

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
MONDAY NOVEMBER 29, 2021 – 7:30 P.M.**

REVISED AGENDA – MEETING ACCESS VIA ZOOM

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, November 29, 2021 at 7:30 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us- akletzien@ci.cedarburg.wi.us

PLEASE NOTE CHANGE IN START TIME

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Rick Verhaalen, Robert Simpson, Barbara Lythjohan, Kristen Burkart and Patricia Thome
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – November 8, 2021 Common Council Minutes*
8. NEW BUSINESS
 - A. Discussion and possible action on Ordinance No. 2021-22 levying property taxes on the General, Debt Service, Special Revenue, and Capital Improvement Funds for fiscal year 2022*
 - B. Discussion and possible action on Ordinance No. 2021-23 appropriating the necessary funds for the operation of the Government and Administration of the City of Cedarburg for fiscal year 2022*

- C. Discussion and possible action on Ordinance No. 2021-24 appropriating the necessary funds for the 2022 Capital Improvement Budget*
- D. Discussion and possible action on Ordinance No. 2021-25 establishing the user fee schedule and appropriating the necessary funds for the Sewerage Fund for the operation of the Waste Recycling Center for fiscal year 2022*
- E. Discussion and possible action on Ordinance No. 2021-26 appropriating the necessary funds for the operation of the Special Revenue Funds and adopting the indicated budgets for fiscal year 2022*
- F. Discussion and possible action on Ordinance No. 2021-27 amending Section 10-1-15(b) of the Code of Ordinances to authorize the placement of a stop sign for westbound traffic on Quail Lane at the intersection with Washington Avenue (Public Works & Sewerage Commission 11/11/21)*
- G. Discussion and possible action on Ordinance No. 2021-28 amending Section 10-1-16(b) of the Code of Ordinances to authorize the placement of yield signs for new street intersections in Fairway Village and Hidden Grove Subdivisions (Public Works & Sewerage Commission 11/11/21)*
- H. Discussion and possible action on Ordinance No. 2021-20 creating new Aldermanic District Boundaries*
- I. Discussion and possible action on contract award for CDBG Grant ADA Upgrade project*
- J. Discussion and possible action on request for ARPA funds to replace 4 self-checkout stations at Cedarburg Public Library*
- K. Discussion and possible action on the use of American Rescue Plan (ARPA) funds*
- L. Discussion and possible action on Mayoral appointment of Andrew (A.J.) Hester to Public Works & Sewerage Commission
- M. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2022 for Emily A. Pape
- N. Discussion and possible action on payment of bills dated 10/30/2021 through 11/20/2021, transfers for the period 11/11/2021 through 11/19/2021 and payroll for period 10/31/2021 through 11/13/2021*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens**

B. Comments and announcements by Council Members

C. Mayor's Report

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information.

City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

11/29/21 adk

PLEASE NOTE:

**For the November 29, 2021
Common Council Meeting -
Please email your request to join
the meeting to:
akletzien@ci.cedarburg.wi.us**



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

PLEASE NOTE:

For the November 29, 2021

Common Council Meeting -

**Please email your request to join
the meeting to:**

akletzien@ci.cedarburg.wi.us



**CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 –
FOR STAFF & BOARD MEMBERS**

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
November 8, 2021**

**CC20211108-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, November 8, 2021 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Acting Mayor Patricia Thome called the meeting to order at 7:00 p.m.

Roll Call: Present - Council Members Sherry Bublitz, Jack Arnett, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan

Excused - Mayor Michael O’Keefe, Council Member Kristin Burkart

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, City Clerk Tracie Sette, Parks, Recreation, and Forestry Director Danny Friess, Director of Engineering and Public Works Mike Wieser, Captain Michael McNerney, Library Director Linda Pierschalla, Water Recycling Center Lead Operator Dennis Grulkowski, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Acting Mayor Thome’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

Council Member Thome stated that as Acting Mayor, she would retain her right to vote as Council Member of the 6th Aldermanic District.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to approve the October 25, 2021 Common Council minutes. Motion carried without a negative vote with Council Member Burkart excused.

PUBLIC HEARING – PRESENTATION ON PROPOSED 2022 CITY BUDGET

Acting Mayor Thome declared the public hearing open at 7:02 p.m. for the presentation on the proposed 2022 City Budget.

City Administrator Hilvo presented the proposed 2022 City Budget as follows:

- The total increase in the levy is \$393,643; 6.3% increase;

- The 2021 growth allowed for a levy increase of \$239,000, which would keep the same rate; the levy limit will allow an increase of \$834,349, or an additional \$349,067 over what is currently proposed;
- The assessed value increased from \$1,356,239,540 to \$1,387,914,930, which is a \$31,675,390 increase, or 2.3%;
- The largest levy increase is in the TIF District. TIF District increase is \$18,931; 21.6%.

Major General Fund changes from 2020:

- Expenditures:
 - General Government increased (\$249,581); (7.92%);
 - Public Safety increased \$248,210; 5.37%;
 - Engineering/Public Works increased \$6,765; 0.24%;
 - Parks, Recreation & Forestry increased \$31,879; 3.3%;
 - Library increased \$6,095; 0.56%;
 - Debt Service decreased (\$268,330); (11.66%);
 - TIFs decreased (\$5,200,246); (73.1%).
- Individual Departmental increases and decreases were reviewed; summary of changes include:
 - 3% COLA salary increase for City Employees. 2.25% increase for Police and Police Union employees per union contract.
 - Health insurance premium increase of 8.43% for a \$3,000/\$6,000 high deductible plan. This is an increase of \$1,000 for single and \$2,000 for family contribution from employees towards their deductible. An employee can remain at the \$2,000/\$4,000 deductible and pay 8% of their premium. The increase for the lower deductible is 19.43% which is offset by employee's contribution towards the premium. Police Department sworn personnel will remain at the \$2,000/\$4,000 deductible with no premium contribution per union contract.
 - City Administration - increased per renewed contract.
 - Clerk's budget – increased due to more elections in 2022.
 - Assessor Services – use of fund balance for revaluation.
 - Finance/Treasurer's Office – slight increase for salaries and benefits. Savings from hiring part-time employee for accounts payable.
 - Police Station Administration - increase for salary and benefits; sick payout for Chief upon retirement.
 - Police Patrol - increase for salary and benefits.
 - The Fire Department - budget increased for an additional full-time staff. The Department will have a part-time Chief, full-time Fire Inspector/Firefighter/AEMT, full-time Deputy Chief, and 1 full-time Firefighter/AEMT. An additional Firefighter/AEMT is budgeted to start in July 2022.
 - Building Inspection - budget increased for salary and benefits.
 - Engineering/Public Works - Sick payout for retired City Engineer was budgeted in 2021. No retirements in 2022, resulting in a decrease to the budget.
 - Public works - budget is increasing for the addition of one (1) full-time Crew Member to accommodate ongoing growth in the City.
 - Parks, Recreation & Forestry - budget increased for salary and benefits. Additional increase in salaries based on position changes within the Public Works/Parks Departments.

- Recreation Programs – Recreation fund will be used to pay for any pool, some general parks and forestry fund increases, and fixing Zuenert Park tennis courts. Amount of fund balance used in 2022 will be \$69,727. Recreation fund balance at the end of 2022 is expected to be \$40,273.
- Library Services – Library will use fund balance in 2022 to offset increases. Amount of fund balance use will be \$15,791. Library fund balance at the end of 2022 is expected to be \$15,766.
- Water Recycling Center – an increase of \$1.00/1,000 gallons is proposed to the sewer use rate. Fund balance at the end of 2022 is expected to be \$18,823,320.
- Initial Department budget requests removed from the budget:
 - Library Capital Fund – removed \$7,500 for server room A/C.
 - Fire Department Capital Improvements – removed \$70,000 from Station #1 and \$50,000 from Station #2 floors.
 - Police Department – removed \$20,000 for interior/exterior painting; use ARPA funds for one patrol vehicle.
 - Parks, Recreation & Forestry Department - \$40,000 for Zeunert tennis court repairs and \$29,727 for parks and pool salary and benefits increases. (Utilizing Rec Program Funds)
- Revenues:
 - Property Taxes increased \$393,643; 6.3%;
 - Intergovernmental Revenues increased \$15,573; 1.08%
 - State Transportation Aid is increasing by \$30,297. All other revenues remain the same or have slight increases/decreases;
 - Regulation and Compliance decreased (\$18,254); (5.13%)
 - Liquor, Beer, Direct Seller, Cigarette, Operator, Bicycle, Dog, Cat, Cable TV, Weights and Measures licenses. Building, Electrical, Plumbing, Heating, Occupancy Permits. No major changes;
 - Law and Order Violations increased \$1,970; 1.89%;
 - Public Charges for Services decreased (\$18.254); (5.13%);
 - Intergovernmental Charges increased \$37,566; 12.95%;
 - Town shared costs of Fire Department Operating Budget is increasing by \$37,030 for increases in full-time EMS staffing;
 - Commercial Revenues decreased (\$47,022); (16.04%)
 - Interest investment income is decreasing by \$40,000.
- Proposed use of Fund Balance for 2022 is \$72,500 for revaluation (funds have been specifically assigned to this during the last 10 years.)
 - The total estimated Fund Balance at the end of 2021 is \$3,315,024; minimum required unassigned fund balance per City policy is \$2,035,229; maximum unassigned fund balance per City policy is \$3,561,651. Proposed ending fund balance 2022 (unassigned) \$2,752,407.

Capital Improvement Fund – Five (5) Year Funding Plan:

- The levy is decreasing by 0.3% in 2022;
- The capital improvement fund levy is 14.51% of the total levy;

- Full amount needs to be levied to fund purchase/projects rather than keeping it consistent from year to year and avoiding any expenditure restraint issues;
- Public Works makes up majority of the Capital Improvement projects with an estimated 2022 allocation of \$1,604,186. In 2022 Parks, Recreation and Forestry budget allocation is \$731,530 which includes projects that are fundraised for.

Tax Incremental Districts:

- The TIF Levy has increased from \$62 in 2017 to \$106,708 in 2022. The Levy is based on a State formula that requires levying for the following TIF's.
- TID No. 3 – Mill and Washington Development – Site is proposed to add value in January 2022 after completion of Townhomes; no payment on value added until 2023.
- TID No. 4 – Amcast Remediation – No increment in 2021. Expenditures for 2022 are estimated at \$607,060 with an ending fund balance of negative \$716,777 at the end of the year.
- TID No. 5 – Arrabelle Development – Proposed tax increment is budgeted at \$232,482 with a developer's incentive payment of \$236,283 in 2022.
- TID No. 6 – Hwy 60 Business Park – Real Estate Taxes are estimated at \$21,922 in 2022 and proceeds from borrowing at \$1,061,000. TIF district debt payments are paid through borrowing proceeds for the next two years.

Debt Service:

- The debt service levy is increasing \$64,708 (3.4%) for a total levy of \$1,982,178.
- Equalized Tax Rate is \$1.24/\$1,000 of value (based on current debt).
- The City has \$22,185,000 in outstanding debt at the end of 2021.
- Borrowing in 2022
 - Building Inspection – borrowing \$160,000 for A/C unit replacement.
 - Public Works – borrowing \$230,000 for plow truck.

Special Revenue Funds:

- Cemetery is projected to end 2021 with an increase of \$11,605 to the fund balance. 2022 budget proposes to utilize \$22,551 of fund balance. Estimated fund balance for the end of the year 2022 is \$309,293;
- Room tax revenue decreased considerably in 2020 with a slight increase in 2021. It is expected to increase to normal annual level for 2021. Amount expected in 2022 is \$60,000. \$57,000 is given to the Chamber for Tourism, Promotion, and Development. The City keeps \$3,000 for administrative fees;
- Recreation Programs are expected to end the year with an increase of \$40,784 to the fund balance. Use of \$69,727 of fund balance is budgeted for 2022 to cover tennis court repairs and transfer of funds to the swimming pool and general fund. Ending fund balance for 2022 is proposed at \$81,883;
- Swimming Pool is proposed to have no increase in the levy. It will remain at \$69,216 for 2022 due to use of Rec Program fund balance;
- Park sub-divider deposit fund – \$120,000 use of impact fees is budgeted for 2022 for the construction of Baehmanns Park. Estimated fund balance for the end of the year 2022 is \$356,569.

Special Revenue Fund – Library:

- The Library is the largest tax supported special revenue fund.
- The 2022 proposed levy is \$771,194; 1.69%.
- Revenues are increasing by \$45,597; 4.21%.
- Expenditures are increasing by \$6,095; 0.56%.
- A fund balance decrease of \$7,808 is projected for 2022.
- Remaining fund balance of \$58,825 is estimated at the end of 2022.
- The levy is increasing by \$13,000 for the cost of operations for the year, to help sustain the fund balance.
- Capital projects for the Library have been included in the 7-year Capital plan to maintain the building.

Internal Service – Risk Management:

- Accounts for all insurance costs of the City.
- Revenues are transfers from other funds, dividend income and insurance and wage recoveries decreasing by 3.9%.
- Expenditures are premiums and claims, legal fees associated with claims increased by 3.34%.

Water Recycling Center:

- The Water Recycling Center is not supported by taxes but user fees.
- New rates were established for 2022 to help fund the collection and equipment replacement funds to reduce borrowing in the future.
- The flow rate charge is increasing to \$8.55/1,000 gallons. This is a \$1.00/1,000 gallon increase.
- The holding tank and septage hauler fees are increasing slightly, \$9.25/1,000 gallons and \$51.00/1,000 gallons respectively.
- The monthly connection fee is remaining the same at \$15/month.
- Total Revenues: \$3,698,976; increasing by \$436,316 (11.80%).
- Total Expenditures: \$3,072,243; increasing by \$144,493 (4.70%).
- Projected Fund Balance at the end of 2022 is \$7,508,179.29.

Council Member Verhaalen asked if the Intergovernmental charge of \$37,566 is guaranteed. City Administrator Hilvo confirmed that the Town of Cedarburg has budgeted for this increase for Fire/EMS protection.

There was no public comment.

Motion made by Council Member Verhaalen, seconded by Council Member Simpson, to close the public hearing. Motion carried without a negative vote with Council Member Burkart excused.

NEW BUSINESS

DISCUSSION ONLY TO PROVIDE FEEDBACK ON THE REVISED DEVELOPMENT PLAN FOR NEW SUBDIVISION LOCATED AT 6660 SUSAN LANE

City Planner Censky recalled that the Common Council provided feedback to the applicant at the September 27 Council meeting regarding this side-by-side residential project to help him decide whether to pursue annexation. While the Council generally supported the concept plan regarding housing style, density and the looped road pattern with a future connection to the east and the main entrance boulevard from Susan Lane, the Council asked that the two buildings at the north end of the woods be removed and that the road be shifted away from the northwest corner to better protect the woods in that area. Having made those changes, the applicant wants to make sure they meet with the Council's satisfaction before pursuing annexation. With the removal of the two structures, the project will now consist of 35 side-by-side ranch style buildings (70 units) down from the original proposal of 37 buildings (74 units). The project is now proposed at a density of 1.75 units per gross acre, 2.0 units per net acre, exclusive of the quarry.

Planner Censky outlined additional comments that were offered by staff:

- The identified wetlands will need to be dealt with as we proceed through the approval process.
- Fire hydrants shall be placed according to City Ordinances.
- The road construction shall be adequate to support the weight of fire department apparatus.
- The roadway turning radius shall be adequate to allow for easy access for fire apparatus.
- Fencing should be considered around the pond.
- Introduce a road connection along the east side of the circle for a future road.
- Each side of the entrance boulevard shall be 24' face to curb
- Roadway width for private roads is to be 28' curb face to curb face
- Consider moving entrance road to the east to line up with the existing drive.
- The static groundwater level should be monitored to determine the ultimate water level of the quarry.
- A note shall be included in the private covenants to alert all future owners within this project that the depth of the quarry exceeds that which our emergency dive time is rated for.

City Planner Censky stated that if the Common Council agrees with these revised plans, the applicant will submit his annexation petition and, in accordance with the Zoning Code, the site will temporarily be placed in the Rs-1 Single-Family Zoning District until permanent zoning is established. Following that, the next step in the process will have the applicant pursuing Use Plan amendment to establish the appropriate classification for the project and rezoning to the permanent zoning specific to the project.

Acting Mayor Thome stated that she appreciated that Kingsway Homes worked with the City to get to this point and the development will be a great addition to the community.

In answer to Council Member Verhaalen's question, Craig Caliendo stated that they will start preparing the site in early spring with the first building started at the end of summer or early fall.

In answer to Council Member Thome's question, Craig Caliendo stated that temporary fencing around the construction areas will protect the woods from any damage.

Access and entry points were discussed by the Developer and Common Council.

Council Member Bublitz stated that before the City continues to develop this area of the City, the City needs to work with the County and address the speed limit on the north end of Sheboygan Road.

Council Member Simpson agreed that the speed needs to be addressed in this area for pedestrian safety.

It was the consensus of the Common Council to approve the revised development plan for the new subdivision located at 6660 Susan lane, and they thanked the developer for working with the City.

DISCUSSION AND POSSIBLE ACTION ON PROPOSED 2022 CITY BUDGET

City Administrator Hilvo explained that the proposed tax rate is \$8.04 which is a \$0.17 increase from 2021, with Public Safety and Public Works remaining as the priorities for 2022.

Council Member Verhaalen explained that he is against borrowing \$150,000 and a \$0.17 increase. The City needs to hold the line; it is not a valid excuse that others are not holding the line.

Council Member Arnett explained that most of the increases are for the people. The fund balance range is good. The debt is at its peak now and the City is working on lowering it. Given the current environment and the cost of inflation he supports the budget.

Council Member Bublitz approved of the budget and is looking forward to joining the State Insurance Plan. She opined that as much as possible was removed from the budget. Council Member Bublitz expressed appreciation for the work done through the Finance Committee. She thanked City Administrator Hilvo and Finance Director/Treasurer Mertes, along with Department Heads and Staff for their hard work on the budget.

Council Member Arnett asked if it would be possible to borrow from the Water Recycling Fund for the air conditioning at City Hall and pay ourselves back? City Attorney Herbrand stated that he will research this option.

Chris Seward, W71 N396 Cedar Pointe Avenue, urged the Common Council to continue funding tree replacements, as his neighborhood has been decimated from lost ash trees due to Emerald Ash Borer disease.

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to approve the proposed 2022 City Budget. Motion carried without a negative vote with Council Member Burkart excused.

