

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
March 9, 2020 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, March 9, 2020 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bubnitz Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome and Rod Galbraith
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES – February 24, 2020 Common Council Meeting*
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. PRESENTATIONS
 - A. Consider appointment of Tracie Sette as City Clerk; and action thereon/Oath of Office
9. UNFINISHED BUSINESS
 - A. Consider Ordinance No. 2020-02 regarding composition and appointment to City Plan Commission Sec 2-4-5(a)(b) (Plan Commission 02/03/20); and action thereon*
 - B. Consider approval of agreement with John E. Zarling amending License terms for property designated for future Wastewater Treatment Facility; and action thereon*
10. NEW BUSINESS
 - A. Consider Outdoor Alcohol Beverage License for Cedarburg Cultural Center/Kuhefuss House Museum W63 N627 Washington Avenue (Plan Commission 03/02/20); and action thereon*

B. Consider request from Festivals of Cedarburg to close parking lot south of Community Gym for CedarBrew event on May 9, 2020 between 7:00 a.m.-10:00 p.m.; and action thereon*

C. Consider License/Permit Applications; and action thereon

1. Consider approval of new Operator License applications for the period ending June 30, 2020 for Heather K. Hovland and Craig A. Rebello; and action thereon***

D. Consider payment of bills dated 02/17/20 through 02/28/20, transfers for the period 02/21/20 through 03/04/20 and payroll for the period 02/09/20 through 02/22/20; and action thereon*

REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

A. Administrator's Report*

11. COMMUNICATIONS

A. Comments and suggestions from citizens**

B. Comments and announcements by Council Members

C. Mayor's Report

12. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (more specifically, item 12B & C).

A. Approval of February 24, 2020 closed session minutes

B. Discussion on TID No. 3

C. Discussion of Highway 60 Business Park

13. RECONVENE TO OPEN SESSION

E. Consider possible second amendment to TID No. 3 Cash Grant Developer's Agreement by and between the City of Cedarburg and Cedarburg Land & Cattle, LLC; and action thereon

F. Consider award of engineering proposals for Highway 60 Business Park; and action thereon*

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.
All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.
City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

3/05/20 adk

CC20200224-1
UNAPPROVED

Motion made by Council Member Galbraith, seconded by Council Member Bublitz, to postpone the consideration of Ordinance No. 2020-02 regarding composition and appointment to City Plan Commission Sec. 2-4-5(a)(b) to the March 9 Common Council meeting. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER REFERRAL OF ANNEXATION PETITION OF 3.768-ACRE PARCEL OF LAND AT 6620 WEST SUSAN LANE IN THE TOWN OF CEDARBURG TO THE PLAN COMMISSION; AND ACTION THEREON

Planner Censky explained that property owners Matthew and Minal Hahm have submitted a petition for direct annexation of the 3.768-acre parcel of land at 6620 West Susan Lane property from the Town of Cedarburg into the City. According to Chapter 66 of Wisconsin State Statutes, the petition must be accepted by the Common Council and referred to the Plan Commission. At this time, it only requires the Common Council to refer it to the Plan Commission for their review and recommendation at their April 6 meeting.

Motion made by Council Member Arnett, seconded by Council Member Galbraith, to refer the annexation petition of 3.768-acre parcel of land at 6620 West Susan Lane in the Town of Cedarburg to the Plan Commission. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER ACCEPTANCE OF SANITARY SEWER EASEMENT FOR THE FARMSTEAD PROPERTY AT W62 N238 WASHINGTON AVENUE

Director Wiza explained that over the years, the City has had maintenance issues with the sewer line serving the Farmstead Restaurant. The existing public sewer main runs in an easement from the Farmstead Restaurant to the sewer in Washington Avenue. The slope of the pipe is very flat, it is clay pipe, and there are localized sags in the pipe. Despite routine cleaning, several backups have occurred. To resolve the problem, Water Recycling Center staff have proposed to re-route the sewer line to Cardinal Avenue. Cardinal Avenue is much closer to the building and there is ample slope available. He further explained that the Farmstead owner has agreed to grant the necessary easement to the City at no cost, and they propose to install the sewer line as part of the 2020 Street and Utility project.

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to accept the sanitary sewer easement for the Farmstead property at W62 N238 Washington Avenue. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER REQUEST TO HIRE A REPLACEMENT POLICE OFFICER; AND ACTION THEREON

Police Chief Frank explained that Officer Meyer has recently resigned his employment with the Cedarburg Police Department. As a result, he is requesting to hire one officer from the current eligibility list to replace this position on their roster.

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to approve the request to hire a replacement police officer. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER REQUEST TO PROMOTE A PATROL SERGEANT TO THE RANK OF PATROL LIEUTENANT; AND ACTION THEREON

Police Chief Frank explained that he is requesting to promote one of his current patrol sergeants to the rank of lieutenant. The Department currently has four patrol sergeants who supervise patrol and one lieutenant who oversees investigations, technology, community programs and works as a detective. This additional patrol lieutenant would continue to work the same supervision of patrol assignment but would take on additional administrative assignments.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve the request to promote a patrol sergeant to the rank of patrol lieutenant. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER ORDINANCE NO. 2020-03 INCREASING THE ALLOCATED FUNDS IN THE GENERAL FUND AND CAPITAL IMPROVEMENT FUND FOR THE 2020 BUDGET; ORDINANCE NO. 2020-04 APPROPRIATING FUNDS FOR THE 2019 SWIMMING POOL OPERATIONS; ORDINANCE NO. 2020-05 APPROPRIATING ALLOCATED FUNDS IN GENERAL FUND FOR ENGINEERING PROFESSIONAL SERVICES FOR THE 2020 BUDGET; AND ACTION THEREON

City Administrator Hilvo explained that Ordinance No. 2020-03 is for the encumbrances from 2019. These are projects/purchases that were budgeted in 2019 and not completed but will be completed in 2020. He further explained that Ordinance No. 2020-04 is for the appropriation of General Fund fund balance transfer to the Swimming Pool Fund to balance the 2019 budget.

Attorney Herbrand explained that Ordinance No. 2020-05 is for the appropriation of General Fund fund balance to the Engineering Professional Services account to fund the monopole engineering services. SEH is the contractor for the construction of the monopole and for the oversight of the cell companies move onto the monopole. AT&T and Verizon equipment moves took up a majority of the original funding of \$28,000. The \$18,000 was for almost two years of work done by SEH. The additional \$15,000 funding will allow SEH to complete the last three carrier's project reviews and inspections.

Motion made by Council Member Thome, seconded by Council Member Bublitz, to adopt Ordinance No. 2020-03 Increasing the allocated funds in the General Fund and Capital Improvement Fund for the 2020 budget; Ordinance No. 2020-04 Appropriating funds for the 2019 Swimming Pool operations; and Ordinance No. 2020-05 Appropriating allocated funds in General Fund for Engineering Professional Services for the 2020 budget. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER RESOLUTION NO. 2020-04 TRANSFERRING FUNDS FROM THE PARK EQUIPMENT IMPACT FEES TRANSFER TO OTHER FUNDS TO THE CAPITAL IMPROVEMENT FUND FOR THE 2019 WILLOWBROOKE PARK PROJECT;

RESOLUTION NO. 2020-05 TRANSFERRING FUNDS FROM PUBLIC WORKS TO CULTURE & RECREATION; AND ACTION THEREON

City Administrator Hilvo explained that Resolution No. 2020-04 is to allocate funds from the 2019 Park Equipment Fund into the Capital Improvement Fund budget. The Willowbrooke Park project was over budget for 2019. The budget was \$80,000, with \$97,986 expended. Donations to offset some of the overage came in at \$11,930 leaving a funding shortage of \$6,056.

City Administrator Hilvo explained that Resolution No. 2020-05 is to balance the 2019 budget. No department is to be over budget at year end. This resolution transfers funds from Storm Sewer Salaries to Parks, Recreation & Forestry Salaries and increases the budget for the Senior Center trip revenues and expenditures for 2019.

Motion made by Council Member Thome, seconded by Council Member Galbraith, to adopt Resolution No. 2020-04 Transferring funds from the Park Equipment Impact Fees Transfer to Other Funds to the Capital Improvement Fund for the 2019 Willowbrooke Park project and Resolution No. 2020-05 Transferring funds from Public Works to Culture & Recreation. Motion carried without a negative vote with Council Members Verhaalen and Bublitz excused.

CONSIDER MAYOR O'KEEFE'S APPOINTMENT OF TIMOTHY SCHELWAT TO THE BOARD OF APPEALS AS AN ALTERNATE; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Thome, to confirm Mayor O'Keefe's appointment of Timothy Schelwat to the Board of Appeals as an alternate. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER REQUEST OF CEDARBURG CULTURAL CENTER INC., TO AMEND THE PREMISE DESCRIPTION OF THE CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE AT W62 N546 WASHINGTON AVENUE TO SELL AND SERVE ALCOHOL AT THE KUHEFUSS HOUSE MUSEUM (OWNED AND OPERATED BY CEDARBURG CULTURAL CENTER, INC.) AT W63 N627 WASHINGTON AVENUE; AND ACTION THEREON

Executive Director Stephanie Hayes explained that the Cultural Center wants to make the Kuhefuss House a more vibrant space by making it an extension of the Cultural Center and using it more for art classes, gallery space, music performances, etc. They are requesting to add the first floor of the Kuhefuss House to their premise description to sell and serve alcohol. Currently, their premise description only allows them to sell outside of the Kuhefuss House during Festivals.

City Attorney Herbrand explained that it is allowed because the Museum is part of the same corporate structure.

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to approve the request of the Cedarburg Cultural Center, Inc., to amend the premise description of the Class "B" Beer and "Class B" Liquor license at W62 N546 Washington Avenue to sell and serve alcohol at the Kuhefuss House Museum (owned and operated by the Cedarburg Cultural Center, Inc.) at W63 N627 Washington Avenue. Motion carried without a negative vote with Council Members Verhaalen and Council Member Burkart excused.

