Maher, Cassandra Bartelme, Lorraine LeSage (6:41 p.m.), Meghan Wielebski

Excused - Council Member Robert Simpson

Also Present – Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS

APPROVAL OF MINUTES

Motion made by Michael Maher, seconded by Joycelyn Russo, to approve the September 28, 2022 minutes. Motion carried without a negative vote with Council Member Simpson excused.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

The budget should be 75% spent and is currently at 72%; however, former Assistant Director Nimmer's retirement payout of \$16,000 needs to be taken out.

Motion made by Joycelyn Russo, seconded by Cassandra Bartelme, to approve the bills and financial statements. Motion carried without a negative vote with Council Member Simpson excused.

REPORTS

Director's Report

Director Pierschalla reported that Sarah Kelly has been hired as a new part-time Youth Services Assistant. Sarah Kelly did youth programming at the Sheboygan Falls Library and was a Youth Activity Programmer at the YMCA. Don Zank is returning to pick up some hours in circulation.

The Cedarburg Reads event, Cedarburg Reads....and Writes, had an author appearance on Tuesday, October 24 at 6:30 p.m. Fifty people participated in the author presentation, approximately 30 people participated in the writing Contest.

Director Pierschalla hosted the Monarch Directors Council in the Library's Community Room.

Monthly statistics include:

75 new library cards were issued with a cumulative number of 640.

7,888 patrons visited the Library in September with a cumulative total of 79,301.

Governor Evers will visit the Cedarburg Public Library on Friday, October 28, 2022 from 5 p.m. – 7 p.m. as part of his tour.

The Cedarburg Public Library is the biggest borrower of materials in the Monarch System.

School Report

The Access It program is moving along. The Winter Reading Challenge will occur this winter.

UNFINISHED BUSINESS

Review and Discuss 2023 Library Budget Request; and Action Thereon

Director Pierschalla stated that the 2023 Budget for the Library was submitted, and a 0% increase is expected from the City Budget to the Library. The Library may need to use \$10,237 of Fund Balance for 2023, it could possibly be higher depending upon health insurance, this will be determined in late November.

NEW BUSINESS

Discuss 2022 Change in Capital Improvement Project; and Action Thereon

Director Pierschalla stated that the Capital money for the window tinting has not yet been spent. She noted that there is a more urgent need to update the technology in the Community Room, which is nearly 10 years old and is no longer functioning correctly and does not meet current day needs for presentations.

Motion made by Michael Maher, seconded by Joycelyn Russo, to use Capital Funds for Community Room technology updates before the window tinting project. Motion carried without a negative vote with Council Member Simpson excused.

Discuss Library Personnel and Staff Retention; and Action Thereon

Kassandra Bartelme, Michael Maher, and DeWayna Cherrington will serve as a Personnel Committee to work with Director Pierschalla for personnel support.

ADJOURNMENT

Motion made by Joycelyn Russo, seconded by Meghan Wielebski, to adjourn the meeting at 8:25 p.m. Motion carried without a negative vote with Council Member Simpson excused.

Linda Pierschalla
Library Director

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