

**LANDMARKS COMMISSION**  
**October 14, 2021**

**LAN20211014-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, October 14, 2021 at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Chairperson Judy Jepson, Council Member Barbara Lythjohan, James Pape, Tom Kubala, Tomi Fay Forbes, Chris Smith

Also Present – City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Council Member Lythjohan and seconded by Commissioner Kubala to approve the minutes of the September 23, 2021 meeting. Motion carried without a negative vote.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**REGULAR BUSINESS**

**Consider Exterior Maintenance Changes to the Rosewood Roth LLC Building Located at W63N671 Washington Avenue; and Action Thereon**

Petitioners Colleen Felli and Randy Roth represented Rosewood Roth LLC. They brought an entire list of proposed work to be done to the building. Commissioners addressed only the exterior painting and the tuckpointing. There will be some maintenance work done to the porch; however, the result will not change the appearance of the porch, so does not need approval. Commissioner Smith questioned the scope of porch work in the proposal. Commissioner Kubala queried about the tuckpointing. The tuckpointing to be done involves the chimney and foundation stonework. The Commission requires that existing mortar be replaced with like product and color. The Petitioners will have their contractor contact the City for confirmation of the manner in which the tuckpointing is to be done.

**Action:**

Commissioner Pape made a motion to accept the proposed color scheme as presented and confirmed that the tuckpointing contractor must work with the City staff regarding technique. Council Member Lythjohan seconded the motion. Motion carried without a negative vote.

Note: The only two items addressed with the Commission was the paint and the tuckpointing. No other exterior work was addressed or approved.

**Consider Approval of New Sign for the Chiselled Grape Winery Located at W64N713 Washington Avenue; and Action Thereon**

Petitioners Allen Naparalla and Benjamin Voith represented Chiselled Grape Winery. Petitioner Naparalla took over the winery two years ago. He painted his logo in the center of the existing sign, not knowing he had to gain approval of the Landmarks Commission to do so. The name appears as it did, the sign is the same. The difference is that the frame color was repainted from green to gray and the new logo was placed in the middle of the sign. Planner Censky stated that the sign complies with our Code, and the Commission does not have authority to speak to the content of the sign.

**Action:**

Commissioner Smith made a motion to approve the sign. Commissioner Kubala seconded the motion, with the suggestion that the illumination could be improved to enhance the sign. Motion carried without a negative vote.

**ADJOURNMENT**

A motion was made by Commissioner Kubala, seconded by Commissioner Smith, to adjourn the meeting at 7:20 p.m. Motion carried without a negative vote.

Tomi Fay Forbes  
Secretary

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