Council Member Thome thanked City Administrator Hilvo, Finance Director/Treasurer Mertes, Staff and Department Heads for their great work on this year's budget.

DISCUSSION AND POSSIBLE ACTION ON MAYOR APPOINTMENT OF KASSANDRA BARTELME TO LIBRARY BOARD

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to approve Mayor O'Keefe's appointment of Kassandra Bartelme to the Library Board. Motion carried without a negative vote with Council Member Burkart excused.

DISCUSSION AND POSSIBLE ACTION ON AWARD OF ENGINEERING DESIGN CONTRACT FOR THE 2022 STREET AND UTILITY PROJECT

Engineering and Public Works Director Wieser explained that staff requested proposals from a total of five engineering consulting firms for design of the 2022 Street and Utility Project. A detailed Request for Proposal (RFP) was sent to each firm, and the scope of work has been well defined. Four firms submitted responsive proposals, and the lowest overall fee for service was submitted by Kapur. This project includes the reconstruction of Highland Drive from Spring Street to Columbia Road, Jefferson Avenue from Bridge Road to end of road, Susan Lane from Washington Avenue to 350' west of Susan Court (cost share with the Town of Cedarburg), Thornapple Lane from Keup Road to the City limits, and the Sheboygan Road sidewalk connection. The fees submitted included a lump sum price for a property survey for W51 N664 Highland Drive to determine ownership of the rock wall. This price for the property survey is a separate line item and can be removed from the contract.

Council Member Verhaalen expressed concern for the timing of repaving Susan Lane considering that the road will be used by heavy trucks for a new development. Council Member Bublitz stated that the road is in need of repair.

In answer to City Administrator Hilvo's question, Director Wieser stated that he could include this road work in the asphalt repair program in the fall, rather than this spring project.

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to award the engineering design contract to Kapur based on their low fee of \$39,600 including the property survey. Motion carried without a negative vote with Council Member Burkart excused.

DISCUSSION ONLY ON ORDINANCE NO. 2021-20 NEW ALDERMANIC DISTRICTS

City Administrator Hilvo explained that as a result of the 2020 Census, new City Aldermanic Districts have been redrawn utilizing Wisconsin Legislative Bureau standards. Those standards include keeping wards compact, utilizing whole census blocks, composition of contiguous territory, and complying with population ranges. He explained that this will be the last review before final approval of Ordinance No. 2021-21 at the November 29 Common Council meeting.

It was the consensus of the Common Council to approve the ward map as presented.

DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ORDINANCE NO. 2021-21 OUTDOOR AMPLIFIED SOUND OR MUSIC PERMIT

City Administrator Hilvo stated that Ordinance No. 2021-21 reflects the direction of the Common Council at the October 25, 2021 meeting to amend the City Code Section 7-2-17(e)

regarding outdoor amplified sound and music by removing the verbiage “during the calendar year 2021” and “temporarily”; and removing items E4 and E5 and amending item E6 to “90 decibels”; and changing the maximum number of events per week from two (2) to three (3) in item E10.

Council Member Thome questioned whether the decibel level was too high in light of a person commenting that they enjoyed the music at their home which is located 1.2 miles and is a 22-minute walk from the park.

Council Member Verhaalen opined that the decibel level is not the problem, but that sound travels differently; whereas, he cannot hear Summer Sounds located close to his home, but he can hear the Ozaukee Fair on the far end of Cedarburg away from his home.

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Ordinance No. 2021-21 Outdoor Amplified Sound or Music Permit. Motion carried without a negative vote with Council Member Burkart excused.

DISCUSSION AND POSSIBLE ACTION ON ALLOWING THE KOOKY COOKY HOUSE TO BE PLACED ON CITY HALL FRONT LAWN FOR THE HOLIDAY SEASON

City Administrator Hilvo explained that the Cedarburg Christmas Committee has been working with Gino Salomone for the past two years on bringing the historic Kooky Cooky House to Cedarburg. The house was moved to Cedarburg in 2019 (after being displayed at Capital Court, Discovery World and the Domes), but due to COVID it was not put up in 2020. Mr. Salomone has secured contractors to put up and take down the house this year at no cost to Festivals or the City. The plan is to get it up in November and be placed on the City Hall front lawn between the City Hall sign and the Remax sign, with the entryway next to the sidewalk.

Council Member Verhaalen was in favor of the project as long as there is no expense for the City and the City staff does not get involved in putting it up or taking it down now or in the future.

Motion made by Council Member Arnett, seconded by Council Member Simpson, to allow the Kooky Cooky House to be placed on the City Hall front lawn for the Holiday Season with the understanding that it must come back to the Common Council before there is any City Staff involvement in the project. Motion carried without a negative vote with Council Member Burkart excused.

DISCUSSION AND POSSIBLE ACTION ON LICENSE/PERMIT APPLICATIONS

Motion made by Council Member Verhaalen, seconded by Council Member Bublitz, to approve new Operator License application for the period ending June 30, 2022 for Tanner J. Stuck. Motion carried without a negative vote with Council Member Burkart excused.

Motion made by Council Member Bublitz, seconded by Council Member Verhaalen, to approve the Horse and Carriage license for Jody Schultz of Kettle Moraine Carriages, Inc., N612 Forest View Road, Kewaskum, WI. Motion carried without a negative vote with Council Member Burkart excused.

CONSIDER PAYMENT OF BILLS DATED 10/16/2021 THROUGH 10/29/2021, TRANSFERS FOR THE PERIOD 10/22/2021 THROUGH 11/05/2021 AND PAYROLL FOR PERIOD 10/17/2021 THROUGH 10/30/2021; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to approve payment of bills dated 10/16/2021 through 10/29/2021, transfers for the period 10/22/2021 through 11/05/2021 and payroll for period 10/17/2021 through 10/30/2021. Motion carried without a negative vote with Council Member Burkart excused.

ADMINISTRATOR'S REPORT

The City Administrator's report was provided in the Council packet.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Bublitz stated that she is opposed to only a speed bump on Susan Lane between Washington Avenue and Sheboygan Road. Past discussions included one or two stop signs and she would like further discussion on a future agenda.

MAYOR REPORT

Acting Mayor Thome presented an Election Day Hero Proclamation issued by Governor Evers.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Verhaalen, seconded by Council Member Bublitz, to adjourn to closed session at 8:07 p.m. pursuant to State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and State Statute 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, discussion on Prochnow Landfill and discussion on cellular communication tower on public property at Pleasant Valley Parks and Trails. Approval of October 25, 2021 closed session minutes. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Verhaalen, Simpson, Thome, and Lythjohan voting aye and Council Member Burkart excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to reconvene to open session at 8:41 p.m. Motion carried on a roll call vote with Council Members Bublitz, Arnett, Verhaalen, Simpson, Thome, and Lythjohan voting aye and Council Member Burkart excused.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:42 p.m. Motion carried without a negative vote with Council Member Burkart excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8. A - E

TITLE:

- Discussion and possible action on Ordinance No. 2021-22 Levying Property Taxes for the General, Debt Service, Special Revenue, and Capital Improvement Funds for fiscal year 2022
- Discussion and possible action on Ordinance No. 2021-23 appropriating the necessary funds for the operation of the Government and Administration of the City of Cedarburg for fiscal year 2022
- Discussion and possible action on Ordinance No. 2021-24 appropriating the necessary funds for the 2022 Capital Improvement Budget
- Discussion and possible action on Ordinance No. 2021-25 establishing the User Fee Schedule and appropriating the necessary funds for the Sewerage Fund for the operation of the Water Recycling Center of fiscal year 2022
- Discussion and possible action on Ordinance No. 2021-26 appropriating the necessary funds for the operation of the Special Revenue Funds and adopting the indicated budgets for fiscal year 2022

ISSUE SUMMARY: Ordinances need to be adopted to set tax levy and sewer rates along with budget parameters for 2022.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Adoption of 2022 budget

ATTACHMENTS: Ordinance Nos. 2021-22, 2021-23, 2021-24, 2021-25, 2021-26

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Christy Mertes, Finance Director or Mikko Hilvo

ORDINANCE NO. 2021-22

An Ordinance Levying Property Taxes for the General, Debt Service, Special Revenue and Capital Improvement Funds of the City of Cedarburg for the Year 2022

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby levied a tax of \$11,163,013 on all the taxable property, within the City of Cedarburg as returned by the Assessor in the year 2021, for the uses and purposes set forth in the 2022 budgets as set forth below, and the City Clerk is hereby authorized and directed to spend this tax on the current tax roll of the City of Cedarburg.

SECTION 2. The tax to be levied will fund the following purposes:

General Fund (Operating)	\$6,613,734
Capital Improvements	1,620,000
Special Revenue (Library)	771,194
TIF Districts	106,691
Debt Service	1,982,178
Special Revenue (Pool)	69,216

Subtotal Total	<u>\$11,163,013</u>
----------------	---------------------

Other Taxing Bodies TIF Portion:

Cedarburg Schools	\$119,510
Ozaukee County	24,122
M.A.T.C	16,243

<u>Total</u>	<u>\$11,322,888</u>
---------------------	----------------------------

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November, 2021

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2021-23

**An Ordinance Appropriating the Necessary Funds for the Operation of
the Government and Administration of the City of Cedarburg for the Year 2022**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg for the year 2021, including monies received from the General Property Tax Levy and other revenues, as monies may be designated to the various accounts and purposes for the operation of the City as set forth below:

EXPENDITURES

General Government	\$ 1,356,026
Public Safety	4,873,289
Engineering and Public Works	2,868,809
Parks and Recreation	998,651
Conservation and Development	75,788
Contingency Reserve	<u>40,000</u>
Subtotal General Fund	\$ 10,212,563
Debt Service	2,032,198

TOTAL EXPENDITURES \$ 12,244,761

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November 2021.

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2021-24

**An Ordinance Appropriating the Necessary Funds for
the 2022 Capital Improvement Budget**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Capital Improvement Fund for the year 2022, monies as may be designated to the various accounts and purposes in the budget as set forth below:

EXPENDITURES

General Government	\$ 232,972
Public Safety	189,618
Public Works	1,604,186
Parks and Recreation	742,031
Environmental	810,000
Transfers to Other Funds	20,000

TOTAL EXPENDITURES \$ 3,598,807

TID EXPENDITURES

#3	\$ 8,460
#4	607,060
#5	237,533
#6	1,060,549

TOTAL TID EXPENDITURES \$ 1,913,602

GRAND TOTAL \$ 5,512,409

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November, 2021.

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2021-25

**An Ordinance Establishing the User Fee Schedule and
Appropriating the Necessary Funds for
the Sewerage Fund for the Operation of the
Water Recycling Center of the City of Cedarburg**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Water Recycling Fund for the year 2022, monies as may be designated to the various funds and purposes in the budgets attached hereto.

Operating Expenditures	\$3,009,568
Debt Service	62,675
Capital Expenditures	<u>1,390,000</u>
Total	\$4,462,243

SECTION 2. The sewer user charges are established as set forth below:

Monthly connection fee:	\$15.00
Flow rate per 1,000 gallons:	\$ 8.55
Holding tank rate per 1,000:	\$ 9.25
Septic tank rate per 1,000 gallons:	\$51.00
Administrative fee per truckload:	\$10.00

SECTION 3. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November 2021.

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2021-26

**An Ordinance Appropriating the Necessary Funds for
the Operation of the Special Revenue Funds
and Adopting the Indicated Budgets**

The Common Council of the City of Cedarburg, Wisconsin, does ordain as follows:

SECTION 1. There is hereby appropriated out of the receipts of the City of Cedarburg Special Revenue Funds for the year 2022, monies as may be designated to the various accounts and purposes in the budgets for each fund as set forth below:

EXPENDITURES

Cemetery	\$ 45,591
Room Tax	60,000
Recreation Programs (self-supporting)	334,768
Fuel System	4,305
ARAP Funds	1,121,733
Police Department Donations-Spec Events	5,000
Swimming Pool	344,910
Park Subdivider Fees	120,000
Library	<u>1,089,634</u>
TOTAL	<u>\$3,125,941</u>

SECTION 2. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November, 2021.

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8.F.

TITLE: Discussion and possible action on Ordinance No. 2021-27 amending section 10-1-15(b) of the Code of Ordinances to authorize the placement of a stop sign for westbound traffic on Quail Lane at the intersection with Washington Avenue (Public Works and Sewerage Comm. 11/11/21)

ISSUE SUMMARY: The new intersection of Quail Lane at Washington Avenue will require a stop sign for westbound traffic entering on to Washington Avenue. Since Washington Avenue is considered a high volume primary arterial, a full stop sign is recommended.

STAFF RECOMMENDATION: Adopt Ordinance No. 2021-27.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on November 11, 2021 recommended a stop sign for westbound Quail Lane at Washington Avenue.

BUDGETARY IMPACT: Cost for sign and pole to be billed back to the developer.

ATTACHMENTS:

- Unofficial Minutes of 11/11/21 Public Works and Sewerage Commission Meeting
- Copy of proposed ordinance

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610



**CONSIDER TRAFFIC CONTROL SIGNAGE FOR FAIRWAY VILLAGE SUBDIVISION
ON WASHINGTON AVENUE; AND ACTION THEREON**

Director Wieser stated the first layer of asphalt has been placed in Fairway Village subdivision, we need to erect the street name and traffic control signage.

A Stop sign is proposed on Quail Lane at the Washington Avenue intersection. All other internal intersections are proposed to be controlled with Yield signs as these are T-intersections.

The developer will be billed for the cost of all required street name and traffic control signage.

Motion made by Commissioner Beck, seconded by Commissioner Oakes, to follow staff recommendation for placing signage on Washington Ave and throughout Fairway Village subdivision as proposed. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

**REVIEW PROPOSED 2022 ENGINEERING AND PUBLIC WORKS, CEMETERY AND
WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION
THEREON**

Director Wieser apologized for not bringing this to the Commission back in September. The overall budget did have a public hearing at the Common Council meeting on November 8 and is expected to be approved at the November 29 meeting.

Commissioners reviewed the budget and since it has already been approved by the Common Council, no action is needed.

REPORTS

Update on Public Works Operations

Superintendent Bublitz stated that public works crews are working on leaf pick up, putting up the Santa house, wreath placement and Christmas tree lights.

Superintendent Bublitz stated he hired two new people to replace Don Hahn who retired and for Jason Peterson who became the Cedarburg Fire Department full-time fire fighter. Since there was an opening in the Parks Department, Terry Maase moved to the open spot to allow Nathan Hartman and Jake Bougart to be hired as DPW crew members.

Commissioner Dries thanked Superintendent Bublitz and the crews for keeping the downtown and yard waste area looking neat and clean.

Highland Road bridge was hit by a vehicle on Tuesday November 9th. It is damaged and will need repair.

The City Code states that openings for vehicular ingress and egress shall not exceed 18 feet at the right-of-way line and 20 feet at the curb for less than three car garages and 24 feet at the right-of-way line and 26 feet at the curb for three or more cars in residential districts and shall not exceed 30 feet at the right-of-way line and 35 feet at the curb in all other zoning districts.

Mr. Albrecht gave Commissioners a handout of the proposed drive approach and driveway measurements.

Motion made by Commissioner Beck, seconded by Commissioner Hammetter, to table this item so Director Wieser can work with the homeowner for a compatible solution due to safety concerns of ice damming, high school traffic, and with no financial payment from the City. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.



CONSIDER TRAFFIC CONTROL SIGNAGE FOR HIDDEN GROVE SUBDIVISION ON SUSAN LANE; AND ACTION

Director Wieser stated the Hidden Grove subdivision has been paved, we need to erect the street name and traffic control signage.

We are proposing Magnolia Court to be one way traffic. This signage would include a Yield sign and Do-Not-Enter sign. Speed Hump signs are proposed on each side of the speed table. A Yield sign is also proposed on Susan Court at Susan Lane.

The developer will be billed for the cost of all required street name and traffic control signage.

City resident Robert Schatzman, W63N1020 Fairview Court, gave Commissioners a handout and feels that Susan Lane will become a raceway between Sheboygan Road and Washington Ave.

City resident Alan Eickburg, W104N6272 Susan Lane also believes Susan Lane will become a shortcut and promote numerous speeding vehicles.

Discussion was held and Director Wieser will contact the Cedarburg Police Department to do a speed study in the area from Holly Lane to Sheboygan Road now and after Susan Lane is open.

Motion made by Commissioner Oakes, seconded by Commissioner Beck, to follow staff recommendation for placing signage on Magnolia Court and on Susan Lane. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

ORDINANCE NO. 2021-27

**An Ordinance Placing A Stop Sign at
Quail Lane at Washington Avenue**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 10-1-15(b) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

- (b) **Stop Signs Authorized**
(186) Quail Lane at Washington Avenue (southwest)

Section 2. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted by the Common Council of the City of Cedarburg this 29th day of November, 2021.

Michael O'Keefe, Mayor

Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

\\s2020\20-008-553 FAIRWAY VILLAGE DRAWINGS\CONSTRUCTION PLANS\PHASE 1 CONSTRUCTION PLANS\CIVIL PHASE\INTERIM GRADING FAIRWAY VILLAGE-22X34.DWG



4100 N. CALHOUN RD., SUITE 300
BROOKFIELD, WI 53005
PHONE: (262) 790-1480
FAX: (262) 790-1481
EMAIL: jpodlak@trioeng.com

PROJECT:
FAIRWAY VILLAGE
SINGLE FAMILY & DUPLEX RESIDENTIAL SUBDIVISION
CITY OF CEDARBURG, WISCONSIN
BY: NEUMANN DEVELOPMENTS, INC.
N27W24025 PAUL COURT, SUITE 100
PEWAUKEE, WI 53072

REVISION HISTORY	
DATE	DESCRIPTION
02/12/2021	INITIAL CITY SUBMITTAL
04/01/2021	PER CITY REVIEW

DATE:
APRIL 1, 2021

JOB NUMBER:
20-008-953

DESCRIPTION:
**OVERALL
INTERIM
GRADING
PLAN**

SHEET
C1.0

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8.G.

TITLE: Discussion and possible action on Ordinance No. 2021-28 amending section 10-1-16(b) of the Code of Ordinances to authorize the placement of yield signs for new street intersections in Fairway Village and Hidden Grove Subdivisions (Public Works and Sewerage Comm. 11/11/21)

ISSUE SUMMARY: For the new low volume internal street intersections in the Fairway Village Subdivision, for the Magnolia Court at Susan Lane intersection and for the Susan Court at Susan Lane intersections as part of the Hidden Grove Subdivision, staff is recommending the installation of yield signs to establish traffic control. The yield signs clearly assign who has the right-of-way, but don't require motorists to come to a full stop. The Police Department and Public Works Commission support this signage layout.