CONSIDER REQUEST OF CEDARBURG CULTURAL CENTER TO CLOSE A PORTION OF MILL STREET FOR RE: CRAFT & RELIC EVENT; AND ACTION THEREON

Executive Director Stephanie Hayes asked for the City's help in bringing a "Mobile Marketplace" to the City. It is a Mobile Boutique Market featuring anyone selling out of their truck, van, trailer, Winnebago, etc., or anything with a set of wheels under it. Her request included:

- Authorization to allow parking on the Cultural Center side of Mill Street (north side) for the duration of the event on Saturday, August 8. The vendors would be open and selling toward the sidewalk, so pedestrians won't be in the street. This is a no parking street and will need permission from the Police Department.
- Permission to park two mobile units on Washington Avenue; one north of Mill Street and on south of Mill Street within the parking lanes.
- Additionally, they would like to have 1-2 mobile units on the west side of Portland Road near their parking lot.

A final request after talking to the organizer is to close Mill Street between Washington Avenue and the driveway to Port Washington State Bank, as done during the Wine & Harvest Festival.

Council Member Galbraith expressed concern for requesting a change at the meeting without prior notice.

Council Member Arnett expressed his support of the Cedarburg Cultural Center and was in favor of approving their requests.

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to approve the request of the Cedarburg Cultural Center to allow parking on the Cultural Center side of Mill Street (north side) for the duration of the re: Craft & Relic event on August 8, 2020 including permission to park two mobile units on Washington Avenue, 1-2 mobile units on the west side of Portland Road near the Cultural Center and closing the portion of Mill Street between Washington Avenue and the driveway of Port Washington State Bank subject to the approval of Police Chief Frank and Fire Chief Vahsholtz. Motion carried without a negative vote with Council Members Verhaalen and Bublitz

CONSIDER REQUEST OF BENJAMIN GRADE OF ERNIE'S WINE BAR TO AMEND THE PREMISE DESCRIPTION OF ITS CLASS "B" BEER AND "CLASS B" LIQUOR LICENSE AT N49 W5471 PORTLAND ROAD TO SERVE BEER AND LIQUOR IN AN ENCLOSED TENT IN THE PARKING LOT, INCLUDING A DJ, FOR AN EVENT TO BE HELD ON AUGUST 8, 2020 TO END AT 10:00 P.M.; AND ACTION THEREON

City Administrator Hilvo explained that this is a one-day request for a private family wedding. Police Chief Frank will approve the event; however, it will also be subject to Plan Commission approval for a Temporary Use application for the tent, when neighbors will be notified.

Council Member Galbraith expressed concern for additional businesses requesting private events in the future and he asked City Attorney Herbrand if this happens in other communities.

City Attorney Herbrand stated that these one-day occasional events typically do not encourage additional requests from others.

Council Member Thome appreciated that the neighbors will be notified when the Plan Commission reviews the Temporary Use application.

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to approve the request of Benjamin Grade of Ernie's Wine Bar to amend the premise description of its Class "B" Beer and "Class B" Liquor license at N49 W5471 Portland Road to serve beer and liquor in an enclosed tent in the parking lot, including a DJ, for an event to be held on August 8, 2020 to end at 10:00 p.m. with the understanding that Mr. Grade needs to apply for a Temporary Use permit for further review. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER APPLICATION OF THE SHINERY NEENAH LLC, W63 N678 WASHINGTON AVENUE, FOR A "CLASS A" INTOXICATING LIQUOR (OFF-PREMISE CONSUMPTION ONLY) LICENSE; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to approve application of the Shinery Neenah LLC, W63 N678 Washington Avenue, for a "Class A" Intoxicating Liquor (off-premise consumption only) license. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to approve new Operator License applications for the period ending June 30, 2020 for Brenda S. Jones and Pamela D. Jonasson. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to grant temporary Class "B" licenses to Cedarburg Firemen's Park, Inc. for Maxwell Street Days, Firemen's Park, W55 N796 Washington Avenue, for May 24, July 12, September 6, and October 4, 2020 from 6:00 a.m. – 10:00 p.m. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

Motion made by Council Member Bublitz, seconded by Council Member Galbraith, to grant a temporary Class "B"/"Class B" license to Cedarburg Firemen's Park, Inc. for the Ozaukee County Fair, Firemen's Park, W65 N796 Washington Avenue, for July 31, 2020 through August 4, 2020, 10:00 a.m. to 12:00 a.m. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

CONSIDER PAYMENT OF BILLS DATED 2/7/20 THROUGH 02/14/20, TRANSFERS FOR THE PERIOD 02/04/20 THROUGH 02/20/20; AND PAYROLL FOR THE PERIOD 01/26/20 THROUGH 02/08/20; AND ACTION THEREON

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to approve payment of bills dated 2/7/20 through 2/14/20, transfers for the period 2/4/20 through 2/20/20; and payroll for the period 1/26/20 through 02/08/20. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

ADMINISTRATOR'S REPORT

City Administrator Hilvo explained that the City website was down, due to problems with the server at CIVICPlus.

A new City Clerk will begin employment on March 9.

ADA information has been added to the City website with a request form available for anyone who may require additional services. TIF Information has also been added to the website.

City Attorney Herbrand congratulated Police Chief Frank and Attorney Woodward in winning a State Supreme Court case where a Municipal Court decision was upheld.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett attended the Ladies Who Lead event sponsored by the Chamber of Commerce and US Bank. It was a very nice event that included recognition for Finance Director/Treasurer Christy Mertes for her contributions to the City of Cedarburg.

MAYOR'S REPORT- None

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to adjourn to closed session at 7:45 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, more specifically, Highway 60 Business Park; and pursuant to State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically, holding tank replacement at city-owned property. Approval of February 10, 2020 closed session minutes. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Chivinski, Thome and Galbraith voting aye and Council Members Verhaalen and Burkart excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to reconvene to open session at 8:11 p.m. Motion carried unanimously on a roll call vote with Council Members Bublitz, Arnett, Chivinski, Thome, and Galbraith voting aye and Council Members Verhaalen and Burkart, excused.

NEW BUSINESS – CONTINUED

CONSIDER THE HOLDING TANK REPLACEMENT AT CITY-OWNED PROPERTY 1838 PIONEER ROAD; AND ACTION THEREON

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to approve the holding tank replacement at City-owned property 1838 Pioneer Road and retaining Ray Wollner Excavating in an amount not to exceed \$15,153. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:12 p.m. Motion carried without a negative vote with Council Members Verhaalen and Burkart excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE February 24, 2019

ITEM NO: 9A.

TITLE Consider Ordinance 2020-02 regarding composition and appointment to the City Plan Commission Sec 2-4-5(a)(b) (Plan Commission 02/03020): and action thereon

ISSUE SUMMARY:

Council Members are being asked to approve Ordinance 2020-02 which will change the composition of the Plan Commission to provide some flexibility in where Commissioners reside. Currently, all members of this Commission must be citizens of the City of Cedarburg, however, since one of the existing members recently relocated from the City into the Town of Cedarburg, the composition of this Commission no longer is code compliant. Accordingly, the intent of this change is to allow for one Member to reside outside the City if he/she is affiliated with a business in the City. Staff notes that the non-citizen member continues to be committed to Cedarburg through his profession as an architect with the local Kubala/Washatko Architectural firm

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their February 3, 2020 meeting, the Plan Commission reviewed this request and recommended approval by unanimous vote.

BUDGETARY IMPACT: N/A

ATTACHMENTS:

- Ord. No. 2020-02
- Plan Commission Minutes from the February 3, 2020 meeting.

INITIATED/REQUESTED BY: Planning Department/City Clerk's Office

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

ORDINANCE NO. 2020-02

An Ordinance Changing the Composition of the Plan Commission to Allow One Non-Citizen as a Voting Member

The Common Council of the City of Cedarburg, Wisconsin, hereby ordains as follows:

SECTION 1. Section 2-4-5 of the Municipal Code of the City of Cedarburg is hereby amended as follows:

SEC. 2-4-5 CITY PLAN COMMISSION. (Ord. 2012-07)

- (a) **Composition.** The Plan Commission shall consist of seven (7) voting members as follows: The Mayor, one (1) Council Member, and five (5) citizen members. Four (4) citizen members must be residents of the City of Cedarburg. One (1) citizen member may be a non-resident of the City of Cedarburg, but must be affiliated with a business located within the City.
- (b) **Appointment.**
 - (1) Election/Appointment of Council Members. At its annual meeting in April of each year the Common Council shall, by a two-thirds (2/3) vote of its members, elect one (1) of its members as a member of the City Plan Commission for a period of one (1) year from and after the first day of May next ensuing.
 - (2) Appointment and Terms of Citizen Members. The five (5) citizen members shall be appointed by the Mayor and confirmed by the Common Council to hold office for a period ending respectively one (1), two (2) and three (3) years thereafter from the succeeding first of May. Annually during April, members shall be appointed for a term of three (3) years.

Michael O'Keefe, Mayor

Countersigned:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael Herbrand, City Attorney

AGREEMENT

THIS AGREEMENT ("Agreement") is made this 5th day of March, 2020, by and between the CITY OF CEDARBURG, a Wisconsin municipal corporation ("City") and JOHN E. ZARLING ("Zarling"), as Current successor in interest to his father, John A. Zarling, ("Father").

