

LIBRARY BOARD
April 22, 2020

LIB20200422-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin was held Wednesday, April 22, 2020 via zoom.

The meeting was called to order by President Sue Karlman at 6:40 p.m.

Roll Call Present: Todd Bugnacki, DeWayna Cherrington, Council Member
Garan Chivinski, Debra Goeks, Sue Karlman, Joycelyn
Russo, Meghan Wielebski

Also Present: Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings law.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Meghan Wielebski, seconded by DeWayna Cherrington, to approve the minutes of the February 19, 2020 meeting. Motion carried with Todd Bugnacki, DeWayna Cherrington, Council Member Chivinski, Debra Goeks, Sue Karlman, Joycelyn Russo, Meghan Wielebski voting aye.

Motion made by Joycelyn Russo, seconded by Debra Goeks, to approve the minutes of the March 13, 2020 meeting. Motion carried with Todd Bugnacki, DeWayna Cherrington, Council Member Chivinski, Debra Goeks, Sue Karlman, Joycelyn Russo, Meghan Wielebski voting aye.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

Director Pierschalla briefly reviewed the March revenue/expense report, noting that the reimbursement from Washington County was larger than expected.

Motion made by DeWayna Cherrington, seconded by Sue Karlman, to approve bills and financial statements. Motion carried with Todd Bugnacki, DeWayna Cherrington, Council Member Chivinski, Debra Goeks, Sue Karlman, Joycelyn Russo, and Meghan Wielebski voting aye.

REPORTS

Director's Report

Director Pierschalla summarized the year-end 2019 financial results. The Library went over budget in 2019 by 1%, due to emergency repairs to one of the building's mechanical systems. This was covered by the fund balance from 2018.

Director Pierschalla discussed how the library will roll out curbside pick-up of materials starting April 24. Initially, pick-up will be offered Monday through Friday, 10 to 4 p.m. The book drop

will also reopen for limited hours, to be determined. The staff is also making plans for distancing inside the building once the library reopens to the public.

Director Pierschalla reported that a group of public libraries in Ozaukee County, including Cedarburg, received an NEA grant for a Big Read. The book is *Lab Girl*, and activities will be announced in June.

School Report

Todd Bugnacki shared information about the School District. Cedarburg High School is ranked 2nd in Wisconsin and #206 in the country. Schools are closed through the end of June. CSD is serving free breakfast and lunches on Wednesday, to any family in the district. CSD has also recruited volunteer mask-makers to provide staff with protection when they are in a District building. He also shared information about how teachers and students are meeting.

UNFINISHED BUSINESS

Review Marketing Proposal Related to the Strategic Plan; and Action Thereon

Director Pierschalla talked about the marketing proposals she and the staff have considered. She recommended trying Patron Point. Board Members discussed a hybrid approach that would incorporate both Patron Point and some of the work described in the White Rice proposal.

Motion by Debra Goeks, seconded by Todd Bugnacki, to authorize the Director to negotiate a subscription with Patron Point for an annual amount not to exceed the amount quoted in their letter of April 7, 2020.

Motion carried with Todd Bugnacki, DeWayna Cherrington, Council Member Chivinski, Debra Goeks, Sue Karlman, Joycelyn Russo, and Meghan Wielebski voting aye.

The Board also asked Director Pierschalla to explore some other services with White Rice and report back.

NEW BUSINESS

Consider Construction of Makerspace Area; and Action thereon

Director Pierschalla summarized the proposal for furnishing the new Makerspace and 2nd floor Copy Room re-do. She has requested funding from the Friends of the Library and is waiting to hear back.

ADJOURNMENT

Motion made by Debra Goeks, seconded by DeWayna Cherrington, to adjourn the meeting at 8:40 p.m. with Todd Bugnacki, DeWayna Cherrington, Council Member Chivinski, Debra Goeks, Sue Karlman, Joycelyn Russo, and Meghan Wielebski voting aye.

Debra Goeks
Secretary

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