STAFF RECOMMENDATION: Adopt Ordinance No. 2021-28.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission at its meeting on November 11, 2021 recommended the installation of yield signs at the intersection locations proposed.

BUDGETARY IMPACT: Cost for signs and poles to be billed back to the respective developers.

ATTACHMENTS:

- Unofficial Minutes of 11/11/21 Public Works and Sewerage Commission Meeting
- Copy of proposed ordinance
- Signage Maps

INITIATED/REQUESTED BY: Mike Wieser

FOR MORE INFORMATION CONTACT: Mike Wieser-Director of Engineering and Public Works
262-375-7610



**CONSIDER TRAFFIC CONTROL SIGNAGE FOR FAIRWAY VILLAGE SUBDIVISION
ON WASHINGTON AVENUE; AND ACTION THEREON**

Director Wieser stated the first layer of asphalt has been placed in Fairway Village subdivision, we need to erect the street name and traffic control signage.

A Stop sign is proposed on Quail Lane at the Washington Avenue intersection. All other internal intersections are proposed to be controlled with Yield signs as these are T-intersections.

The developer will be billed for the cost of all required street name and traffic control signage.

Motion made by Commissioner Beck, seconded by Commissioner Oakes, to follow staff recommendation for placing signage on Washington Ave and throughout Fairway Village subdivision as proposed. The motion carried unanimously with Commissioner Graham, Commissioner Schumacher and Council Member Kristin Burkart excused.

**REVIEW PROPOSED 2022 ENGINEERING AND PUBLIC WORKS, CEMETERY AND
WATER RECYCLING CENTER OPERATING AND CAPITAL BUDGETS; AND ACTION
THEREON**

Director Wieser apologized for not bringing this to the Commission back in September. The overall budget did have a public hearing at the Common Council meeting on November 8 and is expected to be approved at the November 29 meeting.

Commissioners reviewed the budget and since it has already been approved by the Common Council, no action is needed.

REPORTS

Update on Public Works Operations

Superintendent Bublitz stated that public works crews are working on leaf pick up, putting up the Santa house, wreath placement and Christmas tree lights.

Superintendent Bublitz stated he hired two new people to replace Don Hahn who retired and for Jason Peterson who became the Cedarburg Fire Department full-time fire fighter. Since there was an opening in the Parks Department, Terry Maase moved to the open spot to allow Nathan Hartman and Jake Bougart to be hired as DPW crew members.

Commissioner Dries thanked Superintendent Bublitz and the crews for keeping the downtown and yard waste area looking neat and clean.

Highland Road bridge was hit by a vehicle on Tuesday November 9th. It is damaged and will need repair.

ORDINANCE NO. 2021-28

**An Ordinance Authorizing the Placement of Yield Signs
In Fairway Village and Hidden Grove Subdivisions**

SECTION 1. Section 10-1-16(b) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

(b) Yield Signs Authorized

- (42) Augusta Lane at Quail Lane (northwest)
- (43) Augusta Lane at Quail Lane (southeast)
- (44) Oakmont Drive at Pinehurst Road (southeast)
- (45) Cabot Court at Pinehurst Road (west)
- (46) Magnolia Court at Susan Lane (south)
- (47) Susan Court at Susan Lane (north)

SECTION 2. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted by the Common Council of the City of Cedarburg this 29th day of November 2021.

Michael O'Keefe, Mayor

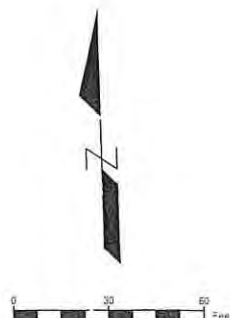
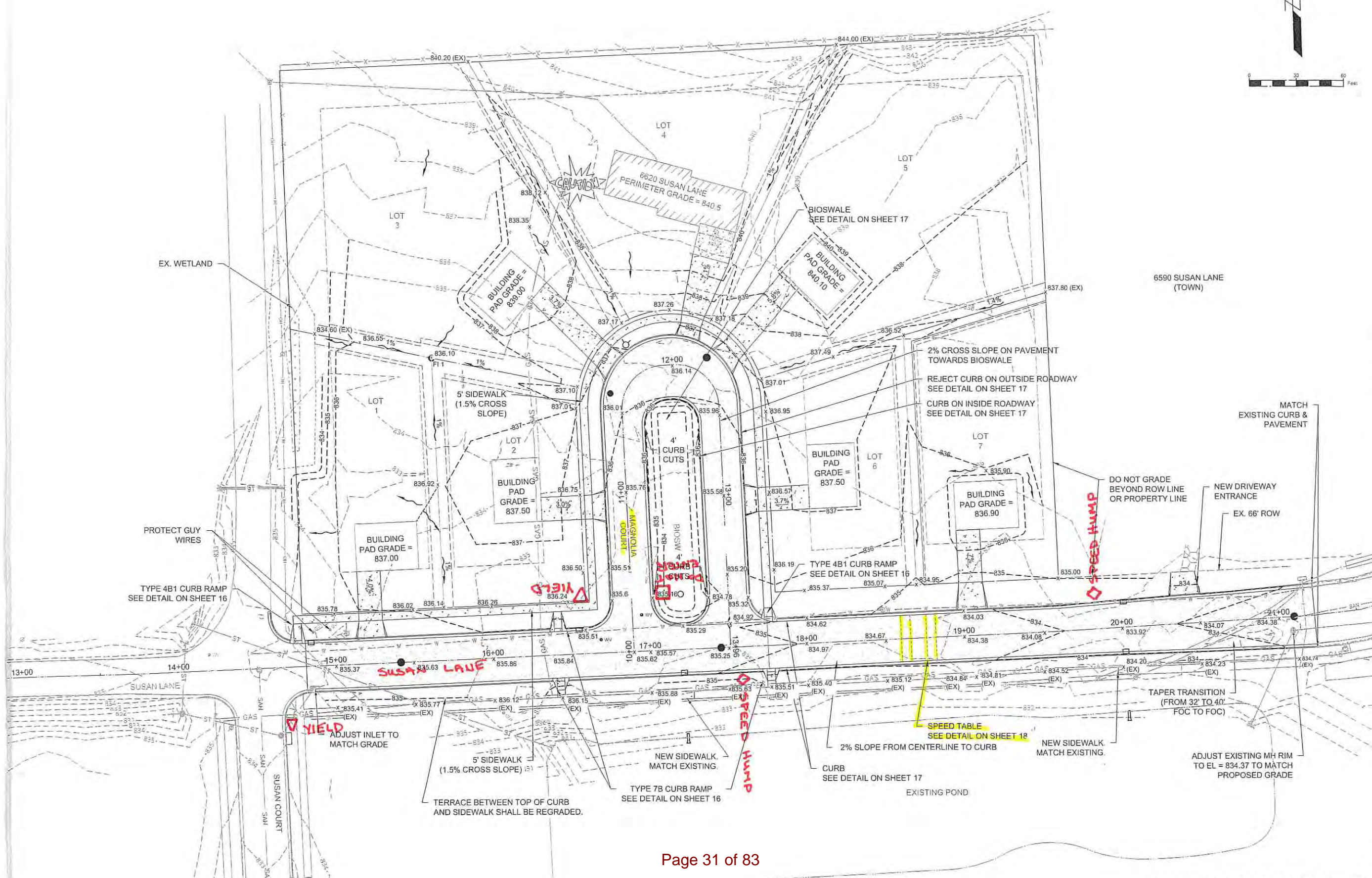
Attest:

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

NOTES:
SEE SHEET 2 FOR EXISTING/PROPOSED CONDITIONS NOTES AND LEGEND.
PROPOSED PAD GRADE = GARAGE FLOOR ELEVATION.



M Squared Engineering, LLC
...where engineering solutions meet water quality...
N19 W6719 COMMERCE CT
Cedarburg, WI 53012
Phone: (262)376-4246 www.msquaredengineering.com Fax: (262)375-2274



**HIDDEN GROVE DEVELOPMENT
CEDARBURG, WI**
GRADING & PAVING PLAN

DRAWN BY: LKJ
DATE: 08/16/2021
CHECKED BY:
HORIZ. SCALE:
VERT. SCALE:
PROJECT NO. 19-722-074

REVISIONS	
DATE:	REVISED BY:

SHEET
6 OF 22

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8.H.

TITLE: Discussion and possible action on Ordinance No 2021-20 creating new Aldermanic District Boundaries

ISSUE SUMMARY: As a result of the 2020 Census, new City Aldermanic Districts have been redrawn utilizing Wisconsin Legislative Bureau standards. Those standards include keeping Wards compact, utilizing whole census blocks, composition of contiguous territory, and complying with population ranges. This Ordinance is on the agenda for final approval.

STAFF RECOMMENDATION: recommend approval of Ordinance No 2021-20

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

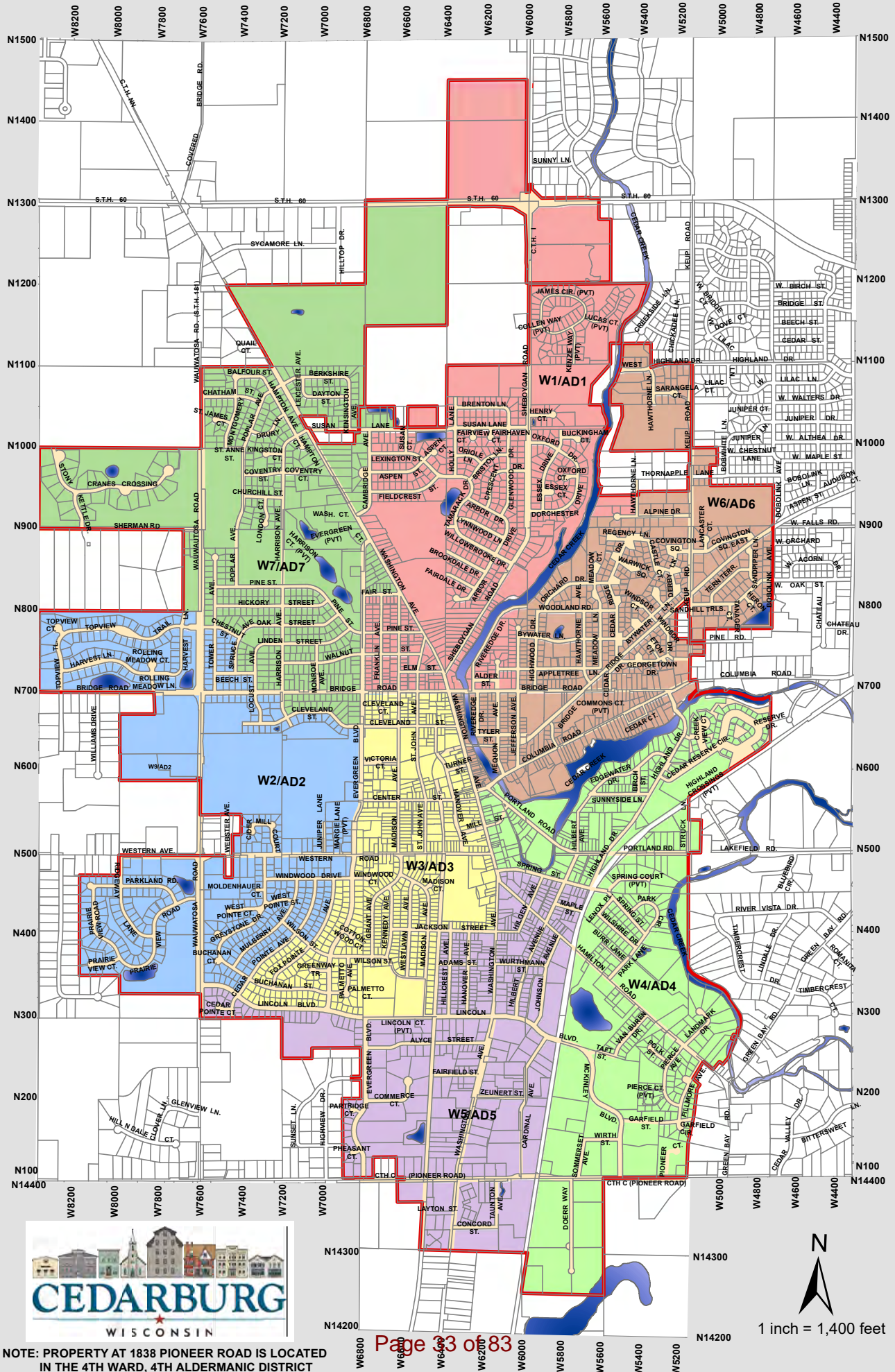
BUDGETARY IMPACT: n/a

ATTACHMENTS: New Aldermanic District Map, Ordinance 2021-20

INITIATED/REQUESTED BY: Clerk Tracie Sette

FOR MORE INFORMATION CONTACT: Clerk Tracie Sette

NEW CITY OF CEDARBURG ALDERMANIC DISTRICT/WARD MAP



ORDINANCE NO. 2021-20

An Ordinance to Redistrict the Boundaries of the City of Cedarburg Aldermanic Districts

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Pursuant to §62.08(1), Wis. Stats., and within 60 days after the wards of the City have been readjusted under §5.15(1) and (2), Wis. Stats., the boundaries of aldermanic districts of the City are hereby established as follows and as shown on the District Map on file in the office of the City Clerk:

SEC. 2-1-3 ALDERMANIC DISTRICTS AND WARDS. (Ord. Nos. 2001-28 and 2001-45) (Ord. No. 2009-10) (Ord. No. 2011-09) (Ord. No. 2011-10)

The City of Cedarburg shall consist of seven (7) Aldermanic Districts, the respective boundaries of which are described as follows:

- (a) **Aldermanic District 1.** Alderman District No. 1 shall consist of Ward No. 1 as follows:
- (1) Ward No. 1. Commencing at the intersection of the city limit and Susan Lane; thence east approximately 200 feet along the city limit; thence north approximately 350 feet along the city limit; thence east approximately 500 feet along the city limit; thence south approximately 350 feet along the city limit; thence east approximately 150 feet along the city limit; thence north approximately 1000 feet along the city limit; thence east approximately 1330 feet along the city limit to the intersection of CTH I; thence north along the centerline of CTH I to the intersection of STH 60; thence west along the centerline of STH 60 approximately 1330 feet; thence north approximately 1300 feet along the city limit; thence east approximately 1330 feet along the city limit to the intersection with CTH I; thence south along the centerline of CTH I to the intersection with STH 60; thence east along the centerline of STH 60 approximately 1150 feet to the intersection with the city limit; thence south approximately 300 feet along the city limit; thence east approximately 200 feet along the city limit; thence south approximately 1050 feet along the city limit; thence east along the city limit to the west bank of Cedar Creek; thence south approximately 1120 feet along the west bank of Cedar Creek; thence west approximately 150 feet along the city limit; thence south approximately 320 feet along the city limit; thence southwest approximately 450 feet along the city limit; thence south approximately 330 feet along the city limit; thence east along the west bank of Cedar Creek; thence south approximately 420 feet along the west bank of Cedar Creek; thence east to the east bank of Cedar Creek; thence south approximately 1100 feet along the east bank of Cedar Creek; thence east along the city limit to the centerline of Hawthorne Lane; thence south along the centerline of Hawthorne Lane to the intersection with Alpine Drive; thence west along the extended centerline of Alpine Drive to Cedar Creek; thence southwest along Cedar Creek to the intersection of Riveredge Drive and the extended centerline of Jefferson Avenue; thence west approximately 60 feet along the north cul-de-sac

property line; thence southeast approximately 140 feet to the Jefferson Avenue north cul-de-sac center; thence south along the centerline of Jefferson Avenue to the intersection with Bridge Road; thence west along the centerline of Bridge Road to the intersection of Evergreen Boulevard; thence north along the centerline of Evergreen Boulevard to the intersection of Fair Street; thence east along the centerline of Fair Street to the intersection with Washington Avenue; thence northwest along Washington Avenue to the intersection with Cambridge Avenue; thence north along Cambridge Avenue to the intersection with Susan Lane; thence east along Susan Lane to the point of beginning.

(b) **Aldermanic District 2.** Aldermanic District No. 2 shall consist of Ward No. 2 as follows:

- (1) Ward No. 2. Commencing that the intersection of Wauwatosa Road Chestnut Street; thence north approximately 275 feet to a point north of the intersection of Wauwatosa Road and Top View Trail; thence west approximately 2600 feet along the city limit; thence south approximately 1300 feet to the intersection of the city limit with Bridge Road; thence east approximately 1850 feet along the centerline of Bridge Road to the intersection with the city limit; thence south approximately 330 feet along the city limit; thence west approximately 600 feet along the city limit; thence south approximately 1100 feet along the city limit; thence east approximately 1300 feet along the city limit to the intersection with Wauwatosa Road; thence south approximately 600 feet along the centerline of Wauwatosa Road to the city limit; thence east approximately 700 feet along the city limit; thence south approximately 650 feet along the city limit; thence west approximately 125 feet along the centerline of Western Road to the city limit; thence south approximately 360 feet along the city limit; thence west approximately 125 feet along the city limit; thence north approximately 360 feet along the city limit; thence west approximately 1700 feet along the centerline of Western Avenue to the city limit; thence south approximately 530 feet along the centerline of Ridgeway Lane; thence west approximately 650 feet along the city limit; thence south approximately 1630 feet along the city limit; thence east approximately 650 feet along the city limit; thence south approximately 300 feet along the city limit; thence east approximately 1300 feet along the city limit; thence north along the centerline of Wauwatosa Road to the intersection of Lincoln Avenue; thence east along the centerline of Lincoln Avenue to the intersection with Cedar Pointe Avenue; thence northeast along the centerline of Cedar Pointe Avenue to the intersection with Wilson Street; thence southeast along the centerline of Wilson Street to the intersection with Fox Pointe Avenue; thence northeast along the centerline of Fox Pointe Avenue to the intersection with Windwood Drive; thence southeast along the centerline of Windwood Drive to the intersection with Evergreen Boulevard; thence northeast along the centerline of Evergreen Boulevard to the intersection with Cleveland Street; thence west along the centerline of Cleveland Street to the intersection with Harrison Avenue; thence north along the centerline of Harrison Avenue to the intersection with Bridge Road; thence west along the centerline of Bridge Road to Locust Avenue; thence north along the centerline of Locust Avenue to the intersection with Beech Street; thence west along the centerline of Beech Street to the intersection with Spruce Avenue; thence north along the centerline of

Spruce Avenue to the intersection with Chestnut Street; thence northeast along the centerline of Chestnut Street to the point of beginning.