RECITALS

WHEREAS, City is the owner of certain real property located in Ozaukee County, State of Wisconsin, and consisting of approximately 120 acres, as more particularly described in **Exhibit "A"**, attached hereto and incorporated herein by reference ("Property"); and

WHEREAS, City purchased Property from Zarling's Father, John A. Zarling ("Father"), now deceased, and, by Contract dated February 25, 2002, in which, among others, City granted Father and his heirs and successors and assigns, currently Zarling, a year-to-year license ("License"), a copy of which is attached to this Agreement as **Exhibit "B."** In relevant part, the License allowed Father and now Zarling to use the Property for planting, cultivating, harvesting crops, and pasturing cattle, including, but not limited to, use of all dwellings, outbuildings and structures; and

WHEREAS, the terms of the License permitted Father and now Zarling to renew said License on a year-to-year basis for a period not to exceed twenty (20) years from and after February 26, 2002, which Father and Zarling have done to date; and

WHEREAS, City and Father amended the Agreement dated February 25, 2002, by written contract dated November 17, 2003, in response to a fire that occurred at Property. A copy of the November 17, 2003 amendment is attached to this Agreement as **Exhibit "C"**; and

WHEREAS, the septic system at Property has failed and City and Zarling now wish to enter into this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Zarling agree as follows:

1. **Recitals Adopted:** The Recitals set forth above are deemed true and accurate and incorporated herein by reference.

2. **Holding Tank Installation:** City shall, at its sole expense, install a new holding tank to serve the residence at Property pursuant to such specifications, design and plans approved by the State of Wisconsin and Ozaukee County. Weather permitting, and dependent upon contractor availability, it is the intent of City that the new holding tank will be installed as soon as possible, but no later than June 30, 2020. City shall be responsible for all connection costs, permit fees, and a holding tank agreement with the Town of Grafton, if required. Zarling shall be responsible for regular

45 and on-going pumping of the tank after installation. Zarling shall promptly enter into a
46 pumping agreement with a waste hauler, if necessary, to facilitate the permitting or
47 holding tank agreement with the Town of Grafton, County of Ozaukee, or State of
48 Wisconsin. City shall restore Property, in the area of the newly-installed holding tank, to
49 a condition substantially identical to the condition that the area of Property was in prior
50 to the installation of the holding tank.

51
52 3. **Amended License Period:** The term of the License, is hereby amended
53 and reduced. The License shall terminate automatically, without further notice to
54 anyone, on August 31, 2021 ("Termination"), and there shall be no further renewals.
55 Upon Termination, Zarling, and any person or entity of any kind claiming under Zarling,
56 shall have no right to use or occupy Property, except as otherwise expressly set forth
57 herein. Upon Termination, Zarling shall remove and/or vacate all existing occupants,
58 animals, and personal property from Property and Zarling shall have no right to occupy
59 Property except as set forth in this paragraph. Notwithstanding the Termination, Zarling
60 shall have the limited right to access Property after Termination until November 30,
61 2021, for the sole purpose of maintaining and harvesting ("harvesting") any crops that
62 Zarling planted on Property prior to the Termination. Zarling's harvesting rights shall
63 include the right of Zarling to continue to store equipment in the outbuildings provided
64 that such equipment is needed for harvesting. It is understood and agreed that, upon
65 Termination, City shall raze and remove the existing residence on Property. Upon
66 Termination, and notwithstanding Zarling's rights to remove the existing crops on
67 Property, City shall have full and unrestricted access rights to Property, without notice
68 to Zarling, for the purpose of razing any unused structures on Property, including, but
69 not limited to, the residence, and for any other purpose that does not negatively affect
70 harvesting, Zarling's storage of equipment related to same, and such stored property of
71 Zarling.

72
73 4. **Zarling Responsibility for All Future Repairs, Maintenance,**
74 **Replacements, or Improvements:** Upon execution of this Agreement, Zarling shall be
75 responsible for all repairs, maintenance, replacements, and improvements of any kind
76 or description to Property or any structures currently existing or built hereafter on
77 Property ("Zarling's Repair and Improvement Responsibility"). Zarling's Repair and
78 Improvement Responsibility to Property shall be all inclusive and City shall have no
79 responsibility of any kind to conduct any repairs, maintenance, replacement or
80 improvements of any kind at Property between the date of execution of this Agreement
81 and the date of Termination. Notwithstanding the foregoing, It is expressly agreed that
82 Zarling's Repair and Improvement Responsibility shall not include any item which City
83 has agreed to be responsible for under Paragraph 2 of this Agreement or for repair of
84 the following: Red bricks AND a 5' X 10' small floor area of Barn, both of which were
85 previously damaged by ruptured water lines below barn, and in addition, City shall
86 continue to maintain property damage and liability insurance on Property except for the
87 Home, on which Zarling will continue to maintain such insurance. The red bricks and

small floor area of the Barn referenced herein will not to be repaired by City (but are not the repair obligation of Zarling).

5. **Zarling Indemnification:** Zarling shall indemnify, defend and hold City, and its officers, officials, agents, employees, and contractors (collectively, the “Indemnified Parties”), harmless from and against any and all debt, claims, suits, liabilities of any kind, obligations, causes of action, injuries, or damages of any kind or nature whatsoever, relating to any cost, injuries, claims or damages sustained in any way by City or the Indemnified Parties, as a result of or arising out of: i) the use of Property by Zarling, including, but not limited to, any claims based on personal injury, subrogation or in any other way to such use; and ii) claims from any other person(s) or entity of any kind to use the Property under the original or amended License Period. Such indemnification and hold harmless does NOT include claims relating to soil contamination or any claims included and encompassed within the AS IS and other similar provisions included in the prior sale and other contracts between Father and City. Zarling agrees to indemnify City and the Indemnified Parties for any expenses incurred in defending or settling such claims, including payment of any and all costs associated therewith, including actual attorney’s fees, and payment of any claims. City similarly agrees to hold harmless, defend and indemnify Zarling and his family and heirs, assigns and successors in interest from claims relating to or arising out of the violations by City of its obligations under this Agreement and the prior contracts identified in **Exhibits B and C.**

6. Zarling and City acknowledge that they each have been represented and counseled by legal counsel and other advisors in connection with the negotiation of Agreement, and that Agreement is the result of an arms’ length negotiation by and between counsel for City and Zarling. Zarling and City fully understand and agree to the terms of Agreement. Any rule of interpretation providing that ambiguous terms are to be construed against the drafter are hereby waived by both City and Zarling.

7. Except as otherwise noted herein, Zarling is solely responsible for Zarling’s personal property, the contents of all buildings on Property, including all livestock, and any other insurance aspects related to Zarling’s farming operation.

8. Agreement hereby amends the terms and conditions of any prior agreements, oral or written, with regard to, relating to, or in any way affecting the Property.


9. In the event that any party to this Agreement commences litigation to enforce or construe the Agreement, the non-prevailing party, as determined by the Court having jurisdiction thereof, shall pay the prevailing party’s costs and attorney’s fees incurred in such action.

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CITY OF CEDARBURG:

by: _____
Michael O'Keefe, Mayor

ZARLING:



John E. Zarling
As Current Successor in Interest to Father

by: _____
Clerk

CITY OF CEDARBURG

MEETING DATE: March 9, 2020

ITEM NO: 10.A.

TITLE: Consider Outdoor Alcohol Beverage License for The Kuhefuss House at W63 N626 Washington Avenue; and action thereon (Plan Comm. 3/2/2020)

ISSUE SUMMARY: The Cedarburg Cultural Center is requesting an Outdoor Alcohol Beverage License to use the Kuhefuss House site for outdoor entertainment that may include the serving of alcohol drinks. Since the entire site is fenced in, except for a small area adjacent to the driveway, the Cultural Center proposes to use both the front and rear yard to entertain. To control ingress and egress to events, the non-fenced area adjacent to the driveway will always be monitored by staff during events.

Outdoor Alcohol Beverage Licenses are allowed under **Section 7-2-17** of the Licensing and Regulations chapter of the Code of Ordinances which states: **In making their determination on whether or not to approval an Outdoor Beverage License, the Common Council shall, on a case-by-case basis, take into consideration the size of the outdoor seating area and the location with respect to adjacent residential uses. Each applicant for an Outdoor Alcohol Beverage License shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. The Plan Commission shall review all proposed Outdoor Alcohol Beverage Licenses to determine if they are harmful, offensive or otherwise adverse to the surrounding neighborhood and shall recommend that the license be granted as requested, modified or denied. If the premises is within the Historic District, the Plan Commission shall take into consideration the recommendation of the Landmarks Commission. No amplified sound or music is permitted outside the enclosed (building) premises. Amplified sound or music is not permitted in the outdoor seating area subject to Section (c) herein. There shall be a licensed operator within the outdoor seating area at all times while in operation.**

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: This request was reviewed by the Landmarks Commission at their February 27, 2020 meeting and since they will be using the existing fencing to control those entering or leaving the site, the Commission had no problem with the use and recommended approval. At last Monday's meeting, the Plan Commission recommended approval subject to the following stipulations:

- All outdoor active end no later than 10:00 pm.
- The serving area (bar) shall be restricted to the rear yard only or inside the building.
- The open area adjacent to the driveway to be staffed at all times during events.

