

**CITY OF CEDARBURG  
COMMON COUNCIL  
November 25, 2019**

**CC20191125-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, November 25, 2019, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call:           Present - Mayor Michael O’Keefe, Council Members Sherry Bubnitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome and Rod Galbraith

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Assistant City Administrator/Parks, Recreation and Forestry Director Mikko Hilvo, City Clerk Claire Woodall-Vogg, Director of Engineering and Public Works Tom Wiza, Wastewater Superintendent Eric Hackert, Library Director Linda Pierschalla, Police Chief Tom Frank, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor O’Keefe’s request, City Clerk Woodall-Vogg verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**APPROVAL OF MINUTES**

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the minutes of the November 11, 2019 Common Council meeting as presented. Motion carried without a negative vote.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No comments or suggestions were received.

**NEW BUSINESS**

**CONSIDER ORDINANCE NO. 2019-17 LEVYING PROPERTY TAXES ON THE GENERAL, DEBT SERVICE, SPECIAL REVENUE, AND CAPITAL IMPROVEMENT FUNDS FOR FISCAL YEAR 2020; AND ACTION THEREON**

Administrator/Treasurer Mertes confirmed that the budget has not changed since it was presented at the November 11, 2019 Council Meeting. \$40,000 was added into the budget for the Fire Department but will not be spent until the City has further discussions with the Town regarding their refusal to the necessary capital improvements.

Discussion took place among Council members regarding the future of the joint Fire Department. Council Member Bublitz asked if the City should meet with the Town in advance the next time an unexpected expense like a leaky roof arises. Administrator/Treasurer Mertes and City Attorney Herbrand said that they had a meeting at the time of the roof expense earlier this year and the Town seemed in agreement.

City Attorney Herbrand explained that the current agreement runs through the end of 2024. Council Member Arnett said that the City should be looking into options regarding whether to continue this relationship much sooner than 2024.

Motion made by Council Member Arnett, seconded by Council Member Thome, to adopt Ordinance No. 2019-17 levying property taxes on the General, Debt Service, Special Revenue, and Capital Improvement Funds for fiscal year 2020. Motion carried without a negative vote.

**CONSIDER ORDINANCE NO. 2019-18 APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF CEDARBURG FOR FISCAL YEAR 2020; AND ACTION THEREON**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Ordinance No. 2019-18 appropriating the necessary funds for the operation of the government and administration of the City of Cedarburg for Fiscal Year 2020. Motion carried without a negative vote.

**CONSIDER ORDINANCE NO. 2019-19 APPROPRIATING THE NECESSARY FUNDS FOR THE 2020 CAPITAL IMPROVEMENT BUDGET; AND ACTION THEREON**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Ordinance No. 2019-19 appropriating the necessary funds for the 2020 Capital Improvement budget. Motion carried without a negative vote.

**CONSIDER ORDINANCE NO. 2019-20 ESTABLISHING THE USER CHARGE SCHEDULE AND APPROPRIATING THE NECESSARY FUNDS FOR THE SEWERAGE FUND FOR THE OPERATION OF THE WATER RECYCLING CENTER FOR FISCAL YEAR 2020; AND ACTION THEREON**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Ordinance No. 2019-20 establishing the user charge schedule and appropriating the necessary funds for the sewerage fund for the operation of the Water Recycling Center for fiscal year 2020. Motion carried without a negative vote.

**CONSIDER ORDINANCE NO. 2019-21 APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE SPECIAL REVENUE FUNDS AND ADOPTING THE INDICATED BUDGETS FOR FISCAL YEAR 2020; AND ACTION THEREON**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Ordinance No. 2019-21 appropriating the necessary funds for the operation of the special revenue funds and adopting the indicated budgets for fiscal year 2020. Motion carried without a negative vote.

**CONSIDER ORDINANCE NO. 2019-22 AMENDING SECTION 10-1-27 OF THE MUNICIPAL CODE TO PROHIBIT PARKING ON THE NORTH SIDE OF PRAIRIE VIEW ROAD FROM WAUWATOSA ROAD TO PARKLAND ROAD; AND ACTION THEREON**

Director Wiza explained that Prairie View Park has been drawing significant crowds for soccer events, and this has generated complaints about traffic congestion near the park. With most visitors entering and leaving from Wauwatosa Road, Prairie View Road becomes a bit of a log jam when vehicles are parked on both sides of the street. Residents would like to see more done, but staff believes prohibiting parking on the north side of Prairie View Road is a good start. The Parks and Recreation Department has already been posting “Temporary No Parking” signs during some events.

Council Member Bublitz asked what other actions the homeowner’s association would like. Director Wiza answered that talk had included installing stop signs, one-way streets, and expanding the parking lot. The City follows Uniform Traffic Control parameters and said that these intersections do not warrant four-way stops.

Council Member Verhaalen inquired about the width of the road and questioned if eliminating parking on one side of the street might increase the speed of motorists. Director Wiza said that the road is roughly 32 feet in width. He believes if the City were to eliminate parking on both sides of the street, it could certainly increase speeds.

Council Member Arnett stated that Prairie View Park is in his district and he has not heard about the soccer game parking issue from the homeowner’s association. He has heard more complaints of people using the neighborhood to avoid the roundabout. He thinks that this solution is a good start to solving the problem.

Director/Assistant Administrator Hilvo confirmed that there are 140 children at the park at one time. However, he said that a staff member directs parking on the grass during these events, and the event is roughly the same as those that take place at Willowbrooke Park and Adlai Horn Park. He also stressed that there are only 23 hours of scheduled games at the park per year and that the cost to expand the parking lot is estimated to be over \$45,000.

Council Member Chivinski confirmed that he has been to games here and it is very crowded. He thinks this is a good first step.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to adopt Ordinance No. 2019-22 amending Section 10-1-27 of the Municipal Code to prohibit parking on the north side of Prairie View Road from Wauwatosa Road to Parkland Road. Motion carried without a negative vote.

**CONSIDER PAYMENT OF BILLS DATED 11/02/19 THROUGH 11/15/19; AND ACTION THEREON**

In response to Council Member Verhaalen’s questions, Administrator/Treasurer Mertes explained that City Planner Jon Censky is paid monthly for his time. Chief Frank explained that modifications had to be made to the canine squad car.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve payment of bills dated 11/02/19 through 11/15/19. Motion carried without a negative vote.

**ADMINISTRATOR'S REPORT**

Administrator/Treasurer Mertes reported that the Treasurer's Office was so well-prepared for the auditors that they were able to complete their work in one day instead of the scheduled two days.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS**

Council Members Arnett and Thome reiterated their thanks to staff for their hard work to create a budget that maintains valuable city services with a modest increase of only \$2.00 per month for the average homeowner.

**MAYOR'S REPORT** - None

**ADJOURNMENT - CLOSED SESSION**

Motion made by Council Member Thome, seconded by Council Member Galbraith, to adjourn to closed session at 7:29 p.m. pursuant to State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. More specifically, to receive a Prochnow Landfill update and to discuss the 1838 Pioneer Road city-owned property and potential holding tank replacement. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Chivinski, Thome, and Galbraith voting in favor.

**RECONVENE TO OPEN SESSION**

Motion made by Council Member Arnett, seconded by Council Member Burkart, to reconvene to open session at 8:17 p.m. Motion carried unanimously on a roll call vote with Council Members Bublitz, Arnett, Burkart, Verhaalen, Chivinski, Thome, and Galbraith voting in favor.

**ADJOURNMENT**

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 8:17 p.m. Motion carried without a negative vote.

Claire Woodall-Vogg  
City Clerk