(c) **Aldermanic District 3.** Aldermanic District No. 3 shall consist of Ward No. 3 as follows:

- (1) Ward No. 3. Commencing at the intersection of Washington Avenue and Bridge Road; thence west along the centerline of Bridge Road to the intersection at Evergreen Boulevard; thence south along the centerline of Evergreen Boulevard to the intersection with Windwood Drive; thence west along the centerline of Windwood Drive to the intersection with Fox Pointe Avenue; thence southwest along the centerline of Fox Pointe Avenue to the intersection with Wilson Street; thence northwest along the centerline of Wilson Street to the intersection with Cedar Pointe Avenue; thence southwest along the centerline of Cedar Pointe Avenue to the intersection with Lincoln Boulevard; thence west along the centerline of Lincoln Boulevard to the intersection with the Interurban Trail; thence north along the centerline of the Interurban Trail to the intersection with Jackson Street; thence east along Jackson Street to the intersection with Washington Avenue; thence north along the centerline of Washington Avenue to the point of beginning.

(d) **Aldermanic District 4.** Aldermanic District No. 4 shall consist of the boundary of the area created by combining Ward Nos. 4 and 8 as follows:

- (1) Ward No. 4. Beginning at the intersection of Highland Drive and the northerly bank of Cedar Creek; thence southwest along the bank of Cedar Creek; thence northwest along the bank of Cedar Creek to the intersection with Columbia Road; thence west along the centerline of Columbia Road to the intersection of Washington Avenue; thence southeast along the centerline of Washington Avenue to its intersection with the Spring Street; thence east along Spring Street to the intersection with the Canadian National Rail Road Line; thence south along the centerline of the Canadian National Rail Road Line to the south city limits; thence east approximately 1330 feet along the city limits; thence north approximately 1900 feet to the intersection with CTH C; thence east approximately 1350 feet along the centerline of CTH C to the intersection with the city limits; thence north approximately 1550 feet along the city limit; thence northwest approximately 175 feet along the city limit to the intersection with Fillmore Avenue; thence northeast along the centerline of Fillmore Avenue to the intersection with Hamilton Road; thence southeast approximately 255 feet along the centerline of Hamilton Road to the city limit; thence northeast along the city limit to the westerly bank of Cedar Creek; thence north along the bank of Cedar Creek to the city limit; thence north approximately 1900 feet along the city limit to Portland road; thence east approximately 200 feet along the centerline of Portland Road to the city limit; thence north approximately 535 feet along the city limit; thence west approximately 200 feet along the city limit; thence north along the city limit to the intersection with the Canadian National Rail Road; thence northeast approximately 1630 feet along the Canadian National Rail Road to the city limit; thence north approximately 600 feet along the city limit; thence southwest along the city limit; thence northwest along the city limit; thence north along the city limit; thence southwest along the

city limit; thence north along the city limit to the point of beginning; thence commencing at the intersection of Riverland Road and CTH C (Pioneer Road); thence west approximately 1325 feet along the north line of CTH C (Pioneer Road); then north approximately 2650 feet along the city limit; thence east approximately 1315 feet along the city limit; thence north approximately 1360 feet across Cedar Creek along the city limit; thence east approximately 1120 feet along the city limit to the northwest corner of Cedar Creek and Milwaukee River; thence south approximately 1500 feet along the west side of the Milwaukee River; thence west approximately 830 feet along the city limit; thence south approximately 2650 feet along the city limit to the point of beginning.

(e) **Aldermanic District 5.** Aldermanic District No. 5 shall consist of Ward No. 5 as follows:

(1) Ward No. 5. Beginning at the intersection of Spring Street and Washington Avenue; thence south along the centerline of Washington Avenue to the intersection with Jackson Street; thence west along the centerline of Jackson Street to the intersection with the Interurban Trail; thence south along the centerline of the Interurban Trail to the intersection with Lincoln Boulevard; thence west along the centerline of Lincoln Boulevard to the intersection of Wauwatosa Road; thence south along the centerline of Wauwatosa Road to the city limit; thence east approximately 1325 feet along the city limit; thence south approximately 660 feet along the city limit; thence east approximately 500 feet along the city limit; thence north approximately 160 feet along the city limit; thence east approximately 830 feet along the city limit; thence south approximately 460 feet along the city limit; thence west approximately 150 feet along the city limit; thence south approximately 60 feet along the city limit; thence east approximately 150 feet along the city limit; thence south approximately 300 feet along the city limit; thence west approximately 300 feet along the city limit; thence south along the city limit to the intersection of CTH C; thence east along the centerline of CTH C approximately 500 feet to the city limit; thence north approximately 360 feet along the city limit; thence east approximately 375 feet along the city limit; thence south approximately 730 feet along the city limit; thence east approximately 400 feet along the city limit; thence south approximately 775 feet along the city limit; thence east along the city limit to the intersection with the Canadian National Rail Road Line; thence north along the Canadian National Rail Road Line to the intersection with Spring Street; thence west along the centerline of Spring Street to the point of beginning.

(f) **Aldermanic District 6.** Aldermanic District No. 6 shall consist of Ward No. 6 as follows:

(1) Ward No. 6. Commencing at the intersection of Alpine Lane and Hawthorne Lane; thence north approximately 400 feet along the centerline of Hawthorne Lane to the intersection with the city limit; thence east approximately 850 feet along the city limit to the west line of Keup Road; thence north approximately 670 feet along the west line of Keup Road to the intersection with the city limit; thence west approximately 1275 feet along the city limit; thence northeast approximately 575 feet and north approximately 190 feet along the city limit; thence west approximately 190 feet along the city limit; thence north approximately 240 feet along the city limit to the intersection with Cedar Creek;

thence north approximately 790 feet along the east bank of Cedar Creek to the intersection with the city limit; thence east approximately 260 feet along the city limit; thence south along the city limit to the intersection with West Highland Drive, Village of Grafton, extended; thence northeast and east along the centerline of West Highland Drive, extended to the intersection with Keup Road; thence south approximately 1375 feet along the centerline of Keup Road; thence east approximately 400 feet along the city limits; thence south approximately 280 feet along the city limits; then west approximately 110 feet along the city limit; thence south along the city limits to the north property line for Thorson School; thence east along said property line to the intersection with the east property line of Thorson School; thence south approximately 2300 feet along said east property line, extended to the intersection with the city limit; thence west approximately 1100 feet along the city limit; thence south approximately 200 feet along the city limit; thence west along the city limit to the intersection of Keup Road; thence north approximately 700 feet along the centerline of Keup Road to the city limit; thence southwest approximately 300 feet along the city limit; thence south approximately 460 feet to the city limit; thence east approximately 200 feet along the city limit to the intersection with the east line of Keup Road; thence south approximately 80 feet along the east line of Keup Road; then east approximately 260 feet along the city limit; thence south approximately 190 feet along the city limit; thence west approximately 230 feet along the city limit to the intersection with the east line of Keup Road; thence south along the east line of Keup Road to the intersection of Columbia Road; thence northeast along the centerline of Columbia Road approximately 125 feet to the city limit; thence south approximately 150 feet along the city limit; thence southwest approximately 230 feet along the city limit to the intersection with the north bank of Cedar Creek; thence southwest along the north bank of Cedar Creek; thence northwest along the northeast bank of Cedar Creek to the intersection of Columbia Road; thence southwest along the centerline of Columbia Road to the intersection with Washington Avenue; thence northwest along the centerline of Washington Avenue to the intersection of Bridge Road; thence east along the centerline with Bridge Road to the intersection with Jefferson Avenue; thence north along the centerline of Jefferson Avenue to the center of the north cul-de-sac; thence northwest approximately 140 feet to the north cul-de-sac property's northwest corner; thence east approximately 60 feet along the cul-de-sac north property line; thence north approximately 320 feet to the south bank of Cedar Creek; thence northeast along the south bank of Cedar Creek to the extended centerline of Alpine Drive; thence east along the extended centerline of Alpine Drive to the point of beginning.

- (g) **Aldermanic District 7.** Aldermanic District No. 7 shall consist of Ward No. 7 as follows:
- (1) Ward No. 7. Commencing at the intersection of Chestnut and STH 181 (Wauwatosa Road); thence north approximately 25 feet along the centerline of STH 181; thence west approximately 270 feet to the intersection with the city limit; thence north along the city limit to the centerline of Sherman Road; thence west approximately 2300 feet along the centerline of Sherman Road to the

intersection of the city limit; thence north approximately 1330 feet along the city limit; thence east along the city limit to the centerline of STH 181; thence north approximately 1330 feet along the centerline of STH 181; thence east along the city limit to the centerline of Washington Avenue; thence northwest approximately 1500 feet along centerline of Washington Avenue; thence east approximately 2300 feet along the city limit; thence north along the city limit to the centerline of STH 60; thence east approximately 1330 feet along the northline of STH 60; thence south approximately 2070 feet along the city limit; thence west approximately 1330 feet along the city limit; thence south approximately 1330 feet along the city limit; thence west approximately 100 feet along the city limit; thence south to the south line of Susan Lane; thence west approximately 530 feet along the south line of Susan Lane; thence north 250 feet along the city limit; thence west along the city limit to the centerline of Washington Avenue; thence southeast approximately 510 feet along the centerline of Washington Avenue; thence east approximately 630 feet along the city limit; thence north approximately 160 feet along the city limit; thence east approximately 80 feet along the city limit; thence north approximately 420 feet along the city limit; thence east approximately 105 feet along the city limit; thence north approximately 20 feet along the city limit; thence east approximately 435 feet along the city limit; thence south to the north line of Susan Lane; thence west along the north line of Susan Lane to the intersection with Cambridge Avenue; thence south along the centerline of Cambridge Avenue to the intersection with Washington Avenue; thence southeast along the centerline of Washington Avenue to the intersection with Fair Street; thence west along the centerline of Fair Street to the intersection with Evergreen Boulevard; thence south along the centerline of Evergreen Boulevard to the intersection with Cleveland Street; thence west along the centerline of Cleveland Street to the intersection with Harrison Avenue; thence north along the centerline of Harrison Avenue to the intersection with Bridge Road; thence west along the centerline of Bridge Road to the intersection of Locust Avenue; thence north along the centerline of Locust Avenue to the intersection with Beech Street; thence west along the centerline of Beech Street to the intersection with Spruce Street; thence north along the centerline of Spruce Street to the intersection of Chestnut Street; thence west along the centerline of Chestnut Street to the point of beginning.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 29th day of November, 2021.

Attest:

Mike O'Keefe, Mayor

Amy Kletzien, Deputy City Clerk

Approved as to form:

Michael Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8.I.

TITLE: Discussion and possible action on contract award for CDBG Grant ADA Upgrade Project

ISSUE SUMMARY: Staff has been working on utilizing the CDBG grant funds for ADA projects at the City Hall Complex, Park Facilities, and Police Station. The use of the funds and projects have been approved by the State. The projects are required to begin prior to the end of 2021 but can be finalized in 2022. The total cost of all of the projects is \$145,705.

STAFF RECOMMENDATION: Staff recommends award of CDBG Contract to Dahlman Construction for Projects 1 – 9 (Gym Building, Police Department, Girl Scout House, Cedar Creek Park, Willowbrook Park, Centennial Park/Pool, Zeunert Park, Senior Center chairlift, and City Hall doors) and award of Project 10 (City Hall ADA water closet) to Budiak Plumbing.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: Positive

ATTACHMENTS: Bid documents

INITIATED/REQUESTED BY: Tracie Sette, City Clerk

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

The City of Cedarburg will be accepting proposals for ADA Upgrade project until **10:00 a.m. on Thursday, November 4, 2021** at Cedarburg City Hall, W63 N645 Washington Avenue, Cedarburg, WI 53012.

The contractor shall use the proposal form attached and provide prices for bid items.

Proposals must be accompanied by a Bid Bond or cashier's check in an amount equal to 5% of the total bid. The contractor selected by the City must furnish a Performance Bond and a Payment Bond, in the amount of 100% of the bid, to guarantee satisfactory completion of the work.

Contractors shall carry Workers Compensation Insurance per Statutory Limits, Contractors General Liability Insurance and Automobile Insurance as stated in the attached Contract. The bidder, to whom a contract is awarded, shall submit the appropriate insurance certificates to the City of Cedarburg.

The Contract shall be subject to Wis. Stats 66.0903 pertaining to prevailing wage rates and Federal Davis-Bacon wage rates.

All work under this contract must be completed by October 31, 2022. Failure to meet these requirements will result in liquidated damages of \$500 per calendar day. The winning bid is expected to be approved at the November 8th Common Council meeting. All work may begin after contracts have been executed.

The City of Cedarburg reserves the right to accept or reject any or all proposals and to accept the proposal deemed most advantageous to the City. No bid shall be withdrawn for a period of 30 days after the opening of the bids without written consent from the City.

If you have any questions, please contact City Building Inspector Mike Baier at (262) 375-7609. We have examined the site of the work and are familiar with the plans and specifications, and propose to furnish all labor, materials, skills, and facilities which are necessary for ADA upgrades in accordance with the plans and specifications for the prices set forth hereinafter.

City of Cedarburg					
Item	Description	Units	Qty	Unit Price	Total
1	Gym Building	pc	1	\$5,551.00	\$5,551.00
2	Cedarburg Police Dept	pc	1	\$17,829.00	\$17,829.00
3	Girl Scout House	pc	1	\$10,686.00	\$10,686.00
4	Cedar Creek Park	pc	1	\$9,322.00	\$9,322.00
5	Willowbrooke Park	pc	1	\$9,322.00	\$9,322.00
6	Centennial Park/Pool	pc	1	\$14,217.00	\$14,217.00
7	Zeunert Park	pc	1	\$9,334.00	\$9,334.00
8	Senior Center	pc	1	\$15,005.00	\$15,005.00
9	City Hall Project #1	pc	1	\$45,151.00	\$45,151.00
10	City Hall Project #2	pc	1	\$5,921.00	\$5,921.00
SUBTOTAL:					\$142,338.00
TOTAL BASE BID AMOUNT: \$142,338.00 One Hundred Forty-Two Thousand Three Hundred Thirty Eight dollars and 00/100					

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

Bidder agrees to furnish all labor and materials for the construction required by these specifications for the completion of the projects at the locations listed. Any and all additional items shown or described in the Plans and Specifications but not specifically listed in this Bid Form are considered incidental items; the cost of which is to be included in the total project bid price.

Payment will be made for the quantities of work ordered and actually completed.

The City of Cedarburg, Wisconsin, intends to award all of the work shown in the proposal to one responsive bidder in the best interest of the City. The City reserves the right to delete or add to individual items as necessary to meet project budget constraints.

The City reserves the right to reject any or all bids, to waive any informality in any bid, and to omit any part of the above work.

We have examined the site of the work and are acquainted with all conditions affecting the construction of the work.

We agree that if this proposal is accepted, we will execute a Contract in the form attached to the specifications.

If awarded the Contract, we will complete the work as described in the Contract Documents. **All work under this Contract shall be completed on or before October 31, 2022.**

We agree to pay all claims for labor performed and materials furnished, used or consumed in making public improvement for performing the public work described in the Contract Documents.

Respectfully Submitted,

Firm Name Dahlman Construction Co.

Signed By J. S. Dahlman J. S. Dahlman
President

Address of Bidder 4200 N. Lydell Ave. Milwaukee, WI
53212

Telephone Number 414-962-3102

Date Submitted November 4, 2021

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

The City of Cedarburg will be accepting proposals for ADA Upgrade project until **10:00 a.m. on Thursday, November 4, 2021** at Cedarburg City Hall, W63 N645 Washington Avenue, Cedarburg, WI 53012.

The contractor shall use the proposal form attached and provide prices for bid items.

Proposals must be accompanied by a Bid Bond or cashier's check in an amount equal to 5% of the total bid. The contractor selected by the City must furnish a Performance Bond and a Payment Bond, in the amount of 100% of the bid, to guarantee satisfactory completion of the work.

Contractors shall carry Workers Compensation Insurance per Statutory Limits, Contractors General Liability Insurance and Automobile Insurance as stated in the attached Contract. The bidder, to whom a contract is awarded, shall submit the appropriate insurance certificates to the City of Cedarburg.

The Contract shall be subject to Wis. Stats 66.0903 pertaining to prevailing wage rates and Federal Davis-Bacon wage rates.

All work under this contract must be completed by October 31, 2022. Failure to meet these requirements will result in liquidated damages of \$500 per calendar day. The winning bid is expected to be approved at the November 8th Common Council meeting. All work may begin after contracts have been executed.

The City of Cedarburg reserves the right to accept or reject any or all proposals and to accept the proposal deemed most advantageous to the City. No bid shall be withdrawn for a period of 30 days after the opening of the bids without written consent from the City.

If you have any questions, please contact City Building Inspector Mike Baier at (262) 375-7609. We have examined the site of the work and are familiar with the plans and specifications, and propose to furnish all labor, materials, skills, and facilities which are necessary for ADA upgrades in accordance with the plans and specifications for the prices set forth hereinafter.

City of Cedarburg					
Item	Description	Units	Qty	Unit Price	Total
1	Gym Building				
2	Cedarburg Police Dept				
3	Girl Scout House				
4	Cedar Creek Park				
5	Willowbrooke Park				
6	Centennial Park/Pool				
7	Zeunert Park				
8	Senior Center				
9	City Hall Project #1				
10	City Hall Project #2	-	7	\$481	3,367.00
				SUBTOTAL:	3,367.00
				TOTAL BASE BID AMOUNT:	\$ 3,367.00
					dollars and /100

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

Bidder agrees to furnish all labor and materials for the construction required by these specifications for the completion of the projects at the locations listed. Any and all additional items shown or described in the Plans and Specifications but not specifically listed in this Bid Form are considered incidental items; the cost of which is to be included in the total project bid price.

Payment will be made for the quantities of work ordered and actually completed.

The City of Cedarburg, Wisconsin, intends to award all of the work shown in the proposal to one responsive bidder in the best interest of the City. The City reserves the right to delete or add to individual items as necessary to meet project budget constraints.

