

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, February 27, 2020 at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape, Council Member Garan Chivinski

Excused – Jeffrey Ellmaker, Bob Ross, Doug Yip (alt.)

Also Present – City Planner Jon Censky

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Chivinski, seconded by Commissioner Kubala, to approve the minutes of the February 13, 2020 meeting as corrected to list Jeffrey Ellmaker as excused. Motion carried without a negative vote with Commissioners Ellmaker and Ross excused.

Addendum: In fact there is an error. Jeffrey Ellmaker is listed as attending the February 13 meeting and he did not.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

REGULAR BUSINESS

Consider Outdoor Alcohol Beverage License for the Kuhfuss House Museum Located at W63N627 Washington Avenue; and Action Thereon.

Petitioner Jack Hale, President of the Cultural Center Board, was present on behalf of the Kuhfuss House. Planner Censky explained the proposal for an outdoor alcohol beverage license was submitted to the City Clerk’s office and forwarded to the Landmarks Commission for review. If this Commission recommends approval, the request will be forwarded for review by the Plan Commission. If the Plan Commission recommends approval, it then moves to the Common Council for final approval.

The application for the Kuhfuss House states that there are no changes being proposed to the existing fence that currently surrounds the home, apart from a small space that will need to be temporarily roped off during events where alcohol will be served.

Action:

Commissioner Pape made a motion to accept the proposal and Council Member Chivinski seconded the motion. Motion carried without a negative vote with Commissioners Ellmaker and Ross excused.

Discuss Verbiage for the Wisconsin State Preservation Officer Joe DeRose Recognition Plaque, and Action Thereon.

Chairperson Jepson stated that Joe DeRose has been working with the Wisconsin Historical Society (WHS) for 30 years and has been a great asset to Cedarburg in the early days of the Landmarks Commission. She also pointed out that he has traveled the State educating and consulting on behalf of the WHS.

During the February 13, 2020 Landmarks Commission meeting, it was discussed and agreed that a recognition plaque will be created on behalf of the City of Cedarburg and presented to Mr. DeRose upon his retirement. Planner Censky presented Commission members with an example of a plaque for consideration and stated he will work on the verbiage to discuss at a future meeting.

The consensus of this Commission is to invite Mr. DeRose to Cedarburg to speak in May in honor of Historic Preservation Month. Chairperson Jepson stated that this is a good way to promote historic preservation work being done in Cedarburg and show appreciation for those who have worked hard to maintain this level of preservation. It is her opinion that Cedarburg is basically regarded as the best example in the State of an authentically preserved city.

Chairperson Jepson proposed that interested parties from adjoining communities be invited to join the presentation, where Mr. DeRose would also be presented the plaque. There was discussion as to who would be asked to sign the plaque on behalf of the City: The Mayor, Common Council or the Landmarks Commission. This discussion and further planning will continue at a future meeting.

ADJOURNMENT

A motion was made by Commissioner Pape and seconded by Commissioner Kubala to adjourn the meeting at 7:19 p.m. Motion carried without a negative vote with Commissioners Ellmaker and Ross excused.

Tomi Fay Forbes
Secretary

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