This recommendation was by unanimous vote. The Police Chief has also reviewed this request and he has no objection and recommends approval.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Unapproved Plan Commission minutes from the March 2, 2020 meeting.
- Unapproved minutes from the February 27, 2020 meeting.
- Kuhefuss House site plan

INITIATED/REQUESTED BY: Cedarburg Cultural Center

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

2/27 meeting

Rec'd 2-6-20 by email
Emailed to Planner on 2-7-20



CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012
Telephone: (262) 375-7606
Fax: (262) 375-7906

City Clerk

Fee - \$50

APPLICATION FOR OUTDOOR ALCOHOLIC BEVERAGE LICENSE

Under the provisions of Chapter 125, Wis. Stats., the applicant must be in possession of a current Class B license. Name of individual, partnership or corporation with current Class B license:

Cedarburg Cultural Center
N627
Premises address: 1163 ~~106194~~ Washington Ave.
Agent (if corporation): Stephanie Hayes Business phone: 375-3676

Describe in detail the outdoor area intended for serving alcoholic beverages: (attach site plan)

We would like to use the back yard and front yard of
the Knefess House Museum for these purposes.
Front: Approx 840 square feet
Sq. footage of proposed outdoor serving area: back: Approx 8500 square feet Sq. footage of licensed premise: _____

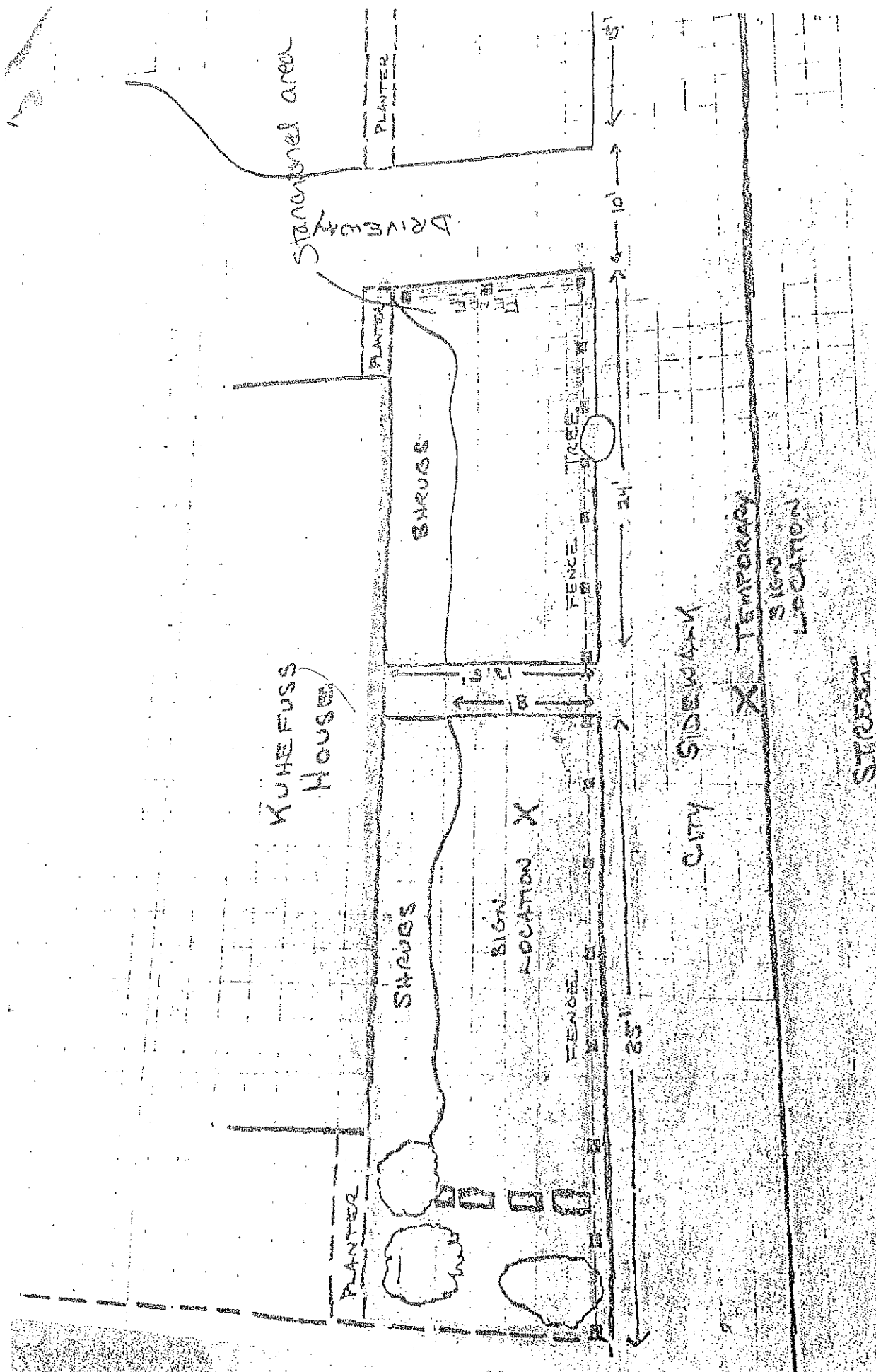
No amplified sound or music is permitted outside the enclosed premises (building). Amplified sound or music is not permitted in the outdoor serving area. There shall be a licensed operator in the outdoor serving area at all times when in operation.

▶ Every outdoor serving area shall be completely enclosed with a fence or other measures. Indicate nature of fencing and other measures intended to provide control over the operation of the outdoor serving area:

There is a fence around the entire home except for a small
space adjacent to the driveway. We would station off this area
during ~~the~~ until we are able to approve and construct a fence for this portion.
2/6/25 Stephanie Hayes
Date Signature

Chief of Police approval: _____ Date: _____
Plan Comm. approval: Date _____ Landmarks Comm. approval (if applicable): Date: _____
Notification of property owners within 150 feet: _____ Common Council approval: _____
Date Outdoor Alcoholic Beverage License issued: _____ License No.: _____

License outdoor alcoholic beverage 8/06







February 27, 2020

UNAPPROVED

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, February 27, 2020 at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape,
Council Member Garan Chivinski

Excused — Jeffrey Ellmaker, Bob Ross, Doug Yip (alt.)

Also Present – City Planner Jon Censky

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Chivinski, seconded by Commissioner Kubala, to approve the minutes of the February 13, 2020 meeting as corrected to list Jeffrey Ellmaker as excused. Motion carried without a negative vote with Commissioners Ellmaker and Ross excused.

Addendum: In fact there is an error. Jeffrey Ellmaker is listed as attending the February 13 meeting and he did not.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

REGULAR BUSINESS

Consider Outdoor Alcohol Beverage License for the Kuhefuss House Museum Located at W63N627 Washington Avenue; and Action Thereon.

Petitioner Jack Hale, President of the Cultural Center Board, was present on behalf of the Kuhfuss House. Planner Censky explained the proposal for an outdoor alcohol beverage license was submitted to the City Clerk's office and forwarded to the Landmarks Commission for review. If this Commission recommends approval, the request will be forwarded for review by the Plan Commission. If the Plan Commission recommends approval, it then moves to the Common Council for final approval.

The application for the Kuhefuss House states that there are no changes being proposed to the existing fence that currently surrounds the home, apart from a small space that will need to be temporarily roped off during events where alcohol will be served.

Action:

Commissioner Pape made a motion to accept the proposal and Council Member Chivinski seconded the motion. Motion carried without a negative vote with Commissioners Ellmaker and Ross excused.

**REQUEST OUTDOOR ALCOHOL BEVERAGE LICENSE FOR CCC MUSEUM
LOCATED AT W63N627 WASHINGTON AVENUE – KUHEFUSS
HOUSE/CEDARBURG CULTURAL CENTER**

The Cedarburg Cultural Center (CCC) is requesting an Outdoor Alcohol Beverage License to cover both the rear and front yards at the Kuhefuss House for outdoor entertainment that may include serving drinks. According to their information, there is an existing fence around the entire site except for a small area adjacent to the driveway which would be monitored by staff during events.

As per the Licensing and Regulation Code **Section 7-2-17 Outdoor Alcohol Beverage License** states: ***The applicant for an Outdoor Alcohol Beverage License shall accurately describe the outdoor seating area and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor seating area. The Plan Commission shall review all proposed Outdoor Alcohol Beverage Licenses to determine if they are harmful, offensive or otherwise adverse to the surrounding neighborhood and shall recommend that the license be granted as requested, modified or denied.***

This request was recommended for approval by the Landmarks Commission on February 27, 2020. Staff notes that the Police Chief has also reviewed this request and has no objection and recommends approval. If the Plan Commission approves the application, it will go forward to the Common Council for final approval.

As the CCC Executive Director Stephanie Hayes was unable to attend this meeting, Council Member Thome contacted her prior to the meeting with questions about the proposal. Per Petitioner Hayes, the primary use for the space will be for smaller events such as showers or art classes, and she does not believe any of these events would last past 10:00 p.m. She stated that temporary restroom units will be rented for use during events. Regarding the use of amplified music, Petitioner Hayes stated that this will not be allowed.

Commissioner Cain stated that she is willing to recommend approval to the Common Council if there is a designated serving area for alcohol that is located either in the rear yard or indoors, the area is manned during events, and that events will not be allowed to continue past 10:00 p.m.

Action:

A motion was made by Commissioner Strautmanis to recommend approval of the Outdoor Alcohol Beverage License at W63N627 Washington Avenue on the conditions that a bar service area will be designated in either the rear yard or indoors, the area will be staffed during events, and the events are not allowed to continue past 10:00 p.m. This motion was seconded by Council Member Thome and carried without a negative vote, with Vice Chairperson Burgoyne and Commissioner Kinzel excused.

CITY OF CEDARBURG

MEETING DATE: March 9, 2020

ITEM NO: 10. B.