The City reserves the right to reject any or all bids, to waive any informality in any bid, and to omit any part of the above work.

We have examined the site of the work and are acquainted with all conditions affecting the construction of the work.

We agree that if this proposal is accepted, we will execute a Contract in the form attached to the specifications.

If awarded the Contract, we will complete the work as described in the Contract Documents. **All work under this Contract shall be completed on or before October 31, 2022.**

We agree to pay all claims for labor performed and materials furnished, used or consumed in making public improvement for performing the public work described in the Contract Documents.

Respectfully Submitted,

Firm Name Budiac Plumbing, Inc.

Signed By Margy Budiac

Address of Bidder W68 N940 Washington Ave
Cedarburg, WI 53012

Telephone Number 262. 242. 5573 #1

Date Submitted 11/3/2021

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

The City of Cedarburg will be accepting proposals for ADA Upgrade project until **10:00 a.m. on Thursday, November 4, 2021** at Cedarburg City Hall, W63 N645 Washington Avenue, Cedarburg, WI 53012.

The contractor shall use the proposal form attached and provide prices for bid items.

Proposals must be accompanied by a Bid Bond or cashier's check in an amount equal to 5% of the total bid. The contractor selected by the City must furnish a Performance Bond and a Payment Bond, in the amount of 100% of the bid, to guarantee satisfactory completion of the work.

Contractors shall carry Workers Compensation Insurance per Statutory Limits, Contractors General Liability Insurance and Automobile Insurance as stated in the attached Contract. The bidder, to whom a contract is awarded, shall submit the appropriate insurance certificates to the City of Cedarburg.

The Contract shall be subject to Wis. Stats 66.0903 pertaining to prevailing wage rates and Federal Davis-Bacon wage rates.

All work under this contract must be completed by October 31, 2022. Failure to meet these requirements will result in liquidated damages of \$500 per calendar day. The winning bid is expected to be approved at the November 8th Common Council meeting. All work may begin after contracts have been executed.

The City of Cedarburg reserves the right to accept or reject any or all proposals and to accept the proposal deemed most advantageous to the City. No bid shall be withdrawn for a period of 30 days after the opening of the bids without written consent from the City.

If you have any questions, please contact City Building Inspector Mike Baier at (262) 375-7609. We have examined the site of the work and are familiar with the plans and specifications, and propose to furnish all labor, materials, skills, and facilities which are necessary for ADA upgrades in accordance with the plans and specifications for the prices set forth hereinafter.

City of Cedarburg					
Item	Description	Units	Qty	Unit Price	Total
1	Gym Building		1		\$ 8,100
2	Cedarburg Police Dept		1		\$ 25,200
3	Girl Scout House		1		\$ 15,400
4	Cedar Creek Park		1		\$ 14,300
5	Willowbrooke Park		1		\$ 14,400
6	Centennial Park/Pool		1		\$ 19,800
7	Zeunert Park		1		\$ 14,300
8	Senior Center		1		\$ 16,100
9	City Hall Project #1		1		\$ 39,500
10	City Hall Project #2		1		\$ 8,000
				SUBTOTAL:	\$ 175,100
TOTAL BASE BID AMOUNT:					\$ 175,100
					dollars and 00 /100

City of Cedarburg
Request for Bid
Project No. Close-PF 21-65 – ADA Upgrades

Bidder agrees to furnish all labor and materials for the construction required by these specifications for the completion of the projects at the locations listed. Any and all additional items shown or described in the Plans and Specifications but not specifically listed in this Bid Form are considered incidental items; the cost of which is to be included in the total project bid price.

Payment will be made for the quantities of work ordered and actually completed.

The City of Cedarburg, Wisconsin, intends to award all of the work shown in the proposal to one responsive bidder in the best interest of the City. The City reserves the right to delete or add to individual items as necessary to meet project budget constraints.

The City reserves the right to reject any or all bids, to waive any informality in any bid, and to omit any part of the above work.

We have examined the site of the work and are acquainted with all conditions affecting the construction of the work.

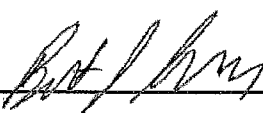
We agree that if this proposal is accepted, we will execute a Contract in the form attached to the specifications.

If awarded the Contract, we will complete the work as described in the Contract Documents. **All work under this Contract shall be completed on or before October 31, 2022.**

We agree to pay all claims for labor performed and materials furnished, used or consumed in making public improvement for performing the public work described in the Contract Documents.

Respectfully Submitted,

Firm Name Selzer-Ornst Construction Company

Signed By  Brett Reynolds

Address of Bidder 6222 W State St, Milwaukee, WI 53213

Telephone Number 414-258-9900

Date Submitted 11/4/2021

CITY OF CEDARBURG

MEETING DATE: November 29, 2021

ITEM NO: 8.J.

TITLE: Discussion and possible action on request for ARPA Funds to replace 4 self-checkout stations at Cedarburg Public Library.

ISSUE SUMMARY:

The original 4 self-checkout stations at the library are nearing 9 years old and one can no longer be repaired, leaving us with 3 self-checkout machines. Depending upon the year, we have had as many as 100,000 transactions made via self-check. Total lifetime transactions approx. 750,000. Self-check is a preferred form of transaction and has only increased during this time. The new self-checkouts have barcode readers for smartphones, which many of our patrons use with our app instead of carrying their card. The new self-checks also have credit card terminal mounts, allowing patrons to pay their fees/fines right from the self-check station instead of going to the desk or paying online from home.

In addition, the vendor we are using to purchase the automated handler (outdoor automated bookdrop) would be the same vendor for these self-check stations and we can utilize a more cost-effective annual maintenance agreement and tech support.

STAFF RECOMMENDATION:

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: \$24,920. Four stations, 2 with credit card terminal mounts.

ATTACHMENTS: Quote from EnvisionWare

INITIATED/REQUESTED BY: Linda Pierschalla, Library Director

FOR MORE INFORMATION CONTACT: Linda Pierschalla 375-7640

ENVISIONWARE®

Enriching Public Library Service Inside and Out
EnvisionWare, Inc.

1960 Satellite Blvd. Suite 4100, Duluth, GA 30097-4127
Toll Free 800.216.8370 International +1 678.382.6500

Quotation

US-68063

10/19/2021

Bill To

Cedarburg Public Library
W63 N583 Hanover Ave.
Cedarburg WI 53012
United States

TOTAL

\$24,916.47

Quote Expires: 1/17/2022

Partner 71007 SirsiDynix

Federal EIN

58-2424595

Currency

US Dollar

Terms

Net 30 Days

Sales Rep

Dexter, John

Quotation Title

RFID System Refresh - with Ecommerce

Memo

Budget Quote

Qty	Item / Description	Ship To	Unit Price	Amount
2	SSC-X11-CP-BK-BK <i>X11 Countertop - Portrait Display</i> <i>21.5" Touch Screen Display</i> <i>Windows 10 Pro</i> <i>Integrated Receipt Printer</i> <i>1D/2D Smartphone-ready barcode scanner</i> <i>DeskPad RFID Reader/Antenna</i> <i>10 ft Ethernet Cable / 6 ft Power Cord</i>	Main	\$3,500.00	\$7,000.00
2	SSC-X11-CPT-BK-BK *MX915 <i>X11 Countertop - Portrait Display</i> <i>21.5" Touch Screen Display</i> <i>Windows 10 Pro</i> <i>Integrated Receipt Printer</i> <i>1D/2D Smartphone-ready barcode scanner</i> <i>DeskPad RFID Reader/Antenna</i> <i>10 ft Ethernet Cable / 6 ft Power Cord</i> <i>Verifone MX915 Credit Card Terminal Mount</i>	Main	\$3,500.00	\$7,000.00
2	ECS-SelfServ T915-Y <i>SUBSCRIPTION (Annual): Verifone Terminal, PAYware</i> <i>GATEWAY Transactions, Interface, for unlimited</i> <i>transactions / month for 12 months on POINT platform</i> <i>** Subscription term: 3 year commitment.</i> <i>Full balance of term payable for early termination. **</i> <i>** Lead Time: 10 weeks</i>	Main	\$504.00	\$1,008.00
2	ECS-T915-POINT HWTI <i>ZERO COST INTERNAL terminal hardware tracking</i> <i>item.</i>	Main	\$0.00	\$0.00

ECS PWC Terminal Processors: TSYS (VITAL) -
DN-00000709





Enriching Public Library Service Inside and Out

EnvisionWare, Inc.

1960 Satellite Blvd. Suite 4100, Duluth, GA 30097-4127

Toll Free 800.216.8370 International +1 678.382.6500

Quotation

US-68063

10/19/2021

Qty	Item / Description	Ship To	Unit Price	Amount
	SUBTOTAL SSC			\$15,008.00
	<i>SUBTOTAL for EnvisionWare Self Checkout</i>			
	<i>Annual Maintenance Starting in Year 2 - \$420 per self checkout (\$1,680 total)</i>			
	<i>* software provided in the RFID SLE Pak below</i>			
	<i>** ECS provided through 15318 Monarch Library Systems with TSYS</i>			
6	RFID-READER-KIT PL DeskPad XR BL-U ENVISIONWARE DESKPAD XR RFID READER KIT INTEGRATED high performance ISO standard RFID Reader/Writer/Pad in acrylic black enclosure. Surface or under-mount. Model XR features an updated enclosure that features under-pad concealment of cables, eliminates the need for any external cable cover, and offers enhanced noise rejection technology for operation in more technically challenging environments. It adds Ethernet connectivity in addition to the standard USB port. * USB and RJ45 communication ports * Dimensions: 14.8" x 10.87" x 1.06" (376 x 276 x 26.8mm) * Output Power: 1W * UNIDIRECTIONAL system detects 10-12" above the surface of the pad and only 1-2" to the sides and below. * Universal Power supply, 6ft shielded USB Cable, and installation accessories *! REQUIREMENTS !* - EnvisionWare RFID Software Suite	Main	\$495.00	\$2,970.00
	SUBTOTAL RFID			\$2,970.00
	<i>SUBTOTAL for RFID Readers for Staff</i>			
	<i>Annual Maintenance Starting in Year 2 - \$59.40 per reader (\$356.40 total)</i>			



Qty	Item / Description	Ship To	Unit Price	Amount
1	RFID Software PL Pak (SLE) ENVISIONWARE ProLine RFID SOFTWARE PAK - SLE (1-Building Library: Max Service Pop 99K) INCLUDES: RFID Software Suite, Inventory Module, EnvisionWare Branch Manager Alert and Email Software, OneStop self-service circulation software #ENTER Number of RFID-enabled Staff Stations: #ENTER Number of Self Service Stations: Provides integration with circulation clients, encoding, tag query, and RFID-enabling of ILS-specific self service circulation stations as well as control of the EnvisionWare Media Case Controller ** Integrates with Polaris Staff Client and Express Check using Polaris API ** Integrates with III Millcirc, Sierra and Express Lane using Item Status API ** Integrates with TLC Circulation Client, Amlib, Softlink, Horizon, Symphony, Unicorn, and Evergreen Circulation Client and other ILS circulation clients ++ RFID Reader Kit sold separately	Main	\$3,970.00	\$3,970.00
	SUBTOTAL EnvisionWare Software SUBTOTAL for EnvisionWare RFID Software Annual Maintenance Starting in Year 2 - \$674.90			\$3,970.00
1	PS-PM-BLDG ENVISIONWARE COLLABORATIVE PROJECT SERVICES -- PER BUILDING * Includes installation of all products ordered or guidance to install items as part of a single project/trip on a per building basis. EnvisionWare generally installs management or host components and trains customers in the deployment of Client modules. * A Statement of Work (SOW) will be developed collaboratively which defines the responsibilities of EnvisionWare and your staff and includes consulting services, planning, installation, training and acceptance criteria. ++ This price does not include any of the fixed travel costs (Continental US) or billed expenses (Outside USA) items when onsite services are requested.		\$1,000.00	\$1,000.00
	SUBTOTAL Services SUBTOTAL for Remote EnvisionWare Professional Services Installation, Configuration, and Training			\$1,000.00





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Toll Free 800.216.8370 International+1 678.382.6500

Quotation

US-68063

10/19/2021

Freight charges are estimated; actual charges will be billed.

Send your purchase order or email confirmation to:

EMAIL: orders@envisionware.com | **FAX:** +1 678.382.6501

Standard terms and conditions apply: <http://system.envisionware.com/terms>

Subtotal	\$22,948.00
Discount	
Freight	\$1,968.47
Total Tax	\$0.00
PST-CA	
Total	\$24,916.47



CITY OF CEDARBURG

MEETING DATE: 11/18/21

ITEM NO: 8.K.

TITLE: Discussion and possible action on the use of American Rescue Plan (ARPA) Funds

ISSUE SUMMARY: ARPA Funds approved at the last council meeting totaled \$287,090 from the 2021 allocation and \$345,000* from the 2022 allocation. Total available funds from the 2021 allocation is \$320,144 and \$262,234 from the 2022 allocation. Several new projects have been added to the list for consideration.

Total funds available after allocations: \$587,379

*This amount includes setting aside \$250,000 for a lead pipe and sewer lateral replacement program. It is not known yet if these funds are needed but it is important to reserve them for this use until further information becomes available on the program implementation and other available grants.

STAFF RECOMMENDATION: Staff recommends that we consider approving \$100,000 for the playground project, \$40,000 for tourism, and \$25,000 for elections from the 2021 allocation. The remaining balance for the 2021 allocation would be \$122,090 and \$422,379 for the entire balance of ARPA funds received by the City.

The friends of parks and rec have fundraised over half of the amount of the playground. With the City funding the remaining balance of the playground project would be \$80,000. The playground will serve all children within our community and be a place where families can gather to play together in a safe and fun outdoor setting.

Tourism was affected greatly throughout the country including our community. We are currently working on a new visit Cedarburg website, increasing our presence in the Chicago and Minneapolis markets, creating new branding materials, and enhancing our tourism offerings. Currently, the tourism coordinator is hired for 18 hours a week which does not provide adequate time to accomplish the goals that we have set for tourism promotion and development. The funds will be used to increase the hours of the tourism coordinator to 30 hours per week for the next 3 years (\$31,000). The room tax funds provided to TP&D will continue to pay for the 18 hours per week already budgeted for this position. The additional \$9,000 will be used by TP&D for branding, marketing, and tourism promotion. This includes creation of ads that will be featured in our targeted markets, creation of brand videos featuring Cedarburg as a tourist location and increasing our brand awareness throughout the community.

With four (4) elections including the Governors election in November it will be important to look at ways that we can improve how we run elections and be able to decrease the amount of staff time required for each election. The \$25,000 will be used to purchase Badger Books software which is an electronic poll book system.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: Positive.

ATTACHMENTS: ARP Funds Requests

INITIATED/REQUESTED BY: Administrator Mikko Hilvo

FOR MORE INFORMATION CONTACT: Administrator Mikko Hilvo

American Rescue Plan Funds Allocation Requests - Revised 11/1/21										
		Total	Funds Allocated	2021	2022					
	Total Funds Available	\$1,214,469.24	Available Funds	\$607,234.62	\$607,234.62					
	Total Funds Requested	\$1,285,469.62	Funds Allocated	\$287,090.00	\$345,000.00					
	Requested funds over/(under) available	(\$71,000.38)	Total Available	\$320,144.62	\$262,234.62	\$582,379.24				
	Low Risk									
	Moderate Risk									
	New Projects									
	Plan for ARP Funds		Total Requested Funds	2021 Approved Allocation	2022 Approved Allocation	Rationale for Project – Justification using Treasury Guidance	Eligible Use Category	Project Partners	Contact - Name	Other Information
	Organization/Department									NOTES
Business Assistance	City of Cedarburg	Small Business Help - Reimbursement of licenses and permits issued from March 3, 2021 to March 3, 2022	\$40,000.00	\$40,000.00		To assist our local businesses that have been impacted by the pandemic we would reimburse their license and permit fees they paid in 2020 and 2021 to the city.	Negative Economic Impact		Mikko Hilvo, Administrator	This is an immediate relief payment to our local businesses who are recovering from the negative effects of COVID on their businesses.
	City of Cedarburg	Issue Business grants for façade improvements and uniform signage in our Business district	\$60,000.00	\$60,000.00		Our small Historic Business district has been impacted by the pandemic and we are trying to energize new business to come to the City and assist the exisiting businesses. These efforts will assist them is continuing to endure and recover from the costs of the Pandemic as well as spur new business to establish themselves in the City and better our community as a whole. These funds would be made available and advertised but if not utilized by 2024, they will be re-allocated to other initiatives.	Negative Economic Impact		Mikko Hilvo, Administrator	Landmarks and Plan Commission will develop a façade grant program that will be managed by the planning department.
	City of Cedarburg	Economic Development Revolving Loan Fund (RLF)	\$40,000.00			Small businesses struggled through COVID leaving empty storefronts in many small town downtowns. The Economic Development Revolving Loan Fund would assist current businesses in retaining employees and bringing in new businesses to our our City. This would be managed by the City through direction from the Economic Development Board.	Negative Economic Impact		Mikko Hilvo, Administrator	Fund will be created by the Economic and Development Board. Needs specific guidelines to ensure eligibility.
Non-profits	Cedar Creek Settlement Merchants Association	Promote CCSMA and the City of Cedarburg	\$28,000.00			Revenue was lost due to the cancellation of Strawberry Festival (twice) and Wine & Harvest Festival	Negative Economic Impact		Jim Pape	Need additional clarification on the extent of economic harm.
	Cedarburg Chamber of Commerce	Reinstate the Programs Coordinator position; Grow the Tourism Coordinator Position; Tourism-based promotional videos	\$60,000.00			The Chamber was forced to furlough the Programs Coordinator position in April 2020 due to the pandemic. They would like to add hours to the Tourism Coordinator position. They also wish to contine to showcase Cedarburg through tourism-based promotional videos.	Negative Economic Impact. Aid to Nonprofit Organizations		Maggie Dobson, Chamber Executive	Economic Development Board and TP&D are working on creating a visit Cedarburg website that will be managed by the tourism coordinator which will require additional hours.
	Festivals of Cedarburg	Provide festival infrastructure of each festival and maintain a start-up financial cushion for the next festival	\$100,000.00			Revenue generated from Strawberry Festival and Wine & Harvest Festival was lost due to the canellation of these events.	Negative Economic Impact		James Pape, BJ Homayouni	Need Additional clarification on the use of the funds.
	Fire Department Inc./Fire Department	Offset the cost of capital purchases by the City for the Cedarburg Fire Department	\$115,000.00	\$25,000.00		Lost revenue from the cancellation of four Maxwell Street events and the Ozaukee County Fair	Revenue Replacement		Chief Jeff Vahsholtz	Funds to be used for Fire Department Capital Projects
	Lions Club	Acquire a trailer to assist in setting up for festivals, Acquire a new Bingo machine for use at Ozaukee County Fair; Resurface self-standing food & bar booths, purchase new lumber for seating at Ozaukee County Fair	\$9,600.00			Lost revenue from the cancellation of Cedarburg Festivals and the Ozaukee County Fair	Negative Economic Impact		Bob Guse	Funding for trailer in the amount of \$4000 helps with Festivals which impact City of Cedarburg Businesses. Additional information is required to verify the extent of economic harm.
	Cedarburg Crush Softball	Improving Willowbrooke diamond	\$5,000.00	\$5,000.00		Increased outdoor recreation for local youths	Revenue Replacement (City Revenue Loss)	Parks, Recreation, & Forestry Department	Jamey Rappis	Funding provided for City owned field improvements based on agreed upon work with the organization. Payments will be done directly through the City for the specific projects.
	Cedarburg Baseball	Improving City owned baseball facilities	\$7,529.62	\$5,000.00		Increased outdoor recreation for local youths	Revenue Replacement (City Revenue Loss)	Parks, Recreation, & Forestry Department	Brandon Hall	Funding provided for City owned field improvements based on agreed upon work with the organization. Payments will be done directly through the City for the specific projects.
	Summer Sounds	Pay for the bands and sound company	\$28,730.00			There was \$28,730 in lost revenue due to Covid-19. The annual economic impact of Summer Sounds is \$1,378,000.	Negative Economic Impact		Sue Schroeder, Summer Sounds Executive Director	Additional information is required to verify economic harm

