

**LANDMARKS COMMISSION**  
**April 8, 2021**

**LAN20210408-01**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, April 8, 2021 at Cedarburg City Hall, W63N645 Washington Avenue, upper level, Council Chambers.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Council Member Barbara Lythjohan, James Pape,  
Tom Kubala, Tomi Fay Forbes, Chris Smith

Excused – Robert Ross, Doug Yip (alt.)

Also Present – City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Council Member Lythjohan, seconded by Commissioner Smith, to approve the minutes of the March 22, 2021 meeting. Motion carried without a negative vote with Commissioner Ross excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**REGULAR BUSINESS**

**Consider New Sign Plan for The Vanderbloemen Group (TGV Financial) Located at W62N582 Washington Avenue; and Action Thereon**

Until they received a phone call from City Inspector Mike Baier, Petitioners Amy Miles and Marc Willden of TVG Financial were unaware they needed to get approval from the Landmarks Commission prior to applying vinyl window signs on their building in the downtown Historic District. Although the signs are already in place, the Petitioners were asked to file an application for a sign permit and present the sign specifications to the Landmarks Commission for formal approval.

Petitioners Miles and Willden reassured Commissioners that they are interested in maintaining the integrity of the building. They provided a plan of the signs they are proposing to place on their doors, with their logo and lettering in dark gray and forest green. They also stated they are considering installing an awning, and would appreciate guidance from the Commission. They invited Commissioners to view the interior work that was done, believing it is appropriate for the building.

**Action:**

Vice Chairperson Pape moved to approve the signage as presented. Commissioner Kubala seconded the motion. Motion carried without a negative vote with Commissioner Ross excused.

**Consider Cedarburg Entrance Monument to be Located in the Historic District on the North Side of Western Road, West of Washington Avenue; and Action Thereon**

Item was withdrawn from the agenda prior to the meeting.

**Consider Recommendation of Sidewalk Stenciling at Key Intersections on Washington Avenue of the “Walk Your Wheels” Campaign Slogan; and Action Thereon**

Planner Censky explained that police have been receiving complaints regarding the use of wheels on the crowded downtown sidewalks. The concept was approved unanimously by the Plan Commission during their April 5, 2021 meeting, agreeing to defer to City Administrator Hilvo’s decision on whether a stencil or decal will be used. They recommended the blue color of the City of Cedarburg logo, to which Landmarks Commissioners agreed.

**Action:**

Commissioner Kubala made a motion to recommend that the logos be placed on the sidewalks as proposed. Commissioner Smith seconded the motion. Motion carried without a negative vote with Commissioner Ross excused.

**ADJOURNMENT**

A motion was made by Commissioner Smith, seconded by Commissioner Kubala, to adjourn the meeting at 7:23 p.m. Motion carried without a negative vote with Commissioner Ross excused.

Tomi Fay Forbes  
Secretary

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