TITLE: Consider request from Festivals of Cedarburg to close parking lot south of Community Gym for CedarBrew event on May 9, 2020 between 7:00 a.m. – 10:00 p.m.; and action thereon

ISSUE SUMMARY: Festivals of Cedarburg offered this information: CedarBrew has been located in the Community Gym for the past six year and they have outgrown the space. They hope to host more breweries this year which will also grow attendance. As a 501c3 non-profit organization, they rely on fundraisers to fulfill their mission. Hosting the CedarBrew event in the Community Center parking lot would be a cost effective and exciting change to this fundraiser. Although they have considered local parks and City Hall lawn as possible locations, it was ultimately decided that the Community Center parking lot would work best because it is paved and in a prime location.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS: N/A

INITIATED/REQUESTED BY: BJ Homayouni, Festivals of Cedarburg (262) 375-3891

FOR MORE INFORMATION CONTACT: City Administrator Mikko Hilvo (375-7917)

CITY OF CEDARBURG

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***Check Detail Register©**

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
34226	02/21/20	ADVANCED DISPOSAL-			
G 100-212000		ACCOUNTS PAYABLE	\$776.34	E100013992	DPW-ROLL OFF EXCHANGE-JANUARY 2020
		Total	\$776.34		
34227	02/21/20	AIRGAS USA LLC			
G 100-212000		ACCOUNTS PAYABLE	\$29.14	9968047896	DPW-MAINTENANCE PARTS
		Total	\$29.14		
34228	02/21/20	ALLIANCE TECHNOLOGY, LLC			
G 601-212000		ACCOUNTS PAYABLE	\$1,640.06	31515	CWRC-MANHOLE ADJUSTMENT
		Total	\$1,640.06		
34229	02/21/20	ASCENSION WISCONSIN AT WORK			
G 100-212000		ACCOUNTS PAYABLE	\$112.00	153555	PD-EMPLOYMENT SCREENING
G 100-212000		ACCOUNTS PAYABLE	\$34.00	153555	PD-HEARING SCREENING
		Total	\$146.00		
34230	02/21/20	AXON ENTERPRISE INC			
G 400-212000		ACCOUNTS PAYABLE	\$9,054.00	SI-1639960	PD-CRADLEPOINT+ 5YEAR NETCLOUD
		Total	\$9,054.00		
34231	02/21/20	BADGER BUS TOUR & TRAVEL			
G 100-212000		ACCOUNTS PAYABLE	\$180.00	125871	SRCTR-TOURS-ONEIDA CASINO
		Total	\$180.00		
34232	02/21/20	BAKER & TAYLOR AV PRE PROCESS			
G 260-212000		ACCOUNTS PAYABLE	\$50.26	H43825010	LIBR-PUBLICATIONS
		Total	\$50.26		
34233	02/21/20	BAKER & TAYLOR BOOKS			
G 260-212000		ACCOUNTS PAYABLE	\$50.00	20355095326	LIBR-FRIENDS DONATION
G 260-212000		ACCOUNTS PAYABLE	\$424.53	20355095326	LIBR-PUBLICATIONS
		Total	\$474.53		
34234	02/21/20	BEST HEATING & AIR			
G 100-212000		ACCOUNTS PAYABLE	\$286.14	18360	FD-REPAIR & MAINTENANCE
		Total	\$286.14		
34235	02/21/20	BEYER'S HARDWARE			
G 100-212000		ACCOUNTS PAYABLE	\$17.97	154583	PD-SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$14.39	154699	PD-SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$14.91	154725	COMPLEX-REPAIR & MAINTENANCE
G 100-212000		ACCOUNTS PAYABLE	\$9.25	154809	COMPLEX-REPAIR & MAINTENANCE
G 601-212000		ACCOUNTS PAYABLE	\$72.85	154824	CWRC-MAINTENANCE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$9.90	154875	COMPLEX-REPAIR & MAINTENANCE
G 601-212000		ACCOUNTS PAYABLE	\$46.78	154942	CWRC-MAINTENANCE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$12.12	154943	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$12.58	154958	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$92.69	154959	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$25.16	154966	DPW-MAINTENANCE PARTS

CITY OF CEDARBURG

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-212000		ACCOUNTS PAYABLE	\$29.68	155005	EM-MAINTENANCE SUPPLIES
		Total	\$358.28		
34236	02/21/20	BOBCAT OF JANESVILLE			
G 100-212000		ACCOUNTS PAYABLE	\$123.11	02-149965	DPW-MAINTENANCE PARTS
		Total	\$123.11		
34237	02/21/20	BURKE TRUCK & EQUIPMENT CO.			
G 100-212000		ACCOUNTS PAYABLE	\$553.25	26450	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$386.19	26571	DPW-MAINTENANCE PARTS
		Total	\$939.44		
34238	02/21/20	CEDAR PLACE APARTMENT			
G 100-212000		ACCOUNTS PAYABLE	\$308.00	CK REQ	REFUND OF DUPLICATE PAYMENT-INVOICE #13542
		Total	\$308.00		
34239	02/21/20	CEDARBURG LIGHT & WATER			
G 100-212000		ACCOUNTS PAYABLE	\$2,007.82	CK REQ	WTR IMPACT FEE-HOMES BY TOWNE-N81W5078 SANDHILL TRAILS
G 100-212000		ACCOUNTS PAYABLE	\$2,007.82	CK REQ	WTR IMPACT FEE-HOMES BY TOWNE-N37W8114 PRAIRIE VIEW CT
		Total	\$4,015.64		
34240	02/21/20	CERTIFIED LABORATORIES			
G 100-212000		ACCOUNTS PAYABLE	\$423.81	3835625	DPW-MAINTENANCE PARTS
		Total	\$423.81		
34241	02/21/20	CINTAS CORP			
G 100-212000		ACCOUNTS PAYABLE	\$163.24	5015923235	DPW-OPERATING
		Total	\$163.24		
34242	02/21/20	CINTAS CORPORATION			
G 100-212000		ACCOUNTS PAYABLE	\$144.65	4042232862	DPW-OPERATING
G 100-212000		ACCOUNTS PAYABLE	\$144.65	4042824650	DPW-OPERATING
		Total	\$289.30		
34243	02/21/20	COMPLETE OFFICE OF WISCONSIN			
G 100-212000		ACCOUNTS PAYABLE	\$69.42	583626	TREAS-OFFICE SUPPLIS
G 100-212000		ACCOUNTS PAYABLE	\$6.00	583626	CNTRL DUP.-OFFICE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$32.29	583626	CLERK-OFFICE SUPPLIES
		Total	\$107.71		
34244	02/21/20	CONVERGENT SOLUTIONS, INC.			
G 100-212000		ACCOUNTS PAYABLE	\$281.00	48762	PD-REPAIR & MAINTENANCE
		Total	\$281.00		
34245	02/21/20	COUNTY MATERIALS CORPORATION			
G 100-212000		ACCOUNTS PAYABLE	\$1,165.50	363868-00	DPW-STORM REPAIR & MAINTENANCE
		Total	\$1,165.50		
34246	02/21/20	CULLIGAN OF WEST BEND			
G 100-212000		ACCOUNTS PAYABLE	\$111.60	502X037654	PD-WATER SOFTNER

CITY OF CEDARBURG

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$111.60		
34247	02/21/20	DAN KRALL & CO. INC.			
G 100-212000		ACCOUNTS PAYABLE	\$580.00	66601	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$580.00	66602	DPW-MAINTENANCE PARTS
Total			\$1,160.00		
34248	02/21/20	EGELHOFF LAWNMOWER SERVICE			
G 100-212000		ACCOUNTS PAYABLE	\$43.70	26550	DPW-MAINTENANCE PARTS
Total			\$43.70		
34249	02/21/20	EMR, LLC			
G 100-212000		ACCOUNTS PAYABLE	\$1,595.96	9972	DPW-MAINTENANCE PARTS
Total			\$1,595.96		
34250	02/21/20	FASTENAL COMPANY			
G 100-212000		ACCOUNTS PAYABLE	\$12.59	WISAU11539	DPW-OPERATING
G 100-212000		ACCOUNTS PAYABLE	\$102.63	WISAU11554	DPW-OPERATING
G 100-212000		ACCOUNTS PAYABLE	\$434.40	WISAU11566	DPW-OPERATING
G 100-212000		ACCOUNTS PAYABLE	\$419.21	WISAU11569	DPW-OPERATING
Total			\$968.83		
34251	02/21/20	FIVE CORNERS DODGE			
G 100-212000		ACCOUNTS PAYABLE	\$220.00	62963	PD-REPAIR & MAINTENANCE
G 100-212000		ACCOUNTS PAYABLE	\$1,072.15	63230	PD-REPAIR & MAINTENANCE
Total			\$1,292.15		
34252	02/21/20	GALL PLUMBING, INC			
G 260-212000		ACCOUNTS PAYABLE	\$475.80	16569	LIBR-REPAIR
Total			\$475.80		
34253	02/21/20	GALLS, LLC-DBA LARK UNIFORMS			
G 100-212000		ACCOUNTS PAYABLE	\$92.95	014735411	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$112.98	014738638	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$31.22	014759791	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$64.99	014761385	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$182.85	014799259	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$76.99	014845384	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$209.47	014860556	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$16.97	014872601	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$7.32	014884694	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	(\$8.00)	014887909	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$95.98	014897091	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$125.40	014897224	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$41.90	014900934	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$18.12	014910975	PD-UNIFORMS
Total			\$1,069.14		
34254	02/21/20	HERMAN'S AUTO SERVICE			
G 100-212000		ACCOUNTS PAYABLE	\$35.00	1178	PD-REPAIR-CAR #4

CITY OF CEDARBURG

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$35.00		
34255	02/21/20	JOSEPH JACOBS			
G 100-212000		ACCOUNTS PAYABLE	\$120.00	20-005	BI-INSPECTIONS 2/14 & 2/17/20
Total			\$120.00		
34256	02/21/20	JOHNSON CONTROLS FIRE			
G 100-212000		ACCOUNTS PAYABLE	\$964.69	21429774	PD-SPRINKLER SYSTEM
Total			\$964.69		
34257	02/21/20	LANGE ENTERPRISES			
G 100-212000		ACCOUNTS PAYABLE	\$238.02	71758	BI-SUPPLIES-HOUSE TILES
Total			\$238.02		
34258	02/21/20	LAROSA LANDSCAPE COMPANY			
G 260-212000		ACCOUNTS PAYABLE	\$239.80	0005897-IN	LIBR-MAINTENANCE
Total			\$239.80		
34259	02/21/20	LEAGUE OF WI .MUNICIPALITIES			
G 400-212000		ACCOUNTS PAYABLE	\$400.00	CK REQ	ENG-MEMBERSHIP-2020
Total			\$400.00		
34260	02/21/20	MACQUEEN EQUIPMENT			
G 100-212000		ACCOUNTS PAYABLE	\$493.53	P13883	DPW-MAINTENANCE PARTS
Total			\$493.53		
34261	02/21/20	MATHESON TRI-GAS			
G 100-212000		ACCOUNTS PAYABLE	\$30.63	51583762	DPW-MAINTENANCE PARTS
Total			\$30.63		
34262	02/21/20	MULCAHY SHAW WATER, INC.			
G 601-212000		ACCOUNTS PAYABLE	\$310.00	322384	CWRC-EQUIPMENT
Total			\$310.00		
34263	02/21/20	NAPA AUTO PARTS			
G 100-212000		ACCOUNTS PAYABLE	\$3.89	5269-054318	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$32.08	5269-054948	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$98.96	5269-054950	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$18.50	5269-055519	DPW-MAINTENANCE PARTS
Total			\$153.43		
34264	02/21/20	NASSCO, INC.			
G 260-212000		ACCOUNTS PAYABLE	\$180.22	S2578339.00	LIBR-OPERATING
Total			\$180.22		
34265	02/21/20	NORTH CENTRAL LABORATORIES			
G 601-212000		ACCOUNTS PAYABLE	\$641.64	434950	CWRC-LAB SUPPLIES
Total			\$641.64		
34266	02/21/20	NORTHERN TOOL & EQUIPMENT			
G 100-212000		ACCOUNTS PAYABLE	\$299.95	44293020	DPW-MAINTENANCE PARTS