	Wisconsin Museum of Quilts & Fiber Arts	Recoup from 2020 losses	\$37,000.00			WMQFA has nearly \$1,000,000 positive economic impact on our area per year. There was significant revenue loss to the museum due to the decline in admission & programming during the pandemic.	Negative Economic Impact		Melissa Wraalstad, Quilt Museum Director	Additional information is required to verify economic harm	
City Department	City of Cedarburg	Upgrades to City Parks - All Childrens Playground	\$100,000.00			Outdoor recreation was key factor to aide everyone thru these pandemic times. Our parks are a key part to that. The improvement of All Childrens Playground to meet current ADA requirements will provide additional outdoor recreational space for all of our youth.	Revenue Replacement	Friends of Parks and Recreation	Danny Friess, Parks Director	Parks, Recreation, and Forestry Department will pay the vendor directly.	Wait until Fundraising is done to allocate funds.
	Treasurer	Accounting software	\$70,000.00			During the pandemic it was realized that less contact with other employees is beneficial in preventing the spread of COVID-19 or other illnesses. By moving toward a paperless accounting system we are able to decrease the amount and number of employees that need to have direct interaction with the finance department and each other as it relates to paying bills, approving purchase orders, inputting revenue, and budgetting.	Revenue Replacement		Christy Mertes, Finance Director	*This project also qualifies to use the revenue lost in 2020.	
	Library	Chromebooks, chromebook cases, wireless mice (10 of each)	\$4,540.00			Loss of revenue due to COVID-19; Current Windows 7 laptops can no longer run the newer STEM apps and connect with newer STEM devices. Due to end of life of Windows 7 and security issues, they really should not be made available for public use anymore.	Revenue Replacement		Linda Pierschalla, Library Director		
	Library	Replace public internet workstations	\$6,980.00			The current public internet computers are of the large tower size. This makes it difficult to shift, move or design new spaces. The new proposal takes advantage of mini sized computers that can be mounted on the back of the display. This will make it easier to move and accomodate special requests.	Revenue Replacement		Linda Pierschalla, Library Director		
	Library	Replace external electronic book drop	\$60,000.00	\$60,000.00		The current electronic exterior drive-up book drop is a great social distancing service, but it lends to more jamming and down time than the new styles offer. Anytime it is not working it is a loss of service and forces the citizen to enter the building to return items. The external book drop handles up to one-half of all returns, saving staff time.	Revenue Replacement		Linda Pierschalla, Library Director		
	Parks and Recreation	Repair and Replace sections of the Interurban Trail	\$95,000.00		\$95,000.00	The pandemic has shown that our city residents enjoy going outdoors for exercise to avoid close indoor contact with others. We feel that the Interurban Trail is a vital component for outdoor recreation along with providing our residents a safe route to travel within the city. The trail also helps our local economy by increasing tourism to our small town.	Revenue Replacement		Danny Friess, Parks Director		
	Library	Replace four self-checkout machines	\$20,000.00			One is already dead and two are well past end-of-life. Between 2/3 and 3/4 of all items checked out of the library are done so by the customer at a self-service machine. This is a quick service that limits interaction with staff and keeps personnel costs down.	Revenue Replacement		Linda Pierschalla, Library Director		
	Library	Install a credit card system for printing and copier costs	\$11,000.00			This is the most requested service that the library currently doesn't offer. This will be more convenient for the public and will reduce interaction with staff. It will also reduce the amount of money exchanged between staff and the public, and will allow for the payment of library fines.	Revenue Replacement		Linda Pierschalla, Library Director		
	Fire Department	Purchase a new radio base station	\$2,390.00	\$2,390.00		Fire and EMS communication is important during emergencies. The Fire Department has been heavily tasked during the pandemic and the need for updated equipment has increased. This base radio system will allow for increased efficiency and better communication between all responders in the city and county.	Public Health		Chief Jeff Vahsholtz		
	Fire Department	Hazard Pay for Firefighters/EMTS' (Premium Pay)	\$39,700.00	\$39,700.00		Our Firefighters and EMT's have worked through the pandemic and continue to provide exceptional lifesaving and public safety services as a volunteer service. Many of them have volunteered their time to serve our community responding to calls, being present at major City events, and fundraising for the department. By providing them a stipend for their services it helps show them our appreciation for everything they do for our community.	Premium Pay - Public Sector Employees		Chief Jeff Vahsholtz		
	Police Department	Patrol Vehicle	\$50,000.00	\$50,000.00		The need to replace aging patrol vehicles enhances public safety and saves on long-term vehicle repair costs. This amount replaces and outfits one patrol vehicle.	Revenue Replacement		Captain McNeerney		

	Light and Water Utility/WRC	Lead Pipe and Sewer Lateral Replacement program	\$250,000.00		\$250,000.00	City of Cedarburg has 1000 homes with lead water service pipes along with several hundred failing wastewater laterals. The repair of these services is the responsibility of the homeowner but many choose not to do the	Infrastructure	Light and Water Utility	Administrator, LW Executive, Water Utility Superintendent, Water Recycling Superintendent		
	Clerks/Elections	Badger Books for Elections	\$25,000.00			The benefits of utilizing Badger Books are plentiful. The time savings before and after an election for the entire Clerk's Office would be immense as there would be no manual data entry, scanning of poll books, reconciling votes, etc. There would be a significant savings in reams of paper due to not relying on paper books. There would also be a significant reduction in the amount of election workers required	Revenue Replacement		Tracie Sette		
New Projects	Community Charging Stations for Electric Vehicles										
	Asphalt Repair Program in the Downtown District										
	Broadband										
	CedaLight Program (Holiday lights on buildings downtown)		\$20,000.00								
	Park Cleanup Funds										
	Total Funds Requested		\$1,285,469.62								
Lost Revenue	City of Cedarburg		\$1,031,382.70			The revenue loss calculation is based on a formula provided by the GFAO. A municipality can claim the revenue lost and then utilize those funds for government services.	Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic.				
	\$1,031,382.70 Total Requested Funds										
	\$287,090.00 2021 Approved Allocations										
	\$345,000.00 2022 Approve Allocations										



BOARD, COMMISSION OR COMMITTEE APPOINTEE

Date of Application: 10-13-21

Name ANDREW (A.J.) HESTER

Address W66 N397 KENNEDY AVE

Telephone (home): _____ Telephone (cell): 414-379-9492

City resident since 2018 ^{TOWN RES.} 8 YRS E-Mail Address: ajhest@gmail.com

Occupation JOURNAYMAN PUMBER Present Employer ALBIERO PUMBER HUAC

Does your employer allow you to receive telephone calls during working hours? Yes ☒ No ☐

If yes: Telephone: 414-379-9492 Fax: _____

Name(s) of boards, commissions or committees on which you are interested in serving:

PUBLIC WORKS + SEWERAGE

List of community or other activities in which you have participated:

CUB SCOUTS 3803, CEDARBURG BASEBALL (MERCY)

CEDARBURG FIRE DEPARTMENT

ACTIVE AT OUR CHILDREN'S SCHOOL (WESTERN)

Experience/education/interests apropos to appointment (including prior municipal committee experience):

BOY SCOUTS OF AMERICA EAGLE SCOUT

JOURNAYMAN PUMBER, HAS VERY ACTIVE IN

HOMETOWN WITH COMMITTEES + NOW PROATS

What nights are you available for meetings? Mon ☒ Tues ☒ Wed ☐ Thurs ☒

(If you require additional space to answer any of the above, please feel free to use the back of this form.)

Note: Please attach a resume if available.

Upon confirmation, the oath of office will be mailed to the appointee and should be returned notarized. Notary service is available in the Clerk's Office of City Hall.

11/22/2021 09:09 AM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 10/30/2021 - 11/20/2021

Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
11/05/2021	PWBDD	39031*#	BEYER'S HARDWARE	TURBO JET PWR WASHER	500240	518100	19.79
				QUICK CONNECTOR SET & MALE CONNECTOR	500240	518100	13.93
				HARDWARE	500240	518100	1.25
				LIGHT BULBS	500350	533210	64.76
				FENCE POST FIX	500350	533210	13.49
				TOOTH CHSEL	500350	533210	10.78
				PAINTER TAPE & GRMD CLAMP	500350	533210	11.05
				3V LITH BATTERY	500350	533210	5.84
				2 PK 20 OZ WASP/HORNET	500350	533210	5.39
				GRIP PLIER SERT, SCREWDRIVER SET	500350	533210	49.48
				ANTIFREEZE	500350	533210	25.16
				HOOK & ENAMEL PAINT	500350	533210	7.00
				CORRECT CREDIT TAKEN SB 19.83 NOT 54.65	500350	533210	34.82
				OVERPAYMENTS	500350	533210	(54.65)
				HEX BUSHINGS	500353	533210	8.52
				HINGE, SCREW HOOK & WASP KILLER	500240	555510	23.36
				ENAMEL PAINT	500240	555510	34.59
				HARDWARE	500240	555510	1.80
				10 PK 10W DAY A19 BULB	500240	555510	17.99
				SCREWSM HINGE& TURNBUCKLE	500240	555510	22.25
				CHECK PWBDD 39031 TOTAL FOR FUND 100:			316.60
11/05/2021	PWBDD	39033#	CEDARBURG LIGHT & WATER	WTR IMPACT FEE , N81W5131 SANDHILL	256201	000000	2,049.98
				WTR IMPACT FEE KORNDOEFER HOMES	256201	000000	2,049.98
				WTR IMPACT FEE-HAHM DEVELOPMENTS-	256201	000000	2,007.82
				QUARTERLY BILLING FOR MAINTENANCE ON	500240	533421	774.51
				CHECK PWBDD 39033 TOTAL FOR FUND 100:			6,882.29
11/05/2021	PWBDD	39036	EXCEL DISPOSAL OF WISCONSIN LLC	39 YD SWITCH & GENERAL DEBRIS	463101	000000	287.62
11/05/2021	PWBDD	39038	FIVE CORNERS DODGE	TUNE UP 2018 FORD EXPLORER	500240	522120	334.27
11/05/2021	PWBDD	39039#	GUETZKE & ASSOCIATES, INC.	ANNUAL TEST & INSPECTION	500240	522230	655.00
				PARTS REPLACEMENT	500240	522230	257.44
				QUARTLEY INSPECTION	500210	533210	140.00
				CHECK PWBDD 39039 TOTAL FOR FUND 100:			1,052.44

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Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
11/05/2021	PWBDD	39041	HOME DEPOT CREDIT SERVICES	SANKRETE PERMASAND	500240	533440	45.96
11/05/2021	PWBDD	39043	KETTLE MORaine APPLIANCE	SERVICE CALL	500350	533210	70.00
11/05/2021	PWBDD	39044	LAKESIDE INTERNATIONAL LLC	CABLE TANK DPW #98	500353	533210	42.28
11/05/2021	PWBDD	39045	LIESENER SOILS INC.	12 YDS LAWN & GARDEN	500240	533311	720.00
11/05/2021	PWBDD	39046	M SQUARED ENGINEERING	FAIRWAY VILLAGE CONSTRUCTION	239254	000000	16,502.78
11/05/2021	PWBDD	39048#	NAPA AUTO PARTS	SYNTHETIC OIL	500350	518100	24.02
				MASTER STUD INSTALLER	500353	533210	83.19
				2009 FREIGHTLINER	500353	533210	83.94
				COUPLER	500353	533210	4.18
				COUPLER	500353	533210	4.18
				RADIATOR CAP, VEHICLE #98	500353	533210	6.29
				NAPA GOLD FILTER, VEHICLE #98	500353	533210	95.87
				OIL FILTER TRUCK# 13	500353	533210	5.55
				FUEL FILTER TRUCK# 03	500353	533210	52.85
				GAS CAP TRUCK# 77	500353	533210	14.49
				AIR FILTER & OIL FILTER # 77	500353	533210	28.36
				SPIN ON AIR DRYER #99	500353	533210	130.16
				MINATURE BULB # 71	500353	533210	0.90
				WHEEL NUTS & BOLTS	500353	533210	(306.03)
				CABIN AIR FILTER	500353	533210	(25.36)
				CHECK PWBDD 39048 TOTAL FOR FUND 100:			202.59
11/05/2021	PWBDD	39049	NEENAH FOUNDRY CO.	FRAME & SOLID LID	500240	533440	424.00
11/05/2021	PWBDD	39050	OFFICE DEPOT	LABELS	500310	522110	16.59
				TONER & TOWELS	500310	522110	102.15
				CHECK PWBDD 39050 TOTAL FOR FUND 100:			118.74
11/05/2021	PWBDD	39051*#	OLSEN'S PIGGLY WIGGLY	ICE	500350	533210	5.38
11/05/2021	PWBDD	39052*#	ONTECH SYSTEMS, INC	QUARTERLY VISIT 10/18	500210	514700	674.00
				PERMANENT RENEWAL FOR 31 USERS	500380	514700	1,534.50

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Banks: PWBDD

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				OCTOBER NETWORK MONITORING	500380	514700	922.00
				CHECK PWBDD 39052 TOTAL FOR FUND 100:			3,130.50
11/05/2021	PWBDD	39053	OZAUKEE COUNTY CLERK OF COURTS	BOND-CHRISTOPHER L BECK 6/1/1974; CPD	451101	000000	500.00
11/05/2021	PWBDD	39054	RICOH USA, INC.	LEASE CONTRACT	500240	522110	991.08
11/05/2021	PWBDD	39056	SHORT ELLIOTT HENDRICKSON INC	CITY MONOPOLE PROFESSIONAL SERVICES	500210	533110	781.16
11/05/2021	PWBDD	39057	SOUTHSIDE TIRECO., FRANKLIN	TIRE REPAIR #2	500353	533210	88.00
11/05/2021	PWBDD	39058	STREICHER'S POLICE EQUIPMENT	POLOS	500346	522120	199.95
11/05/2021	PWBDD	39061	WAUKESHA COUNTY TECHNICAL COLLEGE	HANDGUN/RIFLE INSTRUCTOR	500330	522120	515.00
				BEN BUCKENBERGER, INSTRUCTION	500330	522120	165.00
				CHECK PWBDD 39061 TOTAL FOR FUND 100:			680.00
11/05/2021	PWBDD	39062	WAYSIDE NURSERIES, INC.	TREES	239837	000000	2,411.00
11/05/2021	PWBDD	39063	WISCONSIN POLICE LEADERSHIP	CONFERENCE REGISTRATION FEES	500330	522110	500.00
11/05/2021	PWBDD	39065	WPRA	DANNY FRIESS 2022 ANNUAL CONFERENCE	500330	555510	300.00
				MAGGIE ANDERSON 2022 ANNUAL CONFERENCE	500330	555510	300.00
				CHANDLER STEFFEN 2022 ANNUAL	500330	555510	300.00
				CHECK PWBDD 39065 TOTAL FOR FUND 100:			900.00
11/05/2021	PWBDD	39067#	ZUERN BUILDING PRODUCTS	4 X 4 X 10' TREATED LUMBER	500350	533210	20.43
				PLYWOOD FOR SANTA HOUSE	500347	555220	69.66
				CHECK PWBDD 39067 TOTAL FOR FUND 100:			90.09
11/12/2021	PWBDD	39068*#	AMERICAN INDUSTRIAL MEDICAL	AUDIOGRAM TESTING	156200	000000	63.28
				AUDIOGRAM TESTING	500240	522230	94.84
				AUDIOGRAM TESTING	500210	533311	253.12
				AUDIOGRAM TESTING	500210	555510	126.56
				CHECK PWBDD 39068 TOTAL FOR FUND 100:			537.80
11/12/2021	PWBDD	39069	APWA	MEMBER RENEWAL FOR 1/1/2022 THROUGH	162000	000000	780.00

