A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, June 29, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present - Council Member Patricia Thome, Judy Jepson, Tom Kubala,

James Pape, Robert Ross

Excused - Tomi Fay Forbes, Doug Yip

Also Present - City Planner Jon Censky

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by James Pape, seconded by Robert Ross, to approve the minutes of the June 8, 2017 meeting. Motion carried without a negative vote with Tomi Fay Forbes and Doug Yip excused and Council Member Patricia Thome abstaining.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

REGULAR BUSINESS

<u>Consider Approval of Signs, Window, Paving and Railings for New Distillery at W62 N590</u> Washington Avenue; and Action Thereon

Don Stauss, the architect, reviewed the project along with the addition of a window on the north wall of the outdoor seating area.

Robert Ross questioned the use of aluminum doors and Don Stauss explained that they are consistent with the existing doors.

Planner Censky advised that the Landmarks review is part of the process for the Outdoor Alcohol Beverage License requested by the business owner for the outdoor seating area. The Plan Commission will review the request at its July 13, 2017 meeting and the Common Council will make the final decision.

James Pape moved to approve the proposed wall and projecting signs, the sliding doors, the paving, the wrought iron/steel railing and the addition of a window on the north wall. The motion was seconded by Council Member Patricia Thome and carried without a negative vote, with Tomi Fay Forbes and Doug Yip excused.

Consider Approval of a Sign for the Santa Fe Shop to be Located in the Former Frill Location at W63 N680 Washington Avenue; and Action Thereon

Don Stauss, the architect, reviewed the proposed wood-painted signage for the Santa Fe Shop. Neither is lit.

Commissioners discussed the ability of drivers to see Washington Avenue traffic where the freestanding sign is proposed. Greg Zimmerschied, the property owner, offered to move the sign post in line with a neighboring property.

A motion was made by Council Member Patricia Thome, seconded by Tom Kubala, to approve the signs as presented. The motion carried without a negative vote, with Tomi Fay Forbes and Doug Yip excused.

Consider Approval of Window Replacements on the East Elevation of the Immanuel Evangelical Lutheran Church Located at W61 N498 Washington Avenue; and Action Thereon

Planner Censky reported that the petitioner was unable to complete his proposal in time for this meeting and, therefore, this item has been withdrawn. It is expected to be addressed at the next meeting.

ADJOURNMENT

A motion was made by Council Member Patricia Thome, seconded by Tom Kubala, to adjourn the meeting at 7:16 p.m. Motion carried without a negative vote with Tomi Fay Forbes and Doug Yip excused.

Jon Censky, City Planner

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