CITY OF CEDARBURG

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$299.95		
34267	02/21/20	OFFICE DEPOT			
G 100-212000		ACCOUNTS PAYABLE	\$212.79	2381909268	DPW-OFFICE SUPPLIES
Total			\$212.79		
34268	02/21/20	OLSEN'S PIGGLY WIGGLY			
G 100-212000		ACCOUNTS PAYABLE	\$31.25	38390	DPW-TRAINING
G 100-212000		ACCOUNTS PAYABLE	\$49.40	38603	ELECTION SUPPLIES
G 260-212000		ACCOUNTS PAYABLE	\$14.22	38605	LIBR-PROGRAM SUPPLIES
Total			\$94.87		
34269	02/21/20	OZAUKEE COUNTY CLERK OF			
G 100-212000		ACCOUNTS PAYABLE	\$150.00	CK REQ	PD-BOND DANIEL S. BAUMGARTNER
Total			\$150.00		
34270	02/21/20	PITNEY BOWES GLOBAL FINANCIAL			
G 100-212000		ACCOUNTS PAYABLE	\$18.56	1014966930	CLERK-OFFICE SUPPLIES-POSTAGE METER
Total			\$18.56		
34271	02/21/20	QUALITY STATE OIL CO.,INC.			
G 221-212000		ACCOUNTS PAYABLE	\$1,042.50	1778195	DPW-FUEL INVENTORY
G 221-212000		ACCOUNTS PAYABLE	\$4,952.00	1778196	DPW-FUEL INVENTORY
G 100-212000		ACCOUNTS PAYABLE	\$124.64	2863857	DPW-GAS & OIL
G 100-212000		ACCOUNTS PAYABLE	\$305.80	3894251	DPW-GAS & OIL
Total			\$6,424.94		
34272	02/21/20	R&B SUPPLY CO.,INC.			
G 100-212000		ACCOUNTS PAYABLE	\$466.80	74179	DPW-MAINTENANCE PARTS
Total			\$466.80		
34273	02/21/20	RICOH USA, INC			
G 100-212000		ACCOUNTS PAYABLE	\$105.82	5058729858	PD-COPIERS
Total			\$105.82		
34274	02/21/20	MOTION & CONTROL ENTERPRISES L			
G 100-212000		ACCOUNTS PAYABLE	\$81.01	Y34509-001	DPW-MAINTENANCE PARTS
G 100-212000		ACCOUNTS PAYABLE	\$376.49	Y34509-002	DPW-MAINTENANCE PARTS
Total			\$457.50		
34275	02/21/20	RYAN FITTING			
G 100-212000		ACCOUNTS PAYABLE	\$75.00	CK REQ	PD-SERVICE AWARD
Total			\$75.00		
34276	02/21/20	SHERWIN INDUSTRIES, INC.			
G 100-212000		ACCOUNTS PAYABLE	\$1,334.53	SC044401	DPW-STREET REPAIR & MAINTENANCE
Total			\$1,334.53		
34277	02/21/20	STATE OF WISCONSIN			
G 100-212000		ACCOUNTS PAYABLE	\$126.00	0120	PD-JANUARY 2020 TIME
Total			\$126.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
34278	02/21/20	SYMBIONT			
G 601-212000		ACCOUNTS PAYABLE	\$10,420.00	50260	HIGHLAND L.S. CONST. SERVICES
		Total	\$10,420.00		
34279	02/21/20	TIME WARNER CABLE			
G 100-212000		ACCOUNTS PAYABLE	\$419.75	2301	PD-VOICE
G 100-212000		ACCOUNTS PAYABLE	\$86.56	3501	REC-INTERNET CEDAR CREEK
G 100-212000		ACCOUNTS PAYABLE	\$434.00	4401	PD-INTERNET
G 100-212000		ACCOUNTS PAYABLE	\$835.26	4601	CH-INTERNET
		Total	\$1,775.57		
34280	02/21/20	TRANS UNION LLC			
G 100-212000		ACCOUNTS PAYABLE	\$50.00	01006371	PD-MONTHLY SERVICE
G 100-212000		ACCOUNTS PAYABLE	\$50.00	12906428	PD-MONTHLY SERVICE
		Total	\$100.00		
34281	02/21/20	TRANSUNION RISK & ALTERNATIVE			
G 100-212000		ACCOUNTS PAYABLE	\$50.00	428298	PD-JANUARY 2020 FEE
		Total	\$50.00		
34282	02/21/20	UNIFIRST CORPORATION			
G 100-212000		ACCOUNTS PAYABLE	\$51.55	096 1111993	PD-MAINTENANCE
G 100-212000		ACCOUNTS PAYABLE	\$51.57	096 1113089	DPW-OPERATING
G 100-212000		ACCOUNTS PAYABLE	\$53.07	096 1114164	DPW-OPERATING
G 601-212000		ACCOUNTS PAYABLE	\$78.35	096 1115263	CWRC-SAFETY
G 100-212000		ACCOUNTS PAYABLE	\$53.07	096 1115265	DPW-OPERATING
G 601-212000		ACCOUNTS PAYABLE	\$65.79	096 1115271	CWRC-SAFETY
		Total	\$353.40		
34283	02/21/20	VALU RITE CORPORATION			
G 100-212000		ACCOUNTS PAYABLE	\$1,125.00	CK REQ	ASSESSOR-COMM MAINTENANCE
G 100-212000		ACCOUNTS PAYABLE	\$866.66	CK REQ	ASSESSOR-COMM MAINTENANCE
		Total	\$1,991.66		
34284	02/21/20	VISUAL IMAGE PHOTOGRAPHY, INC.			
G 260-212000		ACCOUNTS PAYABLE	\$145.00	8125	LIBR-PUBLICATIONS
		Total	\$145.00		
34285	02/28/20	ADP, LLC			
G 100-212000		ACCOUNTS PAYABLE	\$466.56	551896693	PAYROLL PROCESSING
G 100-212000		ACCOUNTS PAYABLE	\$956.92	551897043	PAYROLL PROCESSING
G 100-212000		ACCOUNTS PAYABLE	\$550.24	551897554	PAYROLL PROCESSING
		Total	\$1,973.72		
34286	02/28/20	AT&T MOBILITY			
G 100-212000		ACCOUNTS PAYABLE	\$1,001.30	28728905110	PD-WIRELESS
		Total	\$1,001.30		
34287	02/28/20	AT&T			
G 601-212000		ACCOUNTS PAYABLE	\$316.21	26237576030	CWRC-TELEPHONE
G 100-212000		ACCOUNTS PAYABLE	\$234.46	26237576030	CH-TELEPHONE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 260-212000		ACCOUNTS PAYABLE	\$1,112.07	26237576030	LIBRARY-TELEPHONE
G 100-212000		ACCOUNTS PAYABLE	\$199.80	26237576030	DPW-TELEPHONE
G 100-212000		ACCOUNTS PAYABLE	\$240.62	26237576030	FD-TELEPHONE
		Total	\$2,103.16		
34288	02/28/20	BAKER & TAYLOR AUDIOBOOK PRE			
G 260-212000		ACCOUNTS PAYABLE	\$90.08	2035088663	LIBR-FRIENDS DONATION
		Total	\$90.08		
34289	02/28/20	BAKER & TAYLOR AV PRE PROCESS			
G 260-212000		ACCOUNTS PAYABLE	\$17.93	H43699280	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$121.33	H43913090	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$32.21	H43980490	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$221.02	H44004140	LIBR-PUBLICATIONS
		Total	\$392.49		
34290	02/28/20	BAKER & TAYLOR BOOKS			
G 260-212000		ACCOUNTS PAYABLE	\$320.82	2035075799	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$473.82	2035075799	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$140.00	2035075800	LIBR-FRIENDS DONATION
G 260-212000		ACCOUNTS PAYABLE	\$442.21	2035075801	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$82.91	2035075802	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$239.10	2035081663	LIBR-PUBLICATIONS
		Total	\$1,698.86		
34291	02/28/20	BIRCHWOOD SNOW & LANDSCAPE			
G 260-212000		ACCOUNTS PAYABLE	\$290.00	105711	LIBR-MAINTENANCE
		Total	\$290.00		
34292	02/28/20	BUSINESS CARD			
G 601-212000		ACCOUNTS PAYABLE	\$13.18	1764	CWRC-TRAINING
G 601-212000		ACCOUNTS PAYABLE	\$171.37	1764	CWRC-COMPUTER SUPPLIES
G 601-212000		ACCOUNTS PAYABLE	\$4.78	1764	CWRC-TRAINING
G 601-212000		ACCOUNTS PAYABLE	\$67.00	1764	CWRC-TRAINING
G 100-212000		ACCOUNTS PAYABLE	\$85.00	3367	TREAS-TRAINING
G 100-212000		ACCOUNTS PAYABLE	\$18.95	3367	SRCTR-TOUR TICKET
G 220-212000		ACCOUNTS PAYABLE	\$72.61	3413	POMS
G 220-212000		ACCOUNTS PAYABLE	\$170.36	3413	REC-SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	(\$1.00)	3413	PARKS-BOA FINANCE CHARGE REVERSAL
G 100-212000		ACCOUNTS PAYABLE	\$7.99	3413	PARKS-OFFICE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$511.56	5957	EM-MAINTENANCE