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Fund: 100 GENERAL FUND							
11/12/2021	PWBDD	39070#	BEYER'S HARDWARE	ERGO TROWEL, GUTTER CLEANING KIT	500240	518100	28.78
				BLUTHREAD LOCKER & 1/2 HD STAPLE	500347	522110	12.85
				STAPLE GUN & STAPLES	500347	522110	45.69
				CHR STALL TENSION ROD	500240	522410	8.99
				HARDWARE	500350	533210	0.71
				CORDS, KEY RING PAINT, BATTERY & DGTL	500350	533210	105.95
				HARDWARE #98	500353	533210	18.68
				SWEEP & PAINTER TAPE	500240	555510	30.39
				DR SWEEP	500240	555510	16.19
				GAL- ANTIFREEZE	500240	555510	37.75
				CLR CLEANER & BBQ TONGS	500240	555510	17.98
				CONNECTOR	500240	555510	8.09
				PLUG & CONNECTOR	500240	555510	10.13
				CHECK PWBDD 39070 TOTAL FOR FUND 100:			342.18
11/12/2021	PWBDD	39071*#	CARDMEMBER SERVICE	9/24-10/25/21 PWSB CREDIT CARD	131060	000000	10.55
				9/24-10/25/21 PWSB CREDIT CARD	239837	000000	319.89
				9/24-10/25/21 PWSB CREDIT CARD	500310	514100	63.26
				9/24-10/25/21 PWSB CREDIT CARD	500330	515600	135.00
				9/24-10/25/21 PWSB CREDIT CARD	500310	522110	17.99
				9/24-10/25/21 PWSB CREDIT CARD	500330	522110	110.00
				9/24-10/25/21 PWSB CREDIT CARD	500346	522110	870.53
				9/24-10/25/21 PWSB CREDIT CARD	500347	522110	53.00
				9/24-10/25/21 PWSB CREDIT CARD	500330	522120	65.32
				9/24-10/25/21 PWSB CREDIT CARD	500330	522120	1,928.99
				9/24-10/25/21 PWSB CREDIT CARD	500347	522120	149.98
				9/24-10/25/21 PWSB CREDIT CARD	500352	522120	35.00
				9/24-10/25/21 PWSB CREDIT CARD	500310	522130	149.99
				9/24-10/25/21 PWSB CREDIT CARD	500310	522310	334.76
				9/24-10/25/21 PWSB CREDIT CARD	500330	522410	94.10
				9/24-10/25/21 PWSB CREDIT CARD	500330	533110	375.00
				9/24-10/25/21 PWSB CREDIT CARD	500330	533110	74.26
				9/24-10/25/21 PWSB CREDIT CARD	500350	533210	832.45
				9/24-10/25/21 PWSB CREDIT CARD	500353	533210	79.99
				9/24-10/25/21 PWSB CREDIT CARD	500353	533210	150.49

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Fund: 100 GENERAL FUND							
				9/24-10/25/21 PWSB CREDIT CARD	500347	555220	1,003.68
				9/24-10/25/21 PWSB CREDIT CARD	500347	555220	1,658.95
				9/24-10/25/21 PWSB CREDIT CARD	500240	555510	79.35
				9/24-10/25/21 PWSB CREDIT CARD	500240	555510	105.08
				9/24-10/25/21 PWSB CREDIT CARD	500330	555510	1,245.55
				CHECK PWBDD 39071 TOTAL FOR FUND 100:			9,943.16
11/12/2021	PWBDD	39073	CEDARBURG LIGHT & WATER	K. NIEMAN 2020 DELINQ UTILITIES PYMT-	256200	000000	425.04
11/12/2021	PWBDD	39076	CHARTER COMMUNICATIONS	SPECTRUM ENTERPRISE INTERNET	500225	522110	434.00
11/12/2021	PWBDD	39077*#	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES FOR CLERKS AND	500310	514100	7.40
				2022 DEPARTMENT CALENDARS	500310	514100	39.34
				OFFICE SUPPLIES FOR CLERKS AND	500310	515600	14.13
				2022 DEPARTMENT CALENDARS	500310	515600	34.32
				2022 DEPARTMENT CALENDARS	500350	518100	41.72
				2022 DEPARTMENT CALENDARS	500310	522310	30.45
				2022 DEPARTMENT CALENDARS	500310	522410	30.51
				2022 DEPARTMENT CALENDARS	500310	533110	25.14
				2022 DEPARTMENT CALENDARS	500350	533210	55.96
				SENIOR CENTER-POST IT NOTES &	500310	555140	50.94
				2022 DEPARTMENT CALENDARS	500310	555140	16.76
				2022 DEPARTMENT CALENDARS	500310	555510	46.05
				2022 DEPARTMENT CALENDARS	500310	566310	11.62
				CHECK PWBDD 39077 TOTAL FOR FUND 100:			404.34
11/12/2021	PWBDD	39078	CONLEY MEDIA, LLC	OFFICAL NOTICES	500325	514100	194.10
11/12/2021	PWBDD	39081	DISCOVERY COACH	FIRESIDE ON MAY 12, 2022	500390	555140	100.00
11/12/2021	PWBDD	39083	ELIZABETH ROLLAND	TAIJIFIT FLOW OCTOBER	500210	555140	60.00
11/12/2021	PWBDD	39084	FASTENAL COMPANY	EYEWPEAT & SUPPLIES	500350	533210	301.72
11/12/2021	PWBDD	39085	FIRESIDE THEATRE	GREASE SEPT 2022	500390	555140	56.00
11/12/2021	PWBDD	39086	FORESTRY SUPPLIERS	FLAGS	500240	555510	21.05
11/12/2021	PWBDD	39088	JOE JACOBS	WILO FIRST & SECOND FLOOR	500210	522310	280.00

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Fund: 100 GENERAL FUND							
11/12/2021	PWBDD	39089	JOHNSON CONTROLS SECURITY SOLU	QUARTLEY BILLING 11/1/2021-1/31/2022	500240	518100	350.43
11/12/2021	PWBDD	39092	MEQUON VACUUM CENTER	TENNANT REPAIR	500240	518100	159.00
11/12/2021	PWBDD	39094	NAPA AUTO PARTS	FILTER # 98	500353	533210	86.99
11/12/2021	PWBDD	39096	NOTARY ROTARY, INC.	MODERN JOURNAL OF NATARIAL EVENTS	500320	514100	26.50
11/12/2021	PWBDD	39097	OFFICE COPYING EQUIPMENT LTD	YELLOW TONER CARTRIDGE	500385	514700	9.23
				MX 6INTBA BLACK TONER CARTRIDGE	500385	514700	9.47
				MX 6INTYA YELLOW TONER	500385	514700	9.23
				CHECK PWBDD 39097 TOTAL FOR FUND 100:			27.93
11/12/2021	PWBDD	39099	OZAUKEE COUNTY TREASURER	2021 DOG LICENSES	243300	000000	1,030.75
11/12/2021	PWBDD	39101	PRESENTA PLAQUE CORP.	PRE-ASSEMBLED POCKET PLAQUES	500310	514100	149.58
11/12/2021	PWBDD	39102*#	R.A. SMITH NATIONAL	PROJECT 1210036, PHASE 001 & TASK 665	239251	000000	7,937.56
11/12/2021	PWBDD	39103	ROLAND MACHINERY EXCHANGE	TRUCK REPAIR	500353	533210	1,520.10
11/12/2021	PWBDD	39104	SHERWIN INDUSTRIES, INC.	ENNIS FLINT 300 EX HEAT TORCH	500240	533440	1,005.58
11/12/2021	PWBDD	39105#	SPECTRUM	TV SERVICE	500225	522110	26.26
				TV SERVICES	500350	533210	8.75
				CHECK PWBDD 39105 TOTAL FOR FUND 100:			35.01
11/12/2021	PWBDD	39106	STATE INDUSTRIAL PRODUCTS	FRAGRANCE BURST APPLE ORCHARD	500350	533210	229.78
11/12/2021	PWBDD	39107	TAKAKO WILLDEN	YOGA INSTRUCTION FOR OCTOBER	500210	555140	120.00
11/12/2021	PWBDD	39108	TRANS UNION LLC	9/26/2021 - 10/25/2021	500225	522110	55.00
11/12/2021	PWBDD	39109#	UNIFIRST CORPORATION	MATS & MOPS	500240	518100	128.89
				MATS & MOPS	500340	522100	78.63
				SHIRTS & BAGGES WIPERS	500350	533210	53.12
				SHIRTS & BAGGED WIPERS	500350	533210	53.12
				CHECK PWBDD 39109 TOTAL FOR FUND 100:			313.76

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Fund: 100 GENERAL FUND							
11/12/2021	PWBDD	39110	WISCONSIN DEPT OF JUSTICE	TRANSACTION PERIOD 10/1/2021 -	500225	522110	91.00
11/19/2021	PWBDD	39111	AIRGAS USA LLC	ARGON & OXYGEN	500353	533210	40.30
11/19/2021	PWBDD	39112	AURORA HEALTH CARE	DRUG SCREEN	500210	533210	48.00
11/19/2021	PWBDD	39116*#	BEYER'S HARDWARE	33 GAL TRASH BAG	500310	522130	13.49
				LED BULB	500350	533210	161.84
				TABLE SAW BLADE	500350	533210	32.39
				FERTILIZER,WIRE, CLIP & OUT HOOK	500350	533210	196.67
				HOOKS & EXT CORD	500350	533210	18.42
				FLD LIGHT RETURN	500350	533210	(39.58)
				GRY GRND ADAPTER	500240	555510	1.16
				MEGA WARMER,MAX LED, ELE TAPE ,CLAMP	500240	555510	30.64
				CUTTER TOOL & SILI GLUE	500240	555510	12.13
				HOOKS,DR STOP & THERMOSTAT COVER	500240	555510	42.33
				CHECK PWBDD 39116 TOTAL FOR FUND 100:			469.49
11/19/2021	PWBDD	39117	BOLD TECHNOLOGIES LTD	MANITOU ALARM SUPPORT	500240	522110	735.24
11/19/2021	PWBDD	39118	BROOKS TRACTOR	GROMMET	500353	533210	55.20
11/19/2021	PWBDD	39119	CEDAR CORPORATION	PROFESSIONAL SERVICES, PLEASANT VALLEY	500290	533720	4,500.00
11/19/2021	PWBDD	39120	CEDARBURG VETERINARY CLINIC	OFFICE VISIT & MEDICATION - RANGER	500213	522110	25.93
11/19/2021	PWBDD	39121*#	CHARTER COMMUNICATIONS	11092021-12082021 PHONE & INTERNET	136100	000000	212.27
				11092021-12082021 PHONE & INTERNET	500225	513100	7.70
				11092021-12082021 PHONE & INTERNET	500225	513200	7.70
				11092021-12082021 PHONE & INTERNET	500225	514100	38.48
				11092021-12082021 PHONE & INTERNET	500220	514700	1,077.99
				11092021-12082021 PHONE & INTERNET	500225	515400	15.39
				11092021-12082021 PHONE & INTERNET	500225	515600	23.09
				11092021-12082021 PHONE & INTERNET	500225	518100	69.26
				PHONE BILL	500225	522110	430.99
				11092021-12082021 PHONE & INTERNET	500225	522230	15.39
				11092021-12082021 PHONE & INTERNET	500225	522310	15.39
				11092021-12082021 PHONE & INTERNET	500220	522410	134.98

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Fund: 100 GENERAL FUND							
				11092021-12082021 PHONE & INTERNET	500225	522410	23.09
				11092021-12082021 PHONE & INTERNET	500225	533110	23.09
				11092021-12082021 PHONE & INTERNET	500225	533210	30.79
				11092021-12082021 PHONE & INTERNET	500350	533210	117.48
				11092021-12082021 PHONE & INTERNET	500225	555140	15.39
				11092021-12082021 PHONE & INTERNET	500220	555510	117.48
				11092021-12082021 PHONE & INTERNET	500220	555510	107.98
				11092021-12082021 PHONE & INTERNET	500220	555510	122.97
				11092021-12082021 PHONE & INTERNET	500225	566310	15.39
				CHECK PWBDD 39121 TOTAL FOR FUND 100:			2,622.29
11/19/2021	PWBDD	39124#	COMPLETE OFFICE OF WISCONSIN	DYM30327 LABEL	500310	515600	8.15
				CHAIR XEC HIGHBK & MD BACK	500380	518100	3,220.00
				DYN30572 LABEL	500310	533110	20.28
				DYM30327 LABEL	500310	533110	8.15
				DYN30572 LABEL	500310	566310	20.28
				DYM30327 LABEL	500310	566310	8.15
				CHECK PWBDD 39124 TOTAL FOR FUND 100:			3,285.01
11/19/2021	PWBDD	39125#	EGELHOFF LAWMOWER SERVICE	HARD HAT FUNCTION BASIC	500350	533210	115.98
				ZZ CHAIN SHARPEN	500380	555510	103.35
				CHECK PWBDD 39125 TOTAL FOR FUND 100:			219.33
11/19/2021	PWBDD	39127	EXCEL DISPOSAL OF WISCONSIN LLC	30 YD SWITCH & GENERAL DEBRIS	463101	000000	536.89
11/19/2021	PWBDD	39128	FIRST ADVANTAGE	DRUG TEST -	500210	533210	39.95
11/19/2021	PWBDD	39129	GRAFTON ACE HARDWARE	PLIER SET	500350	533210	25.19
11/19/2021	PWBDD	39130	HAPPY TIME TOURS & EXPERIENCES	HO CHUNK DELLS/ CEDARBURG SENIOR CENTER	500390	555140	315.00
11/19/2021	PWBDD	39132*#	HOUSEMAN & FEIND, LLP	MINICIPAL MATTERS	500211	516100	1,770.00
				TRAFIC MATTERS	500212	522110	880.00
				MINICIPAL MATTERS	500212	522110	40.00
				CHECK PWBDD 39132 TOTAL FOR FUND 100:			2,690.00
11/19/2021	PWBDD	39133	INTERSTATE POWER SYSTEMS INC	JOE OEL & TRANSYND 668	500353	533210	120.20

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Fund: 100 GENERAL FUND							
11/19/2021	PWBDD	39134*#	JANI-KING OF MILWAUKEE	MONTHLY CONTRACT FOR NOVEMBER 2021	500350	533210	390.53
11/19/2021	PWBDD	39135	JM BRENNAN, INC.	STEAM BOILER ISSUES	500240	518100	873.13
11/19/2021	PWBDD	39136#	JOHNSONS NURSERY, INC.	TREES	239837	000000	1,550.00
				CREDIT MEMO	500341	555510	(392.50)
				CHECK PWBDD 39136 TOTAL FOR FUND 100:			1,157.50
11/19/2021	PWBDD	39137	LAROSA LANDSCAPE COMPANY	MONTHLY MAINTENANCE NOVEMBER 2021	500240	522100	515.25
11/19/2021	PWBDD	39138#	LIESENER SOILS INC.	12 YDS BASEBALL MIX	500240	533311	348.00
				12 YDS BASEBALL MIX	500240	533440	696.00
				CHECK PWBDD 39138 TOTAL FOR FUND 100:			1,044.00
11/19/2021	PWBDD	39140	NAPA AUTO PARTS	LUG NUTS & WHEEL BOLTS	500353	533210	306.03
11/19/2021	PWBDD	39141	ONTECH SYSTEMS, INC	AUG IT SUPPORT	500210	514700	420.00
11/19/2021	PWBDD	39143	PAYNE & DOLAN, INC.	62504 PRODUCT	500240	533311	172.99
11/19/2021	PWBDD	39144	POSTNET WI104	PACKAGE	500353	533210	30.37
11/19/2021	PWBDD	39145	QUALITY STATE OIL CO.,INC.	GAS 10% ETHANOL	161500	000000	5,370.80
				ULSD DIESEL	161500	000000	4,838.20
				CHECK PWBDD 39145 TOTAL FOR FUND 100:			10,209.00
11/19/2021	PWBDD	39146	RICOH USA, INC.	IMAGES, RICOH MP5054SP & RICOH MPC3003	500240	522110	121.67
11/19/2021	PWBDD	39147	ROAD EQUIPMENT PARTS CENTER	AIR DRYER & VALVE KIT	500353	533210	171.26
				SPRING BRAKE & PLOGGYBACK KIT	500353	533210	489.77
				CHECK PWBDD 39147 TOTAL FOR FUND 100:			661.03
11/19/2021	PWBDD	39148	SAUKVILLE FEEDS	LAWN SEED QUICK 2 GRO	500240	533311	1,608.75
11/19/2021	PWBDD	39149#	STREICHER'S POLICE EQUIPMENT	BADGE WALLET TRI-FOLD	500346	522120	34.99
				REPLACEMENT	500346	522120	30.99

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Fund: 100 GENERAL FUND							
				HOLSTER	500346	522120	187.98
				WEAPON LIGHT, COLLAR INSIGNA,WHISTLE	500346	522130	171.95
				WEAPON LIGHT	500346	522130	119.99
				CHECK PWBDD 39149 TOTAL FOR FUND 100:			545.90
11/19/2021	PWBDD	39150*	T-MOBILE	REFUND DUPLICATE LEASE PAYMENT	482220	000000	151.24
11/19/2021	PWBDD	39151#	THE UNIFORM SHOPPE	PANTS, ESSELMANN	500346	522110	305.85
				POLICE CAPS & STRIKER BOLT	500346	522120	292.85
				CHECK PWBDD 39151 TOTAL FOR FUND 100:			598.70
11/19/2021	PWBDD	39152	TIM WAKELAND	RETURN FOR APPLIANCE PICKUP	463101	000000	25.00
11/19/2021	PWBDD	39153	TOTAL ENERGY SYSTEMS	GENERATOR & TRANSFER SWITCH REPAIRS	500240	522230	472.00
11/19/2021	PWBDD	39154	TRANSUNION RISK AND ALTERNATIVE	10/1/2021- 10/31/2021	500225	522110	87.30
11/19/2021	PWBDD	39156*#	WE ENERGIES	MONTHLY GAS BILL	500224	518100	353.22
				MONTHLY GAS BILL	500224	518100	339.63
				MONTHLY GAS BILL	500224	518100	341.33
				MONTHLY GAS BILL	500224	522100	507.31
				MONTHLY GAS BILL	500224	522100	9.57
				MONTHLY GAS BILL	500224	522230	381.33
				MONTHLY GAS BILL	500224	522230	303.25
				MONTHLY GAS BILL	500224	522410	51.75
				MONTHLY GAS BILL	500224	533210	218.65
				MONTHLY GAS BILL	500224	555510	66.97
				MONTHLY GAS BILL	500224	555510	36.53
				CHECK PWBDD 39156 TOTAL FOR FUND 100:			2,609.54
11/19/2021	PWBDD	39157	WISCONSIN DEPARTMENT OF JUSTICE	OVERPAYMENT OF TRAINING REIMBURSEMENT	435200	000000	160.00
11/19/2021	PWBDD	39158#	WM CORPORATE SERVICES, INC	30 YD ROLLOFF 10/1/2021 - 10/31/2021	463101	000000	424.56
				SPECIAL WASTE SOLID/OTHER 10/16/2021-	500295	533440	3,072.79
				MONTHLY RUBBISH & RECYCLE 10-1-21 - 10	500290	533710	40,468.40
				MONTHLY RUBBISH & RECYCLE 10-1-21 - 10	500290	533730	18,398.52

