

**LANDMARKS COMMISSION**  
**November 12, 2020**

**LAN20201112-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, November 12, 2020 at Cedarburg City Hall, W63N645 Washington Avenue, upper level, Council Chambers.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Tomi Fay Forbes, Tom Kubala, Robert Ross, Council Member Barbara Lythjohan

Excused – Jeffrey Ellmaker, James Pape, Doug Yip (alt.)

Also Present – City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Commissioner Ross and seconded by Council Member Lythjohan to approve the minutes of the October 8, 2020 meeting. Motion carried without a negative vote with Commissioners Pape and Ellmaker excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**REGULAR BUSINESS**

**Consider New Sign Plan for Creekside Antiques Located at N69W6335 Bridge Road; and Action Thereon.**

Planner Censky noted that per City Code **Section 15-5-14(d)(2)**, the bottom of a sign must be no lower than 96 inches from the grade. The proposed sign is 90 inches from grade. Petitioner Rick Land, owner of Creekside Antiques, stated that he had the sign made a little shorter, that he will probably have to raise the bracket and shorten the links on the chain to solve the problem. The graphics will be white on the black background. The elongated sign on the side of the building will be of the same design and materials, but more rectangular. Chairperson Jepson asked about the items pictured on the bottom of the sign, which are cattails, referring to the creek. Petitioner Land said if the Commission prefers, they could be removed. Commissioners agreed that they were fine with the cattails represented on the proposed sign.

Petitioner Land updated the Commissioners on the status of the previously approved painting of the outside of the building, which is planned for the coming spring.

**Action:**

Commissioner Ross made a motion to accept the signage as proposed. Council Member Lythjohan seconded the motion. Motion carried without a negative vote with Commissioners Pape and Ellmaker excused.

**Consider Sculpture in Honor of Artist Paul Yank to be Installed at Boy Scout Park Located at W62N715 Riveredge Drive; and Action Thereon.**

Planner Censky advised that the Parks, Recreation and Forestry Board, Public Art Commission and Plan Commission have all recommended approval of the proposed “Tree of Life” sculpture. Commissioner Ross observed that you cannot prevent children from climbing on it, but he doesn’t see that it should be an issue. Chairperson Jepson expressed that Paul Yank was a talented man with a nice personality, and she believes this is an appropriate way for him to be remembered.

**Action:**

Commissioner Kubala moved to recommend that the sculpture be installed as proposed. Commissioner Ross seconded the motion. Motion carried without a negative vote with Commissioners Pape and Ellmaker excused.

**Consider New Sign Plan for Frannie’s Market Located at N61W486 Washington Avenue; and Action Thereon.**

Petitioner Sarah Prasser, owner of Frannie’s Market was in attendance, and described her establishment as offering specialty foods and provisions for entertaining. She previously worked at Brandywine Restaurant, and has maintained a good relationship with the owners. Petitioner Prasser explained that she named her establishment after her grandmother Frannie, which is also her middle name. The sign she has proposed for her business will be made of oak with a simple black frame and blue undertones to match the color of the building. The lettering will be applied with a stencil and the surface will be sealed.

**Action:**

Commissioner Kubala moved to approve the sign as proposed. Council Member Lythjohan seconded the motion. Motion carried without a negative vote with Commissioners Pape and Ellmaker excused.

**Discussion of the Community Message Board Located at the Corner of Washington Avenue and Columbia Road.**

This item was tabled for future discussion during the Landmarks meeting held on Thursday October 8, 2020. Commissioners were looking to recall how the above internally lit sign was approved, given that City Code **Section 15-5-14(d)(3)** states that illumination for signs in the B-3 District shall be external only. After reviewing the minutes enclosed in the packets from the February 13 and March 12 meetings earlier this year, the Commission acknowledged that the sign received approval because it replaced a previously lit interior community message board sign.

No action was taken.

**ADJOURNMENT**

A motion was made by Commissioner Ross, seconded by Commissioner Kubala, to adjourn the meeting at 7:17 p.m. Motion carried without a negative vote with Commissioners Pape and Ellmaker excused.

Tomi Fay Forbes  
Secretary