G 260-212000		ACCOUNTS PAYABLE	\$58.22	7141	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$1,035.90	7141	LIBR-VACUUMS
G 260-212000		ACCOUNTS PAYABLE	\$677.78	7141	LIBR-DONATION EXPENSES CRAFTS FOR KIDS
G 260-212000		ACCOUNTS PAYABLE	\$55.00	7141	LIBR-POSTAGE
G 260-212000		ACCOUNTS PAYABLE	\$39.32	7141	LIBR-SUPPLIES
G 260-212000		ACCOUNTS PAYABLE	\$644.35	7141	LIBR-TONER
G 260-212000		ACCOUNTS PAYABLE	\$363.49	7141	LIBR-SUPPLIES
		Total	\$3,995.86		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
34293	02/28/20	JON CENSKY			
G 100-212000		ACCOUNTS PAYABLE	\$5,842.72	20-0002	PLAN-FEBRUARY 2020
		Total	\$5,842.72		
34294	02/28/20	CITY OF FARMINGTON HILLS			
G 100-212000		ACCOUNTS PAYABLE	\$350.00	CK REQ	PD-TRAINING-ACTIVE ASSAILANT
G 100-212000		ACCOUNTS PAYABLE	\$175.00	CK REQ	PD-TRAINING-ACTIVE ASSAILANT
		Total	\$525.00		
34295	02/28/20	DEMCO			
G 260-212000		ACCOUNTS PAYABLE	\$66.63	6773457	LIBR-COMPUTER SUPPLIES
G 260-212000		ACCOUNTS PAYABLE	\$123.24	6773457	LIBR-SUPPLIES
		Total	\$189.87		
34296	02/28/20	FINDAWAY			
G 260-212000		ACCOUNTS PAYABLE	\$259.94	307732	LIBR-PUBLICATIONS
G 260-212000		ACCOUNTS PAYABLE	\$499.00	307734	LIBR-PUBLICATIONS
		Total	\$758.94		
34297	02/28/20	FOX VALLEY TECHNICAL COLLEGE			
G 100-212000		ACCOUNTS PAYABLE	\$50.00	TPB0000571	PD-TRAINING
		Total	\$50.00		
34298	02/28/20	GALLS, LLC-DBA LARK UNIFORMS			
G 100-212000		ACCOUNTS PAYABLE	\$26.06	014926500	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$160.95	014942627	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$95.90	014942628	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$83.71	014957469	PD-UNIFORMS
G 100-212000		ACCOUNTS PAYABLE	\$129.98	014992730	PD-UNIFORMS
		Total	\$496.60		
34299	02/28/20	GENERAL COMMUNICATIONS, INC.			
G 100-212000		ACCOUNTS PAYABLE	\$4,327.00	279644	PD-REPAIR & MAINTENANCE-RADARS
		Total	\$4,327.00		
34300	02/28/20	GHD SERVICES, INC			
G 350-212000		ACCOUNTS PAYABLE	\$391.50	1045831	PROFESSIONAL SERVICES-TIF #4
		Total	\$391.50		
34301	02/28/20	INTOUCH THERAPEUTIC MASSAGE LL			
G 100-212000		ACCOUNTS PAYABLE	\$225.00	CK REQ	EMPLOYEE WELLNESS-MASSAGES
		Total	\$225.00		
34302	02/28/20	JANI-KING OF MILWAUKEE			
G 260-212000		ACCOUNTS PAYABLE	\$933.24	MIL03200352	LIBR-MAINTENANCE
		Total	\$933.24		
34303	02/28/20	JOSEPH JACOBS			
G 100-212000		ACCOUNTS PAYABLE	\$300.00	20-006	BI-INSPECTIONS 2/20 & 2/21/20
		Total	\$300.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
34304	02/28/20	LAROSA LANDSCAPE COMPANY			
G 260-212000		ACCOUNTS PAYABLE	\$239.80	0005970-IN	LIBR-MAINTENANCE
		Total	\$239.80		
34305	02/28/20	MATHESON TRI-GAS			
G 601-212000		ACCOUNTS PAYABLE	\$254.32	20863602	CWRC-MAINTENANCE
		Total	\$254.32		
34306	02/28/20	MICHAEL MCNERNEY			
G 100-212000		ACCOUNTS PAYABLE	\$100.00	CERT REQ	PD-20 YR SERVICE AWARD
		Total	\$100.00		
34307	02/28/20	MUNICIPAL ENVIRONMENTAL GROUP			
G 601-212000		ACCOUNTS PAYABLE	\$1,268.30	1	CWRC-MEMBERSHIP 2020
		Total	\$1,268.30		
34308	02/28/20	NASSCO, INC.			
G 100-212000		ACCOUNTS PAYABLE	\$309.39	S2575781.00	PD-SUPPLIES
		Total	\$309.39		
34309	02/28/20	OFFICE DEPOT			
G 100-212000		ACCOUNTS PAYABLE	\$26.73	44266620500	DPW-OFFICE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$8.62	44266620500	ENG-OFFICE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$10.69	44266620500	ADMIN-OFFICE SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$4.19	44266675400	DPW-OFFICE SUPPLIES
		Total	\$50.23		
34310	02/28/20	OLIVER FIONTAR LLC			
G 350-212000		ACCOUNTS PAYABLE	\$9,239.89	574	TIF #4 - DRAW #30
G 350-212000		ACCOUNTS PAYABLE	\$18,380.00	575	TIF #4 - DRAW #30
		Total	\$27,619.89		
34311	02/28/20	OLSEN'S PIGGLY WIGGLY			
G 260-212000		ACCOUNTS PAYABLE	\$13.35	38597	LIBR-PROGRAM SUPPLIES CHILDREN'S PROGRAM
		Total	\$13.35		
34312	02/28/20	O-SUN COMPANY			
G 100-212000		ACCOUNTS PAYABLE	\$895.00	8390	PD-MAINENANCE
		Total	\$895.00		
34313	02/28/20	OZAUKEE ACE HARDWARE			
G 100-212000		ACCOUNTS PAYABLE	\$10.99	162246	COMPLEX-OPERATING
		Total	\$10.99		
34314	02/28/20	OZAUKEE ECONOMIC DEVELOPMENT			
G 100-212000		ACCOUNTS PAYABLE	\$1,500.00	2020	MEMBERSHIP DUES 2020
		Total	\$1,500.00		
34315	02/28/20	PACE ANALYTICAL SERVICES, INC.			
G 601-212000		ACCOUNTS PAYABLE	\$4,025.00	2012015403	CWRC-LAB SUPPLIES
G 601-212000		ACCOUNTS PAYABLE	\$3,079.10	2012015435	CWRC-LAB SUPPLIES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$7,104.10		
34316	02/28/20	PACKER FASTENER			
G 601-212000		ACCOUNTS PAYABLE	\$110.40	495057	CWRC-MAINTENANCE
Total			\$110.40		
34317	02/28/20	RYCHTIK WELDING,INC.			
G 601-212000		ACCOUNTS PAYABLE	\$381.50	57343	CWRC-MAINTENANCE
Total			\$381.50		
34318	02/28/20	SAM'S CLUB DIRECT			
G 220-212000		ACCOUNTS PAYABLE	\$325.54	5861	REC-SUPPLIES-EASTER EGG HUNT
Total			\$325.54		
34319	02/28/20	MARY SHEFFIELD			
G 100-212000		ACCOUNTS PAYABLE	\$2,343.50	CK REQ	ED-FEBRUARY 2020
Total			\$2,343.50		
34320	02/28/20	SHORT ELLIOTT HENDRICKSON INC			
G 100-212000		ACCOUNTS PAYABLE	\$657.55	381993	ENG-PROFESSIONAL SERVICES
Total			\$657.55		
34321	02/28/20	STEINIG TAL KENNEL, LLC			
G 100-212000		ACCOUNTS PAYABLE	\$950.00	1524	PD-K9 CERTIFICATION
Total			\$950.00		
34322	02/28/20	STREICHER'S POLICE EQUIPMENT			
G 100-212000		ACCOUNTS PAYABLE	\$109.99	11413205	PD-UNIFORMS
Total			\$109.99		
34323	02/28/20	SYMBIONT			
G 601-212000		ACCOUNTS PAYABLE	\$3,780.00	50219	CWRC-PHOSPHORUS PLAN
Total			\$3,780.00		
34324	02/28/20	PUBLIC SAFETY EQUIPMENT LLC			
G 100-212000		ACCOUNTS PAYABLE	\$273.00	7690	PD-MAINTENANCE
Total			\$273.00		
34325	02/28/20	TIME WARNER CABLE			
G 100-212000		ACCOUNTS PAYABLE	\$134.98	0101	EM-INTERNET-JANUARY
G 100-212000		ACCOUNTS PAYABLE	\$134.98	0101	EM-INTERNET-FEBRUARY
G 100-212000		ACCOUNTS PAYABLE	\$1,026.50	6601	CH-INTERNET
G 240-212000		ACCOUNTS PAYABLE	\$134.98	7801	POOL-INTERNET
Total			\$1,431.44		
34326	02/28/20	TIRES UNLIMITED AUTOMOTIVE			
G 100-212000		ACCOUNTS PAYABLE	\$595.96	18245	PD-TIRES 2014 INTERCEPTOR UTILITY
G 100-212000		ACCOUNTS PAYABLE	\$584.00	19658	PD-TIRES 2014 INTERCEPTOR UTILITY
Total			\$1,179.96		
34327	02/28/20	UNIFIRST CORPORATION			
G 601-212000		ACCOUNTS PAYABLE	\$78.35	096 1116324	CWRC-SAFETY