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Fund: 100 GENERAL FUND				CHECK PWBDD 39158 TOTAL FOR FUND 100:			62,364.27
				Total for fund 100 GENERAL FUND			164,547.31

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Fund: 200 CEMETERY FUND							
11/05/2021	PWBDD	39031*#	BEYER'S HARDWARE	GALV PIPE	500230	544210	34.79
				GALV NIPPLE& TEE	500230	544210	27.40
				GALV COUPLING, NIPPLE & CLAMP	500230	544210	18.20
				PLUGS & BUSHINGS	500230	544210	5.01
				CHECK PWBDD 39031 TOTAL FOR FUND 200:			85.40
11/12/2021	PWBDD	39079	CULLIGAN OF WEST BEND	SALT DELIVERY & SANITIZATION PACK	500245	544210	62.35
				Total for fund 200 CEMETERY FUND			147.75

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 ROOM TAX FUND							
11/12/2021	PWBDD	39074	CHAMBER OF COMMERCE	3RD QTR ROOM TAXES-CAPITAL EXPENDITURES	500721	566700	7,634.57
11/12/2021	PWBDD	39075	CHAMBER OF COMMERCE	3RD QTR ROOM TAX-GENERAL VISITOR	500721	566700	22,903.70
Total for fund 210 ROOM TAX FUND							30,538.27

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 220 RECREATION PROGRAMS FUND							
11/05/2021	PWBDD	39052*#	ONTECH SYSTEMS, INC	QUARTERLY VISIT 10/18	500290	555390	90.00
11/05/2021	PWBDD	39060	WATERTOWN UNIFIED SCHOOL DISTRICT	POMS COMPETITION	500394	555390	528.00
				POMS COMPETITION	500394	555390	460.00
				CHECK PWBDD 39060 TOTAL FOR FUND 220:			988.00
11/05/2021	PWBDD	39064	WISCONSIN SCHOLASTIC CHESS FOUND	CHESS CAMP INSTRUCTION	500390	555390	567.00
11/05/2021	PWBDD	39066	YOGAONE	YOGA IN THE PARK	500290	555390	440.00
11/12/2021	PWBDD	39071*#	CARDMEMBER SERVICE	9/24-10/25/21 PWSB CREDIT CARD	500347	555390	67.00
				9/24-10/25/21 PWSB CREDIT CARD	500347	555390	23.28
				9/24-10/25/21 PWSB CREDIT CARD	500347	555390	361.50
				9/24-10/25/21 PWSB CREDIT CARD	500347	555390	221.76
				9/24-10/25/21 PWSB CREDIT CARD	500380	555390	(16.45)
				9/24-10/25/21 PWSB CREDIT CARD	500394	555390	220.80
				CHECK PWBDD 39071 TOTAL FOR FUND 220:			877.89
11/12/2021	PWBDD	39080	DAYNA BIERNAT	ACTIVITY CANCELLATION GIRLS BASKETBALL	467319	000000	160.00
11/12/2021	PWBDD	39090	MAD SCIENCE OF MILWAUKEE	MAD SCIENCE ROBOT INVASION CAMP	500290	555390	1,050.00
11/12/2021	PWBDD	39093	MICHELLE KUTZ	ACTVITY CANCELLATION - GIRLS BASKETBALL	467319	000000	160.00
11/19/2021	PWBDD	39121*#	CHARTER COMMUNICATIONS	11092021-12082021 PHONE & INTERNET	500225	555390	30.79
11/19/2021	PWBDD	39139	LISA EICKBERG	ACTIVITY CANCELLATION 6-8TH BOYS	467319	000000	160.00
11/19/2021	PWBDD	39142	PATRICIA AKERLUND	ACTIVITY CANCELLATION	467327	000000	70.00
				Total for fund 220 RECREATION PROGRAMS FUND			4,593.68

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 221 FUEL SYSTEM - WASH BAY							
11/05/2021	PWBDD	39032	BOEHLKE BOTTLED GAS CORP.	PROPANE	161500	000000	1,105.73
11/05/2021	PWBDD	39040	HERBST OIL, INC.	RBOB 87 UNLEADED 10% ETHANOL	161500	000000	5,370.80
				ULTRA LOW SULFER #2 DIESEL 15 PPM	161500	000000	5,860.20
				CHECK PWBDD 39040 TOTAL FOR FUND 221:			11,231.00
11/12/2021	PWBDD	39071*#	CARDMEMBER SERVICE	9/24-10/25/21 PWSB CREDIT CARD	500240	533210	37.18
				9/24-10/25/21 PWSB CREDIT CARD	500240	533210	74.95
				CHECK PWBDD 39071 TOTAL FOR FUND 221:			112.13
				Total for fund 221 FUEL SYSTEM - WASH BAY			12,448.86

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 231 AMERICAN RESCUE PLAN ACT							
11/05/2021	PWBDD	39035	EWALD AUTOMOTIVE GROUP	2022 FORD UTILITY INTERCEPTOR	500811	522120	34,517.00
11/19/2021	PWBDD	39123	CKC GRAPHICS & SIGNS	VINYL LETTERING ON SQUAD 5 FOR PD	500811	522120	920.00
11/19/2021	PWBDD	39126	EHLERS	CONSULTING SERVICES	500331	566721	625.00
Total for fund 231 AMERICAN RESCUE PLAN ACT							36,062.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 240 SWIMMING POOL FUND							
11/12/2021	PWBDD	39072	CEDAR CREST	FREEZER RENTAL 2021 SUMMER	500350	555321	150.00
11/12/2021	PWBDD	39091	MENARD'S	FVP RV MARINE	500340	555320	177.12
11/19/2021	PWBDD	39115	BASSETT MECHANICAL	NOVEMBER MAINTENANCE AGREEMENT C1872	500340	555320	348.00
11/19/2021	PWBDD	39121*#	CHARTER COMMUNICATIONS	11092021-12082021 PHONE & INTERNET	500220	555320	134.98
				11092021-12082021 PHONE & INTERNET	500225	555320	38.48
				CHECK PWBDD 39121 TOTAL FOR FUND 240:			173.46
11/19/2021	PWBDD	39156*#	WE ENERGIES	MONTHLY GAS BILL	500224	555320	34.66
				MONTHLY GAS BILL	500224	555320	24.65
				CHECK PWBDD 39156 TOTAL FOR FUND 240:			59.31
				Total for fund 240 SWIMMING POOL FUND			907.89

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
11/05/2021	PWBDD	39030	BAKER & TAYLOR BOOKS	BOOKS	500319	555110	337.43
				BOOKS	500319	555110	413.95
				BOOKS	500319	555110	461.53
				BOOKS	500319	555110	465.81
				BOOKS	500322	555110	83.85
				CHECK PWBDD 39030 TOTAL FOR FUND 260:			1,762.57
11/05/2021	PWBDD	39034	DEMCO SOFTWARE	LABEL PROTECTORS & ACRYLIC FRAME	500310	555110	94.39
11/05/2021	PWBDD	39037	FINDAWAY	REPLACEMENT LAUNCHPAD FEE	500319	555110	139.98
11/05/2021	PWBDD	39042	JAMES IMAGING SYSTEMS, INC.	STANDARD PAYMENT & COLOR IMAGES	500312	555110	395.29
11/05/2021	PWBDD	39051*#	OLSEN'S PIGGLY WIGGLY	FOOD	500322	555110	55.22
11/12/2021	PWBDD	39071*#	CARDMEMBER SERVICE	9/24-10/25/21 PWSB CREDIT CARD	500124	555110	25.00
				9/24-10/25/21 PWSB CREDIT CARD	500223	555110	21.15
				9/24-10/25/21 PWSB CREDIT CARD	500225	555110	362.85
				9/24-10/25/21 PWSB CREDIT CARD	500310	555110	202.56
				9/24-10/25/21 PWSB CREDIT CARD	500319	555110	96.92
				9/24-10/25/21 PWSB CREDIT CARD	500322	555110	480.70
				9/24-10/25/21 PWSB CREDIT CARD	500330	555110	265.00
				9/24-10/25/21 PWSB CREDIT CARD	500382	555110	12.98
				CHECK PWBDD 39071 TOTAL FOR FUND 260:			1,467.16
11/12/2021	PWBDD	39082	E.L.S. LANDSCAPING & LAWN	PLANT BED MAINTENANCE	500290	555110	294.50
11/19/2021	PWBDD	39114	BAKER & TAYLOR BOOKS	BOOKS	500319	555110	185.67
11/19/2021	PWBDD	39121*#	CHARTER COMMUNICATIONS	11092021-12082021 PHONE & INTERNET	500225	555110	137.96
11/19/2021	PWBDD	39131	HOOPLA	DIGITAL BOOKS, MOVIES & MUSIC	500319	555110	139.83
11/19/2021	PWBDD	39134*#	JANI-KING OF MILWAUKEE	NOVEMBER BILLING	500290	555110	479.00
11/19/2021	PWBDD	39156*#	WE ENERGIES	MONTHLY GAS BILL	500224	555110	470.99

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
Total for fund 260 LIBRARY FUND							5,622.56

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 350 TIF DISTRICT FUND #4							
11/05/2021	PWBDD	39055	RNR WATER LLC	DRAW 61 & 62 REVIEW	500210	566710	312.50
11/12/2021	PWBDD	39098	OLIVER FIONTAR LLC	DRAW #63 LABOR	500227	566710	18,792.50
Total for fund 350 TIF DISTRICT FUND #4							19,105.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 353 TIF DISTRICT #6							
11/12/2021	PWBDD	39102*#	R.A. SMITH NATIONAL	PROJECT 1200167.03 CEDARBURG BUSINESS	500210	566710	17,260.02
				PROJECT 1200167.02 CEDARBURG BUSINESS	500210	566710	6,919.32
				PROJECT 1200167 CEDARBURG BUSINESS	500210	566710	672.00
				CHECK PWBDD 39102 TOTAL FOR FUND 353:			24,851.34
11/19/2021	PWBDD	39132*#	HOUSEMAN & FEIND, LLP	MINICIPAL MATTERS	500212	566710	100.00
				Total for fund 353 TIF DISTRICT #6			24,951.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 400 CAPITAL IMPROVEMENTS FUND							
11/19/2021	PWBDD	39132*#	HOUSEMAN & FEIND, LLP	MINICIPAL MATTERS	500841	533750	1,580.00
11/19/2021	PWBDD	39150*	T-MOBILE	REFUND DUPLICATE LEASE PAYMENT	131060	000000	57,888.45
11/19/2021	PWBDD	39155	VANTAGE FINANCIAL	RENT 12/1/2021 - 12/31/2021	500610	555510	3,234.45
				RENT 12/1/2021 - 12/31/2021	500620	555510	373.55
				CHECK PWBDD 39155 TOTAL FOR FUND 400:			<u>3,608.00</u>
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			63,076.45

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
11/05/2021	PWBDD	39031*#	BEYER'S HARDWARE	BLK GASKET MATERIAL	500340	573830	8.54
11/05/2021	PWBDD	39047	MID-AMERICAN RESEARCH CHEMICAL	HYPER FORM JETTER, SPEEC WIPES PLUS	500340	573840	1,509.00
11/05/2021	PWBDD	39052*#	ONTECH SYSTEMS, INC	QUARTERLY VISIT 10/18	500312	573825	60.00
11/05/2021	PWBDD	39059	SYMBIONT	CONCEPTUAL SITE PLANNING FOR NEW WATER	182329	000000	5,451.00
				FINAL PHOSPHORUS COMPLIANCE PLAN PO#	185334	000000	4,879.72
				CHECK PWBDD 39059 TOTAL FOR FUND 601:			10,330.72
11/12/2021	PWBDD	39068*#	AMERICAN INDUSTRIAL MEDICAL	AUDIOGRAM TESTING	500210	573850	158.20
11/12/2021	PWBDD	39071*#	CARDMEMBER SERVICE	9/24-10/25/21 PWSB CREDIT CARD	500312	573825	49.87
				9/24-10/25/21 PWSB CREDIT CARD	500370	573825	70.89
				9/24-10/25/21 PWSB CREDIT CARD	500372	573825	319.39
				9/24-10/25/21 PWSB CREDIT CARD	500340	573830	268.68
				9/24-10/25/21 PWSB CREDIT CARD	500360	573835	1.56
				9/24-10/25/21 PWSB CREDIT CARD	500383	573835	733.85
				9/24-10/25/21 PWSB CREDIT CARD	500330	573850	1,147.49
				CHECK PWBDD 39071 TOTAL FOR FUND 601:			2,591.73
11/12/2021	PWBDD	39077*#	COMPLETE OFFICE OF WISCONSIN	2022 DEPARTMENT CALENDARS	500310	573850	88.91
11/12/2021	PWBDD	39087	HACH COMPANY	BASIC SUPPORT	500370	573825	494.50
11/12/2021	PWBDD	39095	NORTH CENTRAL LABORATORIES	SUPPLIES	500370	573825	321.92
11/12/2021	PWBDD	39100	PACE ANALYTICAL SERVICES, LLC	INFLUENT SLUDGE	500370	573825	143.00
11/19/2021	PWBDD	39113	BADGER STATE WASTE, LLC	TRUCKING & DISPOSAL OF CEDARBURG	500226	573825	24,697.50
11/19/2021	PWBDD	39116*#	BEYER'S HARDWARE	HEX BUSHINGS & GALV REDU TEE	500340	573830	7.09
				BAR & CHAIN OIL	500340	573830	18.89
				PROPANE EXCHANGE ONLY	500340	573830	17.99
				CHECK PWBDD 39116 TOTAL FOR FUND 601:			43.97

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
11/19/2021	PWBDD	39121*#	CHARTER COMMUNICATIONS	11092021-12082021 PHONE & INTERNET	500225	573825	61.57
				11092021-12082021 PHONE & INTERNET	500225	573825	134.98
				CHECK PWBDD 39121 TOTAL FOR FUND 601:			196.55
11/19/2021	PWBDD	39122#	CINTAS CORPORATION	MATS, SHIRTS & PANTS	486000	000000	(2.06)
				SHIRTS & PANTS	486000	000000	(2.06)
				UNIFORMS	500372	573825	102.72
				UNIFORMS & MATS	500372	573825	102.72
				MATS, SHIRTS & PANTS	500372	573825	102.72
				SHIRTS & PANTS	500372	573825	102.72
				CHECK PWBDD 39122 TOTAL FOR FUND 601:			406.76
11/19/2021	PWBDD	39156*#	WE ENERGIES	MONTHLY GAS BILL	500222	573825	26.27
				MONTHLY GAS BILL	500224	573825	188.99
				MONTHLY GAS BILL	500224	573825	12.30
				MONTHLY GAS BILL	500340	573840	14.07
				MONTHLY GAS BILL	500340	573840	11.52
				MONTHLY GAS BILL	500340	573840	17.65
				MONTHLY GAS BILL	500340	573840	13.31
				MONTHLY GAS BILL	500340	573840	11.52
				MONTHLY GAS BILL	500340	573840	11.35
				CHECK PWBDD 39156 TOTAL FOR FUND 601:			306.98
				Total for fund 601 WATER RECYCLING CENTER			41,358.28
			TOTAL - ALL FUNDS				403,359.39

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
11/11/21-11/19/21

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
11/11/2021	\$3,217.20	Minnesota Life-December premiums
11/12/2021	\$43,022.38	State of Wisconsin-October sales tax
11/18/2021	\$5,921.48	Health Savings Accounts-contributions for 10/31/21-11/13/21
11/18/2021	\$1,973.26	ICMA-contributions for 10/31/21-11/13/21
11/18/2021	\$4,319.79	North Shore Bank-contributions for 10/31/21-11/13/21
11/18/2021	\$467.50	Police Union-contributions for 10/31/21-11/13/21
11/18/2021	\$346.15	State of Wisconsin-child support for 10/31/21-11/13/21
11/18/2021	\$250.00	Wis Deferred Comp-contributions for 10/31/21-11/13/21
	<u>\$59,517.76</u>	
PWSB PAYROLL CHECKING ACCOUNT		
11/19/2021	\$180,018.79	Payroll for 10/31/21-11/13/21
11/19/2021	\$88,496.50	Payroll taxes for 10/31/21-11/13/21
	<u>\$268,515.29</u>	
PWSB MONEY MARKET ACCOUNT		
11/12/2021	\$100,000.00	PWSB Checking
11/17/2021	\$268,000.00	PWSB Payroll
	<u>\$368,000.00</u>	



City of Cedarburg

City Administrator's Report

November 24, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — Western Avenue was paved over the weekend. The speed table was installed on Sheboygan Road; however the road will remain closed to through traffic until the proper signage is installed. The sidewalks will be installed this week in the Fairway Village subdivision. The Business park is completed with the exception of a small punch list of items.

Public Works continues with leaf pick up and will work on manhole raising prior to any snowfall. The Department finished the Santa House, light pole and wreath placement, and placing the lights on the Holiday Tree in front of City Hall. Forestry has planted 110 trees this fall.

Parks, Recreation & Forestry—The windscreens will be removed from the tennis courts next week. The Polar Express will be held in Port Washington on Saturday, December 4. The youth basketball league will start on Monday, November 29.

Treasurer—The Department is preparing for tax collection. A preliminary audit will take place on December 2 and 3. Any accidents should be reported to the Treasurers Office immediately for insurance purposes. Invoices should be reviewed carefully and marked for payment in the correct year, as we close 2021 and enter 2022.

Library—Director Pierschalla provided the following statistics for the month of October: 8,395 people entered the library with an accumulative total of 75,384 visits for the year and 13,630 items were checked out in October with an accumulative total of 144,058.

Police— Ryan Fitting was promoted to Captain last week and will take on additional duties upon Chief Frank's retirement. The Department is collecting donations for the Kids 2 Kids toy drive through November 29.

Senior Center—The Center is busy preparing for their craft fair next week. Supervisor Heidi Roberts is busy with advertising and has initiated a Facebook page.

Water Recycling—The Coagulant program is moving along slowly, while waiting for parts. The City received initial approval for the Adaptive Management program for the next five years; however, the EPA will be taking public comment prior to their approval.

Administrator— I will be out of the office until December 6, due to a family emergency. Mayor O'Keefe will be available in my absence.

Respectfully submitted,

Mikko Hilvo