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-212000		ACCOUNTS PAYABLE	\$104.19	096 1116333	COMPLEX-SUPPLIES
G 100-212000		ACCOUNTS PAYABLE	\$55.50	096 1116334	COMPLEX-SUPPLIES
		Total	\$238.04		
34328	02/28/20	VISUAL IMAGE PHOTOGRAPHY, INC.			
G 260-212000		ACCOUNTS PAYABLE	\$195.00	8161	LIBR-PUBLICATIONS
		Total	\$195.00		
34329	02/28/20	W.H. JACKLIN, INC.			
G 100-212000		ACCOUNTS PAYABLE	\$624.56	33475	PD-REPAIR & MAINTENANCE
		Total	\$624.56		
34330	02/28/20	WE ENERGIES			
G 100-212000		ACCOUNTS PAYABLE	\$161.22	045	BOY SCOUT HOUSE
G 100-212000		ACCOUNTS PAYABLE	\$594.11	082	FD
G 601-212000		ACCOUNTS PAYABLE	\$10.85	176	SEWER - DORCHESTER #4
G 100-212000		ACCOUNTS PAYABLE	\$161.86	213	GIRL SCOUT HOUSE
G 601-212000		ACCOUNTS PAYABLE	\$13.52	229	SEWER - EVERGREEN #7
G 601-212000		ACCOUNTS PAYABLE	\$175.48	296	SEWER - PARK LANE CONTROL BLDG
G 240-212000		ACCOUNTS PAYABLE	\$24.65	384	POOL
G 601-212000		ACCOUNTS PAYABLE	\$416.58	423	SEWER - PARK LANE CWRC
G 100-212000		ACCOUNTS PAYABLE	\$1,049.33	425	GYM
G 260-212000		ACCOUNTS PAYABLE	\$777.03	477	LIBRARY
G 100-212000		ACCOUNTS PAYABLE	\$44.95	495	DPW - ELECTRIC
G 100-212000		ACCOUNTS PAYABLE	\$110.02	522	EM
G 100-212000		ACCOUNTS PAYABLE	\$836.14	610	PD
G 100-212000		ACCOUNTS PAYABLE	\$999.01	666	LINCOLN BLDG
G 601-212000		ACCOUNTS PAYABLE	\$10.79	804	SEWER - KENZIE #11
G 601-212000		ACCOUNTS PAYABLE	\$10.85	866	SEWER - KEUP #10
G 601-212000		ACCOUNTS PAYABLE	\$38.74	928	SEWER - GARFIELD #9
G 601-212000		ACCOUNTS PAYABLE	\$17.35	943	SEWER - HIGHLAND #8
G 100-212000		ACCOUNTS PAYABLE	\$834.45	952	CH
G 100-212000		ACCOUNTS PAYABLE	\$1,561.10	957	DPW FACILITY
G 100-212000		ACCOUNTS PAYABLE	\$920.40	971	FD
G 240-212000		ACCOUNTS PAYABLE	\$9.57	991	POOL
G 100-212000		ACCOUNTS PAYABLE	\$29.01	994	PD
		Total	\$8,807.01		
34331	02/28/20	WISCONSIN STEAM CLEANER			
G 601-212000		ACCOUNTS PAYABLE	\$2,950.40	53758	CWRC-MAINTENANCE
		Total	\$2,950.40		
34332	02/28/20	WORLD TRADE PRESS			
G 260-212000		ACCOUNTS PAYABLE	\$440.00	INV671582	LIBR-PUBLICATIONS
		Total	\$440.00		
34333	02/28/20	WVRC			
G 100-212000		ACCOUNTS PAYABLE	\$89.80	318356	PD-K-9
		Total	\$89.80		

CITY OF CEDARBURG
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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		111300 PWSB Checking	\$145,776.43		

Fund Summary

111300 PWSB Checking

100 GENERAL FUND	\$59,524.67
220 RECREATION PROGRAMS FUND	\$568.51
221 FUEL SYSTEM - WASH BAY	\$5,994.50
240 SWIMMING POOL FUND	\$169.20
260 LIBRARY FUND	\$11,584.62
350 TIF DISTRICT FUND #4	\$28,011.39
400 CAPITAL IMPROVEMENTS FUND	\$9,454.00
601 WATER RECYCLING CENTER	\$30,469.54
	<hr/>
	\$145,776.43

CITY OF CEDARBURG
TRANSFER LIST
'2/21/2020-3/4/2020

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
2/24/2020	\$27,308.94	Light & Water-January charges
2/24/2020	\$8,215.48	Light & Water-January charges
2/24/2020	\$1,609.36	Light & Water-January charges
2/28/2020	\$1,440,000.00	Depository Trust-3/1/2020 debt payments
2/28/2020	\$160,706.25	Depository Trust-interest on debt payments
2/26/2020	\$218,000.00	PWSB Payroll
2/27/2020	\$7,681.54	Health Savings Accounts-contributions for 2/9/2020-2/22/2020
2/27/2020	\$1,900.89	ICMA-contributions for 2/9/2020-2/22/2020
2/27/2020	\$4,293.76	North Shore Bank-contributions for 2/9/2020-2/22/2020
2/27/2020	\$412.50	Police Union-contributions for 2/9/2020-2/22/2020
2/27/2020	\$1,330.58	State of Wisconsin-child support
2/28/2020	\$113,028.39	WRS-January remittance
3/2/2020	\$369.50	Light & Water-February charges
3/4/2020	\$2,765.76	Light & Water-February charges
	<u>\$1,987,622.95</u>	

PWSB PAYROLL CHECKING ACCOUNT		
2/28/2020	\$156,822.05	Payroll for 2/9/2020-2/22/2020
2/28/2020	\$64,607.38	Payroll taxes for 2/9/2020-2/22/2020
	<u>\$221,429.43</u>	

PWSB MONEY MARKET		
2/24/2020	\$528,751.62	PWSB Checking-dept payments
2/27/2020	\$1,440,000.00	PWSB Checking-dept payments
	<u>\$1,968,751.62</u>	



City of Cedarburg

City Administrator's Report

March 5, 2020

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — Director Wiza is working on the annual Stormwater report.

A preconstruction meeting was held for the Cedarburg Trails Condominiums and construction is scheduled to begin in the next few weeks. One-half of Evergreen Blvd will be closed to allow for early construction work.

A permit was renewed for Tesinc to install fiber-optic cabling beginning April 1.

Bid opening for the 2020 Street & Utility project took place on Tuesday. The Sidewalk Program bids will be opened on March 10.

The Public Works crew has been helping with forestry work during the mild weather. David Schwantes has moved to crewperson and the Department is advertising for an arborist/crewperson.

Library— Director Pierschalla attended the Public Library Association Conference in Nashville, TN last week. The March/April/May edition of Library Links is available.

Parks, Recreation & Forestry— The Summer Activity Guide was posted to the City website on Wednesday. The Department is interviewing for summer park staff. The office computers are being upgraded to Windows 10 to be compatible with new software.

Water Recycling Center—Superintendent Hackert attended a Wastewater Operator Association meeting in Port Washington today. The Department is televising sewer lines until the weather warms up.

Treasurer— The Department is working with the auditors this week.

Senior Center— Volunteer Senior van drivers are needed for four-hour shifts.

The Senior Center Rummage, Bake and Craft Sale will be held on March 19-20, 2020.

Police— The Department is hosted a training on Less Than Lethal Weapons involving a bolo device. Officers attended from as far away as Canada.

Light & Water—The Utility is working with their auditors this week. The Utility will be advertising for a lineman, entry level office associate and a reclassified accounting position within the next 30 days.

Clerk—There was a 24% turnout for the Spring Primary Election. A new City Clerk will begin employment on Monday, March 9.

Administrator— Monday, I attended a ribbon cutting for the new office of Ansay & Associates; Tuesday, I had a meeting with the EPA regarding the work that is needed on the Amcast site; and today I am at CVMIC.

Respectfully submitted,

Mikko Hilvo
City Administrator

2020 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Single Family	2	2											4
Assessory Building	1	1											2
Addition/Alteration	17	14											31
Commercial Additions/Alterati	1	2											3
Razing	1												1
Heat/Vent	18	18											36
Signs	3	2											5
Plumbing	32	33											65
Electrical	41	31											72
Occupancy	7	6											13
TOTAL VALUE TO CITY	1,738,991	3,658,133											5,397,124
INSPECTIONS													
JOE JACOBS	8	10											18
MICHAEL BAIER	187	263											452

CITY OF CEDARBURG

MEETING DATE: March 9, 2020

ITEM NO: 13. F.

TITLE: Consider possible award of Engineering Services contract for the Highway 60 Business Park; and action thereon.

ISSUE SUMMARY: The Concord Group worked with City staff to develop a request for proposals (RFP) for engineering design services to develop the Highway 60 Business Park. The engineering services are extensive and include the extension of sanitary sewer, watermain, and storm sewer to and through the business park, design of a water pressure booster pump station, modifications to the Sheboygan Road lift station, State Highway 60 improvements, site grading, storm water ponds, land survey, easement acquisition, design of internal roads, sidewalks, street lighting, gas service, fiber optic cabling, State agency permitting, and wetland mitigation.

Proposals were received from Ruekert and Mielke, Graef, and R.A. Smith. Staff will be reviewing these in detail and will have a recommendation for the March 9th Common Council meeting.

STAFF RECOMMENDATION: Staff will provide an evaluation of the engineering proposals at the Council meeting.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Overall business park development cost is estimated at \$8.2 million.

ATTACHMENTS: Proposals will be available at the meeting.

INITIATED/REQUESTED BY:

FOR MORE INFORMATION CONTACT: Tom Wiza 262-375-7610
Dale Lythjohan 262-375-7650
Mikko Hilvo 262-375-7917